

C-16



# CITY OF LONG BEACH

## POLICE DEPARTMENT

100 LONG BEACH BLVD. • LONG BEACH • CALIFORNIA 90802 • (562) 570-7301 • FAX (562) 570-7114

ANTHONY W. BATTIS  
Chief of Police

September 2, 2003

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**SUBJECT: Agreement With Long Beach Unified School District to Provide Food for Inmates During Jail Reconstruction (Citywide)**

### DISCUSSION

As the renovation progresses at the Public Safety Building at 400 West Broadway, it will be necessary to close the kitchen facility during the reconstruction of the sixth floor men's jail. The estimated length of construction is between six and eight months. During this reconstruction, male inmates will be housed in the fourth floor women's jail, which has a smaller capacity with the ability to hold a maximum of 60 inmates. The female inmates will continue to be housed at the West Division Facility during the reconstruction.

The Food Services Division will be unable to provide food to jail inmates during the reconstruction; therefore, alternate meal provisions will be necessary. The meals for inmates must conform to the strict Title 15 requirements set forth in the California Code of Regulations. The Long Beach Unified School District (District) prepares meals for their students and must comply with these same Title 15 nutritional requirements. The District is equipped to prepare the number of meals required for the jail inmates while ensuring that their dietetic and nutritional needs are also met. The District can provide this service at the cost of \$3.75 per meal. The District will deliver meals to the jail shipped in bulk in portable refrigeration units. They will also provide a portable convection oven capable of heating multiple meals at one time. Food Services Division employees will distribute the meals.

The proposed agreement with the District includes these major provisions:

Length of term: One year.

Length/number of renewal options: None.

Rate: A charge of \$3.75 per meal, with a minimum daily charge of \$450, (120 meals).

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September 2, 2003  
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Insurance: Both the City and District will indemnify one another and meet all insurance requirements of City's Risk Manager.

This matter was reviewed by Deputy City Attorney Christina L. Checel on August 21, 2003 and Budget Bureau Manager Michael A. Killebrew on August 22, 2003.

**TIMING CONSIDERATIONS**

City Council action on this matter is recommended at the September 2, 2003 City Council meeting in order to expedite this agreement and avoid interruption in food service at the jail facility.

**FISCAL IMPACT**

The cost for eight months of food service provided by the District is estimated to be \$164,000. This represents providing three meals a day for 60 inmates for 243 days. This cost will be offset by \$145,000 in costs savings within the Food Services Division and by the Police Department absorbing the remaining \$19,000 through cost savings elsewhere in the Department.

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

Authorize the City Manager to execute an agreement between the City of Long Beach and the Long Beach Unified School District. The agreement may be terminated with thirty (30) days written notice by either party.

Respectfully submitted,

*Anthony W. Batts*  
ANTHONY W. BATT  
CHIEF OF POLICE

AWB:TJJ:DH/cop staff  
Food Svc - LBUSD

APPROVED:

*G. Miller*  
GERALD R. MILLER  
CITY MANAGER

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# CITY OF LONG BEACH

## POLICE DEPARTMENT

100 LONG BEACH BLVD. • LONG BEACH • CALIFORNIA 90802 • (562) 570-7301 • FAX (562) 570-7114

ANTHONY W. BATTS  
Chief of Police

November 9, 2004

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**SUBJECT: First Amendment to Contract No. 28437 With Long Beach Unified School District for Jail Food Services (Citywide)**

### DISCUSSION

On September 2, 2003, the City Council authorized an agreement with Long Beach Unified School District (LBUSD) to provide food services to the inmates of the men's jail during the reconstruction of the Public Safety Building at 400 West Broadway.

During the reconstruction, it was determined that it would be more cost effective to contract for jail food and the decision was made not to rebuild the jail kitchen. A request for proposals is currently being prepared to solicit bids for prepackaged meals for the inmates. An extension of the subject contract through March 31, 2005 is necessary to continue food services at the jail facility until a permanent vendor is selected.

This letter was reviewed by Deputy City Attorney Richard Anthony on October 28, 2004 and Budget Management Officer David Wodynski on October 29, 2004.

### TIMING CONSIDERATIONS

City Council action on this item is requested on November 9, 2004, to ensure food services continue at the jail facility.

### FISCAL IMPACT

Estimated costs to continue the food services through the end of March 2005 are \$186,000. The Department will absorb the cost within the existing Department General Fund appropriation.

HONORABLE MAYOR AND CITY COUNCIL  
November 9, 2004  
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IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager to execute an amendment to Agreement No. 28437 with the Long Beach Unified School District, which would extend the term of the agreement to March 31, 2005, at an estimated cost of \$186,000.

Respectfully submitted,

*Anthony W. Batts*  
ANTHONY W. BATTIS  
CHIEF OF POLICE

APPROVED:

*Gerald R. Miller*  
GERALD R. MILLER  
CITY MANAGER

AWB:th:js:cp/copstaff  
Jail Food Svc LBUSD-1<sup>st</sup> Amendment



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# CITY OF LONG BEACH

## POLICE DEPARTMENT

100 LONG BEACH BLVD. • LONG BEACH • CALIFORNIA 90802 • (562) 570-7301 • FAX (562) 570-7114

ANTHONY W. BATTIS  
Chief of Police

April 19, 2005

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

### RECOMMENDATION:

Authorize the City Manager to execute second amendment to Contract No. 28437 with the Long Beach Unified School District for Jail Food Services, to extend the term of the agreement to June 30, 2005, at an estimated cost of \$93,000. (Citywide)

### DISCUSSION

On September 2, 2003, the City Council authorized an agreement with Long Beach Unified School District (LBUSD) to provide food services to the inmates of the men's jail during the reconstruction of the Public Safety Building at 400 West Broadway (see Attachment 1).

On November 9, 2004, the City Council authorized a First Amendment to the Agreement that increased the contract amount by \$186,000 and extended the term an additional six months, to March 31, 2005, while a request for proposals was being prepared to solicit bids for prepackaged meals for the inmates (see Attachment 2).

A second amendment is necessary to extend the contract for a second three-month period, to June 30, 2005. The bidding and award process for the Police Jail Food Service contract has taken longer than projected but it is anticipated that the contract will be awarded by June 30, 2005.

This letter was reviewed by Deputy City Attorney Richard Anthony on April 7, 2005 and Budget Management Officer David Wodynski on April 8, 2005.

### TIMING CONSIDERATIONS

City Council action on this item is requested on April 19, 2005, to ensure food services continue at the jail facility.

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FISCAL IMPACT

Estimated costs to continue the food services through June 30, 2005, are \$93,000. The Department will absorb the cost within the existing Department General Fund appropriation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

*Anthony W Batts*

ANTHONY W. BATTIS  
CHIEF OF POLICE

*AWB:MFB/COP Staff  
Jail Food LBUSD 2<sup>nd</sup> Amendment*

ATTACHMENTS

APPROVED:

*Gerald R. Miller*  
GERALD R. MILLER  
CITY MANAGER