



City of Long Beach Department of Parks, Recreation & Marine

**PARKS AND RECREATION COMMISSION
ANNUAL REPORT 2004**

*"We create community and enhance the quality of life
in Long Beach through people, places, programs and partnerships"*

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PARKS AND RECREATION COMMISSION ANNUAL REPORT

Membership

The Parks and Recreation Commission was established by the City Charter, Article IX. Commission members serving in calendar year 2004 were:

Bea Antenore (served as President from January through June 2004)

Chris Kozaites (served as Vice President from January through June 2004 and President from July through December 2004)

Raymond Chavarria

Simon George (served from December 7 through 31, 2004)

William H. Marmion

Naomi Rainey (served from January through June 2004)

Harry Saltzgaver (served as Vice President from July through December 2004)

Drew Satariano

Powers and Duties of the Commission

The Parks and Recreation Commission shall have such exclusive authority over all leisure activities in public parks and recreational facilities, controlled or operated by the City, as may be prescribed by the City Council by ordinance; and with respect thereto shall have the following powers and duties.

- ❖ Recommend to City Manager and City Council, the acquisition of land for public parks and public recreation, the dedication of public land for public parks, the removal of public land from dedication as park land, and the acquisition of buildings, waterways, or other facilities for public recreation.
- ❖ Recommend to the City Manager, City Council, and Planning Commission, the approval or rejection of plans for improvement of park land for public recreation and for other purposes, including but not limited to buildings and other facilities, other than land and facilities within the tide and submerged lands granted to the City.
- ❖ Authorize the issuance of permits and agreements related to leisure activities in public parks and recreational facilities controlled or operated by the City.
- ❖ Establish fees for public recreational programs and use of public parks and recreation facilities.
- ❖ Perform such other duties as may be delegated by the City Council by ordinance.

Parks and Recreation Commission Committees

Each of the Commissioners serves on at least two of the six committees and is the chair of one committee. The committees are listed below, including their responsibilities.

1. Executive Committee
 - Meet with the Director to review overall progress of planned projects.
 - Provide feedback to the Director on new major projects for land acquisition or other unscheduled projects.
 - Provide input and feedback for annual departmental budget priorities and other issues.
 - Oversee the Department's Strategic Plan.
2. Finance and Appeals Committee
 - Review proposed fees and charges annually.
 - Review and comment on annual budget recommendations.
 - Act as official appeals board for fee and contract disputes (as stipulated in the City Charter).
3. Park Safety Committee
 - Review the Park Ranger program.
 - Review and evaluate park crime data from City departments.
4. Equal Employment Opportunity and Customer Satisfaction Committee
 - Support Department efforts and identify opportunities to enhance customer service.
 - Support Department efforts to promote diversity in the work force.
 - Assist the Department in effectively disseminating employment information to the community.
 - Review and provide information on implementation of the Strategic Plan recommendations.
5. Capital Improvements Committee
 - Review developer fees.
 - Discuss joint school/park acquisition and development.
 - Review the Open Space Element of the General Plan update.
6. City Schools/Joint Committee
 - Review facility and program inventory.
 - Review joint-use of facilities agreements.
 - Review summer and after-school programs.
 - Review joint land acquisition and development programs.
 - Review year-round school impact and surveys.
 - Review expansion plans.

REPORTS/RECOMMENDATIONS TO THE CITY COUNCIL AND SIGNIFICANT ACTIVITIES FOR 2004

Each month, the Parks and Recreation Commission recognized employees of the month from the department. Recognizing employees for their hard work and commitment is a highlight of the meetings.

January

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Authorized the Director to execute a concession permit with Sofy Som, as sole proprietor, doing business as S & B Foods, for a term of one year.
- Recommended that the City Manager and the City Council approve the dedication and construction of a mini-park on a site west of San Francisco Avenue and north of 21st Street, as a public park and recreational facility; and recommend that the City Manager, City Council, and Planning Commission approve the design of the park as submitted.
- Received and filed a report on the Department of Parks, Recreation and Marine Commissions.
- Approved the installation of temporary public artworks in Bluff Park, Cesar E. Chavez Park, the East Village Arts Park, and Houghton Park, as part of Smithsonian Week 2004.

February

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Approved the issuance of an exclusive use permit to VNC Racing for use of Area III of El Dorado East Regional Park at the reduced fee of \$200 per week, on a month-to-month basis, for the period beginning March 1, 2004 to February 28, 2006, with an additional one-year renewal on a month-to-month basis, subject to renegotiation in one year.
- Recommended to the Housing and Neighborhoods Committee and the full City Council that "East Village Arts Park" is an appropriate name for the new mini-park being developed at 150 Elm Avenue.

March

- Approved the placement and installation of the memorial bench in memory of Louis Ira and Goldie Gould at El Dorado Regional Park Area II.
- Approved the issuance of a permit to the Long Beach Cinco de Mayo Committee 2004 for the 19th annual Cinco de Mayo celebration at Chittick Field, from Tuesday, April 27, through Wednesday, May 5, 2004.

- Recommended the certification of the EIR for PacifiCenter if the listed mitigation measures are added:
 - 0.5 acres of open space is relocated from the Lakewood portion of the site to the Long Beach portion or an additional 9.5 acres is added to the Long Beach portion.
 - The development agreement shall not freeze the Park Impact Fee without a correction to that fee for the loss of purchasing power that has occurred since 1989.
 - Playgrounds shall be included in two separate park sites.
 - A youth sized football/soccer field shall be included at one park site.
 - A youth sized baseball/softball backstop shall be included with the youth sized football/soccer field to provide a multi-use field overlay.
 - A recreation center shall be included in the private open space of a size equal to at least one spare foot of floor area for each resident expected to reside on-site.
 - The existing off-street bicycle path, or an improved redesign of that off-street path, shall continue for the full length of the Carson Street site frontage.

April

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Approved the 2003 Parks and Recreation Commission Annual Report, with corrections, and authorized the Director to forward it to the City Council.
- Approved the inductees for the Long Beach 2004 Baseball and Softball Halls of Fame.
- Authorized the Director of Parks, Recreation and Marine to execute a permit with Science Enrichment Services, Inc., to operate a science camp during summer 2004 at El Dorado Park West, picnic site "A."
- Authorized the Director of Parks, Recreation and Marine to execute a permit with the Trustees of California State University, Long Beach for use of Blair Field and for revenue sharing related to advertising and souvenir sales, for a term of five years.
- Authorized the Director of the Parks, Recreation and Marine Department to execute a permit with the Long Beach Municipal Soccer Association allowing the sale of prepackaged food and non-alcoholic beverages at Chittick Field, for a term of one year with the option to extend the permit for additional one-year periods, subject to the approval of the Director of the Parks, Recreation and Marine Department.

May

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Authorized the Director to execute special event concession permits with Steve's Kona Joe Coffee Carts, Inc. and Darrell Alexander, doing business as Onshore Foods and The Dog, to sell food and non-alcoholic beverages at Municipal Band concerts, for a term extending from July 6, 2004 through August 13, 2004.

June

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Approved the placement and installation of the memorial bench for Donald Fish, Sr. and Donald Fish, Jr. in Bluff Park.
- Recommended to the Housing and Neighborhood Committee and the full City Council that Burton Chace Park is an appropriate name for the new mini-park being developed at the northwest corner of Market Street and Dairy Avenue.
- Approved the development of recreational facilities at 325 E. Plymouth and 5346 Elm Avenue.
- Approved the addition of recreational facilities at Martin Luther King, Jr. Park community pool building.
- Authorized the Director to execute a picnic concession permit with Bar-B-Que Express, Inc., for a term of three years with options for renewal subject to the discretion of the Director.
- Authorized the Director to execute a picnic concession permit with Larry Rice, doing business as Best Barbeque and Catering Company, for a term of three years with options for renewal subject to the discretion of the Director.
- Conducted a public hearing and adopted a resolution for fees and charges relating to community center facilities, picnic sites, tennis centers, and vehicle entry fees effective October 1, 2004, and that the funds be redirected back to the maintenance, staffing, and operation of facilities.
- Appointed Chris Kozaites as President and Harry Saltzgaver as Vice President of the Parks and Recreation Commission.

July

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Recommended that the City Manager and the City Council approve the renovation of the Wave Fountain at the Aquarium of the Pacific as proposed.
- Approved the construction of the Homeland Cultural Center at MacArthur Park.
- Recommended to the City Council that a permit be executed with Goodwill Industries of Long Beach and South Bay for a donation center located north of Will Rogers Mini-Park, between Nieto Avenue and 3rd Street.

- Recommended to the City Council that a permit with Gene and Jan Todd be executed allowing them use of a portion of the former Pacific Electric right-of-way property, located between 7th Street and Ximeno Avenue, for growing trees and other horticultural purposes.
- Received and filed the analysis of fee waivers for use of community centers.
- Recommended to the City Council the execution of a joint program agreement with the Los Angeles County Flood Control District for the DeForest Wetlands and Dominguez Gap projects.
- Recommended to the City Council their approval to rename Skylinks Golf Course as "Skylinks at Long Beach" on completion of the major renovation of the course.
- Approved moving the rest of the 2004 Parks and Recreation Commission meetings to the El Dorado Park West Senior Center, in the library.

August

- Approved the placement and installation of the memorial bench for Ms. Jeanne Feck at Wardlow Park.
- Recommended to the City Council the approval of the grant application to the State of California Department of Parks and Recreation Habitat Conservation Fund Program and grant application to the State of California Recreational Trails Program.

September

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Received and filed the Draft Natural Hazard Mitigation Plan.
- Authorized the Director of Parks, Recreation and Marine to execute a permit with the Diamond Project, LLC for use of Blair Field, for a term of three years with one, three-year option for renewal.

October

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Recommended that a letter be sent to Henry Ramirez from the Parks and Recreation Commission thanking him for his service to the Department and wishing him well.
- Referred the issue of a petition against proposed court fee increases at El Dorado and Billie Jean King Tennis Centers to the Finance and Appeals Committee and requested the Committee to bring back any recommendations to the November 28, 2004 Parks and Recreation Commission meeting.

- Approved the proposed improvements at the Stearns Champions Park and recommended to the City Council that the plaza between the two fields be named Tim Salmon Plaza.

November

- Authorized the execution of Personal Services and Instruction Agreements and amended Attachment "A" of the agreements, as needed.
- Approved the placement and installation of the bench in memory of Leo Chick and Joseph Frew at Marine Stadium.
- Received and filed the information on the progress on implementing the Open Space and Recreation Element of the General Plan in FY 2004.
- Directed staff to coordinate a series of public and committee meetings under the auspices of the Capital Improvements Committee.
- Recommended to the City Manager and the City Council that the City acquire the referenced parcels for parkland purposes (620 San Francisco Ave., 903 Fairbanks, MTA property, Pacific Electric right-of-way from Orange Avenue to Alamos Avenue, and LB Self Storage property south of Alamos Avenue.)

December

- Adopted the RiverLink Plan as the RiverLink Executive Summary with the changes recommended by staff.

The following groups requested and received **fee waivers** from the Parks and Recreation Commission during 2004. As part of the Fee Waiver Policy, all groups that receive fee waivers are required to provide in-kind or volunteer services to the Department equivalent to the fees being waived. The in-kind services are to be concluded within a (calendar) year from the date of the waiver.

January

- Approved the waiver of a field permit and light use fees for rental of Blair Field by both the American Legion and Connie Mack leagues during June and July 2004.

February

- There were no requests for fee waivers in February.

March

- Approved the request by the California Sun & Surf International Soccer Tournament for the waiver of concession and field permit fees for the dates of August 7-9 and August 14-16, 2004, with conditions stipulated.
- Approved the issuance of a permit to the Cambodian Coordinating Committee for a New Year Celebration in El Dorado East Regional Park on April 10, 2004, and authorized the waiver of all related permit fees.

April

- Authorized the Director of Parks, Recreation and Marine to execute a facility use permit with the Bixby Knolls/North Long Beach Kiwanis Club for a carnival at Houghton Park and that the \$1,400 in fees associated with the permit for this event be waived.
- Approved the waiver of the picnic area and soccer field permit fees for the 10th annual Children's Day celebration on May 1, 2004.

May

- Approved the request by the Long Beach United Soccer Club for the waiver of concession and field permit fees for the dates of July 24 and 25, 2004, subject to the conditions stipulated.

June

- There were no requests for fee waivers in June.

July

- Authorized the Director of Parks, Recreation and Marine to execute a facility use permit with the Lions Club of North Long Beach, also known as the Uptown Lions Club, for a carnival at Houghton Park. In addition, it was recommended that the \$1,300 in fees associated with the permit for this event be waived.

August

- There were no requests for fee waivers in August.

September

- There were no requests for fee waivers in September.

October

- There were no requests for fee waivers in October.

November

- Approved a permit for Cesar Chavez Youth Soccer Association to sell non-perishable food and non-alcoholic beverages at Martin Luther King, Jr. Park, Drake Park, Admiral Kidd Park, and Veterans Park during league games and events for the period of December 1, 2004 to December 31, 2005, and to waive the fifteen percent (15%) concession fee associated with those sales.

December

- There were no requests for fee waivers in December.

The Commission received feedback provided through the Customer Comment Cards, which are distributed as part of programs and at facilities throughout the Department. During 2004, there were approximately 755 responses received, which have resulted in the following:

- Training staff regarding customer services.
- Assisting staff in modifying classes and programs provided to patrons.
- Assisting park maintenance staff in prioritizing projects and identifying areas in need of attention.
- Reducing the quantity of complaints received from the public.
- Pleasing patrons when changes have resulted from comment input.

Each customer comment card is read by the Director and written responses are provided to all who request a response. To create more of an outreach effort, Department staff attends approximately 23 neighborhood association and community meetings per month to discuss issues the community may have and to inform the community of current Department events.

RECREATION COMMISSION
ATTENDANCE RECORD - 2004

Commissioner	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct.	Nov.	Dec.
Bea Antenore	X	X	X	EX	X	X	X	X	X	X	X	X
Raymond Chavarria	X	X	X	X	EX	X	X	EX	X	X	X	X
Simon George												APPT
Chris Kozaites	X	EX	X	X	X	X	X	X	X	X	X	X
William Marmion	X	X	X	EX	X	X	X	X	X	X	X	X
Naomi Rainey	X	X	EX	X	X	EX	TERM END					
Harry Saltzgaver	X	X	X	X	X	X	X	X	X	X	X	X
Drew Satariano	X	X	X	X	X	X	EX	X	X	X	X	X

X – Present

EX - Excused Absence

RES -Resigned from the Commission

UNEX - Unexcused Absence

APPT - Appointed to the Commission

TERM END -End of Term

The Parks and Recreation Commission meetings are held on the third Thursday of each month at 9:00 a.m. These meetings are held at various locations throughout the city and are open to the public.

CITY PERSONNEL ASSISTING PARKS AND RECREATION COMMISSION - 2004

STAFF TOTAL:

Director
60 hrs x \$94.02 = \$ 5,641

Manager, Business Operations
34 hrs. x \$67.70 = 2,302

Manager of Community Recreation Services
34 hrs. x \$66.32 = 2,255

Manager of Maintenance Operations
40 hrs. x \$65.29 = 2,612

Manager of Planning and Development
40 hrs. x \$60.99 = 2,440

Executive Secretary
144 hrs. x \$36.06 = 5,193

Superintendent of Personnel and Training
8 hrs. x \$52.13 = 417

Superintendent of Finance and Controls
8 hrs. x \$52.13 = 417

Monthly Commission Report
Manager, Special Events/Filming - 2 hrs. x 12 mo. x \$65.79 = \$1,579
Secretary - 2 hrs. x 12 mo. x \$28.97 = \$695.28
Superintendent - 5 hrs. x 12 mo. x \$50.11 = \$3,006
Administrative Analyst III - 2 hrs x 12 months x \$45.65 = \$1,096
Total 6,376

Graphics/Print Shop
1 hr. x 12 months x \$23.02 = 276

Photographer
24 hrs. x \$16.66 = 399

MISCELLANEOUS

Materials and Supplies 2,100

TOTAL \$ 30,428

NOTE: The salary rates listed for each position represents hourly loaded costs.

DEPARTMENT PREAMBLE

The Department of Parks, Recreation and Marine believes that recreation is a basic human need. It provides social, cultural, physical and intellectual activities for all to enjoy in a quality environment, with inherent values beyond the scope of the activity.

People in the developed nations of the world have achieved an awesome technological capability that has relieved them of considerable effort in attaining their physiological needs, while giving them leisure. Simultaneously, our social structure has become increasingly urbanized, removing us from direct contact with the natural resources that still must sustain us. However, individuals have not yet completely achieved the ability to use their leisure time to stimulate the mind of the individual, as well as to enhance society. Increased population and the rapid growth of cities have resulted in loss of prime open space and created environmental problems almost beyond comprehension. The need to dedicate open space, including the acquisition of parkland as part of planned community development, is becoming desperate in many areas. Further, the need to educate an urban populace as to how to use parks without abuse, as well as the need to prevent overuse, must be met if parks are to survive once acquired.

The City of Long Beach has both the opportunity and the responsibility to work with private enterprise and other levels of government to fill these needs, while serving every segment of society, through the provision of a balanced program of leisure service opportunities, and environmental education. Youth will be helped to grow physically, mentally and spiritually while developing positive attitudes, which will help them avoid mistakes leading to the further degradation of the environment and society. Adults will have an outlet from the tensions of a competitive, industrialized urban life, and a chance to express their individuality and creativity, while becoming aware of their dependency upon, and inter-relationship with, natural resources. Older adults will find meaning and purpose in their retirement years.

Provision of basic leisure service opportunities and facilities is a major responsibility of government. In addition, voluntary and special interest groups, private agencies and commercial enterprises should be encouraged to supply appropriate leisure services in a coordinated delivery system, which will benefit the citizens of Long Beach in the following ways:

Personal Benefits

1. Investment in our youth, through recreation programs, provides for positive lifestyle choices and alternatives to self-destructive behavior.
2. Recreation provides the opportunity to lead balanced lives, achieve our full potential, and gain satisfaction in life.
3. Skills our citizens develop through meaningful recreation activities are essential sources of self-esteem and positive self-image.

Social Benefits

4. Community recreation can bridge the gap with our citizens and reduce alienation, loneliness, and anti-social behaviors.
5. Leisure service activities promote ethnic and cultural harmony, by allowing people to share their differences and play and grow together.
6. Community pride is generated through leisure service activities, facilities, programs, and voluntary commitment.

Economic Benefits

7. The provision of meaningful recreation activities for our young people reduces the high cost of vandalism and criminal activity.
8. The leisure services offered by our department are attractive to tourists and are an essential ingredient of this city's tourism industry.
9. Physical and mental health achieved through our department's delivery system, and balanced meaningful lifestyles, reduces expensive health care costs.

Environmental Benefits

10. Investing in the environment through our beaches, marinas, and waterways, and park land space in residential areas, leads to increased property values through accessibility and associated recreation opportunities.

Failure to meet the challenges of providing well-planned public open space and quality leisure-time opportunities, as well as the challenge of educating the public who use the facilities, will result in a diminution of the quality of human life. The City of Long Beach can help to meet these challenges.

MISSION AND GOALS

Mission

We create community and enhance the quality of life in Long Beach through people, places, programs, and partnerships.

Goals

- Ensure open space, parks, and recreational facilities meet community needs.
- Ensure City parks and recreational facilities provide a positive experience and image.
- Ensure recreational programming, leisure opportunities, and community services meet the diverse needs and interests of residents and visitors.
- Ensure beaches, waterways, and marine amenities are accessible and provide a positive experience and image.
- Ensure marinas are fiscally sound and meet boat owner and community needs.

FACILITIES, PROGRAMS, AND SERVICES

The Department of Parks, Recreation and Marine oversees the operation and maintenance of all Long Beach public recreational facilities, including:

- 2,814 acres devoted to open space and recreation
- 103 parks
- 5 golf courses -- The busiest municipal golf system in the nation
- 26 community centers
- 52 park playgrounds
- 6 miles of beaches
- 3 marinas with a combined 3,800 boat slips -- The largest municipally operated marina system in the nation
- 3 swimming pools
- 69 tennis courts
- 2 tennis centers
- Rancho Los Cerritos and Rancho Los Alamitos
- Rainbow Harbor and Rainbow Lagoon
- Long Beach Museum of Art
- El Dorado Nature Center
- Blair Field (baseball stadium)
- Leeway Sailing Center

- Belmont Veterans Memorial Pier
- Long Beach Municipal Cemetery

The Department provides free and fee-based recreational programs and leisure opportunities, both self-directed and organized, for people of all ages and cultures. Youth programs include free youth sports for ages 5 to 18 serving nearly 10,000 participants annually, summer and vacation day camps, 800 recreational and educational classes, sailing and aquatics instruction, teen center activities, skateboarding opportunities, and supervised afterschool and weekend activities at parks, schools, and mobile recreation sites. In addition, approximately 12,000 youth participate in non-Department sports leagues that utilize park facilities.

Adult recreation opportunities include sports leagues, tennis and golf facilities and instruction, and more than 2,100 recreational and self-improvement classes annually. Recreation programs and social services for seniors are offered at six community centers. A regional Senior Olympics program is also offered. Family recreation opportunities include Long Beach Municipal Band concerts, cultural arts programs, environmental programs, citywide and neighborhood special events, boating facilities, as well as general park and beach use. Additional information regarding the Department's programs and facilities can be found at www.lbparcs.org.

DEPARTMENT HISTORY

The Long Beach municipal parks system was created in 1888 with the development of Pacific Park (now Lincoln Park) in the downtown area. In the early 1900's, additional parks were developed with land donated by prominent Long Beach families including the Bixbys, Carrolls, and Houghtons. Parkland was also acquired from the Long Beach Water Company. The discovery of oil in 1921 dramatically increased municipal revenues, allowing the City to acquire additional parkland through direct purchase.

In 1924, Long Beach formed the Park and Highway Commission to manage the growing municipal park system. In 1929, a City Charter amendment established a nine-member Recreation Commission and the Coordinated Municipal and School Recreation Program was formed. Expansion of the park system continued during the 1930's. Funds from the federal Works Progress Administration (WPA) and State Emergency Relief Administration (as a consequence of the 1933 earthquake) supported the development of numerous recreational facilities throughout Long Beach.

During World War II, the City curtailed many recreation activities as a part of the war effort. Weapons installations and troop encampments rendered several parks unusable to the public. Postwar expansion led to the creation of numerous parks and recreation facilities. In 1954, a City Charter amendment established a separate Parks Department. In 1956, a bond issue passed allocating \$4.9 million for parks and recreation improvements, including the acquisition of parkland. In 1961, the Parks Department created a Golf Division and assumed responsibility for the City's five public golf courses.

Due in large part to a burgeoning youth population, a City Recreation Department was established by charter amendment in 1974. The Coordinated Municipal and School Recreation Program, which provided public recreation programming for 45 years, ceased to exist. In 1982, the Recreation Department merged with the Parks Department. It is interesting to note that the

Parks Department was also responsible for street landscaping prior to the merger.

The Marine Department, which was originally created in 1956 to operate and maintain the Alamitos Bay Marina, was incorporated in 1987 to create the Department of Parks, Recreation and Marine. Finally, in 2001, the Special Events and Filming Bureau was created when the Department assumed responsibility for citywide special events and filming permits.

CURRENT ORGANIZATION

The Department of Parks, Recreation and Marine is directly responsible to the City Council through the City Manager. The City Manager appoints the Director of Parks, Recreation and Marine, who, in turn, directs a management staff professionally qualified by education and experience to administer, implement, and manage the Department.

The Department consists of seven bureaus, with Community Recreation Services Bureau split into two bureaus as of October 1, 2004, Community Recreation Programs and Community Enrichment Programs. A brief summary of each follows:

Business Operations Bureau: This bureau is responsible for the functions of payroll; personnel; budget; accounting and purchasing; contracts; concession and lease management; facility reservations; technology systems; and marketing and community information. Five Superintendents report to the Manager of Business Operations.

Community Recreation Programs Bureau: This bureau is responsible for all community-based recreation programming, youth services, senior services, youth sports, aquatic facilities and programs, contract class registration, adaptive recreation, special events, day camps and extended day care. Three Superintendents report to the Manager of Community Recreation Programs.

Community Enrichment Programs Bureau: This bureau is responsible for the operation of El Dorado Regional Park, the park rangers, gang intervention and prevention, adult sports permitting, mural arts programs, historic preservation and education, natural environment preservation and education, Homeland/MacArthur Park, the mobile skate park and mobile recreation programs, volunteer programs, the school based recreation/21st Century program, and the Long Beach Municipal Band. Four Superintendents report to the Manager of Community Enrichment Programs.

Maintenance Operations Bureau: This bureau is responsible for ensuring that all parks, beaches, marinas, community centers, and other facilities under the Department's purview (as have been previously identified) are maintained and improved in an aesthetically pleasing and functional manner. This bureau is also responsible for overseeing the lease agreement for the operation of the City's five golf courses, and for providing as staff support to the Municipal Golf Commission. Five Superintendents report to the Manager of Maintenance Operations.

Planning and Development: This bureau is responsible for the preparation and management of the Department's Capital Improvement Program, with projects in parks, marinas, and beach areas and for grant development. The bureau is also responsible for coordinating with the Public Works Department regarding the planning, funding, and completion of capital projects, working

with the Planning and Building Department regarding the Open Space and Conservation Elements of the General Plan, and interfacing with regional, state, and federal regulatory and funding agencies concerning environmental issues including water quality, beach erosion, dredging, and habitat preservation. One Superintendent reports to the Manager of Planning and Development.

Marine: This bureau is responsible for the management and development of the City's three marinas, navigable waterways, launch ramps, and beach facilities. One Superintendent reports to the Manager of the Marine Bureau. Additionally, the bureau is responsible for providing staff support to the Marine Advisory Committee.

Special Events and Filming: This bureau is responsible for the permitting and coordination of all major special events in the City, including those taking place in the Greater Queensway Bay Area (e.g., Grand Prix, Gay Pride), Queen Mary Special Events Park, beaches (e.g., Beach Fest), and City streets (e.g., parades, car shows). The Manager of Special Events and Filming is also responsible for the permitting and coordination of all motion picture filming in the City, and for managing the Street Banner Program.

A current organizational chart can be found in Appendix 1.

By City Charter, the Department of Parks, Recreation and Marine supports several advisory bodies that are appointed by the Mayor and confirmed by the City Council. These include:

- Parks and Recreation Commission
- Golf Commission
- Marine Advisory Commission
- Senior Citizens Advisory Commission
- Commission on Youth and Children

PLANNING RESPONSIBILITY

Parks, recreation and marine facilities should be an integral element of all City land-use planning and zoning. Such planning and zoning should embrace not only areas to be acquired for the City park or recreation system, but maximum use should also be made of zoning and other regulatory powers to preserve open space, protect scenic values and otherwise enhance recreational opportunities in private developments as well.

The Department supports ordinances and zoning changes that will tend to preserve public open spaces and areas of significant natural resources as a regular part of the City development process. This is being accomplished through the constant updating of subdivision regulations, developer fees, and other creative mechanisms. On October 15, 2002, the City Council adopted a revised "Open Space and Recreation Element" of the City's General Plan. This was a significant achievement, as this element had not been updated for nearly 30 years.

The City of Long Beach endeavors to protect existing park, recreation and marine areas against both public and private encroachment and should yield such areas for other purposes only upon the condition that areas lost are replaced by others of comparable value that serve the same population. Potential losses should be viewed as to their affect on the entire management system concerned.

FINANCES

Parks and recreation programs and maintenance responsibilities are basically financed through general taxation, known as the General Fund, while the Marine Bureau activities are financed through the Tidelands Enterprise Fund. Departmental services are supplemented by such sources as general obligation and revenue bonding, donations of money, loans, Federal and State Assistance Programs, gifts, services from private individuals and groups, and user fees and charges. Parks and recreation programs are generally financed through the City General Fund budget, special districts, contractual services, matching funds and other methods by which those benefited will pay the costs.

The Department strongly supports the concept that users of certain kinds of public park and recreation facilities and programs should pay fees for such use. Revenue from this source should be deposited in separate accounts and be applied to the development, maintenance, and administration of parks and recreation programs. Fees should not be so high as to prevent those in modest circumstances from enjoying the benefits of public parks and recreation programs. Basically, youth recreation programs and youth sports are free of charge in the City of Long Beach.

DEPARTMENT OF PARKS, RECREATION AND MARINE

