## ORDINANCE NO. ORD-10-0030

6
7
8
9
10
11
12
13
14
15
16
17
18
19

1

2

3

4

5

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH RELATING TO ADOPTING AN AMENDMENT TO ORDINANCE NO. C-6496, ADOPTED JULY 5, 1988, AND AMENDED ON JANUARY 24, 1989, JULY 11, 1989, DECEMBER 5, 1989, MARCH 20, 1990, JULY 3, 1990, SEPTEMBER 18, 1990, JULY 2, 1991, JULY 7, 1992, JANUARY 26, 1993, AUGUST 24, 1993, JUNE 28, 1994, JULY 18, 1995, NOVEMBER 28, 1995, OCTOBER 1, 1996, MARCH 25, 1997, OCTOBER 7, 1997, OCTOBER 27, 1998, APRIL 20, 1999, OCTOBER 19, 1999, OCTOBER 17, 2000, OCTOBER 30, 2001, MARCH 19, 2002, NOVEMBER 26, 2002, JANUARY 6, 2004, FEBRUARY 8, 2005, NOVEMBER 1, 2005, DECEMBER 5, 2006, MARCH 20, 2007, MAY 22, 2007, DECEMBER 18, 2007, AND JULY 15, 2008, RELATING TO DEPARTMENTAL ORGANIZATION OF THE CITY OF LONG BEACH

The City Council of the City of Long Beach ordains as follows:

21

22

23

20

Section 1. Section 2 of Ordinance No. C-6496, adopted July 5, 1988, as amended, is amended to read as follows:

24

Section 2. The Departmental Organization of the City of Long Beach is hereby adopted to read as follows:

2526

Departments, Bureaus and Divisions Created.

2728

There are within the City the following departments of City

Government, and those departments, bureaus and divisions not otherwise

•	!
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	

created are hereby created and established; and the City Council
consolidates those departments, bureaus and divisions indicated in this
Section:

- A. City Auditor Department;
- B. City Clerk Department with the following division: Administrative; and the following bureaus:
  - 1. Legislative Bureau; and
  - 2. Elections Bureau;
  - C. City Manager Department;
  - D. City Prosecutor Department;
- E. Civil Service Department with the following divisions:

  Administration and Support Services; and the following bureau and division:
- Employment Services Bureau with the following divisions: Employment Services; and Recruitment Services;
- F. Development Services Department with the following division: Administration; and the following bureaus and divisions:
- Planning Bureau with the following divisions:
   Engineering and Development Services; Planning; and Current Planning;
- Redevelopment Bureau with the following divisions:
   West Long Beach Industrial; North Long Beach; Downtown and West
   Beach; Central and Poly High; Redevelopment Administration; and Special Projects;
- Housing Services Bureau with the following divisions:
   Housing Development; and Housing Communications;
- 4. Neighborhood Services Bureau with the following divisions: Neighborhood Improvement; Grant Administration; Code Enforcement; Housing Rehabilitation Services; Nuisance Abatement; and Inspection; and

5. Administration and Financial Services Bureau with the following divisions: Administrative Services; and Financial Services;

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed either by the Planning Department or the head of the Planning Department or by the Department of Building and Safety or the Superintendent of Building and Safety, such duties and functions shall be performed by the head of the Development Services Department or his or her designee;

- G. Financial Management Department with the following divisions: Administrative Services; Financial Systems; and the following bureaus and divisions:
- City Controller/Accounting Bureau with the following divisions: Accounting Operations and Tidelands; Grants/Redevelopment Agency and Payroll; and Accounts Payable/CIP;
  - 2. Business Relations Bureau with the following division: Purchasing; and Special Projects;
- Commercial Services Bureau with the following division: Financial Services;
- 4. Treasury Operations Bureau with the following divisions: Cash Management; and Investment Management; and
- 5. Budget and Performance Management Bureau with the following divisions: Budget Management; and Revenue Management;
  - H. Fire Department with the following bureaus and divisions:
    - 1. Administration Bureau;
- Fire Prevention Bureau with the following divisions:
   Code Enforcement; and Community Services/Public Education;
- Operations Bureau with the following divisions:
   Operations/Facilities; Marine Safety; and Emergency Medical Services;

	2	l
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
5	12	
770	13	
Long Beach, on socoz-toot	14	
2	15	
בור ה	16	
í	17	
	18	
	19	
	20	
	21	
	22	
	23	
	24	
	25	
	26	
	27	
	28	

	4.	Support Services Bureau with the following d	ivision
Training/Flee	et Mana	agement;	

- Disaster Management Bureau with the following division: Emergency Preparedness; and
- I. Health and Human Services Department with the following bureaus and divisions:
  - 1. Physician Services Bureau;
- Community Health Bureau with the following divisions:
   Nutrition Services; Homeless Services; and Health Promotion;
- Environmental Health Bureau with the following division: Hazardous Materials;
- Preventive Health Bureau with the following divisions:
   Preventive Services; Nursing Services; and Laboratory Services;
- Support Services Bureau with the following divisions:
   Financial Services; and Personnel Services; and
  - 6. Animal Care Services Bureau; and
- Housing Authority Bureau with the following divisions:
   Housing Assistance, and Special Housing Projects
- J. Human Resources Department with the following divisions:
  Employee Benefits and Services; and Equal Employment and Americans
  with Disabilities Act; and the following bureaus and divisions:
- Risk Management Bureau with the following divisions:
   Loss Control and Prevention; Workers' Compensation Coordination and
   Occupational Health Services;
- Leadership and Organizational Development Bureau with the following divisions: Administration; and Leadership and Organizational Development;
  - 3. Personnel Operations Bureau; and

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	

	4.	Workforce Development Bureau with the following
divisions:	Workford	ce Operations; Workforce Development;
Communi	cations; \	Norkforce Development Board; and Enterprise Zone

- K. Law Department;
- L. Legislative Department;
- M. Library Services Department with the following division: Administrative and Facility Management; and the following bureaus:
  - 1. Automated Services Bureau;
  - 2. North and East Neighborhood Library Services Bureau;
- Central and West Neighborhood Library Services
   Bureau; and
  - 4. Main Library Services Bureau;
- N. Long Beach Airport Department with the following divisions:

  Administration; Public Affairs; Noise; Leasing and Business Development;

  Special Projects; and the following bureau and divisions:
- Airport Operations Bureau with the following divisions:
   Operations-1; Operations-2; Operations-3; Operations-4; and Airport
   Security;
- O. Long Beach Gas & Oil Department with the following bureaus and divisions:
- Business Operations Bureau with the following divisions: Personnel Services; Financial Services; Safety; and Call Center Services;
- Gas Services Bureau with the following division:
   Customer Service;
- 3. Engineering and Construction Bureau with the following divisions: Pipeline Maintenance; and Engineering;
  - 4. Electric Generation Bureau with the following division:

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

5. Gas and Oil Operations Bureau with the following divisions: Energy Services; Planning and Unit Operations; Reservoir Operations; Production Operations; and Subsidence and Geology;

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed either by the Oil Properties Department or the head of the Oil Properties Department, such duties and functions shall be performed by the head of the Long Beach Gas and Oil Department or his or her designee;

- Ρ. Parks, Recreation and Marine Department with the following division: Special Projects; and the following bureaus and divisions:
- 1. Business Operations Bureau with the following divisions: Personnel and Training: Finance and Controls: Contract Management and Golf Operations; Accident Prevention and Safety; and Community Information and Graphics;
- 2. Community Recreation Services Bureau with the following divisions: Citywide Administration; Community Services; Area I; Area II; Area III; Citywide Programs; Citywide Services; Aquatics; and Rangers;
- 3. Maintenance Operations Bureau with the following divisions: Park Facilities Maintenance; Marine Maintenance; Beach Maintenance/Queensway Bay; and Grounds Maintenance;
- 4. Planning and Development Bureau with the following divisions: Development; Historic Sites; and Tidelands Development; and
- 5. Marine Bureau with the following division: Administration:
- Police Department with the following divisions: Chief of Staff; Q. Internal Affairs; Employee Assistance; and the following bureaus and

2	Investigations Bureau with the following divisions:		
3	Detective; Gang/Violent Crimes; and Forensic Science Services;		
4	2. Patrol Bureau with the following divisions: Patrol -		
5	East; Patrol - North; Patrol - South; Patrol - West; and Field Support;		
6	Administration Bureau with the following divisions:		
7	Fiscal; Records and Technology; and Personnel; and		
8	4. Support Bureau with the following divisions: Jail;		
9	Training; and Emergency Operations;		
10	R. Public Works Department with the following bureaus and		
11	divisions:		
12	Business Operations Bureau with the following		
13	divisions: Budget Services; Personnel Services; and		
14	Communications/Community Information;		
15	Public Services Bureau with the following divisions:		
16	Traffic Operations; Street Maintenance; Facilities Management; and Safety		
17	and Disaster Preparedness;		
18	Engineering Bureau with the following divisions:		
19	Construction Services; Design; Storm Water/Environmental Compliance;		
20	Project Management; Transportation Engineering; and Transportation		
21	Programs;		
22	4. Environmental Services Bureau with the following		
23	divisions: Administration/Recycling/Special Projects; Operations; Refuse;		
24	and Street Sweeping/Clean Long Beach;		
25	5. Fleet Services Bureau with the following divisions:		
26	Fleet Operations; Fleet Acquisitions; Fleet Maintenance; and Towing/Lien		
27	Sales; and		
28	6. Asset Management Bureau with the following divisions:		

divisions:

2

3

4

5

Real Estate Acquisitions; Real Estate Leasing; and Parking Operations;

- S. Technology Services Department with the following division: Administrative Services; and the following bureaus and divisions:
- 1. Operations Support Bureau with the following divisions: Finance: and Office Services:
- 2. Infrastructure Services Bureau with the following divisions: Telecommunications; Wireless Communications; and Operations Center;
- 3. Business Information Services Bureau with the following divisions: Business Information Systems; and Business Information Technology; and
- 4. Customer Services Bureau with the following divisions: Customer Support; Video Communications; and Office Services.

The City Clerk shall certify to the passage of this ordinance by Section 3. the City Council and cause it to be posted in three (3) conspicuous places in the City of Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the Mayor.

 $/\!/$  $/\!/$ 

I hereby certify that the foregoing ordinance was adopted by the City			
Cou	uncil of the City	of Long Beach at its mee	ting of <u>September 21</u> , 20 <u>10</u> by the
follo	owing vote:		
	Ayes:	Councilmembers:	Garcia, Lowenthal, DeLong,
			O'Donnell, Schipske, Andrews,
			Johnson, Neal.
	Noes:	Councilmembers:	None.
	Absent:	Councilmembers:	Gabelich.
			Lan Henry
			City Clerk
	10/20	dia	Bu Anto
App	proved: $\frac{2}{\sqrt{2}}$	Date)	Mayor
			V