

**LONG BEACH CIVIL SERVICE COMMISSION
F. PHIL INFELISE, PRESIDENT
MARCH 23, 2011**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, March 23, 2011, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: F. Phil Infelise, Jeanne Karatsu, Carolyn Smith Watts, Charles Hicks Jr.

MEMBER EXCUSED: Gerald Good

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Salvador Ambriz, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President F. Phil Infelise presided.

MINUTES: It was moved by Commissioner Smith Watts, seconded by Commissioner Karatsu and carried that the minutes of the regular meeting of March 16, 2011, be approved as prepared. The motion carried by a unanimous roll call vote.

CONSENT CALENDAR (2-3): It was moved by Commissioner Hicks, seconded by Commissioner Smith Watts and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Accountant – 115 Applied, 40 Qualified
Forensic Specialist – 56 Applied, 7 Qualified
Water Treatment Operator – 7 Applied, 6 Qualified

The motion was made to approve request on Consent Calendar.

SCHEDULE FOR HEARINGS:

Request to approve hearing schedule.

Suspension Appeal 26-S-910, April 15, 2011
Dismissal Appeal 25-D-910, April 20, 2011
Suspension Appeal 14-S-910, April 22, 2011
Dismissal Appeal 03-D-1011, May 5, 2011
Suspension Appeal 17-S-910, May 6, 2011

The motion was made to approve hearing schedule on Consent Calendar.

REQUEST FOR PERMANENT REASSIGNMENT AFTER REHABILITATION AND TRANSFER:

CLAUDIA ESCOBEDO/HOUSING SPECIALIST HEALTH & HUMAN SERVICES TO ADMINISTRATIVE AIDE HARBOR

The Secretary presented a communication from Margaret Huebner, Director of Human Resources, Harbor, requesting Commission authorization to permanently reassign and transfer Claudia Escobedo, Housing Specialist, Health and Human Services to the classification of Administrative Aide, Harbor, after completion of rehabilitation. In addition, the Secretary presented a staff report prepared by Donna de Araujo, Assistant Administrative Analyst. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Karatsu and carried that the request for reassignment after rehabilitation be approved, pursuant to Sections 64 and 67(3) of the Civil Service Rules and Regulations. The motion carried unanimously.

REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS – ARTICLE VIII SECTION 115(3)

Requesting Exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements for Development Project Manager, Limiting Applications to City Employees and Laid Off City Employees

The Secretary presented a staff report, prepared by him, requesting Commission approval for an exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements, for Development Project Manager, as an open-competitive examination, limiting applications to City employees and City employees terminated due to layoffs. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Hicks and carried to approve the Exception to Civil Service Rules and Regulations, Section 115(3),

Article II, Section 7 – Qualifications and Requirements. The motion carried by a unanimous roll call vote.

**REQUEST TO PARTICIPATE
IN EXAMINATION:**

REFUSE FIELD INVESTIGATOR

The Secretary presented a communication from Yvette Delong-Haywood, Maintenance Assistant, requesting Commission approval to participate in the examination for Refuse Field Investigator. In addition, the Secretary presented a staff report prepared by him. Ms. Delong-Haywood was present and addressed the Commission, stating that she was disqualified from participating in the examination process because the time she worked in the Environmental Service Bureau of Public Works was as a non-career employee, which is not counted for a promotional examination. However, Ms. Delong-Haywood stated that she has been a classified City employee, working in the Public Services Bureau of Public Works for over two years. She stated that because she is a current classified City employee with over two years of service, she should be allowed to participate in the examination, and she possesses the necessary experience required in the Environmental Service Bureau of Public Works. She stated that Mr. Pfingsthorn stated Commission rules that applied to non-career service. She stated that she did not feel that the language regarding promotional examinations stated in the Civil Service Rules and Regulations was clear. Rob Pfingsthorn, Personnel Analyst, addressed the Commission, stating that although Ms. Delong-Haywood does have the required experience in the Environmental Services Bureau of Public Works, Civil Service Rules and Regulations do not allow for non-career service to qualify for promotional examinations. Commissioner Hicks questioned the difference between a Maintenance Assistant in the Environmental Services Bureau and that of any other Maintenance Assistant for the City. Russ Ficker, Administrative Analyst, Public Works, addressed the Commission, stating that the Maintenance Assistants in the Environmental Services Bureau would have knowledge of refuse collection because of being exposed to it through their employment in the bureau. Commissioner Hicks stated that his concern is that even though a Maintenance Assistant is working in the Environment Services Bureau of Public Works, their job could be doing something that has nothing to do with refuse collection, yet they qualify to participate in the examination process. If this is the case, it

should be opened to all Maintenance Assistance, rather than limited to the Environmental Services Bureau employees. The Secretary informed the Commission that the agreement between Civil Service and Public Works Departments was that they wanted City employees with experience working in the Environmental Services Bureau. The Secretary stated that this requirement was agreed and approved upon by the Commission. Commissioner Hicks stated that his concern is not the question of non-career status, but that a person who is a classified employee, which makes her eligible to apply, in a position of Maintenance Assistant and a manager from the Public Works Department who stated that a Maintenance Assistant in the Environmental Services Bureau could be assigned to a variety of responsibilities from painting, or collecting trash to custodial, and another Maintenance Assistant performing the same duties in another bureau not qualifying because they do not work in that bureau. He further stated that it does not make sense to him to have a large Maintenance Assistant classification, and because a person does not work in that bureau, they are not eligible to compete for this opportunity. Ken Walker, Manager, Personnel Operations, Human Resources, addressed the Commission stating that the focus was on individuals working in that environment in a variety of classifications having the opportunity to learn about the operation. After discussion, it was moved by Commissioner Hicks to grant Ms. Delong-Haywood the opportunity to participate in the examination process for Refuse Field Investigator. The motion failed due to lack of a second. After further discussion it was moved by Commissioner Karatsu, seconded by Commission Smith Watts and carried that the request be denied. The motion carried by the following roll call vote:

AYE: Jeanne Karatsu
Carolyn Smith Watts
F. Phil Infelise

NAY: Charles Hicks Jr.

Commissioner Smith Watts requested that staff establish a committee to review Job Opportunity Bulletins for clarity before posting, so that the applicant can process the information.

PROTEST OF EXAMINATION ITEM: FIRE ENGINEER

The Secretary presented a staff report prepared by Lourdes Ferrer, Personnel Analyst, regarding the disposition of protested questions from the Fire Engineer examination, administered on March 16, 2011. Ms. Ferrer briefed the Commission regarding the protest. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Karatsu and carried that the recommended disposition of the protested question be approved and the affected persons be so notified. The motion carried by a unanimous roll call vote. Commissioner Smith Watts was not present to vote.

PROTEST OF EXAMINATION ITEMS: REFUSE FIELD INVESTIGATOR

The Secretary presented a staff report prepared by Rob Pfingsthorn, Personnel Analyst, regarding the disposition of protested questions from the Refuse Field Investigator examination, administered on March 11, 2011. Mr. Pfingsthorn briefed the Commission regarding the protests. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Karatsu and carried that the recommended disposition of the protested questions be approved and the affected persons be so notified. The motion carried by a unanimous roll call vote. Commissioner Smith Watts was not present to vote.

BULLETINS:

It was moved by Commissioner Karatsu, seconded by Commissioner Smith Watts and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Development Project Manager
Harbor Maintenance Mechanic
School Guard

MANAGERS' REPORT:

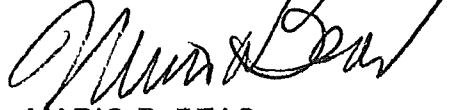
Melinda George, Deputy Director, informed the Commission that on Thursday, staff would be finishing the NeoGov training, by conducting two sessions with the Harbor Department.

The Secretary presented a Certificate of Appreciation to Tommy Scott, Refuse Operator, Public Works, in recognition of 26 years of dedicated service to the City and citizens of Long Beach. A representative from Public Service was

present to speak on his behalf.

ADJOURNMENT:

There being no further business before the Commission,
President Infelise adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas", written in a cursive style.

MARIO R. BEAS
Secretary

MRB:meh

MINUTES
SPECIAL MEETING OF THE BOARD OF WATER COMMISSIONERS
LONG BEACH, CALIFORNIA
MARCH 10, 2011

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on March 10, 2011.

The meeting was called to order at 9:02 a.m. by President Dallman.

PRESENT:	Suzanne Dallman	Commissioner
	Frank Clarke	Commissioner
	William B. Townsend	Commissioner
	John Allen	Commissioner
	Paul Blanco	Commissioner
	Charles Parkin	Principal Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	Robert C. Cheng	Deputy General Manager – Operations
	B. Anatole Falagan	Deputy General Manager – Business
	Paul T. Fujita	Director of Finance
	Matthew P. Lyons	Director, Planning & Conservation
	Eric Leung	Director of Engineering
	Matthew Veeh	Director of Government & Public Affairs
	Robert Verceles	Division Engineer
	Abelardo Rendon	Division Engineer
	Stephen Gay	Manager of Security & Emergency Preparedness
	Dynna Long	Office Administrator
	Joyce Barkley	Water Conservation Specialist
	Daniel Cordoza	Conservation Intern
	Russ Christman	Long Beach Landlord

ABSENT: None

1. PLEDGE OF ALLEGIANCE

Sandy Fox led the Board and audience in the Pledge of Allegiance.

2. PUBLIC COMMENT

President Dallman opened the public comment period.

Mr. Russ Christman, a Long Beach landlord spoke regarding water rates for multi-unit complexes, and noted he felt he was being overcharged per the current rate structure. He submitted a letter to the Board of Water Commissioners outlining his concerns.

President Dallman closed the public comment period.

3. APPROVAL OF MINUTES

February 17, 2011

Upon motion by Commissioner Blanco, seconded by Commissioner Townsend, the minutes of the meeting of February 17, 2011 were unanimously approved.

4. PRESIDENT'S REPORT

- **Suzanne Dallman, President, Board of Water Commissioners**

President Dallman provided a report on her attendance at the California Water Policy Conference held March 3–4 2011, in Los Angeles, CA. She noted that both Kevin Wattier and Matt Lyons had been panelists at this event.

Commissioner Allen noted he had also attended the conference, and complimented Mr. Wattier and Mr. Lyons on their presentation.

5. GENERAL MANAGER'S REPORT **Kevin L. Wattier, General Manager**

FEBRUARY 2011 WATER CONSERVATION REPORT

Mr. Wattier reviewed water consumption statistics for February 2011, and noted that the totals were slightly higher, but that year to date figures were essentially the same as for 2009 and 2010.

RESERVOIR STORAGE UPDATE

Mr. Wattier noted favorable storage levels at reservoirs throughout the state.

He reported that with current hydrology, for flood control purposes, Lake Oroville may have to operate and release flows to maintain flood protection and control. He advised that not enough storage south of the Delta exists to retain this water, and that it would flow out to the Pacific Ocean.

Commissioner Allen inquired about the situation at Oroville with the high runoff conditions. Mr. Wattier advised that given certain conditions, that Oroville has actually released water over their spillway which can lead to dramatic visuals.

Commissioner Allen asked the General Manager that with the current Water Replenishment District emergency declaration in place, and judgment amendments could the Long Beach Water Department be storing water in the Central Basin.

Mr. Wattier responded yes.

CENSUS DATA

Mr. Wattier reported that the census figures had just been released, and noted they were of importance as they affect the GPCD (gallons per capita/day) calculations. He noted it was important to make note that the city's population had gone down from 495,000 to approximately 462,000, or roughly 7% less which would affect multiple population based programs, including the GPCD calculations. He reported that local agencies could challenge these figures.

WEATHER BASED IRRIGATION CONTROLLER (WBIC) PROGRAM

Mr. Wattier reported changes to the ongoing WBIC Program. He advised that where these types of controllers had been installed at single family residences, data indicated that no significant water savings had been realized when historical water use patterns were close to average. He noted the program would now focus on installing these types of controllers at high volume user properties.

POTABLE WATER RATE STRUCTURE MEMO TO MAYOR & COUNCIL

Mr. Wattier advised the Board that a copy of a memo to the Mayor and Council regarding the LBWD potable water rate structure and cost recovery requirements had been placed in their cubby folders.

6. CONSENT CALENDAR

President Dallman asked if there were any questions or discussion regarding the Consent Calendar items.

It was moved by Commissioner Allen and seconded by Commissioner Townsend to approve Consent Calendar items 6a. through 6c.

President Dallman acknowledged Mr. Cheng's participation at the upcoming OzWater 11 meetings in Australia.

Commissioner Clarke asked if LBWD had access to State and County group rates for communication needs. Mr. Cheng advised that when the previous purchasing agreement had been completed by the city they had not included the Long Beach Water Department. He noted however that LBWD had been able to utilize the same group rate the city had obtained for their long distance telephone services.

Hearing no further questions or discussion, President Dallman called for the vote on Consent Item 6a. through 6c. These Consent Calendar items were unanimously approved.

6a. Approval of Transfer of Funds by Journal Entry Dated March 10, 2011

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

6b. Authorize the General Manager to allow staff participation at OzWater 11 and Water Research Foundation (WRF) Project 4249 meeting in May 2011, with no travel-associated cost to the Department

A communication was presented to the Board from Robert Cheng, which is on file at the Long Beach Water Department.

6c. Authorize the General Manager to increase purchase order BPWA07000025 with Verizon California Inc by \$175,000 (total amount not to exceed \$315,000) to provide long distance telephone services for a contract period ranging from May 1, 2007 to July 1, 2014

A communication was presented to the Board from Robert Cheng, which is on file at the Long Beach Water Department.

7. **Adopt a policy position on H.R. 470, the Hoover Power Allocation Act of 2011, by Congressman Joe Heck (R-NV)**
- **Matthew R. Veeh, Director of Government & Public Affairs**

Mr. Veeh provided a briefing regarding this proposed Federal legislation.

There was general discussion regarding the use of the power allotments; Native American power rates; and the history of a similar bill that did not pass in 2010.

It was moved by Commissioner Allen and seconded by Commissioner Clarke to adopt a support position for H.R. 470, the Hoover Power Allocation Act of 2011 and communicate this position to the United States Congress.

President Dallman asked if there were any additional questions, comments, or public comment regarding this agenda item. Hearing none she called for the vote. The item was unanimously approved.

8. **Adopt policy position on AB 954 – Water Replenishment Districts, as introduced by Assembly Member Charles Calderon (D-Whittier)**
- **Matthew R. Veeh, Director of Government & Public Affairs**

Mr. Veeh provided background on this proposed legislation. He noted that this bill in its current form was nearly identical to a February 2010 version (SB 1412 – Calderon) that had not passed out of the Senate Committee on Natural Resources and Water. He reminded the Board that they had adopted an opposed position on SB 1412 at their March 4, 2010 board meeting.

It was moved by Commissioner Allen and seconded by Commissioner Clarke to adopt an oppose position on AB 954 (Calderon) and communicate this position to the California State Legislature.

President Dallman asked if there were any additional questions, comments, or public comment regarding this agenda item. Hearing none she called for the vote. The item was unanimously approved.

9. **Adopt policy position on S.B. 701 - Central Basin Municipal Water District report, as introduced by Ron Calderon (D-Montebello)**
- **Matthew R. Veeh, Director of Government & Public Affairs**

Mr. Veeh provided background on this proposed legislation.

Commissioner Allen asked if replenishment of the basins is currently taking place. Mr. Wattier responded that some replenishment was taking place. He advised that the LBWD had worked with the Water Replenishment District (WRD) (even though the replenishment programs had been halted due to the drought) and the Central Basin Municipal Water District on creative programs to convert LBWD's surplus allocation to be sold to WRD for replenishment purposes.

Commissioner Allen inquired if the Metropolitan Water District (MWD) would provide replenishment water. Mr. Wattier advised that he expected the MWD water supply allocation to be lifted in April 2011. But, he indicated it was not yet clear if replenishment water would be offered at a discount rate.

Commissioner Blanco asked what the ramifications would be if LBWD did not oppose this legislation.

Mr. Wattier responded that in his opinion this was a "shameless" attempt by the Central Basin Municipal Water District to take over or disrupt WRD's historic role and structure in protecting and replenishing the basins.

He noted LBWD's historic role in forming and supporting the work of the Water Replenishment District.

He advised that entities proposed by this legislation have neither the authority or the expertise to take over WRD's role.

It was moved by Commissioner Allen and seconded by Commissioner Townsend to adopt an oppose position on SB 701 (Calderon) and communicate this position to the California State Legislature.

President Dallman asked if there were any additional questions, comments, or public comment regarding this agenda item. Hearing none she called for the vote. The item was unanimously approved.

10. Legislative/Public Affairs Issues

- **Matthew R. Veeh, Director of Government & Public Affairs**

Mr. Veeh provided the following report:

FEDERAL:

- Most recent Continuing Resolution has been extended through March 18, 2011.
- Now expected that short term Continuing Resolution would be extended through April 15, 2011 (which time period includes a two week legislative recess).

STATE:

- Governor Brown's original self-imposed deadline for the legislators to vote to put taxes on the ballot was March 10, 2011, but he has not asked the legislature to delay the vote on the budget so negotiations could continue.
- 4th Assembly District election has moved to a runoff. He noted a Democratic win would bring the Assembly total to 53 Democrats and 27 Republicans; one shy of a 2/3 majority. He noted this was a heavy Republican leaning district, so it was unlikely that a Democrat could win.

Commissioner Allen inquired about last year's California bill, AB 1975 – (Water Metering & Sub-metering) that was not passed. Mr. Veeh noted the legislation had been reintroduced this year (AB 19), but noted it did not contain all of the same language as AB 1975. He advised staff was monitoring this bill and would keep the Board updated on this legislation.

LOCAL:

- Reviewed the March 90H2O newsletter.

11. Report of the Metropolitan Water District (MWD) Board Meeting on March 8, 2011

Mr. Wattier advised there was nothing specific to report from the March 8, 2011 board meeting.

He did report that MWD is currently very active in Sacramento. He noted their general approach was to form broad support coalitions for Southern California regarding state legislative matters.

He advised that staff would forward to MWD the Board of Water Commissioner positions taken today on pending state legislative items, seeking their endorsement of LBWD's positions on the bills.

12. NEW BUSINESS

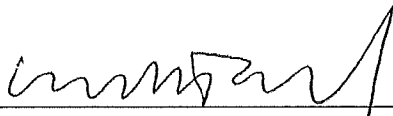
Commissioner Allen requested that staff agendize a report at a future meeting on rainwater harvesting/conservation.

Commissioner Clarke requested an update on the Greywater Program. Principal Deputy City Attorney Charles Parkin reported that the City Council Environmental Committee had reviewed the draft Greywater Program and had referred it the full City Council for review and support. He reported that the City's Office of Sustainability would

be responsible for administration of this program, and would report to the Board on final roll-out of this program.

13. ADJOURNMENT

There being no further business to come before the Board, President Dallman adjourned the meeting at 10:06 a.m. to the next special meeting of the Water Commission to be held March 24, 2011, in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.



William B. Townsend, Secretary

Attest:



Suzanne Dallman, President