

William Lorbeer, Chair
Joy Starr, Vice Chair
Eric Forsberg, Commissioner
Samuel Lippke, Commissioner



Kurt Schneider, Commissioner
Marsha Jeffer, Commissioner
Ken Trossen, Commissioner

FINISHED AGENDA AND DRAFT MINUTES

REGULAR MEETING

CALL TO ORDER

At 8:05AM Chair Lorbeer called the meeting to order.

ROLL CALL

Commissioners Kurt Schneider, Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric

Present: Forsberg and Samuel Lippke

Commissioners Lisa Ramelow

Excused:

Also present: Dede Rossi, BSBA Executive Director; Victor Grgas, CLB Asset Management Bureau Manager; Julie Maleki, CD 3 Staff; Bobby Bluehouse, BSRA President; Art Cox, CLB Public Works Dept.; Jerry Rowland, CLB Public Works Dept.

CHAIR REPORT

1. Chair Lorbeer reminded commission and public about following appropriate rules of order;
2. Informed commission of Lisa Ramelow's appointment to the commission, and that she would be absent at this meeting;
3. Security cameras for 2nd Street will be discussed at upcoming meeting, and a LBPD officer will make a presentation;
4. Long Beach Transit reports will be included in upcoming agendas on the Consent Calendar, usually two months in arrears as is the Financial Statements. Also, new bus passes are being printed and will be available prior to the February deadline;
5. The September 2012 budget was approved, but will need revision and greatly detailed due to expenses increasing, but revenue remaining constant.
6. The Tori Miller Busch memorial drinking fountain is moving forward; there will be a site visit with Public Works staff today;
7. Parking meter study will be conducted in near future.

PUBLIC PARTICIPATION

Robert Campbell spoke in opposition to reducing LBFD Station #8 staffing.

Lorbeer concurred with Campbell's statement, cited Legend's fire as example of need for quick response.

Bobby Bluehouse asked about the alley one-way conversion.

Ralph Lepre discussed historical value of Station #8.

CONSENT CALENDAR

Lorbeer proposed moving items #6 and #9 to Consent Calendar. All commissioners agreed.

1. [13-001BS](#) Recommendation to approve the minutes for the meeting held November 15, 2012.

Attachments: [BSPBIAAC Final Agenda and Draft Minutes 11.15.12.pdf](#)

A motion was made by Commissioner Forsberg, seconded by Schneider, to approve recommendation . The motion carried by the following vote:

Yes: 6 - Kurt Schneider, Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and Samuel Lippke

Excused: 2 - Ken Trossen and Lisa Ramelow

2. [13-002BS](#) Recommendation to receive and file the Financial Report for the period ending October 31, 2012.

Attachments: [BSPAC 10.31.12 Financial Statement.pdf](#)

A motion was made by Commissioner Forsberg, seconded by Schneider, to approve recommendation . The motion carried by the following vote:

Yes: 6 - Kurt Schneider, Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and Samuel Lippke

Excused: 2 - Ken Trossen and Lisa Ramelow

3. [13-003BS](#) Recommendation to receive and file the Financial Report for the period ending November 30, 2012.

Attachments: [BSPAC 11.30.12 Financial Statement.pdf](#)

A motion was made by Commissioner Forsberg, seconded by Schneider, to approve recommendation . The motion carried by the following vote:

Yes: 6 - Kurt Schneider, Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and Samuel Lippke

Excused: 2 - Ken Trossen and Lisa Ramelow

REGULAR AGENDA

4. [13-004BS](#) Recommendation to receive and file the City arborist's report and approve the tree selection, and/or a recommendation to form an ad hoc sub committee to review the sidewalk and tree repair and replacement project for 2nd Street in the Belmont Shore Parking and Business Improvement Area, and prepare a report for the commission recommending a plan to move forward with the project.

Attachments: [13-004BS Tree & Sidewalk Repair Project.pdf](#)
[2nd St. Arborist Report Sept. 8, 2012.pdf](#)

Chair Lorbeer spoke about receiving and filing the Arborist Report, and the recommendation to change tree replacement to Crepe Myrtle. He recommended forming an ad hoc sub committee to formulate a comprehensive plan for the sidewalk and tree repair project.

Forsberg spoke asked why tree change necessary.

Lorbeer spoke about Tree Advisory Committee hearings.

Art Cox explained the tree selection process and makeup of Tree Advisory Committee.

Forsberg again asked about tree change.

Jerry Rowland discussed root structure of Bradford Pear trees.

Forsberg spoke about tree differences.

Rowland discussed various tree types and appropriateness for Belmont Shore.

Lorbeer spoke about importance of best tree for given environment, as well as appropriate appearance.

Schneider suggested planting two different tree types in separate areas to evaluate growth.

Lippke spoke about tree at La Strada restaurant.

Lorbeer said they are not evergreen.

Forsberg said Crepe Myrtle tree is not recommended for coast areas by Sunset magazine.

Schneider said Crepe Myrtle would add to area but flowers would stain.

Lorbeer said the committee would address tree selection.

Forsberg spoke about tree differences.

Lorbeer said ad hoc sub committee would recommend appropriate tree selection that would improve and protect the district.

Lippke recommended acting soon to address hazards.

Lorbeer spoke about Liquid Amber tree that was to be removed but was repaired.

Cox informed about two separate projects in Belmont Shore, and that the Liquid Amber tree in question was misidentified by the contractor due to marks on the tree. This caused repair of roots and sidewalk in error.

Lorbeer asked if there are any other plans for emergency sidewalk repair.

Cox said Public Works is waiting to hear about Commission's decision regarding the project.

Lorbeer spoke about ad hoc sub committee resolving a plan as soon as possible.

Cox said Public Works may do grind versus rock and oil repair soon.

Forsberg again asked if Crepe Myrtle is still the recommended tree replacement.

Cox said yes, Crepe Myrtle still recommended.

Lorbeer said tree decision will go to ad hoc sub committee.

Melinda Cotton discussed Crepe Myrtle on Park Avenue has summer flowers but is looks dead in winter; pear trees look good all year. She also said that grates are not necessary, and gave examples of other communities.

Ralph Leprespoke about redesigning base of tree area.

Lorbeer explained that grates have already been purchased, and that they serve a purpose to extend the sidewalk area better allowing wheelchair access. He also said ad hoc sub committee will report back to the commission within two months with recommendation. Committee members initially proposed: Art Cox, Eric Forsberg, Bill Lorbeer.

Forsberg asked if a new contractor bid was necessary.

Lorbeer informed of current situation requiring new bid.

A motion was made by Schneider, seconded by Commissioner Starr, to approve recommendation to receive and file the arborist report. A second motion was made by Schneider, seconded by Commissioner Starr to form an ad hoc sub committee to prepare a plan for the project and report back to the commission. The motion carried by the following vote:

Yes: 6 - Kurt Schneider, Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and Samuel Lippke

Excused: 2 - Ken Trossen and Lisa Ramelow

5. [12-042BS](#)

Recommendation to approve the proposal by American Heritage Landscape, to provide maintenance for newly planted trees on 2nd Street and adjacent side streets for 12 months in the amount of \$530 per month.

Attachments: [12-042BS American Heritage tree maintenance.pdf](#)
[Am Hrtg Lndscp BS new tree maintenance proposal 11.09.12.pdf](#)

Lorbeer propped this item to be decided after the ad hoc sub committee reports back to the commission.

A motion was made by Commissioner Jeffer, seconded by Schneider, to laid over. The motion carried by the following vote:

Yes: 6 - Kurt Schneider, Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and Samuel Lippke

Excused: 2 - Ken Trossen and Lisa Ramelow

6. [13-005BS](#)

Recommendation to renew the parking lot maintenance agreement with American Heritage Landscape, LP in the amount of \$860.00 per month.

Attachments: [13-005BS American Heritage lot maintenance renewal.pdf](#)
[American Heritage BPO BPPW12000111 03.01.12-03.01.13.pdf](#)

A motion was made by Commissioner Forsberg, seconded by Schneider, to approve recommendation . The motion carried by the following vote:

Yes: 6 - Kurt Schneider, Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and Samuel Lippke

Excused: 2 - Ken Trossen and Lisa Ramelow

7. [13-006BS](#)

Recommendation to approve conversion of the north-south alley adjacent to the Bay Shore Library, and between 2nd Street and the east-west alley immediately south of 2nd Street, to one-way north-south travel.

Attachments: [13-006BS Alley conversion to one-way.pdf](#)
[Alley map and photo at Bay Shore Library.pdf](#)

Hector Rivas informed the commission about public complaints regarding the area in question. When two cars converge from opposite directions at the junction of the alley and 2nd Street, this causes safety concerns. There will be outreach effort to the public to inform.

Lippke agreed with safety concerns.

Forsberg asked if there will be appropriate signage.

Rivas said signage will be posted.

Bluehouse spoke about informing the public is important.

A motion was made by Commissioner Forsberg, seconded by Commissioner Starr, to approve recommendation . The motion carried by the following vote:

Yes: 5 - Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and Samuel Lippke

Excused: 3 - Kurt Schneider, Ken Trossen and Lisa Ramelow

8. [13-007BS](#)

Recommendation to approve renewal of the agreement with Qualified Mobile, Inc. (QMI) in the amount of \$27,500 to provide sidewalk and alley steam cleaning for Belmont Shore for one-year, with an option to renew an additional year.

Attachments: [13-007BS QMI Steam cleaning renewal.pdf](#)
[QMI PO and Pricing in Agreement 02.14.12 - 02.15.13.pdf](#)

Lorbeer discussed history of contract with QMI, Inc. and the challenges addressed regarding quality of work performed. He also spoke about options to not approve contract extension and work on a month-to-month basis for three to four months, as well as going out to bid.

Jeffer asked if there would be a penalty if contract is terminated.

Lorbeer said there would be no penalty.

Forsberg said contract termination would better leverage quality improvement.

Starr discussed the efforts to work with QMI, Inc. to improve there quality of work, but no real progress.

Don Cremer spoke about the company being put on notice Monday of this week, prior notice in July 2012. He said the company will make great effort to provide excellent service.

Forsberg asked Cremer if month-to-month would be acceptable.

Cremer said month-to-month would be acceptable, asked if there have been complaints.

Lorbeer said there have been considerable complaints, and photos show poor work.

Cremer said poor work is not acceptable, promised to improve quality.

The commission discussed motioning to approve the contract extension, but will monitor the work on a month-to-month basis, and if it is not satisfactory within three to four months, the contract will be terminated.

A motion was made by Commissioner Jeffer, seconded by Commissioner Lippke, to approve recommendation with the stipulation that work will be monitored on a month-to-month basis, and if not satisfactory, the contract can be cancelled at any time. The motion carried by the following vote:

Yes: 5 - Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and Samuel Lippke

Excused: 3 - Kurt Schneider, Ken Trossen and Lisa Ramelow

9. [13-008BS](#)

Recommendation to approve expenditure not to exceed \$1,500 to repair parking lot lights in lots south of 2nd Street in Belmont Shore.

Attachments: [13-008BS Parking lot light repair proposal.pdf](#)

A motion was made by Commissioner Forsberg, seconded by Schneider, to approve recommendation . The motion carried by the following vote:

Yes: 6 - Kurt Schneider, Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and Samuel Lippke

Excused: 2 - Ken Trossen and Lisa Ramelow

10. [13-009BS](#)

Recommendation to approve expenditure not to exceed \$10,000 annually to pay Midori Gardens for median seasonal color change on 2nd Street in Belmont Shore.

Attachments: [13-009BS Midori Gardens seasonal color expenditure.pdf](#)

Lorbeer discussed cutting expenses, and that median seasonal color change might be eliminated to reduce expenses.

Jeffer spoke about future median project that might include sea grass.

Lorbeer spoke about median project is still in progress and will be address in ad hoc sub committee meetings. He spoke about money available for capital projects, but the daily operating budget will meet shortfall if not addressed with revenue increase and/or expense reduction.

Forsberg asked if the bus pass program could be funded from capital funds.

Lorbeer explained that this would not be allowed.

Forsberg said he does not want capital funds to increase unused.

Lorbeer suggested that this item be laid over until after the ad hoc sub committee makes its recommendation to the commission.

A motion was made by Commissioner Forsberg, seconded by Commissioner Jeffer, to laid over. The motion carried by the following vote:

Yes: 5 - Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg and Samuel Lippke

Excused: 3 - Kurt Schneider, Ken Trossen and Lisa Ramelow

PUBLIC PARTICIPATION

Melinda Cotton asked if the ad hoc sub committee meetings will be public.

Lorbeer informed that the ad hoc sub committee meetings are not required to be made public. The committee will report back to the commission, which is a public meeting.

Cotton asked if tree grates are required.

Jeffer spoke about insurance issues, and cited Santa Monica challenges.

Lorbeer spoke about the ad hoc sub committee being comprised of six to seven

members, including some commissioners, City staff and some from the BSBA.

ADJOURNMENT

A motion to adjourn was made by Commissioner Forsberg, and seconded by Commissioner Starr. The motion was carried by the following vote:

Eric Forsberg	Yes
Marsha Jeffer	Yes
Lisa Ramelow	Excused
Samuel Lippke	Yes
Joy Starr	Yes
Kurt Schneider	Excused
William W. Lorbeer	Yes

Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call Jim Fisk 48 hours prior to the Belmont Shore Parking and Business Area Advisory Commission meeting at (562) 570-3863. This information is available in an alternative format by request to Jim Fisk at (562) 570-3863. For correspondence purposes you can reach City staff at jim.fisk@longbeach.gov. A digital recording of this meeting will be available in the City Clerk Department.