

May 20, 2021

**MEMBERS OF THE PARKS AND RECREATION COMMISSION**

City of Long Beach  
California

**RECOMMENDATION:**

Approve Special Event Permit Application #21-044 of Lakewood Village Little League, a domestic nonprofit corporation, for a fundraising event, including the consumption of alcohol, in Heartwell Park, t-ball field number 1, with parameters determined by the Office of Special Events and Filming and the Department of Parks, Recreation and Marine and paying applicable fees. (District 5)

Or

Determine the proposed activity does not provide a sufficient overall public benefit and deny Special Event Permit Application #21-044 of Lakewood Village Little League, a domestic nonprofit corporation, for a fundraising event, including the consumption of alcohol, in Heartwell Park, t-ball field number 1. (District 5)

**DISCUSSION**

In accordance with Long Beach Municipal Code Section 5.60, special events that require the coordination of multiple Departments within the City of Long Beach (City) like Police, Fire, Public Works or Health and Human Services, are facilitated through the City Manager's Office of Special Events and Filming (SEF) to provide coordination, seamless operation and oversight of a particular special event.

On April 26, 2021, Lakewood Village Little League (LVLL), a California domestic nonprofit corporation, submitted an SEF Application (Attachment A) to host a fundraising event (Event) at t-ball field number 1 at Heartwell Park (Attachment B) that will include a disc jockey for background music and announcements, an obstacle course and carnival games appetizers, and consumption of beer and wine. The event is proposed to occur from 8:00 AM to 9:00 PM on Saturday, June 19, 2021. Lakewood Village Little League has brought the game of baseball for the last sixty-five (65) years to Long Beach. Each year they bring up to 300 players to swing bats, throw and catch balls, make new friends, and to enjoy one of our nation's favorite pastimes.

As the Parks and Recreation Commission (Commission) has exclusive authority over leisure activities of a recreational nature in City parks, the Department and SEF have implemented a process to seek approval or denial of applications for special events in City parks or other areas operated by the Department.

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If the Event is approved by the Commission, the Permit would include the following key points:

Date, location and time: The footprint of the Event would be within t-ball field number 1, in Heartwell Park. The Event will take place on Saturday, June 19, 2021 and include approximately three hours for set-up from 5:00 to 8:00 AM, the Event itself would be conducted from 8:00 AM to 9:00 PM. Tear-down and move out of the event is required to be completed by 11:00 PM on Saturday, June 19, 2021.

- Parking: All parking will be at the Heartwell Park parking lot. There will be no charge for parking for people who attend the event.
- Admission: There is no admission fee for the event. The event is a private event.
- Fees: In addition to any fees charged by SEF, LVLL would be charged \$40 Permit to Gather and \$160 Special Use fees and will be required to reimburse the Department for any staff time incurred, at a rate of \$25 per hour, per employee, by the Department or SEF. All Department fees listed have been approved by the commission.
- Music & Entertainment: A disc jockey will provide music and announcements throughout the day. All local noise ordinances will be followed. Event will include carnival game booths with games such as "ring toss".
- Trash: Trash receptacles will be supplied and placed by LVLL. All trash will be collected throughout the event and disposed of, off site, by LVLL.
- Damage and Security Deposit: LVLL will submit a Security Deposit of \$375 to SEF. The Department will have until June 30, 2021 to identify any damage to the field, and the cost to make needed repairs will be deducted from the Security Deposit or paid by LVLL.
- Insurance: LVLL shall purchase and maintain all applicable insurance and endorsements, as required and approved by the City's Risk Manager.
- Laws and Other Permits: Lakewood Village Little League shall apply, pay for, and follow all applicable local, regional, state and federal laws, codes, regulations, requirements, and health orders.

### FISCAL IMPACT

If the Celebration is approved as proposed, the Department will receive \$200 in rental fees and an as-yet-to-be-determined amount of staff reimbursement charges, which will all accrue to the General Fund (GP) in the Department of Parks, Recreation and Marine (PR).

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SUGGESTED ACTION:

Approve one of the recommended actions.

Respectfully Submitted,



MEREDITH REYNOLDS  
MANAGER  
PARK PLANNING & PARTNERSHIPS



GLADYS KAISER  
MANAGER  
COMMUNITY RECREATION SERVICES

APPROVED:



BRENT DENNIS  
DIRECTOR

BD:MM:GK:VHD

ATTACHMENT A – Application for Lakewood Village Little League Fundraising Event

ATTACHMENT B – Lakewood Village Little League Fundraising Event Proposed Footprint