

OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Lona Beach, CA 90802-4664

1 FIRST AMENDMENT TO AGREEMENT NO. 34204

2 **34204**

3 THIS FIRST AMENDMENT TO AGREEMENT NO. 34204 is made and  
4 entered, in duplicate, as of October 13, 2016, for reference purposes only, pursuant to a  
5 minute order adopted by the City Council of the City of Long Beach at its meeting on  
6 October 11, 2016, by and between JACOBS ENGINEERING GROUP INC., a Delaware  
7 corporation ("Consultant"), with a place of business at 777 Main Street, Suite 26, Fort  
8 Worth, Texas 76102, and the CITY OF LONG BEACH, a municipal corporation ("City").

9 WHEREAS, City requires specialized services requiring unique skills to be  
10 performed in connection with a comprehensive Feasibility Study for a Federal Inspection  
11 Service Facility at the Long Beach Airport; and

12 WHEREAS, City and Consultant entered into Agreement No. 34204 (the  
13 "Agreement") whereby Consultant agreed to provide these services; and

14 WHEREAS, City and Consultant wish to add additional services, increase the  
15 not to exceed amount and extend the term;

16 NOW, THEREFORE, in consideration of the mutual terms, covenants, and  
17 conditions herein contained, the parties agree as follows:

18 1. Section 1.A of the Agreement is hereby amended to read as follows:

19 "A. Consultant shall furnish specialized services more particularly  
20 described in Exhibit "A", the Consultant Scope of Work dated December 24, 2015, and  
21 revised February 3, 2016, attached to this Agreement and incorporated by this reference,  
22 in accordance with the standards of the profession, and City shall pay for these services in  
23 the manner described below, not to exceed Three Hundred Seventy Thousand Two  
24 Hundred Eighty-Seven Dollars (\$370,287), at the rates or charges shown in Exhibit "B".

25 2. Section 2 of the Agreement is hereby amended to read as follows:

26 "2. TERM. The term of this Agreement shall commence at midnight on  
27 January 20, 2016, and shall terminate at 11:59 p.m. on March 30, 2017, unless sooner  
28 terminated as provided in this Agreement, or unless the services or the Project is

1 completed sooner.”

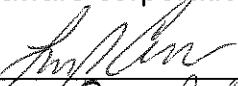
2 3. Exhibit “A” to the Agreement is hereby amended to include additional  
3 services more particularly described in Exhibit “A-1”, attached hereto and incorporated by  
4 this reference

5 4. Except as expressly modified herein, all of the terms and conditions  
6 contained in Agreement No. 34204 are ratified and confirmed and shall remain in full force  
7 and effect.

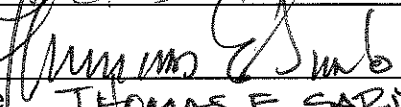
8 IN WITNESS WHEREOF, the parties have caused this document to be duly  
9 executed with all formalities required by law as of the date first stated above.

10 JACOBS ENGINEERING GROUP INC., a  
11 Delaware corporation

12 \_\_\_\_\_, 2016

13 By   
14 Name Dennis P. Corwell  
15 Title Vice President

16 \_\_\_\_\_, 2016

17 By   
18 Name THOMAS E. SARIDO  
19 Title VICE PRESIDENT

20 “Consultant”

21 CITY OF LONG BEACH, a municipal  
22 corporation

23 11/4/16, 2016

24 By   
25 City Manager

26 “City”

27 This First Amendment to Agreement No. 34204 is approved as to form on

28 10.24, 2016.

CHARLES PARKIN, City Attorney

By   
Deputy

# EXHIBIT “A-1”

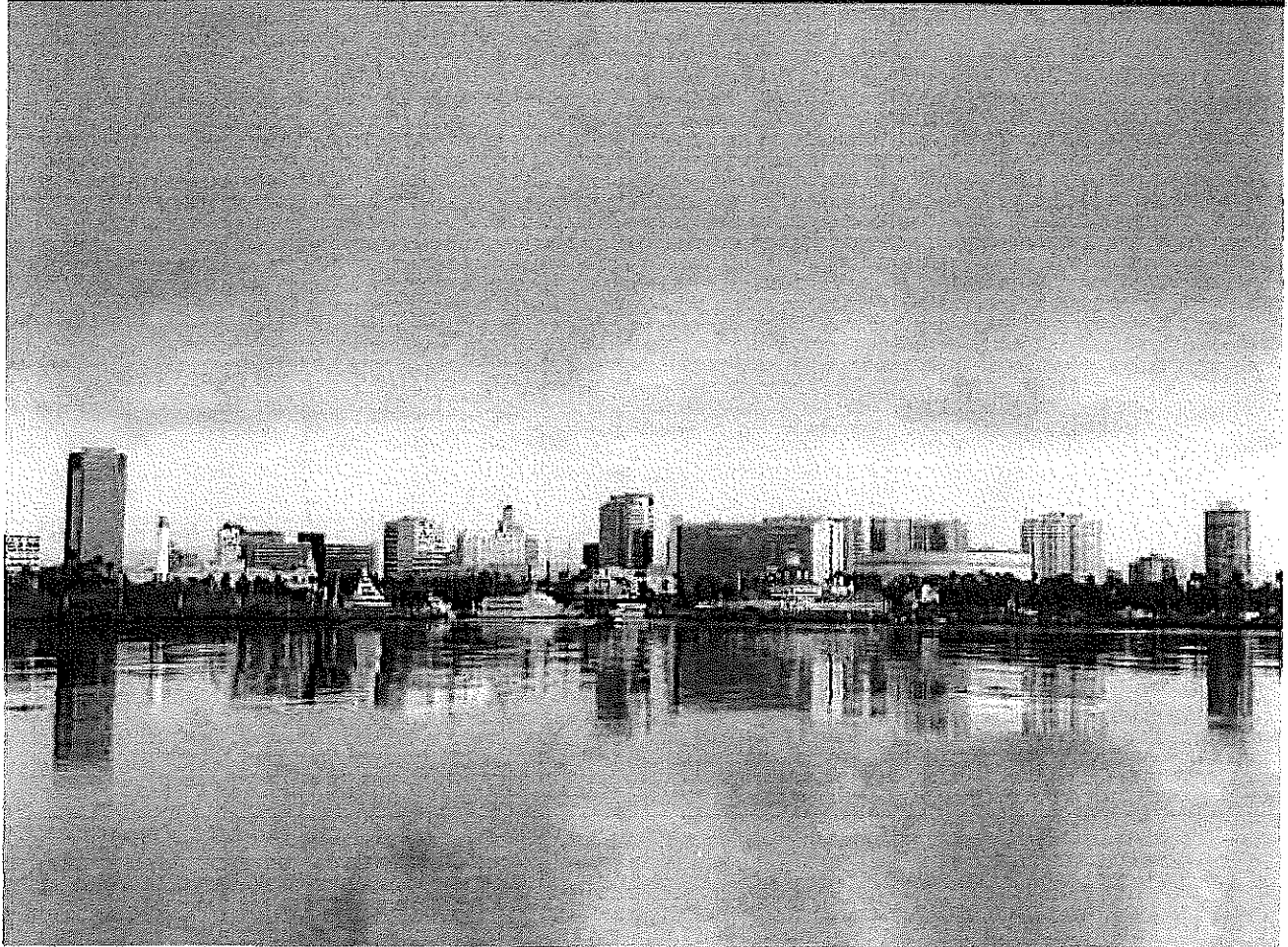
**JACOBS**

**Feasibility Study for a Federal Inspection Service  
Facility at Long Beach Airport**

Request for Qualifications Number AP15-203

September 21, 2016

Additional Meeting Support Proposal



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**Appendix A. Additional Meeting Support Cost Proposal**

**Transmittal**

September 21, 2016

Dale Worsham  
Administrative Officer  
Long Beach Airport  
4100E. Donald Douglas Drive, Floor 2  
Long Beach, CA 90808

**Re: Additional Meeting Support Proposal for RFQ AP 15-203  
Feasibility Study for a Federal Inspection Service Facility at Long Beach Airport**

Dear Mr. Worsham:

Thank you for the opportunity to present our proposal to provide additional meeting support. We are excited for the opportunity to continue to support the City of Long Beach (City) with the Feasibility Study (Study) for a Federal Inspection Service (FIS) Facility at Long Beach Airport (LGB).

If you have any questions, please contact me at 425.359.2345 or via email at [David.Tomber@jacobs.com](mailto:David.Tomber@jacobs.com).

Sincerely,  
**JACOBS**



David D. Tomber, FAIA  
Project Manager

## Scope of Services

This proposal identifies services to be performed in support of the additional public meetings to present the findings of the Feasibility Study for a Federal Inspection Service Facility at Long Beach Airport. As discussed, our proposal includes meeting support for the 20 OCT 2016 Airport Advisory Commission Meeting, 25 OCT 2016 Economic Development Commission Meeting, and 15 NOV 2016 City Council Meeting. The cost for the 15 NOV 2016 City Council Meeting is included in our original Scope of Services and has not been included in this proposal.

### 10.20 Airport Advisory Commission Meeting

The following is a breakdown of tasks to be performed by the Jacobs Team in support of the 20 OCT 2016 Airport Advisory Commission Meeting.

Task	Deliverable
<p><b>10.20.1 Meeting Preparation</b></p> <p>Participants: Jacobs, LaCosta Consulting Group, BonTerra Psomas, Frasca &amp; Associates, Applied Research Associates</p>	<p>PowerPoint presentation summarizing findings of the Feasibility Study for a Federal Inspection Service Facility at Long Beach Airport.</p>
<p><b>10.20.2 Meeting Attendance and Presentation</b></p> <p>Participants: Jacobs</p>	<p>PDF copy of presentation for City reproduction.</p>

### 10.25 Economic Development Commission Meeting

The following is a breakdown of tasks to be performed by the Jacobs Team in support of the 25 OCT 2016 Economic Development Commission Meeting.

Task	Deliverable
<p><b>10.25.1 Meeting Preparation</b></p> <p>Participants: Jacobs, LaCosta Consulting Group, BonTerra Psomas, Frasca &amp; Associates, and Applied Research Associates</p>	<p>PowerPoint presentation summarizing findings of the Feasibility Study for a Federal Inspection Service Facility at Long Beach Airport.</p>
<p><b>10.25.2 Meeting Attendance and Presentation</b></p> <p>Participants: Jacobs</p>	<p>PDF copy of presentation for City reproduction.</p>

**11.15 City Council Presentation**

The following is a breakdown of tasks to be performed by the Jacobs Team in support of the 15 NOV 2016 City Council Meeting.

Task	Deliverable
<p><b>11.15.1 Meeting Preparation</b></p> <p>Participants: Jacobs, LaCosta Consulting Group, BonTerra Psomas, Frasca &amp; Associates, and Applied Research Associates</p>	<p>PowerPoint presentation summarizing findings of the Feasibility Study for a Federal Inspection Service Facility at Long Beach Airport.</p> <p>PDF copy of presentation for City reproduction.</p>
<p><b>11.15.2 Meeting Attendance and Presentation</b></p> <p>Participants: Jacobs</p>	



### 3.7 Project Administration and Communication

The following is a breakdown of tasks to be performed by Jacobs and the associated deliverables for successful project administration and communication.

Task	Deliverable
<p><b>3.7.1 Continue quality assurance plan for the delivery of the project.</b></p> <p>Task Assignee: Jacobs</p>	<p>Quality control performed within each task.</p>
<p><b>3.7.2 Prepare and maintain a current schedule of principal meetings, deliverables, and reports for the scope of services, and make this schedule available to LGB.</b></p> <p>Task Assignee: Jacobs</p>	<p>Schedule of activities for all stakeholders, available to LGB.</p>
<p><b>3.7.3 Confer not less than weekly with LGB project manager to report on progress, issues, potential changes, information needs, and upcoming meetings.</b></p> <p>Task Assignee: Jacobs</p>	<p>Documented conversations or messages as agreed.</p>
<p><b>3.7.4 With each invoice, provide a written summary by task of work accomplished, performance against schedule, outstanding issues requiring LGB attention, and estimated time to complete the services.</b></p> <p>Task Assignee: Jacobs</p>	<p>Progress report to accompany invoice.</p>
<p><b>3.7.5 Maintain project records in electronic format.</b></p> <p>Task Assignee: Jacobs</p>	<p>Agreed electronic structure for draft and completed work.</p>
<p><b>3.7.6 Comply with contractual provisions regarding certifications, proof of insurance, subconsultant inclusion, and reporting, including close out at the completion of the contract.</b></p> <p>Task Assignee: Jacobs</p>	<p>Delivery of required certifications, proofs of eligibility and insurance, reports of compensation to SBE firms, and close out documentation.</p>

## **Deliverables Format**

The PowerPoint Presentation will contain the following disclaimer on the cover and within the footer for every page:

*PLEASE NOTE: The information, analysis, assessments and opinions contained in this document are intended for general evaluation purposes only. This document is intended for use only by its specified client and is NOT intended for use, reliance or in making financial/investment decisions by outside parties.*

## Schedule of Performance

The following schedule is based on receipt of Notice to Proceed prior to October 13, 2016. Should the date of receipt of Notice to Proceed change, the sequence of work may be revised.

The following table indicates key milestones as well as dates for each enumerated task and the applicable phase.

Milestone	Date
FIS Study "Goes Live" on City websites (City)	03 OCT 2016
Airport Advisory Commission Meeting	20 OCT 2016
Economic Development Commission Meeting	25 OCT 2016
City Council Meeting	15 NOV 2016

## Cost of Professional Services

The proposed amounts to provide additional meeting support listed in this Scope of Work has been prepared as listed below:

Item	Contract Amendment
Presentation Development	Included in Original Scope
20 OCT 2016 – Airport Advisory Commission Meeting (Labor)	\$8,063
25 OCT 2016 – Economic Development Commission Meeting (Labor)	\$8,063
15 NOV 2016 – City Council Meeting (Labor)	Included in Original Scope
Project Administration and Communication (Labor)	\$4,316
Expenses	Original contract expense allowance
<b>Total</b>	<b>\$20,442</b>

The average cost per meeting of \$8,063 includes travel time, presentation rehearsal, practice question & answer sessions, and other necessary meeting preparation tasks. Our project manager David Tomber, FAIA and one supporting staff member from Jacobs will attend each meeting.

We propose the Labor portion of the additional meeting support to be performed as a Lump Sum amount to be paid on a percentage complete basis, billed monthly. Expenses will be billed at direct costs without markup to the original contract expense allowance.

Cost for the 15 NOV 2016 City Council Meeting, including development of the presentation, is included in our original Scope of Services and has not been included in this proposal.

Please refer to the Additional Meeting Support Cost Proposal for further detail.

**Appendix A. Additional Meeting Support Cost Proposal**



Company/Title	Total Loaded Rate	Airport Advisory Commission Meeting	Economic Development Commission	City Council Presentation	Project Administration and Communication	Total Cost
<b>JACOBS</b>						<b>\$13,100.00</b>
Senior Quality Manager	\$300.00	\$0.00	\$0.00		\$0.00	\$0.00
Senior Project Manager	\$280.00	\$3,360.00	\$3,360.00	Included in original scope	\$0.00	\$6,720.00
Project Manager	\$220.00	\$1,320.00	\$1,320.00		\$1,320.00	\$3,960.00
Junior Planner	\$110.00	\$880.00	\$880.00		\$0.00	\$1,760.00
Senior Project Coordinator	\$110.00	\$0.00	\$0.00		\$660.00	\$660.00
Printing						
Travel Expense						
Miscellaneous						
LaCosta Consulting						\$3,300.00
Partner	\$150.00	\$1,200.00	\$1,200.00	Included in original scope	\$900.00	\$3,300.00
Expenses		Expenses will be billed at direct costs without markup to the original contract expense allowance.				
BonTerra Psomas						\$2,920.00
Environmental Task Manager	\$230.00	\$920.00	\$920.00	Included in original scope	\$920.00	\$2,760.00
Word Processor	\$80.00	\$0.00	\$0.00		\$160.00	\$160.00
Expenses		Expenses will be billed at direct costs without markup to the original contract expense allowance.				
Applied Research Associates						\$1,121.12
Staff Consultant 1	\$95.64	\$382.56	\$382.56	Included in original scope	\$191.28	\$956.40
Executive Assistant	\$82.36	\$0.00	\$0.00		\$164.72	\$164.72
Expenses		Expenses will be billed at direct costs without markup to the original contract expense allowance.				
Total Hours by Task		42	42	0	28	112
Total Cost by Task		\$8,062.56	\$8,062.56	\$0.00	\$4,316.00	\$20,441.12
		39%	39%	0%	21%	100.00%

Total Labor	100%	\$20,441.12
Total Expenses*	0%	\$0.00
<b>Estimated Total</b>		<b>\$20,441.12</b>

\*Expenses will be billed at direct costs without markup to the original contract expense allowance.

Task ID	Description	Title	Senior Project Executive	Senior Quality Manager	Senior Project Manager	Senior Project Manager	Project Manager	Junior Planner	Senior Project Coordinator	Task Hours	Labor Cost	Expenses	Total Cost
10.20	Airport Advisory Commission Meeting	Total Loaded Rate	\$300.00	\$300.00	\$280.00	\$220.00	\$110.00	\$110.00	\$110.00				
	Travel time and Expenses				4					4	\$1,120.00	\$689.00	\$1,809.00
	Meeting Preparation				6					18	\$3,660.00	\$0.00	\$3,660.00
	Meeting Attendance and Presentation				2					4	\$780.00		\$780.00
	Subtotal				12					26	\$5,560.00	\$689.00	\$6,249.00
10.25	Economic Development Commission												
	Travel time and Expenses				4					4	\$1,120.00	\$689.00	\$1,809.00
	Meeting Preparation				6					18	\$3,660.00	\$0.00	\$3,660.00
	Meeting Attendance and Presentation				2					4	\$780.00		\$780.00
	Subtotal				12					26	\$5,560.00	\$689.00	\$6,249.00
11.15	City Council Presentation												
	Travel time and Expenses [Expenses to be billed against original Expense allowance]									0	\$0.00	\$689.00	\$689.00
	Meeting Preparation									0	\$0.00	\$0.00	\$0.00
	Meeting Attendance and Presentation									0	\$0.00		\$0.00
	Subtotal									0	\$0.00	\$689.00	\$689.00
3.7	Project Administration and Communication												
	Perform project management basic tasks				2					4	\$660.00		\$660.00
	Document control				2					4	\$660.00		\$660.00
	Contract Administration				2					4	\$660.00		\$660.00
	Subtotal				6					12	\$1,980.00		\$1,980.00
	Total Hours by Position		0	0	24	18	16	6	6	64	\$13,100.00	\$2,067.00	\$15,167.00
	Total Cost by Position		\$0.00	\$0.00	\$6,720.00	\$3,960.00	\$1,760.00	\$660.00	\$660.00				

[JACOBS participation included in original scope]

Senior Project Executive cost / trip	\$1,500.00
Senior Architect cost / trip	\$1,250.00
Senior PM cost / trip	\$635.00
PM cost / trip	\$27.00

Additional Meeting Support Proposal



Task ID	Description	Title		Partner	Principal	Analysis	Task Hours	Labor Cost	Expenses	Total Cost
		Total Loaded Rate								
10.20	<b>Airport Advisory Commission Meeting</b>					\$75.00				
	Travel time and Expenses			0			0	\$0.00	\$0.00	\$0.00
	Meeting Preparation			8			8	\$1,200.00		\$1,200.00
	Meeting Attendance and Presentation			0			0	\$0.00		\$0.00
	<b>Subtotal</b>			8	0	0	8	\$1,200.00	\$0.00	\$1,200.00
10.25	<b>Economic Development Commission</b>									
	Travel time and Expenses			0			0	\$0.00	\$0.00	\$0.00
	Meeting Preparation			8			8	\$1,200.00		\$1,200.00
	Meeting Attendance and Presentation			0			0	\$0.00		\$0.00
	<b>Subtotal</b>			8	0	0	8	\$1,200.00	\$0.00	\$1,200.00
11.15	<b>City Council Presentation</b>									
	Travel time and Expenses			0			0	\$0.00	\$0.00	\$0.00
	Meeting Preparation			0			0	\$0.00		\$0.00
	Meeting Attendance and Presentation			0			0	\$0.00		\$0.00
	<b>Subtotal</b>			0	0	0	0	\$0.00	\$0.00	\$0.00
3.7	<b>Project Administration and Communication</b>									
	Perform project management basic tasks			2			2	\$300.00		\$300.00
	Document control			2			2	\$300.00		\$300.00
	Contract administration			2			2	\$300.00		\$300.00
	<b>Subtotal</b>			6	0	0	6	\$900.00	\$0.00	\$900.00
	<b>Total Hours by Position</b>			22	0	0	22	\$3,300.00	\$0.00	\$3,300.00
	<b>Total Cost by Position</b>			\$3,300.00	\$0.00	\$0.00				\$3,300.00

Expense	Description	Estimate
1	Estimated cost for travel and incidental expenses (per trip to LGB)	\$0.00



Additional Meeting Support Proposal



Task ID	Description	Title		Environmental Task Manager	Planner / Asst Project Manager	Word Processor	Task Hours	Labor Cost	Expenses	Total Cost
		Total Loaded Rate								
10.20	<b>Albort Advisory Commission Meeting</b>				\$135.00	\$80.00				
	Travel time and Expenses			0			0	\$0.00	\$0.00	\$0.00
	Meeting Preparation			4			4	\$920.00	\$0.00	\$920.00
	Meeting Attendance and Presentation			0			0	\$0.00	\$0.00	\$0.00
	<b>Subtotal</b>			4	0	0	4	\$920.00	\$0.00	\$920.00
10.25	<b>Economic Development Commission</b>									
	Travel time and Expenses			0			0	\$0.00	\$0.00	\$0.00
	Meeting Preparation			4			4	\$920.00	\$0.00	\$920.00
	Meeting Attendance and Presentation			0			0	\$0.00	\$0.00	\$0.00
	<b>Subtotal</b>			4	0	0	4	\$920.00	\$0.00	\$920.00
11.15	<b>City Council Presentation</b>									
	Travel time and Expenses			0			0	\$0.00	\$0.00	\$0.00
	Meeting Preparation			0			0	\$0.00	\$0.00	\$0.00
	Meeting Attendance and Presentation			0			0	\$0.00	\$0.00	\$0.00
	<b>Subtotal</b>			0	0	0	0	\$0.00	\$0.00	\$0.00
3.7	<b>Project Administration and Communication</b>									
	Perform project management basic tasks			2			2	\$460.00	\$0.00	\$460.00
	Document control			2			2	\$460.00	\$0.00	\$460.00
	Contract administration			2		2	2	\$160.00	\$0.00	\$160.00
	<b>Subtotal</b>			4	0	2	6	\$1,780.00	\$0.00	\$1,780.00
	<b>Total Hours by Position</b>			12	0	2	14	\$2,920.00	\$0.00	\$2,920.00
	<b>Total Cost by Position</b>			\$2,760.00	\$0.00	\$160.00				

Expense	Description	Estimate
1	Estimated cost for travel and incidental expenses per meeting (local vehicle mileage, etc.)	\$0.00

Additional Meeting Support Proposal



Task ID	Description	Title	Engineering Director	Staff Consultant 1	Executive Assistant	Task Hours	Labor Cost	Expenses	Total Cost
<b>10.20</b>	<b>Airport Advisory Commission Meeting</b>								
	Travel time and Expenses			0		0	\$0.00	\$0.00	\$0.00
	Meeting Preparation			4		4	\$382.56		\$382.56
	Meeting Attendance and Presentation			0		0	\$0.00		\$0.00
	<b>Subtotal</b>			<b>4</b>		<b>4</b>	<b>\$382.56</b>	<b>\$0.00</b>	<b>\$382.56</b>
<b>10.25</b>	<b>Economic Development Commission</b>								
	Travel time and Expenses			0		0	\$0.00	\$0.00	\$0.00
	Meeting Preparation			4		4	\$382.56		\$382.56
	Meeting Attendance and Presentation			0		0	\$0.00		\$0.00
	<b>Subtotal</b>			<b>4</b>		<b>4</b>	<b>\$382.56</b>	<b>\$0.00</b>	<b>\$382.56</b>
<b>11.15</b>	<b>City Council Presentation</b>								
	Travel time and Expenses			0		0	\$0.00	\$0.00	\$0.00
	Meeting Preparation			4		4	\$382.56		\$382.56
	Meeting Attendance and Presentation			0		0	\$0.00		\$0.00
	<b>Subtotal</b>			<b>4</b>		<b>4</b>	<b>\$382.56</b>	<b>\$0.00</b>	<b>\$382.56</b>
<b>3.7</b>	<b>Project Administration and Communication</b>								
	Perform project management basic tasks			1		1	\$95.64		\$95.64
	Document control			1		1	\$95.64		\$95.64
	Contract administration			2		2	\$164.72		\$164.72
	<b>Subtotal</b>			<b>4</b>		<b>4</b>	<b>\$356.00</b>	<b>\$0.00</b>	<b>\$356.00</b>
	<b>Total Hours by Position</b>			<b>10</b>		<b>10</b>	<b>\$956.40</b>	<b>\$164.72</b>	
	<b>Total Cost by Position</b>					<b>12</b>	<b>\$1,121.12</b>	<b>\$0.00</b>	<b>\$1,121.12</b>

Expense	Description	Estimate
1	Estimated cost for 1 ARA Security Specialist to travel from Vicksburg, MS to LGE for 1 day.	\$0.00