



CITY OF LONG BEACH

C-14

LONG BEACH AIRPORT

4100 East Donald Douglas Drive • Long Beach, CA 90808 • (562) 570-2619 • Fax (562) 570-2601

December 13, 2016

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract with Archi.txture, LLC, dba Catalyst Office, of Irvine, CA, for the purchase and delivery of Steelcase furniture with related accessories and services, on the same terms and conditions afforded to the National Joint Powers Alliance (NJPA), of Staples, MN, in an amount not to exceed \$350,000, inclusive of taxes and fees; and,

Increase appropriations in the Airport Fund (EF 320) in the Airport Department (AP) by \$350,000. (District 5)

DISCUSSION

City Council approval is requested to enter into a contract with Catalyst Office, an authorized Steelcase dealer, for the purchase of furniture with related accessories and services to furnish four floors of office space located at the Long Beach Airport (Airport). Steelcase sells its products through authorized Steelcase dealers that are independently owned and operated. Catalyst Office is authorized to distribute Steelcase's products and related accessories and services, consistent with the terms and conditions afforded to NJPA.

Concurrently, under a separate agenda item, City Council authorization is requested to execute a lease for approximately 6,000 square feet of office space located at 4401 East Donald Douglas Drive. The newly leased space provides the Airport with much needed office space and allows for improved ADA-compliant accommodations. The work space is unfurnished and will require the purchase of new furniture, including delivery and installation services.

Additional furniture will also be required when improvements are made to the third and fourth floor of the Airport's historic terminal, located at 4100 East Donald Douglas Drive. After these floors are remodeled, existing furniture will be inadequate due to the floorplate's configuration and condition. Replacement of this aging furniture will provide a more ergonomic and efficient work space. Combining the furniture purchases allows for greater pricing discounts and provides uniformity of office spaces.

The Airport Department and Purchasing Division investigated procurement options and the National Joint Powers Alliance agreement with Steelcase Inc., was determined to provide the best discounted price. Additionally, this procurement method, as authorized under the City Charter, allows for timely acquisition and delivery from Catalyst, Inc. The NJPA contract was competitively bid in March 2015.

City Charter Section 1802 provides an alternative procurement method by permitting the City to purchase or otherwise obtain services, supplies, materials, equipment and labor with other governmental agencies by purchasing under their contracts on a voluntary and selective basis, when authorized by a Resolution of the City Council.

This matter was reviewed by Deputy City Attorney Richard F. Anthony and by Budget Management Officer Rhutu Amin Gharib on November 10, 2016.

TIMING CONSIDERATIONS

City Council action to adopt the attached Resolution is requested on December 13, 2016, to ensure timely procurement of office furniture for newly leased office space.

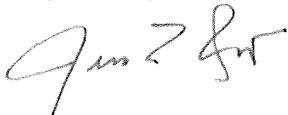
FISCAL IMPACT

The total purchase amount will not exceed \$350,000, inclusive of taxes and fees. An appropriation increase is requested in the Airport Fund (EF 320) in the Airport Department (AP) in the amount of \$350,000, which will be offset by Airport operating revenue. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JESS L. ROMO, A.A.E.
DIRECTOR, LONG BEACH AIRPORT

JR:MC:km
S:CL\CCL 2016-12-06 - SteelCase through NJPA.rev3

APPROVED:



PATRICK H. WEST
CITY MANAGER

1 RESOLUTION NO.
2

3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH AUTHORIZING THE CITY
5 MANAGER TO EXECUTE AN AGREEMENT WITH
6 ARCHI.TXTURE, LLC DBA CATALYST OFFICE FOR THE
7 PURCHASE AND DELIVERY OF FURNITURE WITH
8 RELATED ACCESSORIES AND SERVICES, THROUGH
9 THE NATIONAL JOINT POWERS ALLIANCE (NJPA)
10

11 WHEREAS, the Charter of the City of Long Beach (the "City"), Section
12 1802, permits the City to purchase services, supplies, materials, equipment and labor
13 with other government agencies by purchasing under their contracts on a voluntary and
14 selective basis when authorized by resolution; and

15 WHEREAS, the City desires to purchase furniture with related accessories
16 and services to furnish four (4) floors of office space located at the Long Beach Airport;
17 and

18 WHEREAS, Steelcase, Inc. sells its products through authorized Steelcase
19 dealers that are independently owned and operated; and

20 WHEREAS, Archi.Txture, LLC dba Catalyst Office is an authorized dealer
21 for Steelcase, Inc.; and

22 WHEREAS, the National Joint Powers Alliance (NJPA) has a contract for
23 the procurement of furniture with related accessories and services under Contract No.
24 031715-STI ("NJPA Contract"); and

25 WHEREAS, the City's participation in the NJPA Contract will facilitate timely
26 acquisition of the furniture with related accessories and services as well as provide
27 considerable cost benefits to the City; and

28 WHEREAS, if the City had to utilize a formal bid process rather than

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 participate in the NJPA Contract considerably more funds would be required;
2 NOW, THEREFORE, the City Council of the City of Long Beach resolves as
3 follows:

4 Section 1. The above recitals are true and correct and are incorporated
5 herein by this reference.

6 Section 2. The City Manager of the City is hereby authorized to enter an
7 agreement with Archi.Txture, LLC dba Catalyst Office to purchase furniture with related
8 accessories and services, of the same type and kind identified in the NJPA Contract
9 except as modified by mutual agreement of the City and Archi.Txture , LLC dba Catalyst
10 Office, in an amount not to exceed Three Hundred Fifty Thousand Dollars (\$350,000),
11 including tax, on the same terms and conditions as the NJPA Contract.

12 Section 3. This resolution shall take effect immediately upon its adoption
13 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

14 I hereby certify that the foregoing resolution was adopted by the City
15 Council of the City of Long Beach at its meeting of _____, 2016,
16 by the following vote:

17
18 Ayes: Councilmembers: _____

19 _____

20 _____

21 _____

22 Noes: Councilmembers: _____

23 _____

24 Absent: Councilmembers: _____

25 _____

26 _____

27 _____

28 _____
City Clerk