

Kimberly Wee, Co-Chair
Jamies Shuford, Co-Chair
Aiko Tan, Member
Anna Topolewski, Member
Brandon Washington, Member
Daniel Brezenoff, Member
Elizabeth Weithers, Member
James Howat, Member
Jina Lawler, Member



Keith Kennedy, Member
Kelli Pezzelle, Member
Luther Richert, Member
Margie Wilson, Member
Melanie Martins, Member
Pam Chotiswatdi, Member
Shelbby Bambrick, Member
Tamika Boyce, Member

LONG BEACH CONTINUUM OF CARE BOARD MEETING

**FOR INFORMATION ON HOW TO PARTICIPATE IN THIS MEETING, PLEASE VISIT:
Volunteer, Donate And Get Involved (longbeach.gov)**

CALL TO ORDER

Meeting called to order at 3:06 PM by Co-Chair Kimberly Wee.

ROLL CALL

ROLL CALL:

Roll call taken by Jennifer Santana.

BOARD MEMBERS PRESENT: Jamies Shuford (Skidrow Advocacy Group Inc.), Kimberly Wee (Century Villages at Cabrillo), Aiko Tan (Scan Health Plan), Daniel Brezenoff (Lutheran Social Services), Jina Lawler (The Children's Clinic Family Health), Luther Richert (Mental Health America of Los Angeles), Keith Kennedy (Apartment Association of CA So. Cities), Pam Chotiswatdi (Homeless Services Advisory Committee), Elizabeth Weithers (Development Services), Melanie Martins (Long Beach Veterans Affairs), Brandon Washington (Person With Lived Experience), James Howat (Community Advocate)

GENERAL MEMBERS PRESENT: N/A

CITY OF LONG BEACH STAFF PRESENT: Paul Duncan, Homeless Services Bureau Manager; Alexa Dixson-Griggs, Administrative Coordinator; Jennifer Santana, Homeless Services Bureau Secretary; Angela Diaz, HMIS Coordinator; Dalton Dorr, Data Analyst; Jeffrey Proctor, Administrative Officer; Stephanie Sosa; Community Program Specialist III

APPROVAL OF MINUTES

[23-099HS](#)

Recommendation to review and approve minutes from the CoC Board meeting on July 11, 2023 and August 8, 2023.

Motion to approve minutes from the Continuum of Care Board meeting on July 11, 2023 and August 8, 2023 made by Board Member Daniel Brezenoff seconded by Board Member James Howat. The motion carried by the following vote:

Yes: 12 - Tan, Washington, Brezenoff, Weithers, Howat, Shuford, Lawler, Kennedy, Wee, Richert, Martins and Chotiswatdi

Absent: 5 - Topolewski, Pezzelle, Wilson, Bambrick and Boyce

REGULAR AGENDA

[23-100HS](#)

CoC Subcommittee Reports:

Policies and Standards

Coordinated Entry System

Quality, Data, and Performance

Policies and Standards

Subcommittee member Luther Richert provided the update. The subcommittee met to review the performance rating tool. The changes to the CoC Performance Rating Tool include adding equity measures, removing barriers for smaller programs to allow them to receive full points, and reviewing projects over a 3-year period instead of one sole year. He also made the call for recruitment of more subcommittee members.

Coordinated Entry System Policies and Procedures

Subcommittee member Melanie Martins provided the update. At the last meeting an overview was provided on three areas identified for CES Subcommittee work, they were the following, systems mapping, training, and CES. She noted that there were low attendance rates in sub-committees' meetings and encouraged others to join the next meeting is Nov.2 2023 online.

HMIS Policies and Procedures and Data Quality Plan

The scheduled meeting via teleconference on August 8, 2023, was cancelled due to scheduling conflicts with the CoC Board Meeting, All Agenda items will be addressed in the Quality, Data and Performance Subcommittee meeting on November 14, 2023.

Motion to receive and file the subcommittee reports made by Board Member Aiko Tan seconded by Board Member Luther Richert. The motion carried by the following vote:

Yes: 12 - Tan, Washington, Brezenoff, Weithers, Howat, Shuford, Lawler, Kennedy, Wee, Richert, Martins and Chotiswatdi

Absent: 5 - Topolewski, Pezzelle, Wilson, Bambrick and Boyce

[23-101HS](#)

Discuss and vote on the 2023 CoC Renewal and New Project Priorities

CoC Coordinator Alexa Dixson-Griggs provided the update. She gave an overview of the project numbers from HMIS data. The amounts might change if we are awarded the bonus.

Motion 1 to approve with exclusion of Minus MHA AND TCC made by Board Member Keith Kennedy and seconded by Board Member Aiko Tan.

Yes: 11 - Jamies Shuford, Kimberly Wee, Aiko Tan, Jina Lawler, Luther Richert, Keith Kennedy, Pam Chotiswatdi, Elizabeth Weithers, Melanie Martins, Brandon Washington, James Howat

Abstain: 1- Daniel Brezenoff

Excused: 0

Absent: 5- Anna Topelwski, Kelli Pezzelle, Shelbby Bambrick, Margie Wilson, Tamika Boyce

Motion 2 to approve with exclusion of TCC and LSS made by Board Member Keith Kennedy and seconded by Board Member Aiko Tan.

Yes: 11 - Jamies Shuford, Kimberly Wee, Aiko Tan, Jina Lawler, Keith Kennedy, Pam Chotiswatdi, Elizabeth Weithers, Melanie Martins, Brandon Washington, James Howat, Daniel Brezenoff

Abstain: 1- Luther Richert

Excused: 0

Absent: 5- Anna Topelwski, Kelli Pezzelle, Shelbby Bambrick, Margie Wilson, Tamika Boyce

Motion 3 to approve with exclusion of MHA and LSS made by Board Member Keith Kennedy and seconded by Board Member Aiko Tan.

Yes: 11 - Jamies Shuford, Kimberly Wee, Aiko Tan, Keith Kennedy, Pam Chotiswatdi, Elizabeth Weithers, Melanie Martins, Brandon Washington, James Howat, Daniel Brezenoff

Abstain: 1- Jina Lawler

Excused: 0

Absent: 5- Anna Topelwski, Kelli Pezzelle, Shelby Bambrick, Margie Wilson, Tamika Boyce

[23-104HS](#)

Update on Strategic Plan

CoC Coordinator Alexa Dixon-Griggs provided the update on the Lived Experience Board. Staff has confirmed the number of members; the board meetings will start soon; the first introductory meeting will be in October. Next report to the CoC Board will be in December.

She updates the Board on performance monitoring, Joshua Castro will help monitor the CoC team and coordinate regular monitoring.

Motion to receive and file Strategic Plan made by Board Member Daniel Brezenoff seconded by Board Member Jina Lawler the motion carried by the following vote:

Yes: 12 - Tan, Washington, Brezenoff, Weithers, Howat, Shuford, Lawler, Kennedy, Wee, Richert, Martins and Chotiswatdi

Absent: 5 - Topolewski, Pezzelle, Wilson, Bambrick and Boyce

[23-105HS](#)

Homeless Services Bureau Operations Report

Jeffrey Proctor, Homeless Services Admin and Operations Officer, presented the Homeless Services Bureau Operations Report. He provided updates on bureau operations that included staffing updates: Somatra Church, Ariel Dianzon, and Michelle Lim are no longer with the Bureau. Encampment resolution funding round 2 grant proposal was received. The grant will provide \$5.3 million over the next 2 years to serve 160 people. FY 23-24 Measure H statement is in the process of being finalized. Homeless Court funding was renewed; the funding comes from the county in partnership with the City Prosecutor's office. Long Beach City Council adopted the FY24 City Budget, which brings additional administrative and programming capacity.

The city will be launching the 2nd MAC on September 18th with 8 additional locations per week. The 2024 Homeless Count planning has begun. The DHS Mobile health clinic will visit the ABC Shelter starting next month. During Hurricane Hillary the city in partnership with First to Serve, Long Beach Rescue Mission and LAHSA were able to make additional capacity for shelter.

Motion to receive and file the Staff Updates made by Board Member Daniel Brezenoff seconded by Board Member Jina Lawler the motion carried by the following vote:

Yes: 12 - Tan, Washington, Brezenoff, Weithers, Howat, Shuford, Lawler, Kennedy, Wee, Richert, Martins and Chotiswatdi

Absent: 5 - Topolewski, Pezzelle, Wilson, Bambrick and Boyce

CoC Governance

Co-Chair Jamies Shuford provided an update on CoC Governance. Member Pam Chotiswatdi shared presentation information that was given by the Denver 's Safe Outdoor Sleeping Operations Manager at the HSAC meeting. She, along with other HSAC Policy subcommittee members visited the Culver City safe outdoor sleeping sites to see how they could advocate for a similar program here. Member Pam has put the call out for CoC Board Members and the HSAC Policy Subcommittees to meet and discuss the presentation further.

Co-Chair Jamies responded, looking forward to collaborating with the HSAC committee.

FUTURE AGENDA ITEMS

None

PUBLIC PARTICIPATION

Elyssa a student from Cal State LA school of social work wanted to introduce herself as she is working on an assignment for her class regarding homelessness.

UPCOMING MEETINGS

General: Sep 19, 1:00-2:30 PM

Board: Oct 10, 2023, 3:00-4:30 PM

Policies and Standards Subcommittee: Nov 2, 2023, 12:00-1:30 PM

Coordinated Entry System Subcommittee: Nov 2, 2023, 1:00-2:30 PM

Quality, Data, and Performance Subcommittee: Nov 14, 2023, 2:00-3:30 PM

For more information, please visit the [Long Beach CoC website](#)

ADJOURNMENT

I, Michelle Lim, certify that the agenda was posted not less than 72 hours prior to the meeting.

NOTE: A recording of this meeting is available from Homeless Services Administration at 562-570-4001. The City of Long Beach provides reasonable accommodations in accordance with Americans with Disabilities Act of 1990. If special accommodation is desired, or you need the agenda provided in an alternate format, please call the Department of Health and Human Services Department 48 hours prior to the meeting at (562) 570-4001. Communicate through the Telephone Device for the Deaf (TDD) at (562) 570-6626.