

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH RELATING TO ADOPTING AN AMENDMENT TO ORDINANCE NO. C-6496, ADOPTED JULY 5, 1988, AND AMENDED ON JANUARY 24, 1989, JULY 11, 1989, DECEMBER 5, 1989, MARCH 20, 1990, JULY 3, 1990, SEPTEMBER 18, 1990, JULY 2, 1991, JULY 7, 1992, JANUARY 26, 1993, AUGUST 24, 1993, JUNE 28, 1994, JULY 18, 1995, NOVEMBER 28, 1995, OCTOBER 1, 1996, MARCH 25, 1997, OCTOBER 7, 1997, OCTOBER 27, 1998, APRIL 20, 1999, OCTOBER 19, 1999, OCTOBER 17, 2000, OCTOBER 30, 2001, MARCH 19, 2002, NOVEMBER 26, 2002, JANUARY 6, 2004, AND FEBRUARY 8, 2005, NOVEMBER 1, 2005, DECEMBER 5, 2006, AND MARCH 20, 2007, RELATING TO DEPARTMENTAL ORGANIZATION OF THE CITY OF LONG BEACH

The City Council of the City of Long Beach ordains as follows:

Section 1. Section 2 of Ordinance No. C-6496, adopted July 5, 1988, as amended, is amended to read as follows:

Sec. 2. The Departmental Organization of the City of Long Beach is hereby adopted to read as follows:

Departments, Bureaus and Divisions Created.

There are within the City the following departments of City Government, and those departments, bureaus and divisions not otherwise created are hereby created and established; and the City Council

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

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1 consolidates those departments, bureaus and divisions indicated in this
2 Section:

3 A. City Auditor Department;

4 B. City Clerk Department with the following division:

5 Administrative; and the following bureaus:

6 1. Legislative Bureau; and

7 2. Elections Bureau;

8 C. City Manager Department;

9 D. City Prosecutor Department;

10 E. Civil Service Department with the following divisions:

11 Administration/Support Services; Employment Services; and Recruitment
12 Services;

13 F. Community Development Department with the following
14 bureaus and divisions:

15 1. Administrative and Financial Services Bureau with the
16 following divisions: Administrative Services; Financial Services; and
17 Diversity and Economic Opportunity;

18 2. Redevelopment Bureau with the following divisions:
19 West Long Beach Industrial; North Long Beach; Downtown and West
20 Beach; Central and Poly High; Redevelopment Administration; Parking
21 Operations; and Communications;

22 3. Neighborhood Services Bureau with the following
23 divisions: Neighborhood Improvement; Neighborhood Resources; Code
24 Enforcement; and Rehabilitation Services;

25 4. Economic Development Bureau with the following
26 divisions: Business Development; and Commercial and Retail
27 Development;

28 5. Workforce Development Bureau with the following

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divisions: Workforce Operations; and Workforce Development;

6. Property Services Bureau with the following division:
Real Estate;

7. Housing Services Bureau with the following divisions:
Housing Operations; Housing Development; and Housing Communications;

8. Housing Authority Bureau with the following divisions:
Housing Assistance; and Special Housing Projects; and

9. Project Development Bureau with the following division:
Development;

G. Financial Management Department with the following
divisions: Purchasing; Administrative Services; Financial Systems; and the
following bureaus and divisions:

1. City Controller/Accounting Bureau with the following
divisions: Accounting Operations; Grants/Redevelopment Agency; and
Capital Projects;

2. Business Relations Bureau;

3. Commercial Services Bureau with the following
divisions: Utility Customer Services; Financial Services; and Business
Services;

4. Treasury Operations Bureau with the following
divisions: Cash Management; and Investment Management; and

5. Budget and Performance Management Bureau with the
following divisions: Budget Management; and Performance Management;

H. Fire Department with the following bureaus and divisions:

1. Administration Bureau with the following division:
Community Services;

2. Fire Prevention Bureau with the following division:
Code Enforcement;

- 1 3. Operations Bureau with the following divisions:
2 Operations/Facilities; and Marine Safety; and
- 3 4. Support Services Bureau with the following divisions:
4 Training/Fleet Management; Disaster Management; and Emergency
5 Medical Services;
- 6 I. Health and Human Services Department with the following
7 division: Animal Control; and the following bureaus and divisions:
- 8 1. Physician Services Bureau with the following division:
9 Occupational Health Services;
- 10 2. Public Health Bureau with the following divisions:
11 Nursing Services; Laboratory Services; and Nutrition Services;
- 12 3. Environmental Health Bureau with the following
13 division: Hazardous Materials;
- 14 4. Human/Social Services Bureau with the following
15 divisions: Homeless Services; and Rehabilitation Services;
- 16 5. Preventive Health Bureau with the following division:
17 Preventive Services; and
- 18 6. Support Services Bureau with the following divisions:
19 Financial Services; and Personnel Services;
- 20 J. Human Resources Department with the following bureaus and
21 divisions:
- 22 1. Employee Benefits and Equal Employment Bureau with
23 the following divisions: Employee Benefits and Services; and Equal
24 Employment and Americans with Disabilities Act;
- 25 2. Risk Management Bureau with the following divisions:
26 Loss Control and Prevention; and Workers' Compensation Coordination;
- 27 3. Leadership and Organizational Development Bureau
28 with the following divisions: Administration; and Leadership and

- 1 Organizational Development; and
- 2 4. Personnel Operations Bureau;
- 3 K. Law Department;
- 4 L. Legislative Department;
- 5 M. Library Services Department with the following division:
6 Administrative and Facility Management; and the following bureaus and
7 divisions:
 - 8 1. Automated Services Bureau;
 - 9 2. North and East Neighborhood Library Services Bureau;
 - 10 3. Central and West Neighborhood Library Services
11 Bureau;
 - 12 4. Youth Library Services Bureau; and
 - 13 5. Main Library Services Bureau.
- 14 N. Long Beach Gas & Oil Department with the following bureaus
15 and divisions:
 - 16 1. Business Operations Bureau with the following
17 divisions: Energy Services; Financial Services; and Safety;
 - 18 2. Gas Services Bureau with the following divisions:
19 Customer Services; and Meters and Regulators;
 - 20 3. Engineering and Construction Bureau with the following
21 divisions: Pipeline Construction and Maintenance; Engineering; and
 - 22 4. Electric Generation Bureau with the following division:
23 SERRF Operations;
 - 24 5. Oil Operations Bureau with the following divisions:
25 Administration; and Planning/Unit Operations; and
 - 26 6. Oil Production/Subsidence Bureau with the following
27 divisions: Wilmington East; Wilmington West; and Subsidence and
28 Geology;

1 O. Parks, Recreation and Marine Department with the following
2 division: Special Projects; and the following bureaus and divisions:

3 1. Business Operations Bureau with the following
4 divisions: Personnel and Training; Finance and Controls; Contract
5 Management; Accident Prevention and Safety; Community Information and
6 Graphics;

7 2. Special Events and Filming Bureau;

8 3. Community Recreation Programs and Services Bureau
9 with the following divisions: North; Northeast; Northwest; South; Southeast;
10 Southwest; Citywide Programs; Citywide Services; and Rangers;

11 4. Maintenance Operations Bureau with the following
12 divisions: Golf Operations; Park Facilities Maintenance; Marine
13 Maintenance; Beach Maintenance/Queensway Bay; and Grounds
14 Maintenance;

15 5. Planning and Development Bureau with the following
16 divisions: Development; and Historic Sites; and

17 6. Marine Bureau with the following division:
18 Administration;

19 P. Planning and Building Department with the following division:
20 Administration; and the following bureaus and divisions:

21 1. Planning Bureau with the following divisions:
22 Comprehensive Planning; Community Design and Development Services;
23 Historic Preservation; and Urban Design;

24 2. Building and Safety Bureau with the following divisions:
25 Engineering and Development Services; and Inspection Services;

26 Whenever the Charter or ordinances of the City or other applicable
27 laws provide that certain duties and functions shall be performed either by
28 the Planning Department or the head of the Planning Department or by the

1 Department of Building and Safety or the Superintendent of Building and
2 Safety, such duties and functions shall be performed by the head of the
3 Planning and Building Department or his or her designee;

4 Q. Police Department with the following divisions: Chief of Staff;
5 Internal Affairs; Employee Assistance; and the following bureaus and
6 divisions:

7 1. Investigations Bureau with the following divisions:
8 Detective; Gang/Violent Crimes; Youth Services; and Forensic Science
9 Services;

10 2. Patrol Bureau with the following divisions: Patrol -
11 East; Patrol - North; Patrol - South; Patrol - West; Field Support; and
12 Nuisance Abatement;

13 3. Administration Bureau with the following divisions:
14 Fiscal; Records; Community Relations; and Personnel; and

15 4. Support Bureau with the following divisions: Planning
16 and Research; Jail; Communications; Training; and Information and
17 Technology;

18 R. Public Works Department with the following bureaus and
19 divisions:

20 1. Business Operations Bureau with the following
21 divisions: Safety and Disaster Preparedness; Budget Services; Personnel
22 Services; and Communications/Community Information;

23 2. Facilities Bureau with the following divisions; Project
24 Management; and Facilities Management;

25 3. Airport Bureau with the following divisions:
26 Administration; Operations Administration; Operations - 1; Operations - 2;
27 Operations - 3; Operations - 4; Airport Security; Public Affairs; Noise;
28 Leasing and Business Development; and Special Projects;

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4. Engineering Bureau with the following divisions:
Construction Services; Project Development; Storm Water Program; and
Street Maintenance;

5. Traffic and Transportation Bureau with the following
divisions: Traffic Engineering; Transportation Programming; and
Traffic Operations;

6. Environmental Services Bureau with the following
divisions: Administration/Recycling/Special Projects; Operations; Refuse;
and Street Sweeping/Clean Long Beach; and

7. Fleet Services Bureau with the following divisions:
Fleet Operations; Fleet Acquisitions; Fleet Maintenance; and Towing/Lien
Sales;

S. Technology Services Department with the following bureaus
and divisions:

1. Operations Support Bureau with the following divisions:
Finance; and Office Services;

2. Infrastructure Services Bureau with the following
divisions: Telecommunications; Wireless Communications; and Operations
Center;

3. Business Information Services Bureau with the
following divisions: Business Information Systems; and Business
Information Technology; and

4. Customer Services Bureau with the following divisions:
Customer Support; and Video Communications.

Section 2. The City Clerk shall certify to the passage of this ordinance by
the City Council and cause it to be posted in three (3) conspicuous places in the City of
Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the

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Mayor.

I hereby certify that the foregoing ordinance was adopted by the City Council of the City of Long Beach at its meeting of _____, 2007, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

Approved: _____
(Date)

Mayor

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