



CITY OF LONG BEACH

R-23

DEPARTMENT OF PUBLIC WORKS

333 West Ocean Boulevard • Long Beach, CA 90802 • (562) 570-6383 • FAX (562) 570-6012

July 1, 2008

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager to execute Amendment No. 6 to the Bureau Veritas Contract No. 28247 for As-Needed Architectural, Electrical, Mechanical, Structural, and Geotechnical Engineering, Project Management, and Other Related Professional Services to increase the contract amount by \$600,000 for a total contract amount not to exceed \$2,300,000. (Citywide)

DISCUSSION

The City of Long Beach has historically used consultants on an as-needed basis to provide plans and specifications for capital improvement projects. This is necessary as the City's Department of Public Works does not have designated staff positions for Architecture, Electrical, Mechanical and Structural Engineering work. On March 25, 2003, the City Council approved an as-needed agreement (Contract No. 28247) for Berryman & Henigar (later known as Bureau Veritas) for the referenced services pursuant to the Request for Proposal (RFP) process in accordance with Administrative Regulation 8-4, "Selecting Professional Services" (copy of City Council letter attached). The agreement was approved for an amount not to exceed \$600,000.

Since inception, this agreement has been utilized on numerous City Capital Improvement Program (CIP) projects including the Citywide Residential Street Repair Program, Major and Secondary Highway Program, Traffic Signal Installation and various Community Development projects. As a result of this extensive utilization, the contract amount has been amended to an amount not to exceed \$1,700,000. However because of ongoing demand for the services provided by Bureau Veritas to meet numerous commitments to various on-going and future CIP projects, staff recommends increasing the current contract amount by \$600,000 for a new contract amount not to exceed \$2,300,000. The agreement does not expire until March 29, 2009.

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HONORABLE MAYOR AND CITY COUNCIL

July 1, 2008

Page 2

This matter was reviewed by Deputy City Attorney Linda Trang on June 10, 2008 and by Budget Management Officer Victoria Bell on June 9, 2008.

TIMING CONSIDERATIONS

City Council action on this matter is requested on July 1, 2008 to avoid interruption to on-going projects, to meet future project commitments and to allow the Department of Public Works the flexibility to react quickly to unforeseen needs.

FISCAL IMPACT

Sufficient funds to cover the costs associated with this agreement are budgeted in various CIP projects in the Department of Public Works (PW). Because this "as-needed" agreement will not be utilized unless project funding is already appropriated, no appropriation increase is required.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



MICHAEL P. CONWAY
DIRECTOR OF PUBLIC WORKS

MAC:RS:db
P:\CL\Bureau Veritas.doc

Attachment

APPROVED:


PATRICK H. WEST
CITY MANAGER

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CITY OF LONG BEACH
DEPARTMENT OF PUBLIC WORKS

RECEIVED
CITY CLERK
LONG BEACH, CALIF.

333 West Ocean Boulevard • Long Beach, CA 90802 • (562) 570-6120 FAX (562) 570-6012

March 25, 2003

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

SUBJECT: Contract Award to Tetra Tech, RBF Consulting, DMJM+Harris, Berryman & Henigar and Huitt-Zollars for As-Needed Architectural; Electrical, Mechanical, Structural, and Geotechnical Engineering, Project Management, and Other Related Professional Services (Citywide)

DISCUSSION

The City of Long Beach has historically used consultants on an as-needed basis to provide plans and specifications for capital projects related to facility and building improvements. This is necessary as the City's Public Works Department does not have designated staff positions for Architecture, Electrical Engineering, Mechanical Engineering, Structural Engineering, and Geotechnical Engineering. Current as-needed consultant contracts related to these specialized expertises have expired or will expire shortly. In anticipation of this, a Request for Proposal (RFP) process was conducted in accordance with Administrative Regulation 8-4, "Selecting Professional Services," to secure these professional services.

Twenty-nine firms submitted proposals. The primes and subconsultants included 57 DBE/WBE/MBE's and seven Long Beach firms. A Consultant Review Committee reviewed the proposals and determined that the following five firms were best qualified to provide the necessary specialized professional services.

- Tetra Tech, Inc.
- RBF Consulting
- DMJM+Harris, Inc.
- Berryman & Henigar, Inc.
- Huitt-Zollars, Incorporated.

The recommended firms and subconsultants include 14 DBE/WBE/MBE's and one Long Beach firm (see Attachment). It is being recommended that as-needed service contracts be issued to these firms, with a maximum authorized amount of \$600,000 each over the three-year period, for a total of \$3,000,000. The recommended term of each contract is three years. As individual projects are identified out of the Engineering Bureau's workload, the Bureau will issue work orders for each project to the various firms. Each work order will be funded from the source identified for each particular project.

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HONORABLE MAYOR AND CITY COUNCIL

March 25, 2003

Page 2

This matter was reviewed by Deputy City Attorney Donna F. Gwin on March 13, 2003, and Budget Manager Mike Killebrew on March 12, 2003.

TIMING CONSIDERATIONS

City Council action on this matter on March 25, 2003, will allow a timely output of budgeted Capital Improvement Projects.

FISCAL IMPACT

The five contract awards are for a maximum amount of \$600,000 each, for an aggregate maximum total of \$3,000,000. Sufficient funds to cover these costs are budgeted in various capital improvement project funds in the Department of Public Works, and no appropriation increase is required.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Authorize the City Manager to enter into three-year contracts with Tetra Tech, RBF Consulting, DMJM+Harris, Inc., Berryman & Heniger, Inc., and Hult-Zollars Incorporated for as-needed Architectural, Electrical, Mechanical, Structural, and Geotechnical Engineering, Project Management, and other related Professional Services in an amount not to exceed \$600,000 each.
2. Authorize the City Manager to execute amendments to agreements relative to the extension of the term, to authorize additional services, if required, within the provisions of the agreements, and to adjust the fee schedules of hourly rates for inflation.

Respectfully submitted,

Christine F. Shippey

**CHRISTINE F. SHIPPEY
DEPUTY CITY MANAGER/
ACTING DIRECTOR OF PUBLIC WORKS**

LN:DM:ms
P/C/Multi Contract Awards.rev5

Attachment

APPROVED:

Gerald R. Miller
**GERALD R. MILLER
ACTING CITY MANAGER**