



CITY OF LONG BEACH
DEPARTMENT OF FINANCIAL MANAGEMENT

333 West Ocean Boulevard 6th Floor • Long Beach, CA 90802

August 17, 2004

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

SUBJECT: Resolution Designating Barbara R. Hennessy as an Authorized Representative of the City of Long Beach for Access to Sales and Use Tax Records

DISCUSSION

The City of Long Beach has an agreement with Barbara R. Hennessy to represent the City before the State Board of Equalization (SBE). Mrs. Hennessy monitors all City sales and use tax issues before the SBE, conducts reviews of the facts and provides advice to appropriate City staff. As a matter of policy, the SBE requires specific authorization from the appropriate taxing agency to release confidential sales and use tax records. The attached Resolution complies with the legal requirements of the SBE.

This letter was reviewed by Senior Deputy City Attorney Donna Gwin and Budget Management Officer David Wodynski on August 5, 2004.

TIMING CONSIDERATIONS

Ms. Hennessy will be representing the City on an as-needed basis. It is necessary for the attached Resolution to be on file with the SBE prior to any representations made by Ms. Hennessy on behalf of the City of Long Beach.

FISCAL IMPACT

There is no fiscal impact associated with this action.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Adopt the attached Resolution designating Barbara R. Hennessy as an authorized representative of the City of Long Beach for access to sales and use tax records.

Respectfully submitted,

MICHAEL A. KILLBREW
ACTING DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:

GERALD R. MILLER
CITY MANAGER

MAKVEF/ML
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Attachment