

**LONG BEACH CIVIL SERVICE COMMISSION  
JEANNE KARATSU, PRESIDENT  
APRIL 8, 2009**

Special Meeting of the Civil Service Commission was held at 8:15 a.m., Wednesday, April 8, 2009, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu, Douglas Haubert

**MEMBER EXCUSED:** Mary Islas

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Debbie McCluster, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Donna de Araujo, Assistant Administrative Analyst  
Robert E. Shannon, City Attorney  
Christina Checél, Deputy City Attorney  
Patrick H. West, City Manager  
Suzanne Mason, Director of Human Resources  
Ken Walker, Personnel Operations Manager, Human Resources  
Janet Schabow, Business Representative, IAMAW DL947

**President Jeanne Karatsu presided.**

**CONSIDERATION OF AMENDMENTS TO CIVIL SERVICE RULES AND REGULATIONS:**

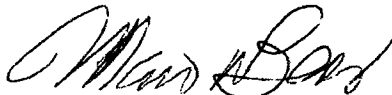
The Secretary presented a communication from Christina Checél, Deputy City Attorney, in response to a request of the Commission to prepare a number of options to permit the Commission to suspend Civil Service Rules and Regulations (CSRR) under certain circumstances. In addition, the Secretary presented communications from Janet Schabow, Business Representative, IAMAW DL947 and David Vasquez, President, Long Beach Association of Engineering Employees, addressing their concerns regarding the proposed changes to the CSRR. The Secretary also presented a staff report, prepared by him.

Ms. Checel briefed the Commission regarding proposed language for three options prepared for Commission consideration as follows: Option one would amend Section 27 to add a fourth exception: "(4) At the request of an appointing authority, the Commission may authorize the Executive Director to certify all current City employees whose names appear on existing eligible lists." Option two, which was requested by the Executive Director to limit Section 27 to permanent (as opposed to non-career) employees. (4) At the request of an appointing authority, the Commission may authorize the Executive Director to certify only permanent City employees whose names appear on existing eligible lists." Option three, which would amend Section 115, add the following language "Further, the Commission may authorize an exception to its rules, if such exception is consistent with the mandate of Article XI of the City Charter and if, in the opinion of the Commission, the best interests of the City would be served." The Secretary stated that the recommended change to Section 27 as stated in option two would allow the City Manager to accomplish his request to retain current City employees to fill critical positions, and to avoid the laying off of employees. He stated that the Commission has a history of dealing with reduction of the workforce by moving employees to other classifications under Section 67(5) of the CSRR. Patrick West, City Manager, thanked the Commission for its work on the Rules revisions, and stated that he feels that the proposed revision to Section 115 would best serve the City's needs, given the current financial crisis, in that it would allow for more hiring flexibility in allowing the City to fill critical positions. He stated that he totally supports the merit system and is not trying to eliminate it. He stated the recommended changes to the CSRR would allow the City to get through this current financial crisis and fill critical positions. He strongly recommends option three be approved. Commissioner Infelise expressed his concerns about permanent changes to the Rules, but adding a six months to a year sunset clause. Mr. Shannon informed the Commission that an amendment to Section 115 of the CSRR gives the Commission more authority. Any request from an appointing authority would have to come to the Commission, and it has the authority to approve or deny any request. After discussion, it was moved by Commissioner Haubert, seconded by Commissioner Infelise to approve the recommended amendment to

option two of Sections 27 as written, and Section 115, with a sunset clause of one year, as it is written, and that the one year sunset clause shall be self repealing. Ms. Schabow addressed the Commission, in favor of the revision to Section 115 because she felt that it better serves the employees and provides for greater flexibility. Suzanne Mason, Director of Human Resources, addressed the Commission regarding amendments to Section 27, requesting the Commission consider option one, as it allows for non-career employees, currently on eligible lists and working in the classifications to be hired. Cynthia Stafford, Personnel Services Officer, Public Works agreed with Ms. Mason, indicating that there are persons in positions in the Department of Public Works, currently working as non-careers, who are on eligible lists. Ms. Mason indicated that she would like to have access to all City employees on an eligible list. Commissioner Haubert questioned if Section 115 would allow the flexibility needed to accomplish the request. Mr. Shannon restated that any CSRR changes would still require requests to the Commission, and the Commission would have the final authority. He stated that the option three revision to Section 115 provides the Commission full flexibility. After further discussion, in a substitute motion, it was moved by Commissioner Saafir, seconded by Commissioner Haubert and carried to approve option 3, "Further, the Commission may authorize an exception to its rules, if such exception is consistent with the mandate of Article XI of the City Charter and if, in the opinion of the Commission, the best interests of the City would be served," with a six-month sunset clause, self-repealing unless extended by the Commission. The motion carried by a unanimous roll call vote.

**ADJOURNMENT:**

There being no further business before the Commission, President Karatsu adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION  
JEANNE KARATSU, PRESIDENT  
APRIL 8, 2009**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, April 8, 2009, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu,  
Douglas Haubert

**MEMBER EXCUSED:** Mary Islas

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Debbie McCluster, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Donna de Araujo, Assistant Administrative Analyst  
Ken Walker, Personnel Operations Manager, Human  
Resources

**President Jeanne Karatsu presided.**

President Karatsu took a moment of silence to acknowledge the passing of Chris Daclan, former Civil Service Employee and friend.

**MINUTES:** It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of April 1, 2009, be approved as prepared. The motion carried by a unanimous roll call vote. Commissioner Haubert abstained from voting, as he was not present at the meeting of April 1, 2009.

**REQUEST TO RETURN TO FORMER CLASSIFICATION AND TRANSFER:** The Secretary presented communications from Trggve Holden, Harbor Maintenance Mechanic, Harbor Department and Phil T. Hester, Director of Parks, Recreation and Marine, requesting Commission approval to return Mr. Holden to his former classification of Equipment Operator and transfer him to the Parks, Recreation and Marine Department. In addition, the Secretary presented a staff report prepared by Donna

deAraujo, Assistant Administrative Analyst. After discussion, it was moved by Commissioner Haubert, seconded by Commissioner Infelise and carried to approve the request to return Trggve Holden, Harbor Maintenance Mechanic to his former classification of Equipment and transfer to Parks, Recreation and Marine, pursuant to Section 67(1) of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:**

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Civil Engineer – 2 Applied, 2 Qualified  
Water Treatment Operator – 4 Applied, 1 Qualified

**EXTENSION OF EXPIRING ELIGIBLE LISTS:**

It was moved by Commissioner Infelise, seconded by Commissioner Haubert and carried that the following eligible lists be extended for an additional six months, with the exception of Fire Recruit, to be extended for one month. The motion carried by a unanimous roll call vote.

Capital Projects Coordinator  
Department Librarian  
Fire Recruit (**1 month**)  
General Librarian  
Public Health Physician (4/9/08 & 4/30/08)  
Public Safety Dispatcher  
Recycling Specialist  
Supervisor – Facility Maintenance (4/18/07)  
Survey Technician  
Systems Technician (10/15/08)

**TRANSFER:**

**NAHIN ANAYA-ZAVALA/SPECIAL SERVICES OFFICER**  
**II/PUBLIC WORKS TO SPECIAL SERVICES OFFICER**  
**III/POLICE**

It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the subject transfer between departments be approved. The motion carried by a unanimous roll call vote.

**MANAGERS' REPORT:**

The Secretary acknowledged the outstanding service Chris Daclan, Administrative Analyst, Water Department, provided to the City and citizens of Long Beach as a City

employee with over 19 years of service. Eighteen years of his service was in the Civil Service Department where he was a beloved co-worker and friend.

The Secretary acknowledged the following employees for Perfect Quarterly Attendance:

Donna de Araujo	Caprice McDonald
Marilyn Hall	Sharon Hamilton
Suanne Swan	Beatriz Lacerda
Melinda George	Diane Dzodin
Judith Dias	Debbie McCluster
Rob Pfingsthorn	Donnell Russell

Melinda George, Deputy Director presented a Quarterly Recognition Award to Caprice McDonald for the outstanding job she did in the administration of the Battalion Chief examination.

The Secretary presented a Quarterly Recognition Award to Marilyn Hall, for the excellent job she did in the preparation of training materials for the Supervisory Leadership Academy – Civil Service training.

**ADJOURNMENT:**

There being no further business before the Commission, President Karatsu adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION  
JEANNE KARATSU, PRESIDENT  
APRIL 15, 2009**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, April 15, 2009, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Mary Islas, F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu, Douglas Haubert

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Deborah McCluster, Personnel Analyst  
Robert Pflingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Donna de Araujo, Assistant Administrative Analyst  
Ken Walker, Personnel Operations Manager, Human Resources

**President Jeanne Karatsu presided.**

**MINUTES:** It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of April 8, 2009, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Saafir, seconded by Commissioner Haubert and carried that the minutes of the special meeting of April 8, 2009, be approved as prepared. The motion carried by a unanimous roll call vote.

**REQUEST FOR ORDER OF LAYOFF:** The Secretary presented a communication from Patrick H. West, City Manager, requesting an Order of Layoff. The Secretary informed the Commission that at their direction staff would prepare the Order of Layoff. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Islas and carried to refer the Order of Layoff to staff to prepare the Order of Layoff. The motion carried by a unanimous roll call vote.

**REVISION TO ORDER OF LAYOFF  
(3/25/08 Agenda):**

The Secretary presented a staff report prepared by Diane Dzodin, Administrative Officer, requesting Commission approval of a revision to the Order of Layoff, which was approved by the Commission on March 25, 2009. Ms. Dzodin briefed the Commission regarding this request. Ken Walker, Manager, Personnel Operations, Human Resources, addressed the Commission regarding this item. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Haubert and carried to approve the revision to the Order of Layoff and forward it to the City Manager. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:**

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Building Maintenance Engineer – 41 Applied, 4 Qualified  
Business Systems Specialist – 102 Applied, 60 Qualified  
Water Treatment Operator – 5 Applied, 2 Qualified

**EXTENSION OF EXPIRING  
ELIGIBLE LISTS:**

It was moved by Commissioner Haubert, seconded by Commissioner Islas and carried that the following eligible lists be extended for an additional six months. The motion carried by a unanimous roll call vote.

Electrical Engineer  
Hazardous Materials Specialist  
Plumber  
Police Officer - Lateral

**RETIREMENTS:**

It was moved by Commissioner Islas, seconded by Commissioner Saafir and carried that the following retirements be received and filed. The motion carried by a unanimous roll call vote.

Keith Carter/Police Officer/Police  
Michael Martinez/Vector Control Specialist I/Health

**RESIGNATIONS:**

It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the following resignations be received and filed. The motion carried by a unanimous roll call vote.



Michael D'Antonio/Welder/Water  
Dartney Carrasco/Community Development Analyst I  
Community Development

**SCHEDULE FOR HEARINGS:**

It was moved by Commissioner Islas, seconded by Commissioner Saafir and carried that the following hearing schedule be approved. The motion carried by a unanimous roll call vote.

Suspension Hearing 31-S-78, May 27, 2009  
Dismissal Hearing 30-D-78, June 17 & 24, 2009  
Dismissal Hearing 01-D-89, July 15 & 22, 2009

**MANAGERS' REPORT:**

Diane Dzodin, Administrative Officer, informed the Commission that staff attended the funeral services for former Civil Service staff member Christopher Daclan.

Melinda George, Deputy Director, informed the Commission that some staff members attended a tribute for City Employees for Chris on Wednesday, April 8, 2009, which was very well attended by City employees. She also stated that staff is preparing to administer two large Civil Service examinations, Special Services Officer and Event Coordinator.

The Secretary informed the Commission that the request to amend Civil Service Rules and Regulations, Section 115 has been submitted to the City Council and will be on the April 21, 2009, City Council Agenda.

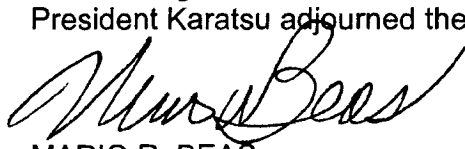
**ELECTION OF COMMISSION OFFICERS:**

President Karatsu opened the nominations for the office of President, pursuant to Section 110 of the Civil Service Rules and Regulations. It was moved by Commissioner Infelise, seconded by Commissioner Haubert and carried to nominate Commissioner Islas for the office of President. President Karatsu closed the nomination for President. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Haubert and carried to elect Commissioner Islas to the office of President. Commissioner Islas was elected President by a unanimous roll call vote. President Karatsu congratulated newly elected President Islas. President Karatsu congratulated Commissioner Infelise.

President Karatsu then opened the nominations for the office of Vice President. It was moved by Commissioner Saafir, seconded by Commissioner Haubert and carried to nominate Commissioner Infelise for the office of Vice President. After discussion, it was moved by Commissioner Saafir, seconded by Commissioner Haubert and carried to elect Commissioner Infelise as Vice President. Commissioner Infelise was elected Vice President by a unanimous vote.

**ADJOURNMENT:**

There being no further business before the Commission, President Karatsu adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas", written in a cursive style.

MARIO R. BEAS  
Secretary

MRB:meh

**CITY OF LONG BEACH  
DEPARTMENT OF PARKS, RECREATION AND MARINE  
PARKS AND RECREATION COMMISSION MINUTES  
MARCH 19, 2009**

**I. CALL TO ORDER**

The Parks and Recreation Commission meeting was called to order by Drew Satariano, President, at 9:08 a.m., at the El Dorado Park West Community Center, in the Senior Center Library. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

**Present:** Drew Satariano, President  
Brett Waterfield, Vice President  
Simon George  
Albert Guerra  
Harry Saltzgaver  
Sarah Sangmeister

**Absent:** None

**Staff:** Phil Hester, Director of Parks, Recreation and Marine  
Phil Lopez, Superintendent of Marine Maintenance  
JC Squires, Manager of Business Operations  
Ted Stevens, Superintendent, Community Recreation Services  
Anna Mendiola, Park Development Officer  
Lt. Dan Pratt, Park Rangers  
Jason Kintner, Management Assistant  
Sandra Gonzalez, Manager of Planning and Development  
Robin Black, Executive Assistant to the Director

**Guests:** Diane Wiley, Partners of Parks  
Ceci Julian, Friend of Long Beach  
Tim Patton, Assemblymember Bonnie Lowenthal's office

**II. APPROVAL OF MINUTES – FEBRUARY 19, 2009**

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Sangmeister to approve the February 19, 2009 Parks and Recreation Commission minutes. The motion carried unanimously.**

### III. **COMMISSION ACTION ITEMS**

#### **#09-0301**

Recommendation to authorize the Director, or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner George to approve the recommendation. The motion carried unanimously.**

Mr. Hester said that the Commission could expect to see a lot more of these. We are encouraging more contract classes for additional revenue.

#### **#09-0302**

Recommendation to approve the Cambodian Coordinating Council's request for waiver of facility usage fees for the Cambodian New Year Celebration in El Dorado Regional Park East, Area III.

Commissioner Saltzgaver requested a report on the amount.

Mr. Hester responded that the Cambodian New Year event has been held at El Dorado Park for many years. Historically the Commission has waived their use fees and paid the entry fees. The value of the fee waivers for this event is \$6,050. Staff met with them a number of times and the group is trying to control their costs.

Commissioner Saltzgaver said that there have been issues in the past with traffic and asked how much of their costs they are bearing?

Mr. Hester responded that they are covering all of their costs. The only waiver is on the permit fees.

Commissioner Saltzgaver said he is only concerned about the precedent this would be setting. This group is grandfathered in. He said that he would support it, but any fee waiver in the thousands of dollars needs to be looked at.

Commissioner Sangmeister asked if the group was a not-for-profit.

Mr. Squires responded that it is a non-profit group.

President Satariano asked if there were any problems with the group.

Mr. Hester responded that there have really been not many problems with the event. The group has struggled to pay their bills. They are currently working with the City Attorney's office and are on the payment plan for last year's bills. The good thing is that people are coming through the front gate and paying that fee.

Commissioner Sangmeister confirmed, per the staff report, that the group would submit a check, by April 25, for all the cars that are coming. If they don't pay it, then it would result in the denial of any future event.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Sangmeister to approve the recommendation. The motion carried unanimously.**

Mr. Hester suggested that the motion be rescinded and a motion made to incorporate Commissioner Sangmeister's comments, so if there is any misunderstanding it will be noted in the action.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Sangmeister to rescind the motion. The motion carried unanimously.**

**It was moved by Commissioner Sangmeister and seconded by Commissioner Saltzgaver to approve the recommendation, with the stipulation that the group write a check by 4:00 p.m. on April 25, 2009, for the amount payable to the City of Long Beach, based on the number of vehicles in attendance. Failure to do so may result in the denial of future events. If this occurs, any future fee waiver requests will be denied and all estimated fees must be paid in advance for all future events. The motion carried unanimously.**

**#09-0303**

Recommendation to authorize the Director of Parks, Recreation and Marine to execute a permit for the operation of a picnic service concession with Dupont Sandwiches, Inc., dba Spectacular Catering, for a term of one year expiring on March 18, 2010, with four one-year options for renewal, subject to the discretion of the Director.

**It was moved by Vice President Waterfield and seconded by Commissioner Guerra to approve the recommendation. The motion carried unanimously.**

Commissioner Guerra asked if the options for renewal would be automatic or do they need to come back every year?

Mr. Squires responded that it is at the discretion of the Director.

**#09-0304**

Recommendation to approve the placement and installation of a memorial bench at the El Dorado Park West duck pond, on the west side facing the island, in memory of Mairela Thomas.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Sangmeister to approve the recommendation. The motion carried unanimously.**

**#09-0305**

Recommendation to authorize the execution of a Revocable Use Permit with U.S. Golf Little League, Inc., for the use of the upstairs office and reception area on the balcony of the Bruin Den, located at 4900 East 7<sup>th</sup> Street.

Mr. Hester stated that this is a month-to-month permit with this new organization. They are looking to expand this program nationally and are looking for a home. This will not affect any of our Department's programs or services and we have no conflict with this request. This is a non-profit organization and is consistent with the Department's wish to expand the Junior Golf Program.

President Satariano was concerned that this program would take kids away from the Department's Junior Golf Program.

Mr. Hester responded that this program is similar to our Junior Golf Program and is the next step after our program.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Sangmeister to approve the recommendation. The motion carried unanimously.**

President Satariano suggested that a representative of this group come before the Parks and Recreation Commission and do a presentation of their program.

Commissioner Guerra suggested that the new Superintendent of Golf Operations also attend the meeting.

**#09-0306**

Recommendation to approve the placement and installation of a memorial bench at the end of the Colonnade overlooking the water in front of Naples Island, in memory of Genevieve Grace Owens.

**It was moved by Commissioner Sangmeister and seconded by Vice President Waterfield to approve the recommendation. The motion carried unanimously.**

President Satariano said that there might be a point in time that the number of memorial benches in a certain geographic area may become an issue. There are a couple of areas now that have several benches.

**#09-0307**

Recommendation to approve the placement and installation of a memorial bench to the left of the cannon on Valparaiso Plaza Park, at Ocean Blvd. and Junipero Ave., in memory of Gregg Mattson.

Mr. Hester stated that there are no benches in this location.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Sangmeister to approve the recommendation. The motion carried unanimously.**

**IV. COMMITTEE STATUS REPORTS**

**A. EXECUTIVE COMMITTEE  
President Satariano, Chair**

President Satariano stated that they met and spoke about the budget. They also discussed the fact that Homeland MacArthur Park was not completed, so they decided to move the March Parks and Recreation Commission meeting to El Dorado. Perhaps they could meet at MacArthur Park in April and see what is planned.

**B. FINANCE AND APPEALS COMMITTEE  
President Satariano, Chair**

President Satariano said that the Committee met and discussed budget cuts. They also received a draft of the appeal policy.

Mr. Squires stated that he would e-mail the draft appeal process to the full Commission, before the next meeting, so they could review and put it on the agenda for approval in April.

Commissioner Saltzgaver said he had a question about if an appeal automatically goes to the Appeals Committee first. In the draft he saw it would go to the Appeal Committee only if the Parks and Recreation Commission as a whole referred it to that Committee.

Mr. Squires said that in the draft, it gives discretion to the whole Commission to delegate the appeal back to the Finance and Appeals Committee. He was asking for a little direction as to what to take as a first step.

Commissioner Saltzgaver stated that it would be best to get the opinion of the full Commission on the draft.

President Satariano said that he likes that it is vetted in the subcommittee before it goes to the full Commission but agrees with Commissioner Saltzgaver that the full Commission needs to take a look at the draft and agree on the procedure.

Mr. Squires stated that he would e-mail the draft out to the full Commission next week.

President Satariano stated that the financial report was included in the packet.

C. PARK SAFETY COMMITTEE  
Commissioner Saltzgaver, Chair

Commissioner Saltzgaver stated that the Committee did not meet. He said we spoke with the Mayor and the Police issue has been resolved.

Lt. Pratt stated that his last day with the Department is April 3<sup>rd</sup>. It has been a pleasure and he has appreciated the relationship that was established and will miss the job.

Mr. Hester stated that the Department has been fortunate to have two individuals in this position and we have a great relationship with the Police Department due to them.



President Satariano thanked Lt. Pratt for attending the meetings and working with the Department.

**D.     MARKETING AND CUSTOMER SERVICE COMMITTEE**  
Commissioner Guerra, Chair

Commissioner Guerra said that the Committee met this morning and discussed where the marketing funds were going. They also reviewed where the advertising is taking place.

Mr. Squires said that the Department doesn't have enough money to do TV ads, as they should be done, and will focus on the tri-fold flyers.

**E.     CAPITAL IMPROVEMENT AND INFRASTRUCTURE COMMITTEE**  
Vice President Waterfield, Chair

Vice President Waterfield stated that the Committee met and were given information on restructuring.

Ms. Mendiola said that the Seaside Park groundbreaking is coming up and the contract for Homeland has been awarded. Next week a Bluff Park erosion meeting and a 7<sup>th</sup> District skate park project meeting will be held.

Mr. Hester said that he had a meeting yesterday with Development Services/RDA staff to make sure we have enough money to get the projects moving along.

**F.     SPECIAL EVENTS AND RECREATION COMMITTEE**  
Commissioner Guerra, Chair

Commissioner Guerra said that the Committee did not meet. The meeting date has been rescheduled.

**V.     DIRECTOR'S REPORT TO COMMISSION**

**A.     Recommendation to receive and file the Director's Monthly Highlights Report for February 2009.**

President Satariano asked for any comments or questions on the monthly report.

Mr. Hester commented that the cover photos were of the Freeman Center. He said that the Department moved the program over from Orizaba Park to this center. He wanted to let the Commissioners know that it has not increased any costs for the Department and there is a potential for contract classes to be held at this site.

**It was moved by Commissioner Saltzgaver and seconded by Commissioner Sangmeister to approve the recommendation. The motion carried unanimously.**

**VI. CORRESPONDENCE**

President Satariano said that there was no correspondence.

**VII. UNFINISHED BUSINESS**

A. Partners of Parks Report – Diane Wiley

Ms. Wiley said that the Municipal Band Gala was held this last Saturday and they had 498 attendees in the Convention Center in the Grand Ballroom. Everyone really enjoyed the evening and the event was really well put together. She thanked Gladys Kaiser and Laura Spino who worked really hard on putting the whole thing together. The band played, they held a silent auction, and sold tee shirts. They grossed a little over \$47,000 for the evening. She thanked Gazette Newspapers for their support, the law firm of Keesal, Young and Logan for their donation, and Supervisor Knabe for his \$5,000 donation. She said she would have the net profit soon. She said that the Martin Luther King, Jr. soccer field has been completed, courtesy of Home Depot who donated \$10,000. The Blair Field scoreboard has been installed. She said that she would meet with the Mayor and Chief of Staff in a few weeks to discuss fundraising.

**VIII NEW BUSINESS**

President Satariano said there was no new business.

**IX. COMMENTS**

**A. AUDIENCE**

President Satariano asked for comments from the audience.

Mr. Tim Patton introduced himself, from the office of Assemblymember Bonnie Lowenthal. He said he would try and attend these meetings as often as he can.

Mr. Jason Kintner introduced himself as a Management Assistant, working for the Department of Parks, Recreation and Marine. He said that he would be rotating to the City Manager's office in two weeks.

Ms. Julian said that this last summer Long Beach College has been interviewing her for a documentary.

**B. STAFF**

President Satariano asked for comments from the staff.

Mr. Squires commented that there are difficult times for everyone, but right now, staff in this department is showing remarkable resilience. He explained the weekly meetings with Department management staff and that they have been divided up into ten groups who are going over revenue and budget saving ideas that they have come up with. He is really proud of this group.

Mr. Hester stated that the Department won three awards at the California Park and Recreation Society Annual Conference, for Rotary Centennial Park, the Sea Festival economic impact, and for the Department's media program. He said that Senator Alan Lowenthal also sent recognition to the Department for these awards and also to Harry Saltzgaver, who received the Best Commissioner of the Year award from the California Association of Parks and Recreation Commissioners and Board Members.

**C. COMMISSIONERS**

President Satariano asked for comments from the Commissioners.

Commissioner Saltzgaver stated that he attended the State Conference in Santa Clara, but that he thought the conference held last year in Long Beach was much better. He said that he made three educational presentations and Mr. Hester made one presentation. He is now treasurer of that board, but this will be his last year, as his term expires this year. He would like someone else from the Commission to serve on the board because it is important to continue.

President Satariano asked if Ms. Gonzalez had any comments.

Ms. Gonzalez said that the Planning and Development Bureau has attended approximately 8 to 12 evening meetings this month and are very busy. They are trying to have the designs all ready for when the stimulus money becomes available.

Commissioner Saltzgaver asked if they had received word as to when the state funds would become unfrozen.

Ms. Mendiola responded that they have not been given a date yet, but have been told they would be reimbursed.

Commissioner Guerra suggested that instead of mailing other commission agendas to the Parks and Recreation Commissioners, it might be a good idea to save money by saving the agendas and minutes and delivering them to the Parks and Recreation Commissioners all at once or even e-mail them.

Commissioner Guerra also asked about the trailers at the ranger station and if they would be better used at some park somewhere?

Mr. Hester responded that recreation staff would be moved into the space in those trailers.

#### **X. NEXT MEETING**

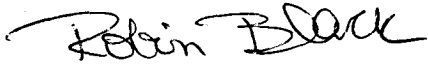
President Satariano stated that the next meeting would be held at 9:00 a.m., on Thursday, April 16, 2009, at MacArthur Park (Homeland), in the Community Center, 1321 East Anaheim Street, Long Beach.

Vice President Waterfield requested that the Commissioners get an updated contact list for the Department, since a lot of people have moved around.

**XI. ADJOURNMENT**

President Satariano adjourned the meeting at 10:30 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Robin Black". The signature is written in a cursive style with a large, sweeping initial "R".

Robin Black  
Executive Assistant to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine