



R-21
REVISED

MAYOR ROBERT GARCIA
CITY OF LONG BEACH

January 7, 2020

To: Members of the City Council

RECOMMENDATION:

Adopt a Resolution amending the Fiscal Year 2020 Salary Resolution to revise the salary range for the Members of Boards and Commissions eligible for compensation as provided in Option 2 (Attachment B) of the City staff report dated November 8, 2019 to the City Council; and,

Request the City Attorney to work with the City Manager to prepare the necessary documents, including any Ordinances and Resolutions, to provide compensation for the Members of Boards and Commissions currently prohibited from receiving compensation, and return to the City Council within 90 – 120 days for approval. (Citywide)

DISCUSSION:

Over the last six months the City Manager's Office has conducted a review of advisory board members' compensation. At the Budget Oversight Committee (BOC) meeting on August 13, 2019, the committee received a presentation by the City Manager's Office on a report titled Review of Compensation of Advisory Body Members. The report provided an analysis on the current compensation of the City of Long Beach's (City) various advisory bodies and provided potential options for the City Council to consider in order to update advisory body members' compensation. During discussion of the report, the BOC members requested that staff provide additional options for amending the compensation of the City Charter and advisory body members.

City staff subsequently released a follow-up report to the City Council on November 8, 2019, offering two options to consider should the City Council desire to make changes to the compensation of the City's advisory and Charter bodies (Attachment A). We are recommending implementation of Option 2 from the report in Attachment A, effective retroactively to January 1, 2020.

The City Attorney's Office also advised staff that some of the Commissions, Committees, and Boards listed in the report are prohibited from receiving compensation payments from the City. Some of the reasons include restrictions pursuant to the Long Beach Municipal Code (LBMC), Resolution, bylaws, or State law. To the extent legally possible, this request includes researching and returning to the City Council within 90 - 120 days with any changes necessary to compensate the Boards, Commissions, and Committees currently prohibited from receiving compensation payments from the City.

A list of the advisory bodies impacted is attached (Attachment B).

This matter has been reviewed by Taylor M. Anderson on December 13, 2019 and by Budget Manager Grace H. Yoon on December 12, 2019.

FISCAL IMPACT:

The incremental cost to the City from this recommendation is estimated at \$188,950 for all funds (\$86,725 for the General Fund) if the bodies meet at approximately the same frequency as in 2018.

Actual amounts paid each year will depend on the actual number of meetings held that year. Commissions and Committees may meet beyond the maximum caps without compensation.

Funding for any changes in compensation to the advisory bodies in FY 20 would be addressed through the identification of one-time funds along with other negotiated employee compensation costs impacting FY 20 and incorporated into the structural budget as part of the FY 21 budget development process. Implementing this recommendation is anticipated to result in a minimal impact on staff hours beyond normal budgeted scope of duties and a minimal impact on existing City Council priorities.

TIMING CONSIDERATIONS:

City Council action is requested on January 7, 2020, to enable the City's advisory bodies to be adequately compensated for monthly meetings, retroactive to January 1, 2020.

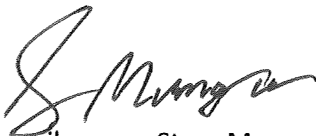
SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



Mayor Robert Garcia
City of Long Beach



Councilwoman Stacy Mungo
Fifth District – City of Long Beach

Dated: January 2, 2020

Attachment –

- A. BOC Update on Compensation of Advisory Body Members
- B. Advisory Bodies Eligible and Ineligible to receive compensation




City of Long Beach
Working Together to Serve

ATTACHMENT A

Memorandum

Date: November 8, 2019

To: Mayor and Members of the City Council

From: Thomas B. Modica, Acting City Manager 

Subject: **Update on Compensation of Advisory Body Members**

At its meeting on August 13, 2019, the Budget Oversight Committee (BOC) received a presentation by the City Manager's Office on a report titled Review of Compensation of Advisory Body Members. The report provided an analysis on the current compensation of the City's various advisory bodies and provided potential options for the City Council to consider in order to update advisory body members' compensation. During discussion of the report, the BOC members requested that staff provide additional options for amending the compensation of the advisory body members.

Option 1

The first option was provided to the City Council at the August 13, 2019 BOC meeting, and involved amending the compensation of the advisory body members by setting monthly limits as follows:

- Compensate City Charter Commissioners \$200 per meeting, \$1,000 maximum per month (five meetings per month); and,
- Compensate members of City Council Appointed Committees \$50 per meeting, and set a consistent maximum of meetings allowed to two per month (\$100 maximum per month).

If updates to the advisory body members' compensation are implemented as described in Option 1, the total amount paid to advisory bodies would be approximately \$261,750 All Funds per year (with \$109,750 in the General Fund), based on the number of meetings held in 2018. The maximum annual amount based on the monthly limits would be capped at \$733,200 All Funds (with \$394,800 in the General Fund).

Option 2

At the request of the BOC, staff looked at an additional option, which amends the compensation based on an annual limit. This second option would amend the advisory bodies members' compensation as follows:

- Compensate City Charter Commissioners \$200 per meeting, and cap compensation to \$7,000 maximum per year (35 meetings per year);

- Compensate members of the Economic Development Commission, Airport Advisory Commission, and Long Beach Transit Board of Directors \$75 per meeting, and cap compensation to \$1,000 maximum per year (13 meetings per year); and,
- Compensate members of all other City Council Appointed Committees \$50 per meeting, and cap compensation to \$1,000 maximum per year (20 meetings per year).

If updates to the advisory body members' compensation are implemented as described in Option 2, the total amount paid to advisory bodies would be approximately \$258,925 All Funds per year (with \$112,225 in the General Fund), based on the number of meetings held in 2018. The maximum annual amount based on the annual limits would be capped at \$494,000 All Funds (with \$263,000 in the General Fund).

Table 1 below provides a summary of Option 1 and Option 2. The City Council may choose to adopt these Options or other alternatives. As described in the report presented to the BOC on August 13, 2019, the projected funding figures are based on the actual number of meetings held in 2018 by each advisory body. Actual amounts paid each year will depend on the actual number of meetings held that year. Commissions and Committees may meet beyond the maximum caps without compensation.

Table 1: Summary of Compensation Options for Advisory Body Members

	Option 1	Option 2
City Charter Commissioners	\$200 per meeting \$1,000 per month maximum	\$200 per meeting \$7,000 per year maximum
City Council Appointed Committees	\$50 per meeting \$100 per month maximum	\$50 per meeting \$1,000 per year maximum
Economic Development Commission, Airport Advisory Commission, and Long Beach Transit Board of Directors	<i>Same as City Council Appointed Committees</i>	\$75 per meeting \$1,000 per year maximum
Total Maximum Amount per Year (All Funds)	\$733,200	\$494,000
Maximum amount expected to be paid based on FY18 meetings held (All Funds)	\$261,750	\$258,925

Implementation

Any changes to the compensation of the advisory body members, including the Options described above, would need to be determined and approved by the City Council. Additionally, an amendment to the Salary Resolution would be required. Should the City Council wish to proceed, direction to staff can be given at a City Council meeting to amend the compensation of the advisory body members and the City's Salary Resolution, accordingly.

Funding for any changes in compensation to the advisory bodies in FY 20 would be addressed through the identification of one-time funds along with other negotiated employee

Memorandum – Update on Advisory Bodies Compensation
November 8, 2019
Page 3

compensation costs impacting FY 20, and incorporated into the structural budget as part of the FY 21 budget development process.

If you have any questions about this matter, please contact me at (562) 570-5091.

CC: CHARLES PARKIN, CITY ATTORNEY
DOUGLAS P. HAUBERT, CITY PROSECUTOR
LAURA L. DOUD, CITY AUDITOR
REBECCA GARNER, ACTING ASSISTANT CITY MANAGER
KEVIN JACKSON, DEPUTY CITY MANAGER
TERESA CHANDLER, INTERIM DEPUTY CITY MANAGER
ANDREW VIALPANDO, ACTING ADMINISTRATIVE DEPUTY TO THE CITY MANAGER
MONIQUE DE LA GARZA, CITY CLERK (REF. FILE #18-0573)
DEPARTMENT HEADS

CORRECTED ATTACHMENT B

Advisory Bodies Currently Eligible for Compensation

City Charter Commissions	Members	Amount Currently Paid	FY20 Proposed Rate
Citizen Police Complaint Commission	10	<i>Not Paid</i>	\$200/meeting (\$7,000/yr max)
Civil Service Commission	5	\$100/meeting (\$500/month max)	\$200/meeting (\$7,000/yr max)
Harbor Commission	5	\$100/meeting (\$500/month max)	\$200/meeting (\$7,000/yr max)
Ethics Commission	7	<i>Not Paid</i>	\$200/meeting (\$7,000/yr max)
Long Beach Independent Redistricting Commission	9	<i>Not Paid</i>	\$200/meeting (\$7,000/yr max)
Parks and Recreation Commission	7	\$100/meeting (\$500/month max)	\$200/meeting (\$7,000/yr max)
Planning Commission	7	\$100/meeting (\$500/month max)	\$200/meeting (\$7,000/yr max)
Water Commission	5	\$100/meeting (\$500/month max)	\$200/meeting (\$7,000/yr max)

Council Appointed Committees	Members	Amount Currently Paid	FY20 Proposed Rate
Airport Advisory Commission	9	<i>Not Paid</i>	\$75/meeting (\$1,000/yr max)
Board of Examiners, Appeals, and Condemnation	7	\$50/meeting (\$250/month max)	\$50/meeting (\$1,000/yr max)
Citizens Advisory Commission on Disabilities	9	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)
Commission on Youth & Families	9	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)
Homeless Services Advisory Committee	11	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)
Housing Authority of the City of Long Beach	11	\$50/meeting (\$250/month max)	\$50/meeting (\$1,000/yr max)
Human Relations Commission	13	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)
Marine Advisory Commission	9	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)
Metropolitan Water District of Southern California	1	\$50/meeting (\$250/month max)	\$50/meeting (\$1,000/yr max)
Pedestrian Safety Advisory Commission	13	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)
Senior Citizen Advisory Commission	9	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)
Sustainable City Commission	11	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)
Technology and Innovation Commission	7	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)
Transactions and Use Tax Citizens Advisory Committee	5	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)
Veterans Affairs Commission	9	<i>Not Paid</i>	\$50/meeting (\$1,000/yr max)

Advisory Bodies Currently Ineligible for Compensation

Council Appointed Committees	Members	FY20 Proposed Rate
Belmont Shore Parking and BIAA Commission	6	\$50/meeting (\$1,000/yr max)
Board of Health and Human Services	15	\$50/meeting (\$1,000/yr max)
Cultural Heritage Commission	7	\$50/meeting (\$1,000/yr max)
Economic Development Commission	11	\$100/meeting (\$1,000/yr max)
Long Beach Transit Board of Directors	9	\$100/meeting (\$1,000/yr max)
Pacific Gateway Workforce Investment Board	19	\$50/meeting (\$1,000/yr max)
Port of Long Beach Community Grants Advisory Committee	5	\$50/meeting (\$1,000/yr max)
The Long Beach Community Investment Company	7	\$50/meeting (\$1,000/yr max)

1 RESOLUTION NO.

2
3 A RESOLUTION OF THE CITY COUNCIL OF THE
4 CITY OF LONG BEACH AMENDING ATTACHMENT "B" OF
5 RESOLUTION NO. RES-19-0129 KNOWN AS THE SALARY
6 RESOLUTION OF THE CITY OF LONG BEACH

7
8 The City Council of the City of Long Beach resolves as follows:

9
10 Section 1. Attachment "B" of Resolution No. RES-19-0129, adopted on
11 September 3, 2019, is amended as follows:

12 IV. MEMBERS OF BOARDS AND COMMISSIONS - COMPENSATION RATE:

13 Effective January 1, 2020, the rates of compensation for members of Board
14 and Commissions and for City representatives to specified bodies are fixed and
15 prescribed by this Subsection V for Salary Ranges as follows:

16 SALARY
RANGE

17 D-11 \$50.00 per each member for each meeting, not to exceed \$1,000
18 maximum per calendar year (20 meetings), attended of the following
City Council Appointed Committees:

- 19
- Board of Examiners, Appeals, and Condemnation;
 - Citizens Advisory Commission on Disabilities;
 - Commission on Youth & Families;
 - Homeless Services Advisory Committee;
 - Housing Authority of the City of Long Beach;
 - Human Relations Commission;
 - Marine Advisory Commission;
 - Metropolitan Water District of Southern California;
 - Pedestrian Safety Advisory Commission;
 - Senior Citizen Advisory Commission;
 - Sustainable City Commission;
 - Technology and Innovation Commission;
 - Transactions and Use Tax Citizens Advisory Committee;
- 26 and
• Veterans Affairs Commission.

27 Absence in fact from a meeting of a Board, Committee, or
28 Commission, when duly authorized for the purpose of attending a
professional conference, meeting, or other official City business, shall

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Lona Beach, CA 90802-4511

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not be deemed to be an absence from such Board or Commission meeting for the purpose of this Salary Resolution.

D-12 \$75 per each member for each meeting attended of the Airport Advisory Commission, not to exceed \$1,000 maximum per calendar year (13 meetings). Absence in fact from a meeting of a Board or Commission, when duly authorized for the purpose of attending a professional conference, meeting, or other official City business, shall not be deemed to be an absence from such Board or Commission meeting for the purpose of this Salary Resolution.

D-13 \$100 per each member for each meeting attended of the Successor Agency to the Redevelopment Agency of the City of Long Beach, not to exceed \$500.00 per calendar month. Absence in fact from a meeting of a Board or Commission when duly authorized for the purpose of attending a professional conference, meeting, or other official City business, shall not be deemed to be an absence from such Board or Commission meeting for the purpose of this Salary Resolution.

D-14 \$200 per each member for each meeting, not to exceed \$7,000 maximum per calendar year (35 meetings), attended of the:

- Board of Harbor Commissioners;
- Board of Water Commissioners;
- Citizen Police Complaint Commission;
- City Planning Commission;
- Civil Service Commission;
- Ethics Commission;
- Long Beach Independent Redistricting Commission; and
- Parks & Recreation Commission.

Absence in fact from a meeting of a Board or Commission when duly authorized for the purpose of attending a professional conference, meeting, or other official City business, shall not be deemed to be an absence from such Board or Commission meeting for the purpose of this Salary Resolution.

Section 2. This resolution shall take effect immediately upon its adoption by the City Council and shall apply retroactively to January 1, 2020. The City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council
of the City of Long Beach at its meeting of _____, 20__ by the following
vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Lona Beach, CA 90802-4511