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2. SERVICES.

A. Long Beach shall perform animal control services for Signal Hill, and perform the functions of a Department of Animal Control. In performing these services and functions, Long Beach shall have all of the powers of Signal Hill as if Signal Hill were performing them. Long Beach agrees to provide these services to Signal Hill at the same level that it provides to the residents of Long Beach.

B. Services to be provided to Signal Hill by Long Beach shall include enforcement of the Signal Hill Municipal Code and the laws of the State of California with respect to animal control.

C. In performing the functions of a Department of Animal Control, the Long Beach Bureau of Animal Care Services shall serve as Director of Animal Control for Signal Hill and shall have the following duties:

i. To enforce all Signal Hill ordinances and state laws within Signal Hill city limits including but not limited to keeping, harboring and disposition of animals;

ii. To patrol the streets of Signal Hill with designated animal control officers to enforce the provisions of the Signal Hill Municipal Code at the same frequency Long Beach provides for itself.

iii. To provide emergency service, twenty-four (24) hours a day, seven (7) days a week;

iv. To investigate cruelty to animals complaints brought to its attention;

v. To timely pick up and impound on request from an authorized representative of Signal Hill or any resident of Signal Hill any stray animals or animals running at large within the Signal Hill city limits;

vi. To maintain prompt pick-up service for injured

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animals, and reasonable pick-up services of not more than twenty-four (24) hours for dead animals;

vii. To issue license tags and license receipts;

viii. To perform such duties with respect to the control, regulation and protection of animals within Signal Hill as directed from time to time by the Director of Community Development and Services of Signal Hill;

ix. To maintain a telephone with listed number which will be answered twenty-four hours every day;

x. To canvass households in Signal Hill during the term of this Agreement to insure that all animals required to be licensed are, in fact, licensed.

D. Long Beach shall operate a public animal shelter located at 7700 East Spring Street, Long Beach, California 90815 to service Signal Hill throughout the term of this Agreement. The animal shelter is currently operated by and for Long Beach for its residents. The operation of the animal shelter will continue at its current level of service or as changed by Long Beach in its discretion.

E. Long Beach shall furnish and supply all labor, supervision, equipment and supplies necessary to furnish the level of services required by this Agreement. In the event that supplies, stationery, forms, decals, notices, citations, or any other material must be used that carries the name of Signal Hill, they shall be supplied by Signal Hill at its own cost and expense.

F. With regards to coyotes, Long Beach ACS will respond to emergency situations involving public safety and sick or injured coyotes, and provide data collection and monitoring information in the quarterly reports provided to Signal Hill, public education materials to residents of Signal Hill upon request, and administrative support to Signal Hill. Long Beach ACS will not perform or

1 participate in any way with trapping and euthanizing coyotes in the City of Signal  
2 Hill unless there is a documented attack on a human and only in coordination with  
3 the Department of Fish and Wildlife.

4 3. INDEMNIFICATION.

5 A. To the full extent provided by law, Long Beach agrees to indemnify,  
6 defend and hold harmless Signal Hill, its officers, employees and agents against, any and  
7 all actions, suits, claims, damages to persons or property, losses, costs, penalties,  
8 obligations, errors, omissions or liabilities, including paying any legal costs, attorney's  
9 fees, or paying any judgment (herein "claims or liabilities") that may be asserted or  
10 claimed by any person, firm or entity arising out of or in connection with the negligent  
11 performance of the work or services of Long Beach, its officers, agents, employees,  
12 agents, subcontractors, or invitees, provided for herein ("Long Beach's indemnitors"), or  
13 arising from Long Beach's indemnitors' negligent performance of or failure to perform any  
14 term, provision, covenant, or condition of this Agreement, except claims or liabilities to  
15 the extent caused by the negligence or willful misconduct of Signal Hill's indemnitees.

16 B. To the full extent provided by law, Signal Hill agrees to indemnify,  
17 defend and hold harmless Long Beach, its officers, employees and agents against, any  
18 and all actions, suits, claims, damages to persons or property, losses, costs, penalties,  
19 obligations, errors, omissions or liabilities, including paying any legal costs, attorney's  
20 fees, or paying any judgment (herein "claims or liabilities") that may be asserted or  
21 claimed by any person, firm or entity arising out of or in connection with the negligent  
22 performance of the work or services of Signal Hill, its officers, agents, employees, agents,  
23 subcontractors, or invitees, provided for herein ("Signal Hill's indemnitors"), or arising  
24 from Signal Hill's indemnitors' negligent performance of or failure to perform any term,  
25 provision, covenant, or condition of this Agreement, except claims or liabilities to the  
26 extent caused by the negligence or willful misconduct of Long Beach's indemnitees.

27 4. FEES.

28 A. For and in consideration of the rendition of services pursuant

1 to this Agreement, Long Beach shall be entitled to and shall retain any and all  
2 license fees and other fees authorized by the Signal Hill ordinances relating to  
3 animal control as described in Exhibit "A" which is attached hereto and  
4 incorporated by reference. In addition, Long Beach shall be entitled to and shall  
5 retain all monies that it collects for the impounding, boarding, and placement of  
6 animals.

7 B. Signal Hill shall retain all fines imposed by the Signal Hill  
8 Municipal Code for violations of animal control ordinances.

9 C. Compensation Schedule.

10 i. Year One (1).

11 (a) In the event and to the extent that the total  
12 amount of any and all license fees retained by Long Beach under  
13 Section 4.A does not equal or exceed Seventy Eight Thousand  
14 One Hundred Eighteen Dollars (\$78,118.00) ("Annual  
15 Compensation") on June 30 of the first year period of July 1, 2016  
16 through June 30, 2017, then Signal Hill shall pay to Long Beach  
17 the difference between the total license fees retained as set forth in  
18 Section 4.A in the first year and Annual Compensation. Calculation  
19 of the difference between the license fees retained in the first year  
20 and Annual Compensation shall be made on a quarterly basis by  
21 calculating the total license revenue amount collected for the  
22 quarter and subtracting that amount from one-fourth (1/4) of the  
23 Annual Compensation. Payment of the difference between the  
24 license fees retained in the first year and Annual Compensation  
25 shall be made as provided in Section E.

26 (b) In the event and to the extent that the total  
27 amount of all license fees retained by Long Beach under Section  
28 4.A in the first year exceeds Annual Compensation, then the

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excess shall be divided equally between Long Beach and Signal Hill. Calculation of the excess of the license fees shall be made on a quarterly basis and payment of any excess owed to Signal Hill shall be made as provided in Section E.

ii. Year Two (2).

(a) Annual Compensation shall be adjusted by the percent change in the Consumer Price Index (CPI) for All Urban Consumers, All Items, Base Period 1982-84=100, for the Los Angeles-Riverside-Orange County, CA Area (March 2017 to March 2018), as published by the United States Department of Labor, Bureau of Labor Statistics (CUURA421SA0), which shall not be less than zero (0) and shall not exceed eight percent (8%) ("Adjusted Annual Compensation"). In the event and to the extent that the total amount of any and all license fees retained by Long Beach under Section 4.A. in the second year does not equal or exceed Adjusted Annual Compensation on June 30 of the second year period of July 1, 2017 through June 30, 2018, then Signal Hill shall pay to Long Beach the difference between the total license fees retained as set forth in Section 4.A. in the second year and Adjusted Annual Compensation. Calculation of the difference between the license fees retained in the second year and Adjusted Annual Compensation shall be made on a quarterly basis by calculating the total license revenue amount collected for the quarter and subtracting that amount from one-fourth (1/4) of the Adjusted Annual Compensation. Payment of the difference between the license fees retained in the second year and Adjusted Annual Compensation shall be made as provided in Section E.

(b) In the event and to the extent that the total

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amount of all license fees retained by Long Beach exceeds Adjusted Annual Compensation, then the excess shall be divided equally between Long Beach and Signal Hill. Calculation of the excess of the license fees shall be made on a quarterly basis and payment of any excess owed to Signal Hill shall be made as provided in Section E.

D. Compensation in the Event of Termination. In the event of termination of this Agreement pursuant to Section 7 or Section 9, Long Beach shall retain fees as compensation for services provided by Long Beach through the effective date of the termination as follows:

i. Year One (1). In the event and to the extent that the total amount of any and all license fees retained by Long Beach under Section 4.A. to the effective date of termination does not equal or exceed one-twelfth of Annual Compensation for each month that the Agreement has been in effect until June 30, 2017, then Signal Hill shall pay to Long Beach the difference between the total license fees retained as set forth in Section 4.A. to the effective date of termination and the dollar figure obtained by multiplying one-twelfth of Annual Compensation times the number of months the Agreement was in effect between July 1, 2016 through June 30, 2017. A partial month shall be rounded up to the nearest half month. Payment of any difference owed to Long Beach shall be made within thirty (30) days after the effective date of termination. In the event and to the extent that the total amount of all fees retained by Long Beach up to the effective date of termination exceeds the Annual Compensation, then any excess fees shall be paid to Signal Hill within thirty (30) days after the effective date of termination.

ii. Year Two (2). In the event and to the extent that

1 the total amount of any and all license fees retained by Long Beach  
2 under Section 4.A. to the effective date of termination but prior to June  
3 30, 2018 does not equal or exceed one-twelfth of Adjusted Annual  
4 Compensation for each month that the Agreement has been in effect  
5 until June 30, 2018, then Signal Hill shall pay to Long Beach the  
6 difference between the total license fees retained as set forth in Section  
7 4.A. to the effective date of termination and the dollar figure obtained by  
8 multiplying one-twelfth of Adjusted Annual Compensation times the  
9 number of months the Agreement was in effect between July 1, 2017  
10 through June 30, 2018. A partial month shall be rounded up to the  
11 nearest half month. Payment of any difference owed to Long Beach  
12 shall be made within thirty (30) days after the effective date of  
13 termination. In the event and to the extent that the total amount of all  
14 fees retained by Long Beach up to the effective date of termination  
15 exceeds the Annual Compensation, then any excess fees shall be paid  
16 to Signal Hill within thirty (30) days after the effective date of  
17 termination.

18 E. Payments.

19 Long Beach shall prepare and submit a bill to Signal Hill every quarter, the  
20 first quarterly bill being submitted to Signal Hill on or about October 1, 2016. The bill  
21 shall indicate all services provided and all fees and fines for citations collected during the  
22 preceding quarter in a form approved by Signal Hill.

23 Upon receipt of these quarterly bills, Signal Hill agrees to make timely  
24 payments to Long Beach within forty-five (45) days of receipt of the quarterly bills unless  
25 Signal Hill disputes any billing of the quarterly bills. In like manner, Long Beach agrees to  
26 make timely payments to Signal Hill within forty-five (45) days upon receipt of its bill for  
27 any amounts owed to Signal Hill relating to citation fines or excess amount of license fees  
28 as part of this Agreement. For all disputed billing, the original bill shall be returned by



1 Signal Hill to Long Beach for correction and resubmission.

2 5. ENFORCEMENT. Signal Hill shall cooperate with Long Beach to the  
3 fullest extent possible to enforce all Signal Hill ordinances relating to animal control and  
4 to enable Long Beach to collect the fees due to Long Beach pursuant to this Agreement.

5 6. KENNELS. Long Beach will maintain its kennels and animal shelters  
6 in a humane, sanitary condition. Long Beach will give any notices required by law  
7 regarding destruction of animals and use humane methods in their destruction. Long  
8 Beach does not knowingly sell animals for medical research.

9 7. ORDINANCES.

10 A. Signal Hill has adopted by reference (in the form of an  
11 ordinance) Title 6 of the Long Beach Municipal Code concerning animals to be the  
12 animal control ordinance of Signal Hill. Subsequent changes, amendments,  
13 additions, deletions, or revisions to the Long Beach Municipal Code regulating  
14 animals will have no force or effect on the animal control ordinances of Signal Hill  
15 without action by the Signal Hill City Council.

16 B. If the animal control ordinances of Signal Hill are amended  
17 during the term of this Agreement, Signal Hill shall, within ten (10) days, give  
18 notice to Long Beach of such changes. Long Beach shall notify Signal Hill of any  
19 objections to the amendments. If Signal Hill and Long Beach cannot come to a  
20 mutually acceptable agreement concerning the amendments within thirty (30) days  
21 of the original notice of Signal Hill, Long Beach shall have the right to terminate  
22 this Agreement by giving thirty (30) days' notice to Signal Hill. In the event of  
23 termination, neither party shall have any further obligation under this Agreement  
24 except as provided in Section 4.

25 8. REPORTS.

26 A. Long Beach shall keep and maintain during the term of this  
27 Agreement books and records pertaining to the licensing of animals, collection of  
28 fees, and impounding of animals. Said books and records shall be available for

1 audit and examination by Signal Hill during normal business hours of Long Beach  
2 and on reasonable notice.

3 B. Each month during the term of this Agreement Long Beach  
4 will inform the Director of Community Development and Services of Signal Hill of  
5 the total dollar amount of license fees and fines for citations collected.

6 C. Long Beach shall maintain a record of all complaints received  
7 and furnish the Director of Community Development and Services with a written  
8 record of the complaints and the way in which complaints were handled. This  
9 information, along with a written report on the operation of the Long Beach Animal  
10 Control Program, shall be furnished monthly to the Director of Community  
11 Development and Services.

12 9. TERMINATION. Either party may terminate this Agreement by  
13 giving to the other party thirty (30) days prior notice, as described in Section 10 below.

14 10. NOTICE. Any notice required or desired to be given by either party  
15 shall be in writing and personally delivered or deposited in the U.S. Postal Service, first  
16 class, postage prepaid, addressed to Long Beach at 333 West Ocean Boulevard, Long  
17 Beach, California 90802 Attention: Bureau of Animal Care Services and to Signal Hill at  
18 2175 Cherry Avenue, Signal Hill, California 90806 Attention: Director of Community  
19 Development and Services. Notice shall be deemed given on the date deposited in the  
20 mail or on the date personal delivery is made, whichever first occurs.

21 11. AMENDMENT. This Agreement shall not be amended, nor any  
22 provision or breach hereof waived, except in writing signed by the parties which expressly  
23 refers to this Agreement.

24 12. PROHIBITION AGAINST SUBCONTRACTORS OR ASSIGNMENT.  
25 Long Beach shall not contract with any entity to perform in whole or in part the work or  
26 services required hereunder without the express written approval of Signal Hill. Neither  
27 this Agreement nor any interest herein may be assigned or transferred, voluntarily or by  
28 operation of law, without the prior written approval of Signal Hill. Any such prohibited

1 assignment or transfer shall be void.

2           13. NON-LIABILITY OF CITY OFFICERS AND EMPLOYEES. No  
3 officer or employee of Signal Hill shall be personally liable to Long Beach, or any  
4 successor in interest, in the event of any default or breach by Signal Hill or for any  
5 amount which may become due to Long Beach or its successor, or for breach of any  
6 obligation of the terms of this Agreement; nor shall any officer or employee of Long  
7 Beach be personally liable to Signal Hill, or any successor in interest, in the event of  
8 default or breach by Long Beach or for any amount which may become due to Signal Hill  
9 or its successor, or for breach of any obligation of the terms of this Agreement.

10           14. CORPORATE AUTHORITY. The person executing this Agreement  
11 on behalf of each party warrants that (I) such party is duly organized and existing, (ii) he  
12 or she is duly authorized to execute and deliver this Agreement on behalf of such party,  
13 (iii) by so executing this Agreement, such party is formally bound to the provisions of this  
14 Agreement, and (iv) entering this Agreement does not violate any provision of any other  
15 agreement to which a party is bound.

16           15. ENTIRE AGREEMENT. This Agreement constitutes the entire  
17 understanding between the parties and supersedes all other agreements, whether oral or  
18 written, with respect to the subject matter of this Agreement.

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OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

1 IN WITNESS WHEREOF, the parties have caused this document to be duly  
2 executed with all formalities required by law as of the date first stated above.

3 CITY OF SIGNAL HILL, a municipal  
4 corporation

5 July 12, 2016

6 By *Spiffy. Woody*  
7 Mayor

8 "Signal Hill"

9 ATTEST:

10 *Kendrick Boles*  
11 City Clerk

12 This Agreement is approved as to form on July 12, 2016.

13 By *[Signature]*  
14 City Attorney, Signal Hill

15 CITY OF LONG BEACH, a municipal  
16 corporation

17 August 15, 2016

18 By *[Signature]* EXECUTED PURSUANT  
19 TO SECTION 301 OF  
20 THE CITY CHARTER.  
21 City Manager

22 "Long Beach" Assistant City Manager

23 ATTEST:

24 *Maria del L. Garcia*  
25 City Clerk

26 This Agreement is approved as to form on August 2, 2016.

27 CHARLES PARKIN, City Attorney

28 By *[Signature]*  
Deputy

# EXHIBIT “A”

Exhibit A  
**City of Signal Hill**  
**Schedule of Service Fees and Charges**  
**Adopted May 20, 2014**

**Administration Department**

Description	Amount
Copies of the Municipal Code	\$105.00/each
Copies of Printed/Electronic Materials (up to first 30 pages)	\$.30/page
(over 30 pages)	\$.20/page
Microfilm copies	\$1.05/page
Certified Copies	\$10.00/document
Copy of the City Charter	\$5.00/each
Copies of the City Budget	Actual Cost of Reproduction
Copies of the CAFR	Actual Cost of Reproduction
CD Copies	\$5.00 each
Copies of cassette tape recordings	\$3.15/\$5.25 each
	<i>Requestor provides/City provides</i>
Copying of video tapes	\$16.00/\$21.00 each
	<i>Requestor provides/City provides</i>
Record Retrieval from Offsite Storage	\$35.00
Initiative Petition Filing Fee	\$210.00/Actual Cost
Candidate Filing Fee (non refundable processing fee - SHMC 1.12)	\$25.00
Candidate Statement	\$850.00 deposit
Candidate Statement - Late Filing Fee (part or all of fine may be waived under certain circumstances, the greater of \$10/day cumulative or \$100)	\$10.00 per day cumulative/\$100.00
Statement of Economic Interest, Campaign Statements (per FPPC)	\$.10 page
Statement of Economic Interest - Late filing Fee (part or all of fine may be waived under certain circumstances)	\$10.00 per day maximum \$100.00
Retrieval Fee for Forms or Statements 5 or more years old	\$5.00

Exhibit A  
City of Signal Hill  
Schedule of Service Fees and Charges  
Adopted May 20, 2014

**Finance Department**

Description	Amount
Business License Enforcement Penalty	\$158.00
Business License Program Administration Fee	\$53.00 each
Business License Tax	See SHMC Chapter 5.04
Delinquent Payment Charge	1.5% of outstanding balance
Filming Permit Fee	\$265.00 Non-refundable deposit
Return Check Fee	\$20.00
Credit / Debit Card Merchant Processing Fee	Exact amount of surcharge required by credit card processing service up to a max of \$5.00 per transaction

Exhibit A  
City of Signal Hill  
Schedule of Service Fees and Charges  
Adopted May 20, 2014

**Police Department**

Description	Amount
2 Hour Parking (SHMC 10.28.180)	\$43.00
2-6AM Commercial Vehicle Restrictions (SHMC 10.28.250)	\$68.00
72 Hour Parking (SHMC 10.28.050)	\$43.00
Administration Fee	\$10.00
Alarm Permit:	
Business Alarm Permit: valid for 2 years	\$30.00
Residential Alarm Permit: valid for 2 years	\$15.00
Alarm Fine: Within any twelve (12) consecutive months	
First False Alarm	No Cost Recovery Fee
Burglary Alarm: Second and subsequent false alarms	\$50 Cost Recovery Fee each occurrence
Robbery Alarms, Panic Alarms: Second and subsequent alarms	\$100 Cost Recovery Fee each occurrence
Bicycle Licenses	\$1.00
Bus Zones (SHMC 10.32.070)	\$263.00
Catering/Ice Cream Vendor Vehicle Parked/Vending for Longer than 10 minutes in one place (SHMC 10.28.120A)	\$43.00
Concealed Weapons Permit	DOJ Costs
Copies of Accident & Incident reports	\$20.00
Copies of Arrest reports	\$20.00
Detached Trailers (SHMC 10.28.230)	\$48.00
Displayed Vehicle for Sale (SHMC 10.28.060)	\$43.00
DUI Cost Recovery Fee	CVC
Firearm Sales Permit	\$525.00
Green Curb - 20 Minute Parking (SHMC 10.28.160)	\$43.00
Hotel/Motel Permits - SHMC Section 5.18.120	\$53.00
Massage Establishment Permit - SHMC Section 5.17	\$420.00
	\$79.00 per applicant/owner
Massage Technician Permit - SHMC Section 5.16	\$210.00
No Stopping Zone (SHMC 10.28.220)	\$48.00
Officer Contract Overtime	Actual Cost
One Hour Parking (SHMC 10.28.170)	\$43.00
Overnight Parking Permits	\$10.50
Oversized Vehicle (SHMC 10.30.020)	\$68.00
Parking within 20 ft. of T-Signal, Stop Sign or Electric	\$43.00



Exhibit A  
City of Signal Hill  
Schedule of Service Fees and Charges  
Adopted May 20, 2014

**Police Department**

Description	Amount
Flashing Device (SHMC 10.28.040J)	
Park Causing Traffic Hazard (SHMC 10.28.040F)	\$48.00
Parking In Alley (SHMC 10.32.060)	\$53.00
Park On or In Median (SHMC 10.28.040A)	\$43.00
Parking Within Space Markings (SHMC 10.28.210B)	\$43.00
Pawnbroker Permit/Renewal	\$630.00
Permit Parking (SHMC 10.28.240E1)	\$48.00
Peddlers/Vendors Vehicles Parked/Vending for longer than 10 minutes in one place (SHMC 10.28.120)	\$43.00
Private Patrol Officer Permit - SHMC Section 5.20.050 B	\$5.25
Private Patrol System Permit - SHMC Section 5.20.030 B	\$79.00
<b>Police Department</b>	
Red Curb/No Parking Zone (SHMC 10.28.040D)	\$48.00
Repossession Fee	\$15.00
Special Events Staffing	Actual Cost
Street Sweeping (SHMC 10.28.040G)	\$48.00
Subpoena (Officer for Civil Court)	\$150.00
Turn Wheels Against Curb When Parked on Any Grade in City (SHMC 10.28.110)	\$43.00
Vehicle Repairs on City Street (SHMC 10.28.070)	\$43.00
<b>Vehicle Code Fees</b>	
18" of Curb/Wrong Way (CVC 22502A)	\$43.00
Access Ramp Handicapped (CVC 22522)	\$53.00
Double Parking (CVC 22500(H))	\$53.00
Expired Registration (CVC 4000(A)(1))	\$68.00
Fire Hydrant (CVC 22514)	\$68.00
Fire Lane (CVC 22500.1)	\$68.00
Handicapped Parking (CVC 22507.8)	\$338.00
Leaving standing a locked vehicle with any person inside who cannot readily escape from it.(CVC 22516)	\$43.00
Library/Police Parking (CVC 21113(A))	\$43.00
Not Displaying Current Tags (CVC 5204(A))	\$43.00
<i>[Reduced to \$10.00 with proof of correction]</i>	
Park Across Driveway (CVC 22500(E))	\$43.00
Park Blocking Handicapped Access Parking (CVC 22507.8C)	\$338.00
Park in Bike Lane (CVC 21211(A))	\$43.00

Exhibit A  
City of Signal Hill  
Schedule of Service Fees and Charges  
Adopted May 20, 2014

**Police Department**

Description	Amount
Park in Bus Stop (CVC 22500(I))	\$263.00
Park in Crosswalk (CVC 22500(B))	\$43.00
Park in Intersection (CVC 22500(A))	\$43.00
Parking on Sidewalk (CVC 22500(F))	\$48.00
<b>Vehicle Impound Fees</b>	
30-Day Hold Impound Fee	\$140.00
CVC 12500(a) Unlicensed Driver	\$140.00
CVC 14601 Suspended or Revoked Driver	\$140.00
CVC 22651 General Violations	\$140.00
Preferential Parking per vehicle - permit goes with vehicle not resident	\$10.50
Visitor Parking Permits	\$6.00
Washing Vehicle on City Street (SHMC 10.28.080)	\$43.00
<b>Police Department</b>	
White Curb Passenger Loading Zone - max of 3 minutes (SHMC 10.32.050)	\$43.00
Yellow Loading Zone/Loading should only take 20 minutes and only applies to Commercial Vehicles. (SHMC 10.32.040)	\$43.00

Exhibit A  
City of Signal Hill  
Schedule of Service Fees and Charges  
Adopted May 20, 2014

**Community Development Department**

Description	Amount
<u>Building &amp; Safety</u>	
Permit Fees	See Ordinance No. 78-9-805 and Resolution No. 82-8-3564
Minimum Building Permit Fee	\$73.00
Building Re-inspection Fee	\$60.00
<u>Planning</u>	
<u>Residential*</u>	
Single-story additions to existing dwellings less than 500 square feet floor area	\$500.00 flat fee <u>Initial Deposit</u>
Second-story additions and additions of more than 500 square feet floor area	\$4,000.00
New single-family or duplex dwellings when view analysis is not required	\$5,000.00
New single-family or duplex dwellings with view analysis	\$6,000.00
Multi-family and tract developments fewer than 10 dwellings	\$8,000.00
Multi-family and tract developments more than 10 dwellings	\$12,000.00
Other planning applications, including parcel map, parcel map waiver, lot line adjustments, etc.	\$4,000.00
<u>Residential Inspections</u>	
4 Units	\$170.00
5-10 Units	\$300.00
more than 10 Units	\$565.00
<u>Commercial &amp; Industrial*</u>	
Signs	\$50.00 flat fee
Outdoor Sales or Temporary Events	\$50.00 flat fee <u>Initial Deposit</u>
Additions to existing buildings and tenant improvement projects	\$1,500.00
Minor Tenant Improvement	\$208.00
New buildings less than 10,000 square feet	\$6,000.00
New buildings more than 10,000 square feet	\$8,000.00

Exhibit A  
City of Signal Hill  
Schedule of Service Fees and Charges  
Adopted May 20, 2014

**Community Development Department**

Description	Amount
<u>Description</u>	
Other planning applications including:	

**Community Development Department**

Conditional Use Permits, Variances, Specific Plans, General Plan and Zoning Ordinance Amendments, etc.	Amount
	\$4,000.00
<u>Miscellaneous</u>	
Administrative Citation	\$400.00 Fine
Appeals (Except for Administrative Citation)	\$315.00 Flat Fee
Banner Sign	\$25.00 Flat Fee
Business License Review For Zoning	\$50.00 Flat Fee
Garage Sales	\$20.00 Flat Fee
Due Diligence Letters	\$250.00 Flat Fee
Off-site Plan Retrieval	\$35.00

**\*Deposit Fees For Services**

Deposit will be used to pay for the actual costs of planning review including: obtaining mailing labels for public notices, postage for mailing notices, public notice publication in local newspaper, landscape consultant plan check, traffic or environmental engineer consultant, City Attorney legal services beyond typical public hearings and report review, and other actual out-of-pocket consulting fees incurred by the City.

The Public Works Engineering Department collects a separate deposit for services related to outside engineering consultant review of grading and erosion control plans, street, water, sewer, and industrial waste plan checking.

Planning staff time for report preparation, project meetings and site inspections is billed at \$104 per hour. The initial deposits are estimates of the costs and hours anticipated for planners' project review and inspections. A larger initial deposit may be required for large or complex projects that include an environmental impact report, general plan amendment, zoning ordinance amendment, specific plan, conditional use permit, variance, view analysis, etc.

Applicants will be notified if the initial deposit becomes insufficient to pay for costs billed against the deposit. Before project approval, the applicant's deposit account must be adequate to pay for associated project costs. Upon final project approval, excess deposits will be refunded to the applicant.

Planners will provide maximum one hour consultation regarding zoning issues at no cost to the applicant to identify zoning or site plan and design review issues before formal submittal of plans and full payment of the initial deposit. Applicants are encouraged to work with their architects and engineers to submit

Exhibit A  
City of Signal Hill  
Schedule of Service Fees and Charges  
Adopted May 20, 2014

**Community Development Department**

Description	Amount
complete plans of sufficient detail to assure that the City and its consultants can perform a complete plan review. Please contact the Community Development Department at (562) 989-7340 for questions.	

Exhibit A  
City of Signal Hill  
Schedule of Service Fees and Charges  
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**Public Works Department**

Description	Amount
<u>Damage to City Property</u>	Actual Cost
<u>Water and Utility Fees</u>	See SHMC Section 13.4
After Hours Water Turn on Fee	\$150.00
Temporary Water Meter Installation Charge	\$75.00
Deposit for Temporary Water Meter (deposit is reduced by \$1/day meter rental plus water usage)	\$1,500.00
<u>Refuse Fees</u>	See Fee Resolution No. 98-03-4812; SHMC 8.80.080
<u>Public Work Fees</u>	
Curb Painting Requests	\$100.00
Encroachment Permit/roll-off bin	\$25.00
Encroachment Permit/traffic control	\$190.00
Excavation Permit	\$55.00
Excavation Inspection Fee (Std. Specs)	\$100.00
Public Works Inspection Fee (standard specifications)	\$260.00
Public Works Inspection Fee (engineered plans)	\$100.00 plus est. hours based on SOW
Deed Preparation Fee	\$105.00
Engineering Plan Check Fee	Actual Cost Plus 15% Admin Fee
<u>Records Research/Request</u>	\$20.00
<u>Subdivision Fees</u>	
Parcel Map Waiver	\$185.00
Lot Line Adjustment Fee/Lot Merger	\$235.00
Vacations	\$900.00 deposit
Final Tract Map	\$450.00 deposit
Final Parcel Map	\$450.00 deposit
<u>Duplication Fees</u>	*\$10.00 for first page
Utility Map*	\$1.25 each additional copy
Address Map*	\$1.25 each additional copy
Aerial Photograph (blue line copy)*	\$1.25 each additional copy
Engineering Plan*	\$1.25 each additional copy

Exhibit A  
City of Signal Hill  
Schedule of Service Fees and Charges  
Adopted May 20, 2014

**Public Works Department**

Description	Amount
<u>Sewer Connection Fee</u>	LA County Sanitation District
Fire Hydrant Flow Test	\$465.00/fire hydrant
Sanitary Sewer & Industrial Waste	SHMC Section 13.06.04
<u>Street Trees</u>	
Street Tree Additional Trimming Charge	Actual Cost
Street Tree Removal Charge	Actual Cost
Street Tree Removal and Replacement Charge	Actual Cost
Street Tree Decision Appeal Fee	\$250
<u>Urban Storm Water Plan Review &amp; Inspection Program</u>	
The following fees are a mandated local program as required by the Federal Government, the State of California and the County of Los Angeles:	
<u>NPDES Inspection Fees</u>	
Automotive Service Facilities	\$105.00
Commercial/Industrial Phase I Facilities	\$125.00
(State permitted facilities)	\$0.00
Restaurant (includes 1 follow-up inspection if corrective action required)	\$72.00
***(\$72 annual charge over 4 years; each inspection is \$144 with two inspections required/mandated by MS4 permit every 5 years)***	
Restaurant - Violation re-inspection (if corrective action not done)	\$85.00
(the \$85 covers the inspection cost by consultant, no City admin fee)	
Retail Gasoline and Automotive Dealerships	\$105.00
Except for restaurants, the NPDES Inspection Fee shall be reduced by one-half for businesses with an Industrial Waste Inspection permit.	
Urban Storm Water Mitigation Plan Check	Actual Cost plus 15% Admin Fee
Const. Storm Water Pollution Prevention Plan Check	Actual Cost plus 15% Admin Fee
Storm Water Plan Inspection Fees	Actual Cost plus 15% Admin Fee
<u>Water Meter Installation Fees:</u>	
Up to 1 - inch with Meter	\$1,914.00 + \$100.00/LF
Up to 2 - inch with Meter (>1")	\$2,804.00 + \$114.00/LF
Any other size or special installations will be on a time and materials basis.	

Exhibit A  
City of Signal Hill  
Schedule of Service Fees and Charges  
Adopted May 20, 2014

**Public Works Department**

<b>Description</b>	<b>Amount</b>
Regular installation includes ten hours for the installation crew and five hours for the asphalt crew for 1" and 2" installations.	



**City of Signal Hill  
Schedule of Service Fees and Charges  
Adopted May 20, 2014**

**Community Services Department**

<b>Activity Description/Location</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Refundable</b>	<b>Non-Refundable</b>
			<b>Cleaning/ Damage Deposit</b>	<b>Deposit</b>
			\$100.00	\$10.00
<b>Basketball Court - Tournaments</b>	\$4.00/hr			
(4 hour minimum; Resident use only; Light usage/see separate fee)				
<b>Softball Field</b>				
(2 hour minimum for general use; 4 hour minimum for tournament play)				
General Use	\$10.00/hr	\$20.00/hr	\$100.00	\$10.00
Tournaments	\$17.00/hr	\$24.00/hr	\$100.00	\$30.00
Extra mowing	(Mon-Fri) \$200.00 Flat Fee (Sat-Sun) \$300.00 Flat Fee			
Infield setup	(Mon-Fri) \$171.00 Flat Fee (Sat-Sun) \$257.00 Flat Fee			
<b>Light/Electrical Usage Fee</b>				
(Summer: 6/1/ to 9/30; Winter: 10/1 to 5/3)	Fees apply to residents and non-residents.			
		<u>Summer</u>	<u>Winter</u>	
Basketball Court		\$4.00/hr	\$2.00/hr	
Softball Field		\$15.00/hr	\$8.00/hr	
Amphitheater - Signal Hill Park		\$3.00/hr	\$2.00/hr	
Amphitheater - Discovery Well Park		\$3.00/hr	\$2.00/hr	
<b>Hilltop Park</b>				
Picnic Shelter Permit	\$20	\$80	\$50.00	\$10.00
(4 hour maximum, 25 person limit; Children's parties not permitted in park)				
<b>Hilltop Park Open Grass Area</b>	\$60.00/hr	\$100.00/hr	\$100.00	\$30.00
(3 hour maximum, 75-person limit; 1 staff member included)				
<b>Discovery Well Pk Open Grass Area</b>	\$60.00/hr	\$100.00/hr	\$100.00	\$30.00
(4 hour maximum, 50 person limit; 1 staff member included)				
<b>Signal Hill Park Open Grass Area</b>	\$60.00/hr	\$100.00/hr	\$100.00	\$30.00
(4 hour maximum; 1 staff member included)				



**City of Signal Hill**  
**Schedule of Service Fees and Charges**  
**Adopted May 20, 2014**

**Community Services Department**

<b>Activity Description/Location</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Refundable</b>	<b>Non-Refundable</b>
NOTE: Building and Amphitheater use requires staff during the event. The Community Services Dept. will determine the number of additional staff that may be required based on the event and size of the group. Security officers may be assigned at the discretion of the City, billed on an actual cost basis and approved by the Signal Hill Police Dept.				
<b>Youth Recreation Program Fees</b>	<b>Resident</b>	<b>Resident/ Sibling Discount</b>	<b>Non-Resident</b>	<b>Non-Resident/ Sibling Discount</b>
(Per day rate)				
Afterschool - Kindergarten	\$6.00	\$5.00	\$8.00	\$7.00
Afterschool - 1st to 5th grades	\$4.00	\$3.00	\$6.00	\$5.00
Afterschool - Middle school	\$2.00	\$1.00	\$4.00	\$3.00
Off-track - Kindergarten	\$12.00	\$10.00	\$14.00	\$12.00
Off-track - 1st to 5th grades	\$8.00	\$6.00	\$10.00	\$8.00
Off-track - Middle school	\$4.00	\$2.00	\$6.00	\$4.00
Itty Bitty Day Camp	\$10.00	\$8.00	\$12.00	\$10.00
Late Pick-up Fee (Per 15-minute period)			\$15.00	
Application Fee (Due annually in Sept)			\$20.00	
Forgotten Lunch Fee			\$5.00	
Sign in and out Fee			\$1.00	
Late Payment Charge	\$5.00		\$10.00	
	<b>Resident</b>	<b>Non-Resident</b>		
<b>Excursions &amp; Programs</b>	Actual Cost	Cost + \$5		
Birthday Party Package	Actual Cost	Actual Cost		
<b>Classes &amp; Events</b>	Not to Exceed Actual Cost			
<b>Library Service Fees</b>	<b>Resident</b>	<b>Non-Resident</b>		
Library Card	Free	\$2.00		
Duplicate/Lost Card	\$2.00	\$2.00		
<b>DVD</b>				
Entertainment	\$1.00	\$1.00		
Educational	Free	Free		
Exam proctor (Per test/Per person)	\$25.00	\$25.00		
<b>Book Fines &amp; Overdue Materials</b>	<b>Adults</b>		<b>Children</b>	
Book/Periodical	\$.35/day		\$.15/day	

**City of Signal Hill**  
**Schedule of Service Fees and Charges**  
**Adopted May 20, 2014**

**Community Services Department**

<b>Activity Description/Location</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Refundable</b>	<b>Non-Refundable</b>
Maximum Book Fine	No Maximum		No Maximum	
Interlibrary Loan Materials	FREE		FREE	
Missing Bar Code	\$.50			
Lost or damage books & materials -	Cost plus \$2 charge			
Library copier fee	\$.15/page			
<b><u>Computer printer fees</u></b>				
Black & White	\$.15/page			
Color	\$.30/page			
<b><u>Dog Licensing</u></b>				
	<u>Altered</u>	<u>Unaltered</u>	<u>Other</u>	
One Year License	\$20.00	\$95.00		
Senior Discount	\$10.00	N/A		
Replacement Tags			\$10.00	
Late Fee Penalty			\$30.00	
<b><u>Animal Control Fines</u></b>				
<b><u>Administrative Fines for SHMC Chapter 6.04 Dog Licensing and Fowl, Rabbits and Goats</u></b>				
First Violation Penalty charged for LBMC	\$55.00			
Sections 6.08 and 6.20 violations (Dog Licensing and Fowl, Rabbits and Goats), as incorporated by SHMC 6.04.010.				
Second Violation (Within one year of initial violation)	\$110.00			
Subsequent Violations	\$275.00			
<b><u>Animal Shelter, Rabies Control, Police Animals and Animal Regulations</u></b>				
First Violation Penalty charged for LBMC Sections 6.04; 6.12; 6.28; and 6.16, excluding sub-sections 6.16.080 and 6.16.190 violations, as incorporated by SHMC 6.04.010.	\$100.00			
Second Violation (Within one year of initial violation)	\$200.00			
Subsequent Violations	\$500.00			
<b><u>Animal Breeding and Transfer</u></b>				
First Violation - Alters animal - Penalty charged for	\$350.00			

**City of Signal Hill**  
**Schedule of Service Fees and Charges**  
**Adopted May 20, 2014**

**Community Services Department**

Activity Description/Location	Resident	Non-Resident	Refundable	Non-Refundable
LBMC Sections 6.16.080 and 6.16.190 violations, as incorporated by SHMC 6.04.010.				
<u>Second Violation</u> (Within one year of initial violation)		\$700.00		
<u>Subsequent Violations</u>		\$1,000.00		
<b><u>Vicious Animal Penalties</u></b>				
<u>First Violation</u> - Failure to surrender vicious animal		\$350.00		
Penalty charged for LBMC Sections 6.16.260, as incorporated by SHMC 6.04.010.				
<u>Second Violation</u> (Within one year of initial violation)		\$700.00		
<u>Subsequent Violations</u>		\$1,000.00		
<b><u>Appeals Process</u></b>				
<u>Deposit: Vicious Animals Appeal Process - Security</u> deposit held for parties declared vicious. Deposit is refunded if the appeal is granted.		Cost of Citation plus \$1,050.00		
<u>Deposit: Administrative Citation Appeal Process -</u> Security deposit held for parties who request an appeal hearing for the issuance of an Administrative Citation. Deposit is refundable if the appeal is granted.		Cost of Citation plus \$550.00		
<b><u>Transit Fees</u></b>				
	Extreme/Low Income	Low/Moderate Income	Senior	Basic
	<u>Waiver</u>	<u>Waiver</u>	<u>Waiver</u>	<u>Rates</u>
Bus Passes	\$2.75	\$5.25	\$10.50	\$21.00
Dial-A-Taxi	\$10.00	\$10.00	\$20.00	\$20.00
<b><u>Emergency Kits</u></b>				
Single				
\$65 (includes shipping/handling)				
Double				
\$90 (includes shipping/handling)				
<b><u>Fitness Trainers in Parks</u></b>				
Deposit: \$100 refundable cleaning/damage for duration of permit				
\$20 Annual Registration Fee				
\$20/hr for use of park				

**City of Signal Hill**  
**Schedule of Service Fees and Charges**  
**Adopted May 20, 2014**

**Community Services Department**

Activity Description/Location	Resident	Non-Resident	Refundable	Non-Refundable
<b>Community Garden Fee</b>	Residents Only	<b>Refundable Cleaning/Damage Deposit</b>		
	\$175/year	\$100		