

**CITY OF LONG BEACH  
SOUTHEAST RESOURCE  
RECOVERY FACILITY  
(SERRF) MINUTES**

**WEDNESDAY, MARCH 29, 2023  
2400 EAST SPRING ST  
LONG BEACH, CA 90802  
BLDG. 570, 2ND FLOOR  
CONFERENCE ROOM, 4:00 PM**

**DIRECTORS**

Cindy Allen, Board Member  
Daryl Supernaw, Board Member  
Kristina Duggan, Board Member  
Keir Jones, Board Member  
Jeff Wood, Board Member



**ALTERNATES**

Al Austin, Alternate  
Megan Kerr, Alternate  
Mary Zendejas, Alternate  
Tina Hansen, Alternate  
Steve Croft, Alternate

Robert Dowell, General Manager  
Jane Hermsen, Secretary

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**FINISHED AGENDA & DRAFT MINUTES**

**CALL TO ORDER**

At 4:05 PM, Chair Allen called the meeting to order.

**ROLL CALL**

**Commissioners** Allen, Supernaw and Hansen

**Present:**

**Commissioners** Duggan, Jones and Wood

**Excused:**

Also present: Robert Dowell, General Manager, Director, Department of Energy Resources; Jane Hermsen, Board Secretary, Manager, Electric Generation Bureau; Chris Baker, Vice President, Covanta; Rich Anthony, Deputy City Attorney; Michele York, Secretary, Electric Generation Bureau; Matt Eaton, Department Head, FM, LACSD; William Chen, Supervising Engineer, LACSD; Clayton Heard, Sr. Field Rep, Office of ASM Lowenthal

**REGULAR AGENDA**

1. [23-001SE](#) Recommendation to receive and file minutes of the Southeast Resource Recovery Facility Authority meeting of Wednesday, June 1, 2022.

**A motion was made by Boardmember Supernaw, seconded by Boardmember Hansen, to received and filed. The motion carried by the following vote:**

**Yes:** 3 - Allen, Supernaw and Hansen

**Absent:** 3 - Austin, Jones and Wood

2. [23-002SE](#)

Recommendation to hold an election of Chair and Vice Chair of the Southeast Resource Recovery Facility Authority, Effective July 1, 2023.

**A motion was made by Boardmember Allen to nominate Boardmember Supernaw for Chair. The motion carried by the following vote:**

**Yes:** 3 - Allen, Supernaw and Hansen

**Absent:** 3 - Austin, Jones and Wood

**A motion was made by Boardmember Supernaw to nominate Boardmember Allen for Vice Chair. The motion carried by the following vote:**

**Yes:** 3 - Allen, Supernaw and Hansen

**Absent:** 3 - Austin, Jones and Wood

3. [23-003SE](#)

Recommendation to receive, adopt and file SERRF Manager's report for Fiscal Year 2022.

Jane Hermsen spoke on the operation and maintenance of SERRF during the fiscal year 2022.

**A motion was made by Boardmember Supernaw, seconded by Boardmember Allen, to received and filed. The motion carried by the following vote:**

**Yes:** 3 - Allen, Supernaw and Hansen

**Absent:** 3 - Austin, Jones and Wood

**NEW BUSINESS**

There was no new business.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

At 4:17 PM, there being no objection, Chair Allen declared the meeting adjourned.