

**CITY OF LONG BEACH
WATER COMMISSION
MINUTES**

**THURSDAY, MARCH 12, 2020
LONG BEACH WATER DEPARTMENT
1800 EAST WARDLOW ROAD
BOARD ROOM, 9:00 AM**

Harry Saltzgaver, President
Frank Martinez, Vice President
Arthur Levine, Secretary



Robert Shannon, Commissioner
Gloria Cordero, Commissioner

Christopher J. Garner, General Manager

Richard Anthony, Deputy City Attorney

FINISHED AGENDA & DRAFT MINUTES

The Water Commission minutes are prepared and ordered to correspond to the Water Commission agenda. Agenda items can be taken out of order during the meeting.

The agenda items were considered in the order presented.

SPECIAL MEETING - 9:00 A.M.

CALL TO ORDER

The Board of Water Commission meeting was called to order by President Saltzgaver at 9:00 A.M. in the Board room at the Administration Building.

ROLL CALL

Executive Assistant, Sandra Fox took the roll call and confirmed a quorum.

Also present: Christopher J. Garner, General Manager; B. Anatole Falagan, Assistant General Manager; Tai Tseng, Assistant General Manager - Operations; Sean Crumby, Deputy General Manager - Engineering; Sandra Fox, Executive Assistant to the Board.

Commissioners Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon
Present: and Gloria Cordero

FLAG SALUTE

Ken Bott led the Board and audience in the flag salute.

PUBLIC COMMENT

President Saltzgaver opened the public comment period. As there was no public comment, the public comment period was closed.

PRESIDENT'S REPORT

No report.

GENERAL MANAGER'S REPORT

Mr. Garner provided a Corona virus update. He advised staff had been actively working with city staff to help minimize the impact to the city, and departments. He thanked Ms. Weatherly and Ms. Venter for their help at the City's Joint Information Center (JIC).

Mr. Bott provided a Human Resources update regarding the effect of Corona virus on the department's operations. He noted that staff had all received the following directives: awareness, education and proactive steps that they can take.

He advised that all Water Department staff are receiving updates from Mr. Garner and the city's Human Resources Department. He advised that bulletins (guidelines and planning) from the CDC have also been distributed through the Health Department to staff and posted throughout the bureaus on bulletin boards and break rooms.

He advised that planning sessions had also been taking place regarding the department's Continuity of Operations Response Plan and the City's Emergency Response Plan in the case of a loss of employee staffing due to the virus.

Ms. Weatherly provided a report on the JIC operations and the Water Department's support position for this operation. She described some of the messaging being disseminated to the public regarding the purity and availability of LBWD tap water.

She advised staff had also included basic emergency preparedness guidelines in the messaging to have a two week supply of food and water on hand, as a response to numerous calls regarding storing water.

Commissioner Cordero thanked Ms. Weatherly for the calendar for conservation assemblies.

She asked about the status of these during the virus issue. Ms Weatherly advised this is an ever-changing situation, so advised she would keep the Board apprised of any changes to these events.

Commissioner Levine asked if any LBWD employees had been infected by the virus.

Mr. Bott responded that staff was not aware of any employees being affected at this time.

Commissioner Shannon inquired about the nature of the calls being received at the JIC.

Ms. Weatherly responded.

There was a brief discussion regarding storing tap water. Mr. Tseng responded that this was not advised as the quality can degrade over time.

Commissioner Shannon commented on the test that UCLA is conducting regarding the purity of tap water versus bottled water. He suggested that Mr. Garner schedule a report on these findings at a future meeting.

Mr. Garner commented on the fact that tap water is more vigorously tested than that for bottled water.

REVIEW APRIL 2020 BOARD MEETING CALENDAR

President Saltzgaver reviewed the April 2020 Board meeting dates with the Board.

Ms. Fox distributed a revised April Board meeting calendar and advised the April 16, 2020 LBWD Awards luncheon had been postponed to May 28, 2020.

The Board agreed to the following meeting schedule:

- 4/2/2020 - Regular Meeting - 9:00 A.M.
- 4/16/2020 - Regular Meeting - 9:00 A.M.
- 4/30/2020 - Regular Meeting - 9:00 A.M.

REGULAR AGENDA

1. [20-031WA](#) Recommendation to approve November 21, 2019 Board meeting minutes.

A motion was made by Commissioner Shannon, seconded by Commissioner Levine, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon and Gloria Cordero

2. [20-032WA](#)

Recommendation to authorize the General Manager to sign and file all necessary documents associated with the WaterSMART: Water and Energy Efficiency Grant Agreement R19AP00130 from the US Bureau of Reclamation for the Long Beach Automated Metering Infrastructure Project.

Bureau: Business - Water Resources

Mr. Wang provided a staff report.

A motion was made by Commissioner Shannon, seconded by Commissioner Cordero, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon and Gloria Cordero

3. [20-033WA](#)

Recommendation to adopt a Resolution No. WD-1421 authorizing the General Manager to sign and file all necessary documents associated with the United States Department of Interior Bureau of Reclamation Fiscal Year 2020 WaterSMART Title XVI: Congressionally Authorized Water Reclamation and Reuse Projects Grant Application for Alamitos Tanks 19 and 20 Conversion.

Bureau: Business - Legislation & Grants

Mr. Wang provided introductory comments regarding agenda items 3. and 4. He then introduced Heather Rhee, Water Resources Engineer, who provided the presentation regarding the U.S. Bureau of Reclamation FY 2020 Title XVI Grant Funding Overview.

She then provided background information regarding agenda item 3. Reclamation and Reuse Projects Grant application for Alamitos Tanks 19 and 20 conversion project, and application for El Dorado Duck Pond Rehabilitation.

Commissioner Shannon commented on the fiscal impact regarding the budgetary impact for these two items.

Mr. Wang and Mr. Falagan responded.

President Saltzgaver spoke.

Mr. Falagan responded.

Commissioner Martinez requested clarification regarding these items being included in the FY21 CIP.

Mr. Wang responded.

Commissioner Shannon spoke again.

Commissioner Cordero spoke.

Commissioner Martinez inquired about the impact of the water tank conversions for storage of potable water.

Mr. Tseng responded.

A roll call vote was taken for this agenda item.

A motion was made by Commissioner Cordero, seconded by Commissioner Martinez, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon and Gloria Cordero

4. [20-034WA](#) Recommendation to adopt Resolution No. WD-1422 authorizing the General Manager to sign and file all necessary documents associated with the United States Department of Interior Bureau of Reclamation Fiscal Year 2020 WaterSMART Title XVI: Congressionally Authorized Water Reclamation and Reuse Projects Grant Application for El Dorado Duck Pond Rehabilitation Project.

Bureau: Business - Legislation & Grants

President Saltzgaver called for a motion.

A roll call vote was taken.

A motion was made by Commissioner Cordero, seconded by Commissioner Levine, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon and Gloria Cordero

5. [20-035WA](#) Recommendation to authorize the General Manager to execute an agreement with HDR Engineering, Inc., to provide Engineering Design Services for S-8 Sewer Lift Station Rehabilitation Project (SC-0359), in an amount not-to-exceed \$489,248.

Bureau: Engineering

Ms. Patrizia Hall provided a staff report

With the President and Vice President temporarily absent from the Board room Secretary Levine called for a motion.

President Saltzgaver returned to the meeting and called for the vote.

A motion was made by Commissioner Shannon, seconded by Commissioner Cordero, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon and Gloria Cordero

6. [20-036WA](#) Recommendation to Authorize the General Manager to execute an agreement with DRP Engineering, Inc., to provide Construction Management and Inspection Services for Daisy Avenue Alley Water Main Conversion (MC-5161), in an amount not-to-exceed \$256,860.00.

Bureau: Engineering

Mr. Pincherli provided the staff report.

Commissioner Martinez spoke.

Mr. Pincherli spoke.

President Saltzgaver inquired if it was typical the cost of the CMS contract to be 10% of the cost of the project.

Mr. Pincherli responded.

Mr. Garner recognized the work of Ms. Hall; Mr. Pincherli and Mr. Santos for stepping in to assist with the projects left open as the result of Mr. Rendon's recent retirement.

Commissioner Martinez inquired if Mr. Rendon's position was gong to be filled.

Mr. Crumby responded yes, a recruitment was active for this position.

A motion was made by Commissioner Shannon, seconded by Commissioner Levine, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon and Gloria Cordero

7. [20-037WA](#) Recommendation for Authorization to join the following public sector cooperative purchasing organizations: OMNIA Partners, National Cooperative Purchasing Alliance, Sourcewell, and California Department of General Services, which will allow Long Beach Water Department access to the portfolios of competitively solicited and publicly-awarded contracts with national vendors.

Bureau: Operations

Mr. Tseng provided the staff report for agenda items 7. - 10. He noted however, that each item would require a separate vote.

President Saltzgaver spoke about the competitive bid process.

Mr. Tseng responded.

Commissioner Levine spoke.

Commissioner Martinez spoke.

Mr. Garner spoke.

Commissioner Shannon asked if the City Attorney had any problems with this type of bidding process.

Mr. Anthony responded.

Mr. Falagan spoke.

A motion was made by Commissioner Shannon, seconded by Commissioner Levine, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon and Gloria Cordero

8. [20-038WA](#) Recommendation to adopt Resolution No. WD-1423 authorizing the General Manager to enter into a Purchase Agreement with Graybar Electric Company, Inc., under the purchase conditions specified in the existing OMNIA Partners Cooperative Purchasing Agreement, for the purchases of Electrical, Lighting, Data Communications and Security Products and Related Products, Services and Solutions (EV2370) for an amount not to exceed \$600,000 over a three year period.

Bureau: Operations

Since the Board had already heard the staff report under agenda item 7. President Saltzgaver called for a roll call vote.

A motion was made by Commissioner Martinez, seconded by Commissioner Levine, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon and Gloria Cordero

9. [20-039WA](#) Recommendation to adopt Resolution No. WD-1424 authorizing the General Manager to enter into a Purchase Agreement with Office Depot Inc., under the purchase conditions specified in the existing OMNIA Partners Cooperative Purchasing Agreement, for the purchases of office and custodial supplies for an amount not to exceed \$350,000 for one year and the option to renew for two additional one year periods.

Bureau: Operations

Since the Board had already heard the staff report under agenda item 7. President Saltzgaver called for a roll call vote.

A motion was made by Commissioner Levine, seconded by Commissioner Martinez, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon and Gloria Cordero

10. [20-040WA](#) Recommendation to Adopt Resolution WD-1425 authorizing the General Manager to enter into a Cooperative Purchasing Agreement with GeoTab USA, Inc., under the purchase conditions specified in the existing State of California, Department of General Services (DGS) Cooperative Purchasing Agreement for the purchase of Global Positioning System (GPS) tracking software, hardware installation, and telemetry services for an amount not to exceed \$49,857 for one year and the option to renew for two additional one year periods.

Bureau: Administration

Since the Board had already heard the staff report under agenda item 7. President Saltzgaver called for a roll call vote.

A motion was made by Commissioner Levine, seconded by Commissioner Martinez, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Harry Saltzgaver, Frank Martinez, Art Levine, Robert Shannon and Gloria Cordero

CONSIDER STANDING COMMITTEE REFERRALS

President Saltzgaver called for any Standing Committee referrals. Hearing none he moved on in the agenda.

NEW BUSINESS

President Saltzgaver called for a water supply update be scheduled for an upcoming agenda.

Commissioner Martinez requested that Ms. Fox keep the Board apprised of the decision made by the Association of California Water Agencies regarding refunding cancelled registration payments for their spring conference still scheduled to take place in Monterey, CA. Ms. Fox advised all registrations for the Board members and staff for this conference had been cancelled due to the Corona virus crisis but that staff was awaiting ACWA's decision to waive the cancellation fee for each registration.

Commissioner Cordero thanked Mr. Wang, Ms. Weatherly, Ms. Venter, and any other staff members who were involved in coordinating the Commercial/Industrial conservation workshop recently held at the Maya Hotel. She noted there had been very good beginning discussions held regarding this important topic during the workshop.

CLOSED SESSION (2 ITEMS)

11. [20-041WA](#)

Closed Session (2 items):

1. *Diana Lejins and Angela Kimball v. City of Long Beach et al.*, Los Angeles Superior Court Case No.: 18STCP02628
2. Existing Litigation - closed session conference with legal counsel relating to existing litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9 of the California Government Code.
Kessner, et al. v. City of Santa Clara, et al., Case No. 20CV364054.

President Saltzgaver read the closed session language into the record:

Closed Session (2 items):

1. *Diana Lejins and Angela Kimball v. City of Long Beach et al.*, Los Angeles Superior Court Case No.: 18STCP02628
2. Existing Litigation - closed session conference with legal counsel relating to existing litigation pursuant to Paragraph (1) of subdivision (d) of Section 54956.9 of the California Government Code.
Kessner, et al. v. City of Santa Clara, et al., Case No. 20CV364054.

He called for any public comment regarding these items. Hearing none he adjourned the Board to the closed session at 10:03 A.M.

President Saltgaver called the Special meeting back into session at 10:18 A.M.

He advised he had nothing to report from the closed session.

ADJOURNMENT

President Saltzgaver adjourned the meeting at 10:19 A.M. to the next regular meeting to be held Thursday, March 26, 2020 In the Board room at 1800 E. Wardlow Road, Long Beach, CA.

Note:

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