



R-15

CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

333 West Ocean Boulevard 6th Floor • Long Beach, CA 90802

August 7, 2012

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt Specifications RFP No. FM11-005 and award contracts to Comprehensive Housing Services, Inc. (CHS), of Fullerton, CA (WBE, SBE), TSG Enterprises, Inc., dba The Solis Group, of Pasadena, CA (WBE, MBE), Padilla and Associates, Inc., of Santa Ana, CA (WBE), and Perceptive Enterprises, Inc., of Los Angeles, CA (SBE, MBE), for as-needed professional labor compliancy monitoring services, in a total combined annual amount not to exceed \$400,000, for a period of one year, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

DISCUSSION

The City, in accordance with Section 3 of the Federal Housing and Urban Development (HUD) Act of 1968, is required to provide labor compliancy monitoring on all construction projects funded by HUD Section 3. The City is also required to provide these services to the Community Development Block Grant (CDBG) and the HOME grant. Additionally, the City is required to monitor labor compliance for all federally-funded construction projects, including Disadvantaged Business Enterprises (DBEs) and those under the Davis-Bacon Act, as well as ensure compliance with State Prevailing Wage rates on projects not funded by the federal government.

The Department of Financial Management, Business Relations Bureau, coordinates and oversees all construction labor compliance monitoring. The services provided by the selected firms will assist the City in ensuring conformity to labor-related regulations and in providing data relative to local hiring provisions. These as-needed services are necessary, as the Business Relations Bureau does not have designated staff positions to provide this service; rather, existing staff must conduct administrative oversight and contract administration.

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The Request for Proposals (RFP) detailed a scope of services that will provide the full spectrum of services necessary for the as-needed professional services, including extensive experience with State and Federal labor laws and expertise in reporting regulations.

In December 2010, the RFP was posted via our electronic bid system, and 1,313 potential bidders specializing in HUD Section 3 and Davis-Bacon Act/State Prevailing Wage labor compliance monitoring to meet federal and state requirements, as well as the requirements of the legally binding mediator's ruling, were notified of the bid opportunity. Of those bidders, 54 downloaded the bid via our electronic bid system. The RFP document was also made available from the Purchasing Division, located on the seventh floor of City Hall, and the Division's website at www.longbeach.gov/purchasing. The RFP announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 30 local, minority, and women-owned business groups. Nine proposals were received. Of those nine proposers, four were Minority-owned Business Enterprises (MBEs), seven were Women-owned Business Enterprises (WBEs), five were certified Small Business Enterprises (SBEs), and none were Long Beach businesses (Local). The four firms recommended are deemed to be the most qualified for the as-needed labor compliancy monitoring services. Additionally, the proposed fees to be charged for these services were determined to be competitive.

This matter was reviewed by Deputy City Attorney Linda Trang on July 20, 2012 and Budget Management Officer Victoria Bell on July 25, 2012.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. FM11-005 and award contracts concurrently is requested on August 7, 2012 to avoid any interruption of monitoring services.

FISCAL IMPACT

The four contract awards are for a maximum aggregate total not to exceed \$400,000. These agreements are on an as-needed basis, and the firms will not be utilized except in cases where project funding is already appropriated. Costs will be included in the specific projects of the departments where funds are budgeted for these services. The award of these contracts will provide continued support to our local economy by assisting in monitoring of projects and increasing employment opportunities for residents in Long Beach.

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SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

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APPROVED:



PATRICK H. WEST
CITY MANAGER