



CITY OF LONG BEACH

DEPARTMENT OF CITY CLERK

C-9

333 West Ocean Boulevard

Long Beach, CA 90802

562/570-6101

FAX 562/570-6789

October 10, 2006

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Recommendation to approve the destruction of records for the Police Department as shown in Attachment 1: and adopt the resolution.

DISCUSSION

Pursuant to Section 34090 of the California Government Code and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments and elected officials must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule.

In its capacity as responsible agent for the operation of the Records Center, the City Clerk Department has worked with the department listed to review the records destruction (Attachment 1).

The City Attorney and Police Department concur in the above recommendation.

FISCAL IMPACT

Appropriations have been budgeted in FY 07 for the operation of the City Records Center.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

Larry G. Herrera
City Clerk

LH:md

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

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RESOLUTION NO. C-

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING AND AUTHORIZING
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
AND WRITINGS BY THE POLICE DEPARTMENT

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Police Department of any and all of the records, documents, instruments, books, papers, and writings, or duplicates thereof, residing in any department of the City, as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Sec. 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes,

ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Sec. 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 2006, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

RECORDS DESTRUCTION REQUEST

1. Date May 9, 2006

Honorable Council of the City of Long Beach

2. The Long Beach Police Department - Internal Affairs Division respectfully requests authority to destroy the following
DEPARTMENT
 departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
58	Non-misconduct cases	1999 - 2000	1, 2, 3, 4	
59	Service complaints	2000	4	
57-A	Formal Investigations – Sustained with discipline less than a 10-day suspension	1998, 1999, 2000	5, 6, 7, 8, 9, 10, 11	
60	Taped interviews	1999 - 2000	12, 13, 14, 15, 16, 17, 18, 19	
220	Use of Force Reviews	2000	20	



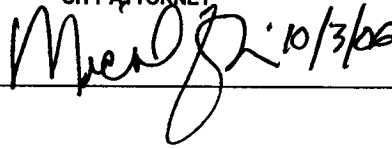
<p>FOR DEPARTMENTAL USE</p> <p>8. RECOMMENDED:  <small>RECORDS MANAGER</small></p> <p>9. APPROVED:  <small>DEPARTMENT HEAD</small></p> <p>10. DATE: <u>5/19/06</u></p>	<p>CITY ATTORNEY'S CONSENT</p> <p>Consent is hereby given to destroy the records enumerated above.</p> <p><small>CITY ATTORNEY</small>  10/3/06</p> <p>11. By _____</p> <p>12. Title _____</p> <p>13. Date _____</p>	<p>14. REMARKS:</p>
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EXHIBIT "A-1"

1999-0167	1	Non-Misconduct
2000-0005	1	Non-Misconduct
2000-0007	1	Non-Misconduct
2000-0011	1	Non-Misconduct
2000-0013	1	Non-Misconduct
2000-0018	1	Non-Misconduct
2000-0019	1	Non-Misconduct
2000-0020	1	Non-Misconduct
2000-0025	1	Non-Misconduct
2000-0026	1	Non-Misconduct
2000-0027	1	Non-Misconduct
2000-0029	1	Non-Misconduct
2000-0031	1	Non-Misconduct
2000-0032	1	Non-Misconduct
2000-0036	1	Non-Misconduct
2000-0038	1	Non-Misconduct
2000-0040	1	Non-Misconduct
2000-0043	1	Non-Misconduct
2000-0044	1	Non-Misconduct
2000-0046	1	Non-Misconduct
2000-0047	1	Non-Misconduct
2000-0048	1	Non-Misconduct
2000-0050	1	Non-Misconduct
2000-0051	1	Non-Misconduct
2000-0053	1	Non-Misconduct
2000-0054	1	Non-Misconduct
2000-0058	1	Non-Misconduct

2000-0060	1	Non-Misconduct
2000-0061	1	Non-Misconduct
2000-0062	1	Non-Misconduct
2000-0063	1	Non-Misconduct
2000-0064	1	Non-Misconduct
2000-0065	1	Non-Misconduct
2000-0066	1	Non-Misconduct
2000-0067	1	Non-Misconduct
2000-0069	1	Non-Misconduct
2000-0070	1	Non-Misconduct
2000-0072	1	Non-Misconduct
2000-0074	1	Non-Misconduct
2000-0076	1	Non-Misconduct
2000-0077	1	Non-Misconduct
2000-0080	1	Non-Misconduct
2000-0081	1	Non-Misconduct
2000-0082	1	Non-Misconduct
2000-0083	1	Non-Misconduct
2000-0086	1	Non-Misconduct
2000-0087	1	Non-Misconduct
2000-0088	1	Non-Misconduct
2000-0091	1	Non-Misconduct
2000-0094	1	Non-Misconduct
2000-0095	1	Non-Misconduct
2000-0098	1	Non-Misconduct
2000-0101	1	Non-Misconduct
2000-0102	1	Non-Misconduct

2000-0103	1	Non-Misconduct
2000-0108	1	Non-Misconduct
2000-0110	1	Non-Misconduct
2000-0112	1	Non-Misconduct
2000-0115	1	Non-Misconduct
2000-0116	1	Non-Misconduct
2000-0117	1	Non-Misconduct
2000-0118	1	Non-Misconduct
2000-0120	1	Non-Misconduct
2000-0123	1	Non-Misconduct
2000-0124	1	Non-Misconduct
2000-0126	2	Non-Misconduct
2000-0127	2	Non-Misconduct
2000-0128	2	Non-Misconduct
2000-0129	2	Non-Misconduct
2000-0132	2	Non-Misconduct
2000-0134	2	Non-Misconduct
2000-0135	2	Non-Misconduct
2000-0137	2	Non-Misconduct
2000-0138	2	Non-Misconduct
2000-0141	2	Non-Misconduct
2000-0142	2	Non-Misconduct
2000-0143	2	Non-Misconduct
2000-0144	2	Non-Misconduct
2000-0145	2	Non-Misconduct
2000-0146	2	Non-Misconduct
2000-0148	2	Non-Misconduct

2000-0150	2	Non-Misconduct
2000-0151	2	Non-Misconduct
2000-0152	2	Non-Misconduct
2000-0154	2	Non-Misconduct
2000-0155	2	Non-Misconduct
2000-0156	2	Non-Misconduct
2000-0157	2	Non-Misconduct
2000-0159	2	Non-Misconduct
2000-0163	2	Non-Misconduct
2000-0164	2	Non-Misconduct
2000-0165	2	Non-Misconduct
2000-0167	2	Non-Misconduct
2000-0169	2	Non-Misconduct
2000-0172	2	Non-Misconduct
2000-0178	2	Non-Misconduct
2000-0180	2	Non-Misconduct
2000-0183	2	Non-Misconduct
2000-0184	2	Non-Misconduct
2000-0186	2	Non-Misconduct
2000-0188	2	Non-Misconduct
2000-0193	2	Non-Misconduct
2000-0194	2	Non-Misconduct
2000-0197	2	Non-Misconduct
2000-0198	2	Non-Misconduct
2000-0199	2	Non-Misconduct
2000-0205	2	Non-Misconduct
2000-0206	2	Non-Misconduct

2000-0212	2	Non-Misconduct
2000-0214	2	Non-Misconduct
2000-0218	2	Non-Misconduct
2000-0220	2	Non-Misconduct
2000-0221	2	Non-Misconduct
2000-0222	2	Non-Misconduct
2000-0223	2	Non-Misconduct
2000-0228	2	Non-Misconduct
2000-0229	2	Non-Misconduct
2000-0232	2	Non-Misconduct
2000-0235	2	Non-Misconduct
2000-0241	2	Non-Misconduct
2000-0242	2	Non-Misconduct
2000-0243	2	Non-Misconduct
2000-0252	2	Non-Misconduct
2000-0253	2	Non-Misconduct
2000-0255	2	Non-Misconduct
2000-0256	3	Non-Misconduct
2000-0258	3	Non-Misconduct
2000-0260	3	Non-Misconduct
2000-0263	3	Non-Misconduct
2000-0265	3	Non-Misconduct
2000-0267	3	Non-Misconduct
2000-0269	3	Non-Misconduct
2000-0270	3	Non-Misconduct
2000-0272	3	Non-Misconduct
2000-0273	3	Non-Misconduct

2000-0276	3	Non-Misconduct
2000-0277	3	Non-Misconduct
2000-0279	3	Non-Misconduct
2000-0281	3	Non-Misconduct
2000-0284	3	Non-Misconduct
2000-0285	3	Non-Misconduct
2000-0286	3	Non-Misconduct
2000-0288	3	Non-Misconduct
2000-0289	3	Non-Misconduct
2000-0290	3	Non-Misconduct
2000-0293	3	Non-Misconduct
2000-0294	3	Non-Misconduct
2000-0295	3	Non-Misconduct
2000-0297	3	Non-Misconduct
2000-0303	3	Non-Misconduct
2000-0304	3	Non-Misconduct
2000-0305	3	Non-Misconduct
2000-0306	3	Non-Misconduct
2000-0308	3	Non-Misconduct
2000-0309	3	Non-Misconduct
2000-0310	3	Non-Misconduct
2000-0311	3	Non-Misconduct
2000-0313	3	Non-Misconduct
2000-0316	3	Non-Misconduct
2000-0320	3	Non-Misconduct
2000-0321	3	Non-Misconduct
2000-0322	3	Non-Misconduct

2000-0324	3	Non-Misconduct
2000-0333	3	Non-Misconduct
2000-0337	3	Non-Misconduct
2000-0340	3	Non-Misconduct
2000-0343	3	Non-Misconduct
2000-0344	3	Non-Misconduct
2000-0347	3	Non-Misconduct
2000-0348	3	Non-Misconduct
2000-0349	3	Non-Misconduct
2000-0350	3	Non-Misconduct
2000-0351	3	Non-Misconduct
2000-0355	3	Non-Misconduct
2000-0356	3	Non-Misconduct
2000-0358	3	Non-Misconduct
2000-0359	3	Non-Misconduct
2000-0361	3	Non-Misconduct
2000-0362	3	Non-Misconduct
2000-0363	3	Non-Misconduct
2000-0364	4	Non-Misconduct
2000-0370	4	Non-Misconduct
2000-0375	4	Non-Misconduct
2000-0378	4	Non-Misconduct
2000-0379	4	Non-Misconduct
2000-0381	4	Non-Misconduct
2000-0383	4	Non-Misconduct
2000-0387	4	Non-Misconduct
2000-0389	4	Non-Misconduct

2000-0391	4	Non-Misconduct
2000-0392	4	Non-Misconduct
2000-0394	4	Non-Misconduct
2000-0395	4	Non-Misconduct
2000-0396	4	Non-Misconduct
2000-0397	4	Non-Misconduct
2000-0004	4	Service
2000-0008	4	Service
2000-0010	4	Service
2000-0016	4	Service
2000-0049	4	Service
2000-0059	4	Service
2000-0106	4	Service
2000-0109	4	Service
2000-0122	4	Service
2000-0131	4	Service
2000-0158	4	Service
2000-0170	4	Service
2000-0177	4	Service
2000-0192	4	Service
2000-0209	4	Service
2000-0217	4	Service
2000-0225	4	Service
2000-0231	4	Service
2000-0238	4	Service
2000-0246	4	Service
2000-0248	4	Service

2000-0254	4	Service
2000-0262	4	Service
2000-0266	4	Service
2000-0274	4	Service
2000-0280	4	Service
2000-0291	4	Service
2000-0296	4	Service
2000-0315	4	Service
2000-0319	4	Service
2000-0325	4	Service
2000-0339	4	Service
2000-0352	4	Service
2000-0357	4	Service
2000-0360	4	Service
2000-0366	4	Service
2000-0368	4	Service
2000-0382	4	Service
2000-0384	4	Service
2000-0386	4	Service
1998-0301	5	Red Book
1999-0228	5	Red Book
1999-0386	5	Red Book
2000-0001	5	Red Book
2000-0002	5	Red Book
2000-0003	5	Red Book
2000-0009	5	Red Book
2000-0012	5	Red Book

Destruction 2000 Cases in 2006 retained cases removed some columns deleted

EXHIBIT "A-10"

2000-0014	5	Red Book
2000-0015	5	Red Book
2000-0017	5	Red Book
2000-0021	5	Red Book
2000-0022	5	Red Book
2000-0024	5	Red Book
2000-0034	5	Red Book
2000-0039	5	Red Book
2000-0041	5	Red Book
2000-0042	5	Red Book
2000-0045	5	Red Book
2000-0052	5	Red Book
2000-0055	6	Red Book
2000-0056	6	Red Book
2000-0057	6	Red Book
2000-0068	6	Red Book
2000-0071	6	Red Book
2000-0073	6	Red Book
2000-0075	6	Red Book
2000-0078	6	Red Book
2000-0079	6	Red Book
2000-0084	6	Red Book
2000-0085	6	Red Book
2000-0089	6	Red Book
2000-0090	6	Red Book
2000-0092	6	Red Book
2000-0093	7	Red Book

2000-0096	7	Red Book
2000-0097	7	Red Book
2000-0100	7	Red Book
2000-0104	7	Red Book
2000-0105	7	Red Book
2000-0107	7	Red Book
2000-0111	7	Red Book
2000-0113	7	Red Book
2000-0114	7	Red Book
2000-0119	7	Red Book
2000-0121	7	Red Book
2000-0125	7	Red Book
2000-0133	7	Red Book
2000-0136	7	Red Book
2000-0147	7	Red Book
2000-0149	7	Red Book
2000-0153	7	Red Book
2000-0160	7	Red Book
2000-0161	7	Red Book
2000-0162	7	Red Book
2000-0171	7	Red Book
2000-0173	7	Red Book
2000-0174	7	Red Book
2000-0175	7	Red Book
2000-0181	7	Red Book
2000-0182	7	Red Book
2000-0185	7	Red Book

Destruction 2000 Cases in 2006 retained cases removed some columns deleted EXHIBIT • A12 •

2000-0189	8	Red Book
2000-0190	8	Red Book
2000-0191	8	Red Book
2000-0195	8	Red Book
2000-0196	8	Red Book
2000-0200	8	Red Book
2000-0201	9	Red Book
2000-0202	9	Red Book
2000-0208	9	Red Book
2000-0210	9	Red Book
2000-0211	9	Red Book
2000-0213	9	Red Book
2000-0215	9	Red Book
2000-0216	9	Red Book
2000-0224	9	Red Book
2000-0227	9	Red Book
2000-0230	9	Red Book
2000-0233	9	Red Book
2000-0234	9	Red Book
2000-0236	9	Red Book
2000-0237	9	Red Book
2000-0239	9	Red Book
2000-0240	9	Red Book
2000-0250	9	Red Book
2000-0251	9	Red Book
2000-0257	9	Red Book
2000-0259	9	Red Book

2000-0261	10	Red Book
2000-0264	10	Red Book
2000-0268	10	Red Book
2000-0271	10	Red Book
2000-0275	10	Red Book
2000-0282	10	Red Book
2000-0283	10	Red Book
2000-0287	10	Red Book
2000-0292	10	Red Book
2000-0298	10	Red Book
2000-0299	10	Red Book
2000-0300	10	Red Book
2000-0301	10	Red Book
2000-0302	10	Red Book
2000-0314	10	Red Book
2000-0317	10	Red Book
2000-0318	10	Red Book
2000-0323	10	Red Book
2000-0326	10	Red Book
2000-0327	10	Red Book
2000-0328	10	Red Book
2000-0329	10	Red Book
2000-0330	11	Red Book
2000-0332	11	Red Book
2000-0335	11	Red Book
2000-0336	11	Red Book
2000-0338	11	Red Book

2000-0342	11	Red Book
2000-0345	11	Red Book
2000-0346	11	Red Book
2000-0353	11	Red Book
2000-0354	11	Red Book
2000-0365	11	Red Book
2000-0367	11	Red Book
2000-0369	11	Red Book
2000-0373	11	Red Book
2000-0374	11	Red Book
2000-0376	11	Red Book
2000-0377	11	Red Book
2000-0380	11	Red Book
2000-0385	11	Red Book
2000-0390	11	Red Book
1999-Audio	12	Audio
2000-Audio	12	Audio
2000-Audio	13	Audio
2000-Audio	14	Audio
2000-Audio	15	Audio
2000-Audio	16	Audio
2000-Audio	17	Audio
2000-Audio	18	Audio
2000-Audio	19	Audio
2000-Video	19	Video
2000-UOF	20	Use of Force
2000-0307	XX	Unidentified (unable to locate case file, but electronic file exists)