

OFFICE OF THE CITY ATTORNEY  
ROBERT E. SHANNON, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

RESOLUTION NO. RES-08-0053

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LONG BEACH APPROVING AND AUTHORIZING THE  
DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND  
WRITINGS BY THE PUBLIC WORKS DEPARTMENT  
ADMINISTRATION BUREAU

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Public Works Department Administration Bureau any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

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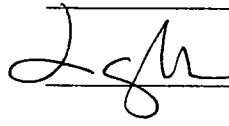
1 Section 3. This resolution shall take effect immediately upon its adoption  
2 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

3  
4 I hereby certify that the foregoing resolution was adopted by the City  
5 Council of the City of Long Beach at its meeting of May 13, 2008,  
6 by the following vote:

7 Ayes: Councilmembers: B. Lowenthal, O'Donnell, Schipske,  
8 Andrews, Reyes Uranga, Lerch.

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10  
11 Noes: Councilmembers: None.

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13 Absent: Councilmembers: S. Lowenthal, DeLong, Gabelich.

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16 \_\_\_\_\_  
17 City Clerk

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27 GJA:lkM 5/6/08 #A08-01320

04/14/2008 15:48:22  
 PUBLIC WORKS/ADMIN (500101)

Cost Center: ()  
 Records Coordinator: GILDA LIM Mail Drop: 9TH FLOOR Phone: (562)570- ext: Unknown (TMP)

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		On Hold?	Destroy Date	Location	Space#
				Beg.	Ending				
<input type="checkbox"/>	15739	10032.2	ADMINISTRATION BUREAU FILES	01/01/1996	12/31/1997		12/31/2007	E-11-03	1
<input type="checkbox"/>	15744	10032.2	ADMINISTRATION BUREAU FILES	01/01/1997	12/31/1997		12/31/2007	E-11-03	6
			Range Beginning Range Ending Range Description				Record Title Name		
R				01/01/1997	12/31/1997		ADMINISTRATION BUREAU FILES		
<input type="checkbox"/>	15745	10032.2	ADMINISTRATION BUREAU FILES	01/01/1997	12/31/1997		12/31/2007	E-11-03	7
			Range Beginning Range Ending Range Description				Record Title Name		
G				01/01/1997	12/31/1997		ADMINISTRATION BUREAU FILES		
<input type="checkbox"/>	15746	10032.2	ADMINISTRATION BUREAU FILES	01/01/1997	12/31/1997		12/31/2007	E-11-03	8
			Range Beginning Range Ending Range Description				Record Title Name		
P				01/01/1997	12/31/1997		ADMINISTRATION BUREAU FILES		
<input type="checkbox"/>	15747	10032.2	ADMINISTRATION BUREAU FILES	01/01/1997	12/31/1997		12/31/2007	E-11-03	9
			Range Beginning Range Ending Range Description				Record Title Name		
H				01/01/1997	12/31/1997		ADMINISTRATION BUREAU FILES		
<input type="checkbox"/>	15748	10032.2	ADMINISTRATION BUREAU FILES	01/01/1997	12/31/1997		12/31/2007	E-11-03	10
			Range Beginning Range Ending Range Description				Record Title Name		
A				01/01/1997	12/31/1997		ADMINISTRATION BUREAU FILES		
<input type="checkbox"/>	15749	10032.2	ADMINISTRATION BUREAU FILES	01/01/1997	12/31/1997		12/31/2007	E-11-03	11

4-14-08 *Monique D. Stefan* 4/24/08 Date  
 RECORDS MANAGER  
*W. J. Johnson* 5/1/08 Date  
 DEPARTMENT HEAD CITY ATTORNEY

**Folders within the above box**  
**File Number1**  
 Beginning Date: 01/01/1997    Ending Date: 12/31/1997    Record Title Name: ADMINISTRATION BUREAU FILES  
 Description: QUEENSWAY BAY

Total Eligible Boxes to be destroyed	=	7
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	7

Date: 4-14-08    W. DeSantis    Date: 4/25/08    [Signature]  
 RECORDS MANAGER    DEPARTMENT HEAD    CITY ATTORNEY