

OFFICE OF THE CITY ATTORNEY  
ROBERT E. SHANNON, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

RESOLUTION NO. RES-11-0073

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LONG BEACH APPROVING AND AUTHORIZING THE  
DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND  
WRITINGS BY THE DEPARTMENT OF HEALTH AND  
HUMAN SERVICES – HOUSING AUTHORITY

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, with the City Attorney giving his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Department of Health and Human Services – Housing Authority, any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes,

ordinances or resolutions of the City of Long Beach or any City Board or Commission.

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Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of July 12, 2011 by the following vote:

Ayes: Councilmembers: Garcia, Lowenthal, DeLong,  
O'Donnell, Schipske, Andrews,  
Johnson, Gabelich, Neal.

Noes: Councilmembers: None.

Absent: Councilmembers: None.

  
\_\_\_\_\_  
City Clerk

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# EXHIBIT A

# RECORDS DESTRUCTION REQUEST

1. Date June 6, 2011


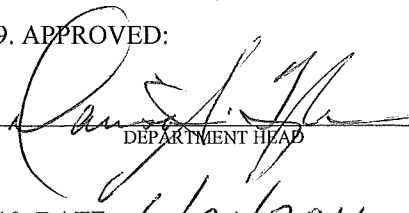
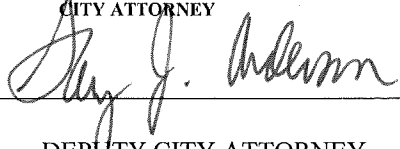
Honorable Council of the City of Long Beach

2. The Housing Authority of the City of Long Beach respectfully requests authority to destroy the following

DEPARTMENT

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
4	<b>CLOSED SECTION 8 PARTICIPANT FILES</b>  HOWZE – MCKENNEY  MARQUEZ – MITCHELL, Z  MOCK – WILSON  ARMSTRONG – FULLER  GAINES – HEARD  HEB - MAM	2008	NA	96  97  98  99  100  101

<b>FOR DEPARTMENTAL USE</b>  8. RECOMMENDED:  <small>RECORDS MANAGER</small>	<b>CITY ATTORNEY'S CONSENT</b>  Consent is hereby given to destroy the records enumerated above.	14. REMARKS:
9. APPROVED:  <small>DEPARTMENT HEAD</small>	11. By  12. Title <u>DEPUTY CITY ATTORNEY</u>	
10. DATE: <u>6/24/2011</u>	13. Date <u>June 27, 2011</u>	