

**CITY OF LONG BEACH**

DEPARTMENT OF TECHNOLOGY SERVICES

333 WEST OCEAN BOULEVARD • LONG BEACH, CA 90802 • (562) 570-6277 FAX (562) 570-6666

August 16, 2005

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager to execute an agreement with Bartig, Basler & Ray, Certified Public Accountants, Inc. to conduct an Information Technology Optimization Study in an amount not to exceed \$213,000. (Citywide)

DISCUSSION

As part of the FY 05 budget approval process, the City Council directed City of Long Beach (City) staff to complete an Information Technology Optimization Study. Similar optimization studies have been completed in the past two years as part of the City's Financial Strategic Plan. The purpose of this study is to identify possible ways to reduce costs and improve service levels in the area of information technology (IT). The study will look at the City's current organization and management of IT resources to determine if it is efficient and cost effective when compared to other public and private sector organizations.

The comprehensive study will examine IT-related services provided by the Technology Services Department as well as those delivered by other City Manager-directed departments. It will also review the roles and responsibilities of the City's Information Technology Advisory Committee (ITAC) and recommend best practices for enterprise IT governance.

In March 2005, the Technology Services Department initiated a Request for Proposals process under the authority of Section 1807 of the City Charter to retain a consultant to conduct the optimization study. Twelve proposals were received and reviewed by a citywide Study Development Team led by the Assistant City Manager and consisting of senior City staff. Based on review of the proposals, oral interviews with the top candidates, and examination of work products from other organizations, the Study Development Team selected Bartig, Basler & Ray, Certified Public Accounts, Inc. (BB&R) to perform the IT Optimization Study.

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BB&R's project manager, Roseanne Lopez, and team members have extensive experience in IT management and process review. They have performed similar reviews and studies for several organizations including the City of Rancho Cucamonga, County of San Mateo, County of Sacramento, and the State of California Department of Corrections.

This matter was reviewed by Senior Deputy City Attorney Donna F. Gwin and Budget Management Officer David Wodynski on July 26, 2005.

TIMING CONSIDERATIONS

City Council action is requested on August 16, 2005, to maintain the planned completion date by the end of the calendar year.

FISCAL IMPACT

The cost for this study will not exceed \$213,000. Sufficient funds have been budgeted in the General Services Fund (IS 385) in the Technology Services Department (TS) for this expenditure.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



CURTIS TANI
DIRECTOR OF TECHNOLOGY SERVICES

CT:ds

APPROVED:



GERALD R. MILLER
CITY MANAGER