

**LONG BEACH CIVIL SERVICE COMMISSION
JEANNE KARATSU, PRESIDENT
JULY 20, 2011**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, July 20, 2011, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Jeanne Karatsu, Carolyn Smith Watts, Charles Hicks Jr., Gerald Good

MEMBER EXCUSED: Doug Drummond

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Paul Heuchert, Personnel Analyst, Human Resources

President Jeanne Karatsu presided.

MINUTES: It was moved by Commissioner Hicks, seconded by Commissioner Smith Watts and carried that the minutes of the regular meeting of July 6, 2011, be approved as prepared. The motion carried by a unanimous roll call vote. Commissioner Good abstained from voting, as he was not present.

CONSENT CALENDAR (2-8): It was moved by Commissioner Good, seconded by Commissioner Hicks and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Animal Health Technician – 7 Applied, 4 Qualified
Electrical Engineer – 2 Applied, 1 Qualified
General Maintenance Supervisor – 137 Applied,
44 Qualified

The motion was made to approve request on Consent Calendar.

**EXTENSION OF EXPIRING
ELIGIBLE LIST:**

Request to extend the following eligible list for an additional six months, retroactive to July 6, 2011:

Senior Electrical Inspector

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Pedro Fabrigas/Maintenance Assistant III/Public Works
Suzette La Blanc/Public Safety Dispatcher I/Police
Hattie Williams/Clerk Typist III/Police

The motion was made to receive and file on Consent Calendar.

DISABILITY RETIREMENTS:

Request to receive and file disability retirements.

Michelle Anglo/Equipment Operator II/Parks
Marion Jenoir/Community Worker/Health

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Ryan Baker/General Librarian/Library
Erick Johnson/Traffic Signal Technician I/Public Works
Christy Lamadrid-Ericson/Public Safety Dispatcher/Police
Jose Castillo/Water Treatment Operator II/Water

The motion was made to receive and file on Consent Calendar.

SCHEDULE FOR HEARING:

Request to approve hearing schedule.

Reduction Appeal 33-R-1011, November 2, 2011

The motion was made to approve scheduled hearing on Consent Calendar.

RESCHEDULE FOR HEARINGS:

Request to approve reschedule for hearings.

Suspension Appeal 18-S-1011, August 29, 2011

Suspension Appeal 29-S-910, August 30, 2011

Reduction Appeal 21-R-1011, October 4, 2011

Disability Retirement Appeal 21-DR-910, 12/8/2011

The motion was made to approve the reschedule for hearings on the consent calendar.

**REQUEST TO EXTEND
NON-CAREER HOURS:**

ERIC WILSON/MAINTENANCE ASSISTANT/HARBOR

The Secretary presented a communication from Margaret Huebner, Director of Human Resources, Harbor, requesting Commission approval to extend the non-career hours for Eric Wilson, Maintenance Assistant, for an additional 360 hours. The Secretary informed the Commission that staff concurs with the request. After discussion, it was moved by Commissioner Good, seconded by Commissioner Smith Watts and carried that the non-career hours be extended for 360 hours, in accordance with Section 49 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**CONSIDERATION OF HEARING
OFFICER'S REPORT:**

SUSPENSION HEARING 04-S-1011

The Secretary presented a report prepared by Hearing Officer Linda Krieger, Attorney at Law, to the Commission, regarding the subject hearing which was conducted on June 3, 2011. After discussion, it was moved by Commissioner Good, seconded by Commissioner Smith Watts and carried that the hearing officer's report be approved as prepared. The motion carried by a unanimous roll call vote.

**CONSIDERATION OF CHANGE
IN CIVIL SERVICE COMMISSION
REGULAR MEETINGS:**

It was moved by Commissioner Smith Watts, seconded by Commissioner Good and carried to approve changing the regular meetings of the Civil Service Commission from meeting every Wednesday to meeting the first and third Wednesday of each month. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

The Secretary provided the Commission with updated appeal hearings summary and tracking information. He also provided the Commission with the results of a survey

regarding the use of automated voice activated court reporting.

ADJOURNMENT:

There being no further business before the Commission, President Karatsu adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas", written in a cursive style.

MARIO R. BEAS
Secretary

MRB:meh