



CITY OF LONG BEACH **C-5**

DEPARTMENT OF CITY CLERK

333 West Ocean Boulevard • Long Beach, California 90802 • (562) 570-6101 • FAX (562) 570-6789

September 20, 2011

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Recommendation to receive and approve changes to the Conflict of Interest Code of the City of Long Beach Human Resources Department.

DISCUSSION

The Human Resources Department had adopted and forwarded for review a change in its Conflict of Interest Code.

The City Council is the code reviewing body for all departments and advisory bodies, commissions and committees that have previously adopted conflict of interest codes. Government Code Section 87306 provides that agencies shall amend its Conflict of Interest Code when change is necessitated by circumstances, including the creation of new positions, which must be designated pursuant to subdivision (a) of Government Code Section 87302. The proposed version of Schedule "A" has been reviewed and approved by Heather A. Mahood, Chief Assistant City Attorney.

FISCAL IMPACT

None.

SUGGESTED ACTION:

Approve Recommendation.

Respectfully submitted,


for LARRY G. HERRERA
CITY CLERK

Attachments



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Date: August 31, 2011
To: Heather Mahood, Chief Assistant City Attorney
From: Deborah R. Mills, Director of Human Resources
Subject: Request for Review of Revised Conflict of Interest Code for the Human Resources Department

Attached is an amended Conflict of Interest Code EXHIBIT A (Working Draft) for the Human Resources Department. With the FY 10 Budget adoption, the Human Resources Department was expanded to include the Workforce Development Bureau and the Occupational Health Bureau. Given the addition of these two bureaus, revision of the Human Resources Conflict of Interest Code is necessary so that the Workforce Development and Occupational Health Form 700 filers may file under the correct department. Also, an existing position title name, Risk Manager, was changed to Manager – Risk and Occupational Health Services.

Please review the working draft and contact me at extension 8-6140 if you have any questions.

DRM/ka

Attachment

APPROVED: _____

Heather Mahood
Chief Assistant City Attorney

Conflict of Interest Code EXHIBIT A (Working Draft)

Entity: City of Long Beach

Agency: Human Resources Department

Position	Disclosure Category	Files With	Status
Administrative Analyst	LBC-01	City Clerk	Added
City Safety Officer	LBC-01	City Clerk	Unchanged
Community Development Specialist	LBC-01	City Clerk	Added
Consultant	LBC-01	City Clerk	Unchanged
Development Project Manager	LBC-01	City Clerk	Added
Director of Human Resources	LBC-01	City Clerk	Unchanged
Employee Benefits and Services Officer	LBC-01	City Clerk	Unchanged
Equal Opportunity/ADA Officer	LBC-01	City Clerk	Unchanged
Executive Director - Regional Workforce Investment Network	LBC-01	City Clerk	Added
Human Resource Officer	LBC-01	City Clerk	Unchanged
Manager - Administration	LBC-01	City Clerk	Unchanged
Manager - Personnel Operations	LBC-01	City Clerk	Unchanged
Manager - Risk and Occupational Health Services	LBC-01	City Clerk	Added
Occupational Health Services Officer	LBC-01	City Clerk	Added
Risk Manager	LBC-01	City Clerk	Deleted
Special Projects Officer	LBC-01	City Clerk	Added
Workforce Development Officer	LBC-01	City Clerk	Added

Total: 17

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