

**LONG BEACH CIVIL SERVICE COMMISSION  
JEANNE KARATSU, PRESIDENT  
APRIL 18, 2012**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, April 18, 2012, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Jeanne Karatsu, Carolyn Smith Watts, Charles Hicks Jr., Jonathan Gotz, Larry Keller

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Marilyn Hall, Executive Assistant  
Christina Checél, Senior Deputy City Attorney  
Salvador Ambriz, Personnel Analyst  
Debbie McCluster, Personnel Analyst  
Tara Brewer, Personnel Analyst, Human Resources

**President Jeanne Karatsu presided.**

**MINUTES:** It was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the corrected minutes of the regular meeting of April 4, 2012, be approved as prepared. The motion carried by a unanimous roll call vote.

**CONSENT CALENDAR (2-5):** It was moved by Commissioner Hicks, seconded by Commissioner Smith Watts and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:** Request to approve examination results.

Public Health Professional – 96 Applied, 28 Qualified

**The motion was made to approve request on Consent Calendar.**

**RETIREMENTS:** Request to receive and file retirements.

Patricia Reynolds/Library Clerk I/Library  
Curtis Shur/Police Sergeant/Police

**The motion was made to receive and file on Consent Calendar.**

**DISABILITY RETIREMENT:**

Request to receive and file disability retirement.

Jerry Bailey/Combination Building Inspector/Development Services

**The motion was made to receive and file on Consent Calendar.**

**RESIGNATIONS:**

Request to receive and file resignations.

Regina Benavides/Buyer I/Financial Management  
Ryan Lee/Police Officer/Police

**The motion was made to receive and file on Consent Calendar.**

**REQUEST TO EXTEND  
NON-CAREER HOURS:**

**TRAVIS HARRIS/SPECIAL SERVICES OFFICER/LONG  
BEACH AIRPORT**

The Secretary presented a communication from JC Squires, Manager, Finance & Administration, Long Beach Airport, requesting Commission approval to extend the non-career hours for Travis Harris, Special Services Officer, for an additional 400 hours. The Secretary informed the Commission that staff concurs with the request. Claudia Lewis, Administrative Officer, Long Beach Airport, was present and answered Commission questions. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Keller and carried that the non-career hours be extended for 400 hours, in accordance with Section 49 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**EXTENSION OF CIVIL SERVICE  
RULES AND REGULATIONS 115(3)  
EXCEPTION TO THE RULES**

The Secretary presented a staff report, prepared by him, requesting Commission approval to extend Civil Service Rules and Regulations, Article VIII, Section 115(3) - Exception to the Rules May Be Authorized, adopted by the City Council on April 21, 2009, with a sunset clause that requires the Commission approval to remain in effect. The Secretary briefed the Commission regarding this request, and stated that the appointing authorities were aware of this request. The City Manager's office supports the request to extend for one year. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Smith Watts and carried to approve the

extension of Civil Service Rules and Regulations, Article VIII, Section 115(3) - Exception to the Rules May Be Authorized, for one year. The motion carried by a unanimous roll call vote.

**REQUEST FOR EXCEPTION TO CIVIL SERVICE RULES AND REGULATIONS – ARTICLE VIII SECTION 115(3):**

**Requesting Exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements for Cement Finisher, limiting Applications to City Employees and Laid Off City Employees**

The Secretary presented a staff report, prepared by him, requesting Commission approval for an exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements, for Cement Finisher, as an open-competitive examination, limiting applications to City employees and City employees terminated due to layoffs. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Hicks, seconded by Commissioner Smith Watts and carried to approve the Exception to Civil Service Rules and Regulations, Section 115(3), Article II, Section 7 – Qualifications and Requirements. The motion carried by a unanimous roll call vote.

**CONSIDERATION OF HEARING OFFICER'S REPORT:**

**SUSPENSION APPEAL HEARING 30-S-1011 (Mailed to CSC on April 5, 2012)**

The Secretary presented a report prepared by Hearing Officer James Goff, Attorney at Law, to the Commission, regarding the subject hearing which was conducted on March 5, 2012. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Hicks and carried that the hearing officer's report be approved as prepared. The motion carried by a unanimous roll call vote.

**BULLETINS:**

It was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Cement Finisher  
Gas Construction Worker  
Gas Field Service Representative

**ELECTION OF COMMISSION OFFICERS:**

President Karatsu opened the nominations for the office of President, pursuant to Section 110 of the Civil Service Rules and Regulations. It was moved by Commissioner Gotz, seconded by Commissioner Hicks and carried to nominate Vice President Smith Watts for the office of President. It was moved by Commissioner Hicks, seconded by Commissioner Gotz and carried to close the nomination for President. Vice President Smith Watts was elected as President by a unanimous roll call vote. President Karatsu opened the nomination for Vice President. It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried to nominate Commissioner Hicks for Vice President. It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried to close the nomination for Vice President. Commissioner Hicks was elected as Vice President by a unanimous roll call vote. President Karatsu thanked the Commission for allowing her to serve as President of the Commission and for the excellent support it provided.

**MANAGERS' REPORT:**

The Secretary informed the Commission that Melinda George, Deputy Director, was conducting a Long Beach Leadership Academy class on Effective Selection Interviewing. He also thanked President Karatsu for her support to staff during her tenure as President of the Commission, and congratulated Carolyn Smith Watts as the newly elected President of the Commission.

**ADJOURNMENT:**

There being no further business before the Commission, President Karatsu adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh

Becky Blair, Chair  
Alan Fox, Vice Chair



Leslie Gentile, Commissioner  
Phil Saumur, Commissioner  
Melani Smith, Commissioner  
Donita Van Horik, Commissioner

---

## FINISHED AGENDA AND MINUTES

### CALL TO ORDER (5:05 PM)

see media

At 5:05 p.m., Chair Blair called the meeting to order.

### FLAG SALUTE (5:05 PM)

see media

Commissioner Smith led the flag salute.

### ROLL CALL (5:05 PM)

see media

**Commissioners** Alan L. Fox, Leslie Fernald Gentile, Phillip Joseph Saumur, Melani  
**Present:** Smith, Donita Van Horik and Becky Blair

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Michael Mais, Assistant City Attorney; Cuentin Jackson, Planner; Jorge Ramirez, Planner; Steven Valdez, Planner; Heidi Eidson, Bureau Secretary.

### MINUTES (5:06 PM)

see media

see media

12-028PL

Recommendation to receive and file the Planning Commission minutes of April 5, 2012.

**A motion was made by Commissioner Smith, seconded by Commissioner Fox, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 5 - Phillip Joseph Saumur, Alan L. Fox, Melani Smith, Donita Van Horik and Becky Blair

**Abstain:** 1 - Leslie Fernald Gentile

**DIRECTOR'S REPORT (5:07 PM)**

see media

Amy Bodek, Director of Development Services, provided the Director's Report.

Chair Blair spoke.

Amy Bodek spoke.

**SWEARING OF WITNESSES (5:10 PM)**

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**REGULAR AGENDA (5:10 PM)**

see media

see media

1. 12-030PL Recommendation to deny a Conditional Use Permit request to allow the sale of beer and wine for off-site consumption (Type 20 License) at an existing Walgreen's located at 3339 Anaheim Street within the Community Commercial Auto-Oriented (CCA) zone. (District 4) (Application No. 1002-13)

Derek Burnham, Planning Administrator, spoke.

**A motion was made by Commissioner Van Horik, seconded by Commissioner Saumur, to continue the item to May 3, 2012. The motion carried by the following vote:**

**Yes:** 6 - Phillip Joseph Saumur, Alan L. Fox, Leslie Fernald Gentile, Melani Smith, Donita Van Horik and Becky Blair

see media

2. 12-029PL Recommendation to receive and file the report from The Boeing Company and concur with staff's finding that they have complied with the terms and conditions required under the Douglas Park Development Agreement, and fulfilled the requirements for the reporting period of January 2011 through December 2011. (District 5) (Application No. 1203-03)

Derek Burnham, Planning Administrator, introduced Cuentin Jackson,

Project Planner, who presented the staff report.

Derek Burnham responded to a query from Commissioner Van Horik.

Mario Stavale, applicant, spoke.

Mario Stavale responded to queries from Commissioner Saumur.

Amy Bodek, Director of Development Services, responded to a query from Commissioner Smith.

Commissioner Van Horik spoke.

Chair Blair spoke.

**A motion was made by Commissioner Smith, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Phillip Joseph Saumur, Alan L. Fox, Leslie Fernald Gentile, Melani Smith, Donita Van Horik and Becky Blair

see media

3. 12-031PL

Recommendation to approve a Conditional Use Permit request to allow the sale of beer and wine for off-site consumption (Type 20 License), at an existing Walgreen's located at 2627 Pacific Avenue within the Community Auto-Oriented (CCN) zone. (District 6) (Application No. 1002-10)

Derek Burnham, Planning Administrator, introduced Jorge Ramirez, Project Planner, who presented the staff report.

Matt Dzurec, representing the applicant, spoke.

Matt Dzurec responded to a query from Commissioner Saumur.

Matt Dzurec responded to queries from Commissioner Van Horik.

Commissioner Van Horik spoke.

Derek Burnham responded to a query from Commissioner Saumur.

Chair Blair swore in a late arriving speaker who wished to provide testimony.

John Edmond, representing the 6th District Council Office, spoke.

Michael Mais, Assistant City Attorney, responded to a query from Commissioner Fox.

Derek Burnham responded to queries from Commissioner Fox.

Commissioner Fox responded to a query from Chair Blair.

Commissioner Van Horik spoke.

Commissioner Smith spoke.

Chair Blair spoke.

**A motion was made by Commissioner Van Horik, seconded by Commissioner Saumur, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Phillip Joseph Saumur, Alan L. Fox, Leslie Fernald Gentile, Melani Smith, Donita Van Horik and Becky Blair

see media

4. 12-032PL

Recommendation to approve a Conditional Use Permit to allow a used car dealership to operate in compliance with performance standards codified in Long Beach Boulevard Planned Development District (PD-29), located at 2090 Long Beach Boulevard. (District 6) (Application No. 1103-14)

Derek Burnham, Planning Administrator, introduced Steven Valdez, Project Planner, who presented the staff report.

Steven Valdez responded to a query from Commissioner Saumur.

Derek Burnham responded to a query from Commissioner Saumur.

Steven Valdez responded to a query from Commissioner Van Horik.

Derek Burnham responded to a query from Commissioner Van Horik.

Steven Valdez responded to queries from Commissioner Fox.

Derek Burnham responded to a query from Chair Blair.

A dialogue ensued between Commissioner Smith and Derek Burnham.

Steven Valdez spoke.

A dialogue ensued between Chair Blair and Derek Burnham.



Derek Burnham and Amy Bodek, Director of Development Services, responded to queries from Commissioner Saumur.

Richard Todd, applicant, spoke.

Richard Todd responded to queries from Commissioner Saumur.

Chair Blair responded to a query from Commissioner Saumur.

Richard Todd responded to queries from Commissioner Van Horik.

A dialogue ensued between Chair Blair, Richard Todd and Derek Burnham.

John Edmond, representing the 6th District Council Office, spoke.

Chair Blair spoke.

A dialogue ensued between Commissioner Van Horik and Derek Burnham.

**A motion was made by Commissioner Van Horik, seconded by Commissioner Saumur, to approve the recommendation with an amendment to Condition No. 6 to require the submittal of a landscape, irrigation and maintenance plan for the parkway. The motion carried by the following vote:**

**Yes:** 5 - Phillip Joseph Saumur, Alan L. Fox, Melani Smith, Donita Van Horik and Becky Blair

**No:** 1 - Leslie Fernald Gentile

#### **PUBLIC PARTICIPATION (6:21 PM)**

see media

Bob Ladd, ASLA, provided public comment.

#### **COMMENTS FROM THE PLANNING COMMISSION (6:22 PM)**

see media

Commissioner Van Horik spoke.

Derek Burnham, Planning Administrator, responded to comments made by Commissioner Van Horik.

Amy Bodek, Director of Development Services, and Derek Burnham responded to queries

from Commissioner Van Horik.

Commissioner Van Horik spoke.

Chair Blair spoke.

Amy Bodek spoke.

Derek Burnham responded to a query from Commissioner Fox.

Amy Bodek responded to queries from Chair Blair.

Jill Griffiths, Planning Officer, responded to a query from Chair Blair.

**ADJOURNMENT (6:35 PM)**

see media

At 6:35 p.m., Chair Blair adjourned the meeting.

hge