

RESOLUTION NO. C-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH APPROVING AND AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS, PAPERS, AND WRITINGS BY THE DEPARTMENT OF FINANCIAL MANAGEMENT/GRANTS ACCOUNTIING

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the department of Financial Management/Grants Accounting of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Sec. 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Sec. 3. This resolution shall take effect immediately upon its adoption by

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

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Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

1 the City Council, and the City Clerk shall certify the vote adopting this resolution.

2 I hereby certify that the foregoing resolution was adopted by the City
3 Council of the City of Long Beach at its meeting of _____, 2005, by the
4 following vote:

5 Ayes: Councilmembers: _____

6 _____

7 _____

8 _____

9 Noes: Councilmembers: _____

10 _____

11 Absent: Councilmembers: _____

12 _____

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City Clerk

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MJM:KJM 4/13/05 #05-01536

28 L: \APPS\CtyLaw32\WPDOCS\D013\P004\00072974.WPD

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>		10040	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	1
<input type="checkbox"/>		10041	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	2
<input type="checkbox"/>		10042	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	3
<input type="checkbox"/>		10043	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	4
<input type="checkbox"/>		10044	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	5
<input type="checkbox"/>		10045	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	6
<input type="checkbox"/>		10046	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	7
<input type="checkbox"/>		10047	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	8
<input type="checkbox"/>		10048	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	9
<input type="checkbox"/>		10049	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	10
<input type="checkbox"/>		10050	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1997	12/31/1997		12/31/2004	C-01-04	16
<input type="checkbox"/>		11449	10031.0	BANK RECONCILIATIONS	06/30/1997	12/01/1997		12/01/2004	D-04-04	9
				Iron Mountain Ref H A BANK RECONCILIATIONS #:						
<input type="checkbox"/>		13874	10031.0	BANK RECONCILIATIONS	01/01/1991	12/31/1997		12/31/2004	C-10-04	7
				Box Contents: LIST 1580						
<input type="checkbox"/>		C-319-OF	10033.4	CHECK COPIES	01/01/1983	12/31/1984		12/31/2004	3822720992	0
				Box Contents: LIST 530						

4 / 1/05 *Jan Davery* Date *1/1* DEPARTMENT HEAD *[Signature]* Date *3/8/05* CITY ATTORNEY *[Signature]*

RECORDS MANAGER *[Signature]*

*Large for Package to have Ireland purchase documents
will be given to appropriate
according to retention schedule*

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy 01/01/2005	Location	Space#
	Range Beginning	Range Ending	Range Description		Beginning Date	Ending Date	Record Title Name			
<input type="checkbox"/>	A	BA	CHECK COPIES		01/01/1983	12/31/1984	CHECK COPIES			0
	Range Beginning	Range Ending	Range Description		Beginning Date	Ending Date	Record Title Name			
<input type="checkbox"/>	C-320-OF		10033.4	CHECK COPIES	01/01/1983	12/31/1984			12/31/2004 3822720993	0
	Box Contents: LST 530									
	Range Beginning	Range Ending	Range Description		Beginning Date	Ending Date	Record Title Name			
<input type="checkbox"/>	BE	CAAM	CHECK COPIES		01/01/1983	12/31/1984	CHECK COPIES			0
	Range Beginning	Range Ending	Range Description		Beginning Date	Ending Date	Record Title Name			
<input type="checkbox"/>	C-322-OF		10033.4	CHECK COPIES	01/01/1983	12/31/1984			12/31/2004 3822720995	0
	Box Contents: LST 530									
	Range Beginning	Range Ending	Range Description		Beginning Date	Ending Date	Record Title Name			
<input type="checkbox"/>	CARN	DM	CHECK COPIES		01/01/1983	12/31/1984	CHECK COPIES			0
	Range Beginning	Range Ending	Range Description		Beginning Date	Ending Date	Record Title Name			
<input type="checkbox"/>	C-323-OF		10033.4	CHECK COPIES	01/01/1983	12/31/1984			12/31/2004 3822720996	0
	Iron Mountain Ref LST 530 #:									
	Range Beginning	Range Ending	Range Description		Beginning Date	Ending Date	Record Title Name			
<input type="checkbox"/>	DO	GEM	CHECK COPIES		01/01/1983	12/31/1984	CHECK COPIES			0
	Range Beginning	Range Ending	Range Description		Beginning Date	Ending Date	Record Title Name			
<input type="checkbox"/>	C-324-OF		10033.4	CHECK COPIES	01/01/1983	12/31/1984			12/31/2004 3822720997	0
	Box Contents: LST 530									
	Range Beginning	Range Ending	Range Description		Beginning Date	Ending Date	Record Title Name			
<input type="checkbox"/>	GEN	HOL	CHECK COPIES		01/01/1983	12/31/1984	CHECK COPIES			0
	Range Beginning	Range Ending	Range Description		Beginning Date	Ending Date	Record Title Name			
<input type="checkbox"/>	C-325-OF		10033.4	CHECK COPIES	01/01/1983	12/31/1984			12/31/2004 3822720998	0
	Box Contents: LST 530									

EXHIBIT "A2"

Date / / RECORDS MANAGER Date / / DEPARTMENT HEAD Date / / CITY ATTORNEY

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:08

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Code	Title	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>	HOM	KY	C-326-OF	10033.4	CHECK COPIES	01/01/1983	12/31/1984			12/31/2004 3822720999	0
Range Beginning Range Ending Range Description											
Box Contents: LIST 530											
<input type="checkbox"/>	LA	MAP	C-327-OF	10033.4	CHECK COPIES	01/01/1983	12/31/1984			12/31/2004 3822721000	0
Range Beginning Range Ending Range Description											
Box Contents: LIST 530											
<input type="checkbox"/>	MAR	NE	C-328-OF	10033.4	CHECK COPIES	01/01/1983	12/31/1984			12/31/2004 3822721001	0
Range Beginning Range Ending Range Description											
Box Contents: LIST 530											
<input type="checkbox"/>	NI	PO	C-329-OF	10033.4	CHECK COPIES	01/01/1983	12/31/1984			12/31/2004 3822721002	0
Range Beginning Range Ending Range Description											
Box Contents: LIST 530											
Box Contents: SEE MEMO FILED											
<input type="checkbox"/>	PR	SEF	C-330-OF	10033.4	CHECK COPIES	01/01/1983	12/31/1984			12/31/2004 3822721003	0
Range Beginning Range Ending Range Description											
Box Contents: LIST 530											

Date: / / RECORDS MANAGER Date: / / DEPARTMENT HEAD Date: / / CITY ATTORNEY

EXHIBIT "A3"

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:08

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy 01/01/2005	Location	Space#
SE	SU	CHECK COPIES	CHECK COPIES	01/01/1983	12/31/1984			CHECK COPIES	0
				01/01/1983	12/31/1984			12/31/2004 3822721005	0
Box Contents: LIST 530									
SW	U	CHECK COPIES	CHECK COPIES	01/01/1983	12/31/1984			CHECK COPIES	0
				01/01/1983	12/31/1984			12/31/2004 3822721006	0
Box Contents: LIST 530									
V	Z	CHECK COPIES	CHECK COPIES	01/01/1983	12/31/1984			CHECK COPIES	5
				01/01/1997	03/21/1997			03/21/2004 D-04-05	5
				01/01/1997	03/21/1997			CHECKS-HOUSING AUTHORITY	6
				04/01/1997	06/24/1997			06/24/2004 D-04-05	6
				04/01/1997	06/24/1997			CHECKS-HOUSING AUTHORITY	7
				07/01/1997	09/24/1997			09/24/2004 D-04-05	7

EXHIBIT "A4"

Date / / RECORDS MANAGER Date / / DEPARTMENT HEAD Date / / CITY ATTORNEY

Audit #
219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:08

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Location	Space#	
<input type="checkbox"/>	Range Beginning	109502	117696	CANCELLED CHECKS	07/01/1997	09/24/1997		CHECKS-HOUSING AUTHORITY		
<input type="checkbox"/>		11439	10032.5	CHECKS-HOUSING AUTHORITY	10/01/1997	12/26/1997		12/26/2004 D-04-05	8	
<input type="checkbox"/>	Range Beginning	117697	14999	CANCELLED CHECKS	10/01/1997	12/26/1997		CHECKS-HOUSING AUTHORITY		
<input type="checkbox"/>		10057	10040.4	CHRONOLOGICAL FILES	01/01/1994	12/31/1997		12/31/2004 A-04-05	7	
<input type="checkbox"/>		10910	10040.5	CORRESPONDENCE	01/01/1991	12/31/1996		12/31/2003 3822723462	0	
	Box Contents: LST 1419									
<input type="checkbox"/>		10066	10040.5	CORRESPONDENCE	03/01/1996	06/30/1997		06/30/2004 D-11-02	18	
<input type="checkbox"/>		10061	10040.5	CORRESPONDENCE	01/01/1997	12/31/1997		12/31/2004 D-11-01	15	
<input type="checkbox"/>		11454	10040.5	CORRESPONDENCE	01/01/1997	12/31/1997		12/31/2004 C-05-04	3	
	Iron Mountain Ref H A / CHECK REGISTER #:									
<input type="checkbox"/>		11467	10040.5	CORRESPONDENCE	12/01/1997	12/31/1997		01/01/2004 D-04-04	10	
	Iron Mountain Ref H A A/R BILLINGS #:									
<input type="checkbox"/>		11470	10040.5	CORRESPONDENCE	01/01/1990	12/31/1997		12/31/2004 D-04-04	17	

Date	RECORDS MANAGER	Date	DEPARTMENT HEAD	Date	CITY ATTORNEY
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EXHIBIT # 45

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:08

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>	11473	10040.5	CORRESPONDENCE	01/01/1997	12/31/1997		12/31/2004	C-05-04	2
<input type="checkbox"/>	11476	10040.5	CORRESPONDENCE	01/01/1997	12/31/1997		12/31/2004	C-05-05	6
<input type="checkbox"/>	11466	10031.3	DEPOSIT RECEIPTS-COPIES	01/01/1997	12/31/1997		12/31/2004	C-05-05	5
			Iron Mountain Ref H A/ DEPOSIT RECEIPTS #:						
<input type="checkbox"/>	13886	10031.3	DEPOSIT RECEIPTS-COPIES	01/01/1994	12/31/1997		12/31/2004	C-10-02	9
			Box Contents: LST 1580						
<input type="checkbox"/>	13872	10031.5	INTER-AGENCY BILLINGS	01/01/1993	12/31/1997		12/31/2004	C-10-04	5
			Box Contents: LST 1580						
<input type="checkbox"/>	10918	10031.2	JOURNAL VOUCHERS-COPIES	01/01/1996	12/31/1997		12/31/2004	382722026	0
			Box Contents: LST 1419						
			Box Contents: 9						
<input type="checkbox"/>	13873	10031.2	JOURNAL VOUCHERS-COPIES	01/01/1993	12/31/1997		12/31/2004	C-10-04	6
			Box Contents: LST 1580						
<input type="checkbox"/>	11450	10031.2	JOURNAL VOUCHERS-COPIES	01/01/1997	01/01/1998		01/01/2005	D-04-04	12
			Iron Mountain Ref H A Jv'S #:						

EXHIBIT # *At*

Date / / RECORDS MANAGER Date / / DEPARTMENT HEAD Date / / CITY ATTORNEY

Audit #
219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:08

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>	14252	10070.8	JTPA CONTRACTS & INVOICES	01/01/1996	12/31/1997		12/31/2004	C-09-01	5
Box Contents: L1ST 1599									
<input type="checkbox"/>	A-918-OF	10032.8	PROJECT FILES-WORK ORDERS-GRANT	01/01/1983	12/31/1987		12/31/2003	3822709738	0
Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name									
	490110	491410		/ /	/ /			PROJECT FILES-WORK ORDERS-GRANT	
<input type="checkbox"/>	A-919-OF	10032.8	PROJECT FILES-WORK ORDERS-GRANT	01/01/1985	12/31/1987		12/31/2003	3822709739	0
Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name									
	491520	495110		/ /	/ /			PROJECT FILES-WORK ORDERS-GRANT	
Box Contents: L1ST 1621									
<input type="checkbox"/>	B-951-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1982	12/31/1984		12/31/2004	3822720603	0
Box Contents: L1ST 530									
<input type="checkbox"/>	C-334-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1983	12/31/1984		12/31/2004	3822721007	0
Box Contents: L1ST 530									
<input type="checkbox"/>	C-335-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1983	12/31/1984		12/31/2004	3822721008	0
Box Contents: L1ST 530									

Date / / RECORDS MANAGER Date / / DEPARTMENT HEAD Date / / CITY ATTORNEY

EXHIBIT # A7

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space #
<input type="checkbox"/>		C-336-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1983	12/31/1984		12/31/2004	3822721009	0
		Box Contents: LIST 530								
<input type="checkbox"/>		C-337-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1983	12/31/1984		12/31/2004	3822721010	0
		Box Contents: LIST 530								
<input type="checkbox"/>		C-338-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1983	12/31/1984		12/31/2004	3822721011	0
		Box Contents: LIST 530								
<input type="checkbox"/>		C-339-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1983	12/31/1984		12/31/2004	3822721012	0
		Box Contents: LIST 530								
		10874	10036.7	SINGLE AUDIT STMT WORKSHEETS	01/01/1994	12/31/1997		12/31/2004	3822721156	0
		Box Contents: LIST 1419								
<input type="checkbox"/>		10898	10031.8	SUMMER YOUTH PAYROLL RECORDS	01/01/1996	12/31/1997		12/31/2004	3822721751	0
		Box Contents: LIST 1419								

Date	RECORDS MANAGER	Date	DEPARTMENT HEAD	Date	CITY ATTORNEY
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EXHIBIT # AB

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:08

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>		10914	10031.8	SUMMER YOUTH PAYROLL RECORDS	01/01/1995	12/31/1997		12/31/2004	382223520	0
		Box Contents: LST 1419								
<input type="checkbox"/>		10917	10031.8	SUMMER YOUTH PAYROLL RECORDS	01/01/1997	12/31/1997		12/31/2004	382222025	0
		Box Contents: LST 1419								
<input type="checkbox"/>		10923	10031.8	SUMMER YOUTH PAYROLL RECORDS	01/01/1997	12/31/1997		12/31/2004	382222030	0
		Box Contents: LST 1419								
<input type="checkbox"/>		10924	10031.8	SUMMER YOUTH PAYROLL RECORDS	01/01/1997	12/31/1997		12/31/2004	382222031	0
		Box Contents: LST 1419								
<input type="checkbox"/>		10925	10031.8	SUMMER YOUTH PAYROLL RECORDS	01/01/1997	12/31/1997		12/31/2004	382222032	0
		Box Contents: LST 1419								
<input type="checkbox"/>		10926	10031.8	SUMMER YOUTH PAYROLL RECORDS	01/01/1997	12/31/1997		12/31/2004	382222033	0
		Box Contents: LST 1419								
<input type="checkbox"/>		14262	10031.8	SUMMER YOUTH PAYROLL RECORDS	01/01/1997	12/31/1997		12/31/2004	D-10-01	4
		Box Contents: LST 1599								
<input type="checkbox"/>		BA-102-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710305	0
		Iron Mountain Ref VOUCHERS #:								

EXHIBIT # A9

Date / / RECORDS MANAGER Date / / DEPARTMENT HEAD Date / / CITY ATTORNEY

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:08

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>		BA-103-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 3822710306	0
		Iron Mountain Ref VOUCHERS #:								
		<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning Date</i>	<i>Ending Date</i>			<i>Record Title Name</i>	
		VP 400	VP 749	VOUCHERS-ORIGINAL	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	
<input type="checkbox"/>		BA-104-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 3822710307	0
		Iron Mountain Ref VOUCHERS-ORIGINAL #:								
		<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning Date</i>	<i>Ending Date</i>			<i>Record Title Name</i>	
		VP 800	VP 1099	VOUCHERS-ORIGINAL	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	
<input type="checkbox"/>		BA-105-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 3822710308	0
		Iron Mountain Ref VOUCHERS-ORIGINAL #:								
		<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning Date</i>	<i>Ending Date</i>			<i>Record Title Name</i>	
		VP 1100	VP 1299	VOUCHERS-ORIGINAL	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	
<input type="checkbox"/>		BA-106-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710309	0
		Iron Mountain Ref VOUCHERS-ORIGINAL #:								
		<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning Date</i>	<i>Ending Date</i>			<i>Record Title Name</i>	
				Iron Mountain Ref VOUCHERS-ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710310	0
<input type="checkbox"/>		BA-107-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710310	0
		Iron Mountain Ref VOUCHERS-ORIGINAL #:								
		<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning Date</i>	<i>Ending Date</i>			<i>Record Title Name</i>	
				Iron Mountain Ref VOUCHERS-ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710311	0
<input type="checkbox"/>		BA-108-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710311	0
		Iron Mountain Ref VOUCHERS-ORIGINAL #:								

Date: / / RECORDS MANAGER Date: / / DEPARTMENT HEAD Date: / / CITY ATTORNEY

EXHIBIT "A10"

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:08

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Event Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy 01/01/2005	Location	Space #
<input type="checkbox"/>	VP 1950	VP 2399	Range Beginning Range Ending VOUCHERS	01/01/1982	12/31/1983			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	VP 1950	VP 2399	Range Beginning Range Ending VOUCHERS	01/01/1982	12/31/1983			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	BP 2400	VP 2749	Range Beginning Range Ending VOUCHERS	01/01/1982	12/31/1983			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	BP 2400	VP 2749	Range Beginning Range Ending VOUCHERS	01/01/1982	12/31/1983			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	VP 2750	VP 3049	Range Beginning Range Ending VOUCHERS	01/01/1982	12/31/1983			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	VP 2750	VP 3049	Range Beginning Range Ending VOUCHERS	01/01/1982	12/31/1983			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	VP 3050	VP 3249	Range Beginning Range Ending VOUCHERS	01/01/1982	12/31/1983			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	VP 3050	VP 3249	Range Beginning Range Ending VOUCHERS	01/01/1982	12/31/1983			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	VP 3250	VP 3549	Range Beginning Range Ending VOUCHERS	01/01/1982	12/31/1983			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	VP 3250	VP 3549	Range Beginning Range Ending VOUCHERS	01/01/1982	12/31/1983			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	BA-112-OF	10050.2	Iron Mountain Ref VOUCHERS	01/01/1982	12/31/1984			12/31/2004 3822710315	0
<input type="checkbox"/>	BA-112-OF	10050.2	Iron Mountain Ref VOUCHERS	01/01/1982	12/31/1984			12/31/2004 3822710315	0
<input type="checkbox"/>	BA-113-OF	10050.2	Iron Mountain Ref VOUCHERS	01/01/1982	12/31/1984			12/31/2004 3822710316	0
<input type="checkbox"/>	BA-113-OF	10050.2	Iron Mountain Ref VOUCHERS	01/01/1982	12/31/1984			12/31/2004 3822710316	0
<input type="checkbox"/>	BA-114-OF	10050.2	Iron Mountain Ref VOUCHERS	01/01/1982	12/31/1984			12/31/2004 3822710317	0
<input type="checkbox"/>	BA-114-OF	10050.2	Iron Mountain Ref VOUCHERS	01/01/1982	12/31/1984			12/31/2004 3822710317	0

EXHIBIT # All

Audit #
219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:09

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Location	Space#	
<input type="checkbox"/>	Range Beginning	VP 3550	Range Ending	VP 3899	Range Description	VOUCHERS	Beginning Date	Ending Date	Record Title Name	
<input type="checkbox"/>				BA-115-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1983	VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	Range Beginning	VP 3900	Range Ending	VP 4249	Range Description	VOUCHERS	Beginning Date	Ending Date	Record Title Name	
<input type="checkbox"/>				BA-116-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984	12/31/2004 3822710319	0
<input type="checkbox"/>	Range Beginning	VP 4250	Range Ending	VP 4504	Range Description	VOUCHERS	Beginning Date	Ending Date	Record Title Name	
<input type="checkbox"/>				BA-117-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1983	VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	Range Beginning	VP 4505	Range Ending	VP 4699	Range Description	VOUCHERS	Beginning Date	Ending Date	Record Title Name	
<input type="checkbox"/>				BA-118-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984	12/31/2004 3822710321	0
<input type="checkbox"/>	Range Beginning	VP 4700	Range Ending	VP 5049	Range Description	VOUCHERS	Beginning Date	Ending Date	Record Title Name	
<input type="checkbox"/>				BA-119 OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984	12/31/2004 3822710322	0

Date: / / RECORDS MANAGER Date: / / DEPARTMENT HEAD Date: / / CITY ATTORNEY

EXHIBIT # A12

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:09

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>	Range Beginning	VP 5050	Range Ending	VP 5398	Range Description	Range Description	Beginning Date	Ending Date	Record Title Name	
				VOUCHERS			01/01/1982	12/31/1983	VOUCHERS - ORIGINAL	
<input type="checkbox"/>		BA-120-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710323	0
		Iron Mountain Ref VOUCHERS #:								
<input type="checkbox"/>	Range Beginning	VP 5400	Range Ending	BP 5768	Range Description	Range Description	Beginning Date	Ending Date	Record Title Name	
				VOUCHERS			01/01/1982	12/31/1983	VOUCHERS - ORIGINAL	
<input type="checkbox"/>		BA-122-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710326	0
		Iron Mountain Ref VOUCHERS-ORIGINAL #:								
<input type="checkbox"/>		BA-123-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710327	0
<input type="checkbox"/>		BA-124-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710328	0
<input type="checkbox"/>		BA-125-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710329	0
<input type="checkbox"/>		BA-126-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710330	0
<input type="checkbox"/>		BA-127-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710331	0
<input type="checkbox"/>		BA-128-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984			12/31/2004 3822710332	0

Date / / RECORDS MANAGER
 Date / / DEPARTMENT HEAD
 Date / / CITY ATTORNEY

EXHIBIT 4-13

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy 01/01/2005	Location	Space#
<input type="checkbox"/>	BA-129-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984		12/31/2004	3822710333	0
<input type="checkbox"/>	BA-130-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984		12/31/2004	3822710334	0
<input type="checkbox"/>	BA-132-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984		12/31/2004	3822710336	0
<input type="checkbox"/>	BA-133-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984		12/31/2004	3822710337	0
<input type="checkbox"/>	BA-134-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984		12/31/2004	3822710338	0
<input type="checkbox"/>	BA-135-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984		12/31/2004	3822710339	0
<input type="checkbox"/>	BA-136-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984		12/31/2004	3822710340	0
<input type="checkbox"/>	BA-137-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984		12/31/2004	3822710341	0
<input type="checkbox"/>	BA-138-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1982	12/31/1984		12/31/2004	3822710342	0
<input type="checkbox"/>	BA-139-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710343	0
<input type="checkbox"/>	BA-140-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710344	0

Date: / / RECORDS MANAGER Date: / / DEPARTMENT HEAD Date: / / CITY ATTORNEY

EXHIBIT "A14" 58

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

EXHIBIT "A15"

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>	BA-142-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710346	0
<input type="checkbox"/>	BA-143-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710347	0
<input type="checkbox"/>	BA-144-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710348	0
<input type="checkbox"/>	BA-145-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710349	0
<input type="checkbox"/>	BA-146-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710350	0
<input type="checkbox"/>	BA-147-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710351	0
<input type="checkbox"/>	BA-148-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710352	0
<input type="checkbox"/>	BA-149-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710353	0
<input type="checkbox"/>	BA-150-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710354	0
<input type="checkbox"/>	BA-152-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710356	0
<input type="checkbox"/>	BA-153-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	382710357	0

Date: / / RECORDS MANAGER Date: / / DEPARTMENT HEAD Date: / / CITY ATTORNEY

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>	BA-154-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710358	0
<input type="checkbox"/>	BA-155-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710359	0
<input type="checkbox"/>	BA-156-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710360	0
<input type="checkbox"/>	BA-157-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710361	0
<input type="checkbox"/>	BA-158-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710362	0
<input type="checkbox"/>	BA-159-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710363	0
<input type="checkbox"/>	BA-160-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710364	0
<input type="checkbox"/>	BA-162-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710366	0
<input type="checkbox"/>	BA-163-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710367	0
<input type="checkbox"/>	BA-164-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710368	0
<input type="checkbox"/>	BA-165-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710369	0

EXHIBIT "A16"

Date: / / RECORDS MANAGER Date: / / DEPARTMENT HEAD Date: / / CITY ATTORNEY

Audit # 219

Destruction Notification Rpt

03/23/2005

City of Long Beach (CLB)

12:01:09

Unknown (TMP)

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

EXHIBIT 66 *A19*

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Code	Title (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>	BA-166-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710370	0
<input type="checkbox"/>	BA-167-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822710371	0
<input type="checkbox"/>	C-609-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822721320	0
<input type="checkbox"/>	C-610-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822721321	0
<input type="checkbox"/>	23400	23799	Range Beginning Range Ending Range Description	01/01/1983	12/31/1984		12/31/2004	VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-611-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822721322	0
<input type="checkbox"/>	21100	21503	Range Beginning Range Ending Range Description	01/01/1983	12/31/1984		12/31/2004	VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-612-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822721323	0
<input type="checkbox"/>	23800	24199	Range Beginning Range Ending Range Description	01/01/1983	12/31/1984		12/31/2004	VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-613-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004	3822721324	0

Range Beginning Range Ending Range Description Beginning Date Ending Date Record Title Name

Date / / RECORDS MANAGER Date / / DEPARTMENT HEAD Date / / CITY ATTORNEY

Audit # 219

Destruction Notification Rpt

03/23/2005

City of Long Beach (CLB)

12:01:09

Unknown (TMP)

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()

Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>	24200	24499	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-614-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721325	0
<input type="checkbox"/>	24500	24849	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-615-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721326	0
<input type="checkbox"/>	24850	25199	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-616-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721327	0
<input type="checkbox"/>	25200	25449	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-617-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721328	0
<input type="checkbox"/>	25450	25849	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-618-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721329	0
<input type="checkbox"/>	25850	26149	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-619-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721330	0

EXHIBIT # A15

/ / / / / / / /
 Date RECORDS MANAGER Date DEPARTMENT HEAD Date CITY ATTORNEY

Audit #
219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:09

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Location	Space#
<input type="checkbox"/>	26150	26499	Range Beginning Range Ending	01/01/1983	12/31/1984		VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-620-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 3822721331	0
<input type="checkbox"/>	26500	26949	Range Beginning Range Ending	01/01/1983	12/31/1984		VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-621-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 3822721332	0
<input type="checkbox"/>	21504	21898	Range Beginning Range Ending	01/01/1983	12/31/1984		VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-622-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 3822721333	0
<input type="checkbox"/>	26950	27349	Range Beginning Range Ending	01/01/1983	12/31/1984		VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-623-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 3822721334	0
<input type="checkbox"/>	27350	27699	Range Beginning Range Ending	01/01/1983	12/31/1984		VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-624-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 3822721335	0

Date: / / RECORDS MANAGER Date: / / DEPARTMENT HEAD Date: / / CITY ATTORNEY

EXHIBIT # A19

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:09

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>	27700	28099	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-625-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721336	0
<input type="checkbox"/>	28100	28449	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-626-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721337	0
<input type="checkbox"/>	28400	28749	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-627-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721338	0
<input type="checkbox"/>	28750	29076	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-628-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721339	0
Iron Mountain Ref VOUCHERS-ORIGINAL #:									
<input type="checkbox"/>	VP 29077	VP 29449	Range Beginning Range Ending	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-629-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721340	0
Iron Mountain Ref VOUCHERS-ORIGINAL #:									

Date / / RECORDS MANAGER Date / / DEPARTMENT HEAD Date / / CITY ATTORNEY

EXHIBIT "A20"

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:09

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()

Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Location	Space#
	Range Beginning	VP 29450	VP 29849	Range Description	Beginning Date	Ending Date	Record Title Name		
	Range Ending	VP 29849			01/01/1983	12/31/1984	VOUCHERS - ORIGINAL		
<input type="checkbox"/>		C-630-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 382721341	0
	Range Beginning	VP 29850	VP 30267	Range Description	Beginning Date	Ending Date	Record Title Name		
	Range Ending	VP 30267			01/01/1983	12/31/1984	VOUCHERS - ORIGINAL		
<input type="checkbox"/>		C-631-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 382721342	0
	Range Beginning	21900	22199	Range Description	Beginning Date	Ending Date	Record Title Name		
	Range Ending				01/01/1983	12/31/1984	VOUCHERS - ORIGINAL		
<input type="checkbox"/>		C-632-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 382721343	0
	Range Beginning	VP 30268	VP 30599	Range Description	Beginning Date	Ending Date	Record Title Name		
	Range Ending	VP 30599			01/01/1983	12/31/1984	VOUCHERS - ORIGINAL		
<input type="checkbox"/>		C-633-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 382721344	0
	Range Beginning	VP 30600	VP 30999	Range Description	Beginning Date	Ending Date	Record Title Name		
	Range Ending	VP 30999			01/01/1983	12/31/1984	VOUCHERS - ORIGINAL		
<input type="checkbox"/>		C-634-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 382721345	0

Iron Mountain Ref VOUCHERS-ORIGINAL #:

Iron Mountain Ref VOUCHERS-ORIGINAL #:

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Date RECORDS MANAGER Date DEPARTMENT HEAD Date CITY ATTORNEY

EXHIBIT # A21

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:09

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Code	Title	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
<input type="checkbox"/>	Range Beginning	VP 31000	VP 31349			01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	Range Ending	VP 31349									
<input type="checkbox"/>	Range Beginning	C-635-OF	10050.2			01/01/1983	12/31/1984			12/31/2004 3822721346	0
	Range Ending										
	Iron Mountain Ref VOUCHERS-ORIGINAL										
<input type="checkbox"/>	Range Beginning	VP 31350	VP 31571			01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	Range Ending	VP 31571									
<input type="checkbox"/>	Range Beginning	C-636-OF	10050.2			01/01/1983	12/31/1984			12/31/2004 3822721347	0
	Range Ending										
	Iron Mountain Ref VOUCHERS-ORIGINAL										
<input type="checkbox"/>	Range Beginning	VP 31569	VP 31949			01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	Range Ending	VP 31949									
<input type="checkbox"/>	Range Beginning	C-637-OF	10050.2			01/01/1983	12/31/1984			12/31/2004 3822721348	0
	Range Ending										
	Iron Mountain Ref VOUCHERS-ORIGINAL										
<input type="checkbox"/>	Range Beginning	VP 31950	VP 3248			01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	Range Ending	VP 3248									
<input type="checkbox"/>	Range Beginning	C-638-OF	10050.2			01/01/1983	12/31/1984			12/31/2004 3822721349	0
	Range Ending										
	Iron Mountain Ref VOUCHERS-ORIGINAL										
<input type="checkbox"/>	Range Beginning	VP 32250	VP 32499			01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	Range Ending	VP 32499									
<input type="checkbox"/>	Range Beginning	C-639-OF	10050.2			01/01/1983	12/31/1984			12/31/2004 3822721350	0
	Range Ending										
	Iron Mountain Ref VOUCHERS-ORIGINAL										

EXHIBIT # A22

Date / / RECORDS MANAGER Date / / DEPARTMENT HEAD Date / / CITY ATTORNEY

Audit # 219

Destruction Notification Rpt

City of Long Beach (CLB)

Unknown (TMP)

FM/GRANTS ACCOUNTING (150601)

03/23/2005 12:01:09

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

EXHIBIT # A23

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy	Location	Space#
	Range Beginning	VP 32500	VP 32679	Range Description	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	
<input type="checkbox"/>		C-640-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721351	0
	Range Beginning	VP 32670	VP 33048	Range Description	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	
<input type="checkbox"/>		C-641-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721352	0
	Range Beginning	VP 22200	VP 22574	Range Description	01/01/1983	12/31/1984			VOUCHERS	
<input type="checkbox"/>		C-642-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721353	0
	Range Beginning	VP 33050	VP 33499	Range Description	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	
<input type="checkbox"/>		C-643-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721354	0
	Range Beginning	VP 33500	VP 33849	Range Description	01/01/1983	12/31/1984			VOUCHERS - ORIGINAL	
<input type="checkbox"/>		C-644-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 382721355	0

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Date RECORDS MANAGER Date DEPARTMENT HEAD Date CITY ATTORNEY

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)

03/23/2005
12:01:09

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

EXHIBIT # 124

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Location	Space#
	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning Date</i>	<i>Ending Date</i>		<i>Record Title Name</i>	
<input type="checkbox"/>	VP 33850	VP 34099		01/01/1983	12/31/1984		VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-645-OF 10050.2 VOUCHERS - ORIGINAL			01/01/1983	12/31/1984		12/31/2004 3822721356	0
	Iron Mountain Ref VOUCHERS-ORIGINAL			#:				
<input type="checkbox"/>	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning Date</i>	<i>Ending Date</i>		<i>Record Title Name</i>	
<input type="checkbox"/>	VP 34100	VP 34399		01/01/1983	12/31/1984		VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-646-OF 10050.2 VOUCHERS - ORIGINAL			01/01/1983	12/31/1984		12/31/2004 3822721357	0
	Iron Mountain Ref VOUCHERS-ORIGINAL			#:				
<input type="checkbox"/>	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning Date</i>	<i>Ending Date</i>		<i>Record Title Name</i>	
<input type="checkbox"/>	VP 34400	VP 34699		01/01/1983	12/31/1984		VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-647-OF 10050.2 VOUCHERS - ORIGINAL			01/01/1983	12/31/1984		12/31/2004 3822721358	0
	Iron Mountain Ref VOUCHERS-ORIGINAL			#:				
<input type="checkbox"/>	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning Date</i>	<i>Ending Date</i>		<i>Record Title Name</i>	
<input type="checkbox"/>	VP 34700	VP 35149		01/01/1983	12/31/1984		VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-648-OF 10050.2 VOUCHERS - ORIGINAL			01/01/1983	12/31/1984		12/31/2004 3822721359	0
	Iron Mountain Ref VOUCHERS-ORIGINAL			#:				
<input type="checkbox"/>	<i>Range Beginning</i>	<i>Range Ending</i>	<i>Range Description</i>	<i>Beginning Date</i>	<i>Ending Date</i>		<i>Record Title Name</i>	
<input type="checkbox"/>	VP 35150	VP 35499		01/01/1983	12/31/1984		VOUCHERS - ORIGINAL	0
<input type="checkbox"/>	C-649-OF 10050.2 VOUCHERS - ORIGINAL			01/01/1983	12/31/1984		12/31/2004 3822721360	0
	Iron Mountain Ref VOUCHERS-ORIGINAL			#:				

Date: / / RECORDS MANAGER Date: / / DEPARTMENT HEAD Date: / / CITY ATTORNEY

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
FM/GRANTS ACCOUNTING (150601)

03/23/2005
12:01:09
#A25

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Location	Space#
<input type="checkbox"/>	Range Beginning	VP 35500	VP 35899	Range Description	Beginning Date	Ending Date	Record Title Name		
					01/01/1983	12/31/1984	VOUCHERS - ORIGINAL		
<input type="checkbox"/>		C-650-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 382721361	0
				Iron Mountain Ref VOUCHERS-ORIGINAL					
				#:					
<input type="checkbox"/>	Range Beginning	VP 35900	VP 36299	Range Description	Beginning Date	Ending Date	Record Title Name		
					01/01/1983	12/31/1984	VOUCHERS - ORIGINAL		
<input type="checkbox"/>		C-651-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 382721362	0
				Iron Mountain Ref VOUCHERS-ORIGINAL					
				#:					
<input type="checkbox"/>	Range Beginning	22575	22982	Range Description	Beginning Date	Ending Date	Record Title Name		
					01/01/1983	12/31/1984	VOUCHERS - ORIGINAL		
<input type="checkbox"/>		C-652-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 382721363	0
				Iron Mountain Ref VOUCHERS-ORIGINAL					
				#:					
<input type="checkbox"/>	Range Beginning	VP 36300	VP 36699	Range Description	Beginning Date	Ending Date	Record Title Name		
					01/01/1983	12/31/1984	VOUCHERS - ORIGINAL		
<input type="checkbox"/>		C-653-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 382721364	0
				Iron Mountain Ref VOUCHERS-ORIGINAL					
				#:					
<input type="checkbox"/>	Range Beginning	VP 36700	VP 37505	Range Description	Beginning Date	Ending Date	Record Title Name		
					01/01/1983	12/31/1984	VOUCHERS - ORIGINAL		
<input type="checkbox"/>		C-661-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984		12/31/2004 382721372	0

Date: / / RECORDS MANAGER Date: / / DEPARTMENT HEAD Date: / / CITY ATTORNEY

EXHIBIT

Audit # 219

Destruction Notification Rpt
City of Long Beach (CLB)
Unknown (TMP)
FM/GRANTS ACCOUNTING (150601)

03/23/2005
12:01:09
EXHIBIT # 24

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy 01/01/2005	Location	Space#
	229984	23399		Beginning Date 01/01/1983	Ending Date 12/31/1984			VOUCHERS - ORIGINAL	
<input type="checkbox"/>	C-668-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 3822721379	0
Iron Mountain Ref VOUCHERS-ORIGINAL #:									
	VP 94500	VP 94799		Beginning Date 01/01/1983	Ending Date 12/31/1984			VOUCHERS - ORIGINAL	
<input type="checkbox"/>	C-680-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 3822721390	0
Range Beginning Range Ending Range Description									
	VP 94800	VP 95049		Beginning Date 01/01/1983	Ending Date 12/31/1984			VOUCHERS - ORIGINAL	
<input type="checkbox"/>	C-701-OF	10050.2	VOUCHERS - ORIGINAL	01/01/1983	12/31/1984			12/31/2004 3822721428	0
Range Beginning Range Ending Range Description									
				Beginning Date 01/01/1996	Ending Date 12/31/1997			12/31/2004 C-06-04	
<input type="checkbox"/>	13930	10050.2	VOUCHERS - ORIGINAL	01/01/1996	12/31/1997			12/31/2004 C-06-04	5
Box Contents: LIST 1585 Box Contents: Retention = 7 yrs.									
				Beginning Date 01/01/1996	Ending Date 12/31/1997			12/31/2004 C-06-04	
<input type="checkbox"/>	13931	10050.2	VOUCHERS - ORIGINAL	01/01/1996	12/31/1997			12/31/2004 C-06-04	6
Box Contents: LIST 1585 Box Contents: Retention = 7 yrs.									
				Beginning Date 05/23/1997	Ending Date 08/26/1997			08/26/2004 A-04-05	
<input type="checkbox"/>	10055	10031.1	VOUCHERS-DIRECT	05/23/1997	08/26/1997			08/26/2004 A-04-05	5

Date: / / RECORDS MANAGER
 Date: / / DEPARTMENT HEAD
 Date: / / CITY ATTORNEY

Audit # 219

Destruction Notification Rpt

City of Long Beach (CLB)

Unknown (TMP)

FM/GRANTS ACCOUNTING (150601)

03/23/2005 12:01:09

Cost Center: ()
Records Coordinator: SANTOS, CLAUDIA / KEITH, DENNIS Mail Drop: Phone: (562)570-6300 ext:

EXHIBIT # A27

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Location	Space#
<input type="checkbox"/>	10053	10031.1	VOUCHERS-DIRECT	01/01/1995	12/31/1997		12/31/2004 A-04-05	3

Eligible Boxes on Hold = 0
 Eligible Boxes Checked Out = 0
 Eligible Boxes Excepted = 0
 Boxes to be Destroyed for this Department = 178
 (Excluding boxes on hold or boxes with folders on hold or checked out, and excluding boxes selected for exception)

Date	RECORDS MANAGER	Date	DEPARTMENT HEAD	Date	CITY ATTORNEY
------	-----------------	------	-----------------	------	---------------