

**LONG BEACH CIVIL SERVICE COMMISSION  
AHMED SAAFIR, PRESIDENT  
MAY 28, 2008**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, May 28, 2008, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Mary Islas, F. Phil Infelise, Herb Levi, Ahmed Saafir

**MEMBER EXCUSED:** Jeanne Karatsu

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Herman M. Long, Deputy Director  
Melinda George, Employment Services Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Debbie McCluster, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Lourdes Ferrer, Assistant Administrative Analyst  
Ken Walker, Personnel Operations Manager, Human Resources

**President Ahmed Saafir presided.**

**MINUTES:** It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of May 21, 2008, be approved as prepared. The motion carried unanimously.

**BULLETIN:** **MARINE SAFETY CAPTAIN**

It was moved by Commissioner Infelise, seconded by Commissioner Levi and carried that the subject Job Opportunity Bulletin be approved. The motion carried unanimously.

**PROTEST OF WRITTEN EXAM:** **ACCOUNTANT**

The Secretary advised the Commission that no protests were received for the Accountant examination and requested that the item be withdrawn. It was moved by Commissioner Levi, seconded by Commissioner Islas and carried to withdraw the protest. The motion carried unanimously.

**EXAMINATION RESULTS:**

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following examination results be approved. The motion carried unanimously.

Office Systems Analyst – 5 Applied, 2 Qualified  
Park Ranger – 225 Applied, 18 Qualified

**RESIGNATION:**

**DAVID HORN/POLICE OFFICER/POLICE**

It was moved by Commissioner Islas, seconded by Commissioner Levi and carried that the subject resignation be received and filed. The motion carried unanimously.

**TRANSFER:**

**DONNELL RUSSELL/CLERK TYPIST III/CIVIL SERVICE TO CLERK TYPIST III/POLICE**

It was moved by Commissioner Levi, seconded by Commissioner Islas and carried that the subject transfer between departments be approved. The motion carried unanimously.

**RESCHEDULE FOR HEARINGS:**

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following hearing reschedule be approved as amended. The motion carried unanimously.

Dismissal Hearing 16-D-67 – June 4 & 11, 2008  
Suspension Hearing 03-S-56 – June 25, 2008  
Dismissal Hearing 01-D-78 – July 9 & 16, 2008  
Suspension Hearing 04-S-78 – July 23, 2008  
Dismissal Hearing 08-D-67 – August 27 and  
September 3, 2008

**MANAGERS' REPORT:**


Melinda George, Employment Services Officer, informed the Commission that transitioning of employees is continuing, and that Russ Ficker, Personnel Analyst, is the last analyst remaining and that this is his last week.

Herman Long, Deputy Director, informed the Commission that Beverly Nieves, Personnel Analyst, Human Resources, he and the Secretary attended the Franklin Middle School Career Day on Friday, May 23, 2008. He encouraged more City employees to get involved in these types of school events.

The Secretary indicated that he appreciates departments allowing staff to complete examinations in progress while transitioning. He also informed the Commission that the department would not be mailing out job applications except in special circumstances, which would be determined by management. He stated that staff would be encouraging applicants to apply online and if they did not have access to a computer to inform them of the computers available at the various libraries. He also stated that staff would be working making a computer accessible to applicants at the public counter.

**ADJOURNMENT:**

There being no further business before the Commission, President Saafir adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

MARIO R. BEAS  
Secretary

MRB:meh