

LOS ANGELES HOMELESS SERVICES AUTHORITY

2020-2021 CNGFH AGREEMENT

AMENDMENT NUMBER ONE

15686

Contractor: City of Long Beach

Original Contract Number: 2020CNGFH239

This Contract Number: 2020CNGFH239 – Amendment One

Procurement Title: Homeless Initiative

Project Name: Long Beach Continuum of Care

Funding Sources: County of Los Angeles Measure H Special Funds

Original Contract Amount: \$904,615

This Amendment One Contract Amount: \$1,320,531

Total Contract Amount as Amended: \$2,225,146

This Amendment One Term: July 1, 2020 to June 30, 2021

Total Contract Term as Amended: July 1, 2020 to June 30, 2021

CFDA: NONE
DUNS: 07-5295832

15686

**AMENDMENT NUMBER ONE
TO AGREEMENT NUMBER 2020CNGFH239
BETWEEN
LOS ANGELES HOMELESS SERVICES AUTHORITY
AND
CITY OF LONG BEACH
RELATING TO
2020-2021 CNGFH AGREEMENT**

THIS AMENDMENT NUMBER ONE ("Amendment Number One") to Agreement Number **2020CNGFH239** ("Agreement") is entered into by and between the Los Angeles Homeless Service Authority ("LAHSA"), a joint powers authority of the City and County of Los Angeles, and **City of Long Beach** ("Contractor"), a 501(c)(3) organization incorporated under the laws of the State of California. Collectively the Parties.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the Parties agree as follows:

AMENDMENT

Effective on the date of LAHSA's Executive Director's signature, the Agreement is amended.

1. **RECITALS** is hereby amended as follows:

Add the following:

WHEREAS, on November 9, 2020, LAHSA and Contractor entered into Agreement 2020CNGFH239;

WHEREAS, on February 26, 2021, LAHSA's Board of Commissioners approved the allocation of additional funding for Fiscal Year 2020-2021 in the amount of one million three hundred twenty thousand five hundred thirty-one dollars and no cents (\$1,320,531.00);

WHEREAS, LAHSA and Contractor now desire to amend the Agreement for the purposes of: (a) adding funding in the amount of one million three hundred twenty thousand five hundred thirty-one dollars and no cents (\$1,320,531.00) for the Program Year of 2020-21 for a total contract amount of two million two hundred twenty-five thousand one hundred forty-six dollars and no cents (\$2,225,146.00); (b) updating the Statement of Work; and (c) making such other changes as are required in connection with all of the foregoing, as detailed elsewhere in this Amendment Number One;

WHEREAS, Section 70., **CHANGES AND AMENDMENTS OF TERMS**, provides for such amendments;

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2. Section 7. **COMPENSATION**, Sub-section A., is hereby deleted in its entirety and replaced with the following:

"A. LAHSA shall pay Contractor an amount not to exceed **two million two hundred twenty-five thousand one hundred forty-six dollars and no cents (\$2,225,146.00)** for the complete and satisfactory performance of the terms of this Agreement, as solely determined by LAHSA.

1. The Annual Maximum Contract Amount for Fiscal Year July 1, 2020 through June 30, 2021 shall not exceed **\$2,225,146**.

Such funds shall be allocated from County of Los Angeles Measure H Special Funds and shall be expended in accordance with a LAHSA approved Program Budget, **Exhibit B**. Contractor's authority to expend such funds shall be for specific time periods as set forth in this Agreement. Contractor's right to receive compensation is conditioned upon compliance with LAHSA's indemnification and insurance requirements, satisfactory performance, and compliance with this Agreement, as solely determined by LAHSA."

2. **Exhibit A, Statement of Work**, is hereby amended as follows:

Delete **Exhibit A**, Statement of Work for Fiscal Year 2020-2021 and replace with **Exhibit A-1**, Statement of Work for Fiscal Year 2020-2021, attached hereto and incorporated herein by such reference. Any and all references to **Exhibit A**, Statement of Work, in the Agreement, its Table of Contents, and/or Exhibits and any related amendments shall hereby incorporate and include **Exhibit A-1**, Statement of Work for Fiscal Year 2020-2021.

3. **Exhibit B, Project Budget**, is hereby amended as follows:

Delete **Exhibit B**, Program Budget for Fiscal Year 2020-2021, July 1, 2020 to October 31, 2020, and replace with **Exhibit B-1**, Project Budget for Fiscal Year 2020-2021, July 1, 2020 to June 30, 2021, attached hereto and incorporated herein by such reference. Any and all references to **Exhibit B**, Project Budget, in the Agreement, its Table of Contents, and/or Exhibits and any related amendments shall hereby incorporate and include **Exhibit B-1**, Program Budget for Fiscal Year 2020-2021, July 1, 2020 to June 30, 2021.

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This Amendment Number One may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same Amendment Number One and it includes 4 pages, which, together with the Agreement, and all Exhibits and Attachments constitute the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the Los Angeles Homeless Services Authority and Contractor have caused this Amendment Number One to be executed by their duly authorized representatives.

For: Los Angeles Homeless Services Authority

By: Heidi Marston
Heidi Marston [Mar 9, 2021 11:30 PST]
Name: Heidi Marston
Title: Executive Director

Executed on this date: 03/09/2021

For: City of Long Beach

Internal Revenue Service ID Number:
95-6000733

By: Thomas B. Modica for
Name: Thomas B. Modica
Title: Acting City Manager

EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER

Executed on this date: 3/3/2021

Atfix Contractor's
Corporate Seal. In the
absence of a corporate
seal a notary
attestation of your
signature must be
provided

APPROVED AS TO FORM
March 3, 20 21
CHARLES PARKIN City Attorney
By: Taylor M. Anderson
TAYLOR M. ANDERSON
DEPUTY CITY ATTORNEY

This Agreement shall be referenced as Amendment One to 2020CNGFH239

Exhibit A-1
Statement of Work for Fiscal Year 2020-2021
(on next page)

Contractor: City of Long Beach

Agreement: 2020CNGFH239 – Amendment One

**STATEMENT OF WORK
MEASURE H
CITY OF LONG BEACH
FY 2020-2021**

The following outlines the Statement of Work for the five (5) key strategies that the City of Long Beach will be administering under Measure H Funding. The key strategies include Homeless Prevention, Rapid Rehousing, Strengthening the Coordinated Entry System, Street Outreach and Year-Round Shelter Operations.

Agencies funded through Measure H will be required to adhere to programmatic requirements as follows:

- **Program Participant Eligibility:** The selected agency will conduct an evaluation in accordance with the coordinated entry system assessment to determine: 1) eligibility of all household members for assistance, and 2) the amount and types of assistance needed to achieve or regain stability in permanent housing.
- **Reporting:** The agency will be required to submit performance reports on outputs and outcomes.
- **Demographics** of participants served to date.
- **Homeless Management Information System (HMIS) Participation:** The agency will utilize the Long Beach HMIS or comparable database for domestic violence providers. Program participant data entry is required daily for service coordination purposes.
- **Coordinating with other resources:** The agency will coordinate with other resources to ensure housing retention.
- **Certification of Homelessness or At-Risk of Homelessness:** The agency will be required to complete certification forms document program participant eligibility.
- **Confidentiality:** The agency will ensure the security and confidentiality of program participants and their protected identifying information.
- **Housing First:** The agency shall adhere to Housing First principles.
- **Triage Assessment:** The agency shall utilize the VI-SPDAT, adopted by the Long Beach CoC as the triage assessment tool to assess program participants' housing and service needs.
- **Coordinated Entry System (CES):** The agency shall work in collaboration with the broader Continuum of Care (CoC) system in Long Beach, including participating in the Long Beach CES.

I. STRATEGY A5: HOMELESS PREVENTION PROGRAM

Funding Note: For Fiscal Year 2020-2021 Long Beach will not receive a new allocation through Measure H, and the only expenses related to A5 in this contract will be spent from Measure H A5 funds extended from FY17-18 through the present. Long Beach will operate homeless prevention for adults through ESG CARES Act funding as agreed upon with the County of Los Angeles.

Scope of Work

The objective of Homelessness Prevention is to provide a short-term targeted intervention to address people's housing crisis before they become homeless. Long Beach will screen participating with a risk assessment form and will serve those who have been identified to be at greatest risk. Eligible participants will be under 50% of Area Median Income (AMI).

Eligible Program Activities

Eligible Costs and Services for Homelessness Prevention are listed below and are applicable to households with residences within the Long Beach jurisdiction:

1. *Housing Relocation and Stabilization Services*
 - Financial Assistance Costs:
 - Security Deposits
 - Utility Deposits
 - Utility Payments
 - Services Costs:
 - Housing Search and Placement
 - Housing Stability Case Management
 - Mediation
 - Credit Repair
2. *Short-term Rental Assistance*
 - Maximum period for rental assistance with Measure H funds not to exceed 6 months. Rental assistance can cover up to 3 months of rent arrears, including any late fees, and will be considered 1 month of financial assistance towards the eligible 6 months.

Staffing Responsibilities for Problem Solving Component

The City of Long Beach will provide problem solving activities for households at imminent risk of homelessness to stabilize or resolve their housing crisis by identifying alternative prevention funding that support one-time financial assistance needs, exploring the person's natural support system and linking people to other community resources.

Direct Service Staffing

Diversion Specialist (1 FTE)- Duties to include:

- Conduct standardized housing screening and assessment of households at imminent risk of homelessness within the City of Long Beach.
- Engage persons in exploration of their current resources and support systems to find other ways of resolving housing crises.
- Coordinate with Long Beach Continuum of Care funded and unfunded partners to ensure seamless and integrated care.
- Utilize evidence based practices (motivational interviewing, harm reduction, and housing first) to create crisis housing plans in cases where housing cannot be stabilized
- Assist in the facilitation of the Discharge Planning Collaborative, a network of hospitals and medical facilities located within the City of Long Beach.
- Develops partnerships with faith-based communities, constituents, businesses, medical providers, substance use disorder services, and mental health providers city-wide to create referral partnerships.
- Manage and maintain all client documentation, including individual progress notes of client interaction and input into the Homeless Management Information System (HMIS).
- Once stabilized, provide short-term retention and follow up service coordination to ensure housing is stabilized.

Administrative Responsibilities

The City of Long Beach will be responsible for monitoring program and fiscal compliance of the agency selected to administer the Homeless Prevention Program. The agency will be required to submit adequate information necessary to monitor program accountability and progress in accordance with

City of Long Beach requirements. These conditions include: programmatic reports, invoices with supporting documentation of eligible expenditures and insurance/contract requirements as stated within the RFP.

Performance Measures

1. Exit to a permanent housing destination: 80%
2. Remained housed six (6) months after exiting the program: 85%.

II. STRATEGY B3: SUBSIDIZE HOUSING – PARTNER WITH CITIES TO EXPAND RAPID REHOUSING

Scope of Work

In agreement with the Los Angeles County CEO's Office and the Los Angeles Homeless Services Authority, the City of Long Beach will utilize funds to support RRH retention activities. These activities will include case management services, outreach services, linkage to health/mental services, access to permanent housing opportunities, housing retention and provide administrative support for this grant.

The objective of RRH is to move single adults experiencing homelessness into Permanent Housing as quickly as possible, and to achieve housing stability through a combination of rental assistance and supportive services. RRH has been demonstrated to be a valuable strategy to quickly transition individuals into permanent housing with appropriate supports. The population for RRH is single adults experiencing homelessness and would benefit from short to intermediate housing intervention and supportive services to regain housing stability. Single adults are defined as households where all members are age 18 and over.

Eligible Program Activities

Rapid Rehousing Projects supported by Measure H funds shall be administered by the City in a manner consistent with Los Angeles Homeless Service Authority SRS in combination with the Program Standards and Performance Targets, except as otherwise provided in these Program Requirements and the Long Beach CoC Written Standards. In the event of any inconsistency between the requirements of the Long Beach Measure H Rapid Rehousing Program and the HUD Rapid Rehousing Program, the guidelines for the Long Beach Measure H Rapid Rehousing Program shall prevail.

Eligible Costs and Services for RRH are listed below and are applicable to households with residences within the Long Beach jurisdiction:

1. *Financial Assistance*
 - Up to 24 months of tenant-based rental assistance
 - Security Deposits (up to 2 months)
 - Property damage
 - Utility Deposits
 - Utility Assistance
3. *Supportive Services Costs*
 - Assistance with Moving Costs
 - Case Management
 - Child care
 - Education Services

- Employment Assistance/Job Training
- Food
- Housing Search and Counseling Services
- Life Skills trainings
- Outpatient health services (includes mental health services and substance abuse treatment services)
- Transportation

Staffing Responsibilities for Housing Retention Component

The City of Long Beach will employ staff who provide case management services, outreach services, linkage to health/mental services, access to permanent housing opportunities, housing retention and provide administrative support for this grant.

Direct Service Staffing

1. Housing Retention Specialist (1 FTE)- Duties to include:

- Provide regular, ongoing engagement to develop rapport and to provide linkages to treatment such as substance abuse, health services, and mental health services as needed;
- Assist in the completion of necessary documentation for public benefits and other services as needed;
- Assist in securing permanent housing and supportive services;
- Conduct follow up home visits to ensure housing retention and lease agreement compliance;
- Utilize progressive engagement to ensure effective transition from homelessness to housing and strengthening their network of support in the community; and
- Be part of an interdisciplinary team that includes social service organizations, mental health and substance abuse treatment programs and health care providers.

2. Public Health Nurse (0.50 FTE) - Duties to include:

- Support the Coordinated Entry System staff in addressing the healthcare needs of homeless individuals.
- Participate in a multi-disciplinary street outreach team to engage individuals in homeless camps, shelters, and provide health assessments in non-traditional settings.
- Provide in home medical assessment as people are moving from street to home and ensuring that they are following through with medical care. Triage and provide linkage when needed for people where it may impact housing stability.
- Assist in triaging, evaluating and promoting the health of homeless individuals, and provide the needed support in improving the quality of life of the homeless community.
- Provide on-site care, situational health education, disease management, medication reconciliation, and preventive care activities.
- Provide case management, refer and link individuals to appropriate medical/specialty care.

- Serve as a medical liaison with medical personnel and hospitals, participate in case conferences, and assist with hospital discharge planning of homeless individuals.

3. *Housing Locator (0.50 FTE)- Duties to include:*

- Conduct outreach and create partnerships with landlords/property managers in the Long Beach area.
- Maintain relationships with partner or prospective landlords with an emphasis on identifying housing opportunities for homeless households.
- Identify housing opportunities based on client needs.
- Work with landlords and clients to facilitate the application and move-in process.
- Assist with planning and implementing landlord appreciation efforts, landlord appreciation events and promotions.
- Receive and respond to landlord concerns regarding housed clients. If a resolution cannot be immediately reached, quickly route concerns to appropriate parties.
- Monitor landlord-tenant interactions for evidence of discrimination or unfair treatment.
- Attend landlord and community meetings to recruit potential landlords, build relationships and represent the City of Long Beach.

Administrative Responsibilities

The City of Long Beach will be responsible for monitoring program and fiscal compliance of the agency selected to administer the RRH Program. The agency will be required to submit adequate information necessary to monitor program accountability and progress in accordance with City of Long Beach requirements. These conditions include programmatic reports, invoices with supporting documentation of eligible expenditures and insurance/contract requirements as stated within the RFP. The City's Program Coordinator and Program Analyst for Measure H funds will provide the administrative support to ensure programmatic and fiscal compliance.

Performance Measures

1. Exited to Permanent Housing: 60%
2. Increased Income from All Sources: 15%
3. Moved in Within 120 Days of Enrollment: 70%
4. Remained Housed for at least Six (6) Months after program exit: 85%

III. STRATEGY E6: COUNTYWIDE STREET OUTREACH

Scope of Work

The City of Long Beach will employ staff who provide outreach services, access to permanent housing opportunities, linkage to health/mental health services and provide administrative support for this grant. The objective of this grant will be to enhance Street Outreach efforts. The Long Beach Street Outreach Network is multi-disciplinary team comprised of City of Long Beach staff from the department of Health and Human Services, Police, Fire along with social service providers. Street outreach is often the first point of contact for individuals who are residing on the streets who are experiencing multiple barriers to housing including substance use, mental health and medical conditions. The team utilizes a Housing First approach in its outreach and engagement activities. Measure H will provide funding for staff who will utilize best practices to engage and link street homeless individuals to housing and supportive services.

Direct Service Staffing

1. *Outreach Worker (4.0 FTE)- Duties to include:*

- Lead and implement homeless community outreach, education, and response.
- Create and implement engagement strategies to encourage people to engage in services to resolve their barriers to permanent housing.
- Identify encampments and locations where people experiencing homeless congregate.
- Engage individuals and families experiencing homelessness to identify needs and introduce them to available services.
- Participate in outreach events as part of an interdisciplinary team with the Outreach Work Group.

2. *Outreach Coordinator (0.50 FTE)- Duties include:*

- Work closely with homeless service providers, physical and mental health agencies, Veteran service providers, law enforcement, funders and other stakeholders to better coordinate how we outreach and connect individuals experiencing homelessness to pathways to housing.
- Triage community and provider outreach requests, including outreach calls that come directly from the outreach hotline and the LAHOP.
- Establish and maintain effective working relationships with relevant partners to streamline referral network linkages to mental health care, health services, other supportive services, and housing navigation teams.
- Facilitate Outreach Network meetings with all existing outreach teams/staff on a biweekly basis.
- Track and evaluate outreach data.
- Provide monthly reporting on Outreach trends, efforts and progress towards meeting goals

3. *Public Health Nurse (0.50 FTE)- Duties as previously mentioned.*

4. *Resource Liaison (0.8 FTE) - - Duties to include:*

- Leads efforts to identify local gaps in services and promote access and linkages for homeless services citywide.
- Develops resource and referral information regarding additional mental health and substance use disorder programs and services available for people experiencing homelessness.
- Coordinates with the Fire and Police Departments to effectively align services at the MSC.
- Develops partnerships with faith-based communities, constituents, businesses, medical providers, and mental health providers city-wide to create referral partnerships.
- Conducts community outreach and engagement activities around homeless services to increase access to services for special needs populations.
- Leads the data collection efforts for the Outreach Work Group, and other programming as designated.

- Assists and supports crisis response, triage, and daily service coordination efforts.

Administrative Responsibilities

The City's Program Coordinator and Program Analyst for Measure H funds will provide the administrative support to ensure programmatic and fiscal compliance.

Performance Measures

1. Achieve nine hundred (900) street outreach contacts during the operational year.
2. Acceptance rate for outreach services: 50%
3. Complete an HMIS and CES enrollment for of people contacted: 75%.
4. Provide individuals who accept outreach services to ongoing services through city staff or support in successfully attaining services through another service provider: 75% Referred or exited to crisis/bridge housing: 10%.
5. Referred to permanent housing, rapid rehousing or supportive housing: 10%
6. Exited to permanent housing: 5%

IV. STRATEGY E7: STRENGTHEN THE COORDINATED ENTRY SYSTEM

Scope of Work

The City of Long Beach will employ staff who provide case management services, access to permanent housing opportunities and provide administrative support for this grant. The objective of this grant will be to enhance the existing Coordinated Entry System (CES). The Long Beach CES prioritizes access to housing and services based on service need. The Multi-Service Center serves as the primary CES hub for the Long Beach Continuum of Care, where people experiencing homelessness or are at-risk of homelessness can easily access crisis services, have their needs assessed and prioritized consistently, and, based upon those needs, be connected with appropriate housing interventions and supportive services. Measure H funds will support two (2) FTEs who will help enhance communication, utilize best practices and housing/real-estate expertise in securing units, increase efficiency, and minimize duplication of landlord contacts.

Staffing Items/Responsibilities

1. *CES Matcher (1 FTE)- Duties include:*
 - Creates and maintains the Coordinated Entry database of clients seeking permanent housing.
 - Facilitates the housing prioritization process and matches clients to eligible housing opportunities.
 - Collects and analyzes client feedback on the Coordinated Entry matching process.
 - Analyzes and interprets program data to identify potential system barriers.
 - Prepares and analyzes reports to assess the accuracy of program data entry into the Homeless Management Information System.
 - Collaborates with Coordinated Entry agency staff to improve quality management.
 - Coordinates with program partners to provide initial, on-going, and annual

trainings, including those related to Coordinated Entry System policies and procedures.

- Facilitates Coordinated Entry case conferencing and meetings as needed for Long Beach Continuum of Care partner agencies.
- Attends Service Plan Area 8 Coordinate Entry meetings to coordinate with regional partners.

2. *Housing Navigator (1 FTE)- Duties to include:*

- Work with hospital staff to provide linkages to community services for homeless patients.
- Initiate contact and establish a working interaction with homeless patients for the purpose of providing assistance with attaining housing and access to needed services.
- Work closely with case managers/hospital social work staff working with the homeless patients to remove barriers to them getting permanent housing. Track their progress through the housing process.
- When shelter or social service linkage is not obtained, continue to engage with homeless patient and provide support during hospitalization and after discharge from hospital.
- Assist in obtaining housing readiness documentation such as ID, social security card and income verification.
- Assist in completion of housing applications and accompany individual to housing appointments when needed.
- Maintain complete client records, daily activity logs, mileage logs, and other reports as directed.
- Establish and maintain positive, productive working relationships with hospital staff, other mental health programs, shelter programs, and providers of services and resources to homeless persons.
- Attend staff meetings, case conferences, training workshops and community meetings as needed.

3. *Housing Locator (0.50 FTE)- Duties as previously mentioned.*

Administrative Responsibilities

The City's Program Coordinator and Program Analyst for Measure H funds will provide the administrative support to ensure programmatic and fiscal compliance.

Performance Measures

1. Percentage of participants who achieve a successful housing destination, including both interim and permanent housing programs: 60%
2. Percent of participants that exit to a permanent housing destination: 10%
3. Conduct three (3) landlord engagement events during the operational year.
4. Connect with five (5) new landlord/property management entities.

V. STRATEGY E8 - ENHANCE THE EMERGENCY SHELTER SYSTEM

Funding Note: For Fiscal Year 2020-2021 the City of Long Beach will be receiving Measure H E8 funding to support the crisis/bridge beds that are utilized through motel vouchers and the 25 beds of interim housing through our site based facility. Long Beach will utilize its unspent funds in E8 that have accumulated from FY17-18 through the present to support winter shelter costs and safe parking. Long Beach will partner through the pandemic to support unexpected costs within the winter shelter program during the time of the pandemic but does not anticipate having costs in the future related to winter shelter.

Scope of Work

The City of Long Beach utilizes a number of interventions to ensure persons experiencing street and vehicular homelessness have options for safe places to sleep. The City of Long Beach is providing the following activities under the E8 strategy.

1. Funding for crisis/bridge beds for the CES in Long Beach in the amount of \$200,000 which is administered in the form of motel vouchers. Persons who are engaging with the service system in Long Beach and are vulnerable and in need of a safe place while getting linked to other services or are close to moving in to housing are provided motel vouchers to ensure that they have a safe place to stay and are remaining connected while working towards other interim and permanent housing solutions. These can be utilized by both single adults and families.
2. The City of Long Beach will fund 25 beds at its interim housing site through these funds. The beds are low barrier for persons who are engaged within the Long Beach CES. All participants will receive supportive services and will be engaged in creating a permanent housing plan. Participants will be able to stay within the program as long as they are working towards their permanent housing goals.
3. Long Beach will support the operational costs of the winter shelter program site funded through LAHSA in the Long Beach area. Long Beach owns the building that the program is operated out of and incurs a number of maintenance related costs and has provided additional portable showers to support with hygiene access. By providing additional funding to these areas it allows the provider to maximize the funding through LAHSA in providing supportive services.
4. Funding to support the Safe Parking program being operated within Long Beach. The City of Long Beach has secured funding to operate a Safe Parking program however as a part of that there are a number of costs that are incurred and Long Beach has been supporting in covering those to provide hygiene services and resources to persons who are staying within the safe parking program.

Administrative Responsibilities

The City's Program Coordinator and Program Analyst for Measure H funds will provide the administrative support to ensure programmatic and fiscal compliance.

Performance Measures

1. Participants who exit utilization of motel voucher exit to either interim housing or permanent housing: 50%
2. Participants exiting the interim housing program to permanent housing: 20%
3. Average occupancy of programs is: 95%

Exhibit B-1
Program Budget for Fiscal Year 2020-2021
(On Next Page)

Contractor: City of Long Beach

Agreement: 2020CNGFH239 – Amendment One

Agency Name: City of Long Beach
 Program Name: Long Beach Continuum of Care
 Contract #: 2020CNGPHE29
 Funding Source: Measure II \$ 2,225,146
Total Award: \$ 2,225,146

Funding Allocation - By Funding Source/Contract

Program Component	Measure H A5	Measure H B3	Measure H E6	Measure H E7	Measure H E8	Total
Crisis Housing	\$ -	\$ -	\$ -	\$ -	\$ 760,501	\$ 760,501
Outreach Coordination	\$ -	\$ -	\$ 726,551	\$ -	\$ -	\$ 726,551
Housing Navigation	\$ -	\$ -	\$ -	\$ 329,706	\$ -	\$ 329,706
Rapid Rehousing	\$ 72,695	\$ 335,693	\$ -	\$ -	\$ -	\$ 408,388
Prevention Diversion	\$ -	\$ 335,693	\$ -	\$ -	\$ -	\$ 335,693
Total	\$ 72,695	\$ 335,693	\$ 726,551	\$ 329,706	\$ 760,501	\$ 2,225,146

Funding Term - Dates

Program Component	Measure H A5	Measure H B3	Measure H E6	Measure H E7	Measure H E8
Crisis Housing			07/01/20-06/30/21		07/01/20-06/30/21
Outreach Coordination					
Housing Navigation				07/01/20-06/30/21	
Rapid Rehousing		07/01/20-06/30/21			
Prevention Diversion	07/01/20-06/30/21				

Appendix 1
Advance Payments

In order to facilitate Contractor's cash flow exigencies, as determined by LAHSA, Contractor may request an initial advance of each Fiscal Year's Annual Maximum Contract Amount up to the amount specified as the applicable Eligible Advance Multiplier for the Funded Program, as listed in the Table below. The submitted request may be approved by LAHSA in writing, at LAHSA's sole discretion. Said advance shall be based solely upon Contractor's actual expenditures authorized under this Agreement and in accordance with the Program Budget. Advance payments to Contractor are subject to the following conditions:

1. LAHSA may permit an advance payment based on documented cash flow needs of Contractor and in accordance with LAHSA management policies. Such funds shall be deposited in a bank insured by the Federal Deposit Insurance Corporation.
2. Contractor's request for advance funds shall be made by submitting a written invoice as required herein and all documentation and information as required by LAHSA. Said request shall be submitted to LAHSA no later than the fifteenth (15th) calendar day of the preceding month in which the services will be provided.
3. LAHSA shall recoup the advance provided to Contractor in accordance with the Advance Recoupment (Repayment) Schedule listed in the Table below, by disbursing the advance funds requested less the cash on hand maintained by Contractor at the time of invoice submittal.
4. If LAHSA determines that funds advanced to Contractor are in excess of the amount actually required by Contractor, Contractor shall immediately return said funds to LAHSA.
5. Contractor's failure to perform in accordance with the terms of this Agreement shall result in Contractor returning all unearned advances to LAHSA.
6. If any interest is earned on advances under this Agreement, it is to be regarded as Program income, must be identified on the monthly invoice, and must be returned to LAHSA quarterly by separate check made payable to LAHSA.
7. If this Contract terminates sooner for any reason provided for in this Contract, LAHSA may recoup any advances from Contractor's invoices that were received up to 90 days prior to the termination date. If any additional recouping is necessary after the final invoice is received, Contractor shall pay the balance to LAHSA within ten (10) business days of LAHSA's request.

Funding Source	Funding Agency	Funding Type	Eligible Advance (based on 12-month contract)	Advance Recapture Schedule	Subrecipient Indirect Cost Rate (%)
Federal	Housing and Urban Development (HUD)	Continuum of Care Program (CoC)	N/A	N/A	Up to 10% of Modified Total Direct Costs upon approval
	The Business, Consumer Services and Housing Agency (BCSH)	CoC Homeless Emergency Aid Program (HEAP)	25%	Annually beginning first billing (12-month period)	Up to 12% of Modified Total Direct Costs
		CoC Homeless Housing Assistance Programs	17%	Annually beginning first billing (12-month period)	Up to 10% of Modified Total Direct Costs
State	California Department of Housing and Community Development (HCD)	California Emergency Solutions and Housing (CESH)	17%	Annually beginning first billing (12-month period)	Up to 10% of Modified Total Direct Costs
		Measure H- Homeless Initiative (HI) Strategies	25%	Special provisions to be determined	Up to 12% of Modified Total Direct Costs
	County of Los Angeles - CEO	General Funds (GF) (i.e., YRP, HSF, CES, WSP) Corona Virus Relief Funds Supervisory District Funds (SD Funds) • Capital Projects • Services / Operations • Special Projects	17%	Annually beginning first billing (12-month period)	Up to 10% of Modified Total Direct Costs
County	Department of Public Social Services (DPSS)	Housing Support Program (HSP) Non-WIW CalWORKs Single Allocation (SA) WIW	17%	Annually beginning first billing (12-month period)	Up to 10% of Modified Total Direct Costs
	Department of Children and Family Services (DCFS)	Independent Living Program (ILP)	N/A	N/A	Up to 10% of Modified Total Direct Costs
	Department of Workforce Development, Aging and Community Services (WDACS)	Adult Protective Services- Home Safe Program	N/A	N/A	Up to 10% of Modified Total Direct Costs
	Los Angeles County Development Authority (LACDA)	Emergency Solutions Grant (ESG) Federal	17%	Annually beginning first billing (12-month period)	Up to 10% of Modified Total Direct Costs
		Emergency Solutions Grant (ESG) State	N/A		
City	Los Angeles Housing + Community Investment Department (HCID)	General Funds (GF)			
		Emergency Solutions Grant (ESG)			
		Homeless Emergency Aid Program (HEAP)	17%	Annually beginning first billing (12-month period)	Up to 10% of Modified Total Direct Costs
		Homeless Housing Assistance Program (HHAP)			
		COVID-19 Relief Funds			
		Community Development Block Grant (CDBG)			