



# CITY OF LONG BEACH

PUBLIC WORKS DEPARTMENT

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JUNE 19, 2014

**BELMONT SHORE PARKING AND BUSINESS IMPROVEMENT AREA COMMISSION MEMBERS**  
City of Long Beach  
California

**REFERENCE: 14-036BS**

**SUBJECT:** Recommendation to approve purchase of a Master Cash Keys from Duncan Parking Technologies, Inc. for a total of \$44.04.

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## DISCUSSION

Since 2002, the City of Long Beach and Farmers & Merchants Bank have cooperated on the sale of Cash Keys for convenient, cashless payment of parking meters in Belmont Shore. Under the agreement, the City provides a laptop computer, Cash Keys, a programmer and an account for deposit of revenue from Cash Key sales. There is no additional charge to the City or customers for this service.

In order to "load" each Cash Key with time, Farmers & Merchants Bank accepts payments from customers, and then a device programs the key with parking meter time value. The device used in this process became inoperable the week of May 12, 2014, and this then prevented new and existing customers from being able to load parking meter time on their Cash Keys. Attempts to repair the "loader" by Bank staff, City staff and Duncan Parking Technologies technical services staff were unsuccessful until it was discovered that the "loader" had run out of allowable funds. To remedy this, it is necessary to purchase a "Master Key" which would then enable the "loader" to be reprogrammed with up to \$65,000.00 in meter time value.

The cost of the "Master Key" is \$24.00, and after taxes and shipping are added, the total fee is \$44.04.

## RECOMMENDATION

Approve recommendation.