

**CITY OF LONG BEACH  
PARKS AND RECREATION  
COMMISSION**

**THURSDAY, APRIL 11, 2013  
EL DORADO PARK W.  
COMMUNITY CNTR,  
SENIOR CENTER LIBRARY  
2800 N. STUDEBAKER ROAD,  
9:00 A.M.**

Sara Tong Sangmeister,  
President  
Albert Guerra, Vice President



George Chapjian, Director  
Valerie Davis, Executive  
Assistant

Ron Antonette, Commissioner  
Ben Goldberg, Commissioner  
Julie Heggeness,  
Commissioner  
Brett Waterfield,  
Commissioner

**FINISHED AGENDA & DRAFT MINUTES**

REGULAR MEETING - 9:00 A.M.

**CALL TO ORDER**

The Parks and Recreation Commission meeting was called to order by Sarah Sangmeister, President at 9:10 am at the El Dorado Park Community Center. George Chapjian, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

**ROLL CALL (9:10 AM)**

**Roll Call (9:10 AM)**

Present: Antonette; Goldberg; Waterfield; Guerra; Sangmeister.  
Absent/Excused: Heggeness.

Also Present: STAFF - George Chapjian, Director; Gladys Kaiser, Community Recreation Services Bureau Manager; John Keisler, Business Operations Bureau Manager; Ramon Arevalo, Maintenance and Development Bureau Manager; Robert Livingstone, Contracts Superintendent; Ana Mendiola, Park Development Officer; Valerie Davis, Executive Assistant; Alan Kosoff, Administrative Analyst; Leah Salgado, Administrative Analyst; GUESTS - P.G. Herman; Curtis Tani, Technology Services; Sanford Taylor, Technology Services; Sadot Aldogo, LARPBO Dog Training

**APPROVAL OF MINUTES (9:11 AM)**

**1. 13-043PR Recommendation to approve Parks & Recreation Commission Minutes of March 14, 2013. (9:11 AM)**

**Motion:** Approve recommendation  
Moved by Antonette, seconded by Guerra.

**Vote:** Approve recommendation  
(Carried 5-0)  
Yes: Antonette, Goldberg, Waterfield, Guerra, and Sangmeister.  
Absent: Heggeness.

**COMMISSION ACTION ITEMS (9:11 AM)**

**2. 13-038PR Recommendation to authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. (9:11 AM)**

**Motion:** Approve recommendation  
Moved by Antonette, seconded by Goldberg.

**Vote:** Approve recommendation  
(Carried 5-0)  
Yes: Antonette, Goldberg, Waterfield, Guerra, and Sangmeister.  
Absent: Heggeness.

**3. 13-039PR Recommendation to approve the fee waiver requests outlined in Attachment "A" in accordance with the proposed Fee Waiver policy. (9:12 AM)**

Gladys Kaiser provided the staff report.

**Motion:** Approve recommendation  
Moved by Guerra, seconded by Antonette.

**Vote:** Approve recommendation  
(Carried 5-0)  
Yes: Antonette, Heggeness, Waterfield, Guerra, and Sangmeister.  
Absent: Goldberg.

**4. 13-041PR Authorize the Director of Parks, Recreation and Marine to execute all documents necessary to issue a new Use Permit to LARPBO Dog Training for the provision of on-leash dog training/handling classes (commercial recreation) at Heartwell Park for a term of two years, with one,**

**one-year renewal option, at the discretion of the Director beginning April 12, 2013. (9:16 AM)**

Bob Livingstone provided the staff report.

Commissioner Antonette spoke.

Bob Livingstone spoke.

George Chapjian, Director, spoke.

John Keisler spoke

Commissioner Antonette spoke.

Representative from LARPBO spoke.

Vice President Guerra spoke

A discussion ensued.

**Motion:** Approve recommendation  
Moved by Antonette, seconded by Guerra.

**Vote:** Approve recommendation  
(Carried 5-0)  
Yes: Antonette, Goldberg, Waterfield, Guerra, and Sangmeister.  
Absent: Heggeness.

**DIRECTOR'S REPORT TO COMMISSION (9:24 AM)**

**5. 13-040PR Recommendation to receive and file the Director's monthly highlights report, "We Create Community" for April 2013. (9:24 AM)**

**Motion:** Approve recommendation  
Moved by Antonette, seconded by Guerra.

George Chapjian, Director, provided the staff report.

**Vote:** Approve recommendation  
(Carried 5-0)  
Yes: Antonette, Goldberg, Waterfield, Guerra, and Sangmeister.  
Absent: Heggeness.

**CORRESPONDENCE (9:26 AM)**

Correspondence from Councilmember Patrick O'Donnell  
Correspondence from Debbie McCormick

George Chapjian, Director, spoke.

President Sangmeister spoke.

Debbie McCormick spoke.

A discussion ensued.

Commissioner Goldberg spoke.

Commissioner Waterfield spoke.

George Chapjian, Director, spoke.

#### **PRESENTATIONS (9:34 AM)**

##### **WiFi in the Parks - Curtis Tani, Director of Technology Services (9:34 AM)**

George Chapjian, Director, introduced Curtis Tani, Director of Technology Services.

Curtis Tani, Director of Technology Services spoke.

Sanford Taylor, Technology Services, spoke.

Vice President Guerra spoke.

A discussion ensued.

#### **COMMITTEE STATUS REPORTS (9:54 AM)**

##### **6. 13-042PR EXECUTIVE COMMITTEE President Sangmeister, Chair (9:54 AM)**

President Sangmeister presented the list of park facilities for off-site Commission meetings.

George Chapjian, Director, spoke.

Commissioner Waterfield spoke.

Ernest McBride Park Teen Center and Houghton Park were chosen as potential sites for upcoming off-site meetings.

Commissioner Goldberg spoke.

A discussion ensued.

**7. 13-044PR FINANCE & APPEALS COMMITTEE  
Commissioner Waterfield, Chair (9:58 AM)**

Commissioner Waterfield spoke.

Vice President Guerra provided the report.

John Keisler spoke.

Ramon Arevalo spoke.

President Sangmeister spoke.

A discussion ensued.

Anna Mendiola spoke.

President Sangmeister spoke.

Vice President Guerra spoke.

George Chapjian, Director, spoke regarding the proposed Anti Bullying policy.

A discussion ensued.

John Keisler distributed the Finance Report

John Keisler spoke regarding fee waiver policy revision and update.

Ramon Arevalo provided information regarding the loss report.

John Keisler spoke.

President Sangmeister spoke.

A discussion ensued.

John Keisler spoke regarding the FY14 Budget status.

A discussion ensued.

Director Chapjian spoke.

**8. 13-045PR MAINTENANCE & CAPITAL IMPROVEMENT COMMITTEE  
Commissioner Waterfield, Chair (10:18 AM)**

Commissioner Waterfield provided the report.

Ramon Arevalo spoke.

George Chapjian, Director, spoke.

A discussion ensued.

Commissioner Waterfield spoke regarding projects.

Anna Mendiola spoke.

President Sangmeister spoke.

A discussion ensued.

**9. 13-046PR MARKETING & CUSTOMER SERVICE COMMITTEE  
Vice President Guerra, Chair (10:24 AM)**

The committee did not meet.

**13-047PR RECREATION & PUBLIC SAFETY COMMITTEE  
Commissioner Goldberg, Chair (10:25 AM)**

Commissioner Goldberg asked to postponed this meeting scheduled for May 9, 2013 to June 14, 2013.

**13-048PR JOINT USE COMMITTEE  
Commissioner Antonette, Chair (10:25 AM)**

The Committee did not meet.

**OLD BUSINESS (10:25 AM)**

None

**NEW BUSINESS (10:26 AM)**

None

**PUBLIC COMMENT: (10:26 AM)**

George Chapjian, Director, introduced Larry Herrera, City Clerk. The City Clerk's office is providing support for the Legistar/Granicus system for our Commission meetings.

Larry Herrera, City Clerk, spoke.

PG Herman spoke regarding the need to alert the community about losses and partner with the community for surveillance camera review.

Vice President Guerra spoke.

A discussion ensued.

Bob Livingtone spoke regarding contracts.

John Keisler on behalf of Gladys Kaiser provided a report regarding the Grand Prix "Walk with the Drivers" on Thursday 4/18/13 at 2pm

George Chapjian, Director, spoke.

John Keisler announced his new position and transfer to the Long Beach Police Department.

George Chapjian, Director, spoke.

Commissioner Goldberg spoke.

A discussion ensued.

Commissioner Waterfield spoke regarding the art exhibit on Atherton Street at CSULB and reported on his trip to the city of New Orleans where lack of park space is an issue. Commissioner Waterfield will not be in attendance to next month's Commission meeting.

Commissioner Goldberg reported on LBUSD baseball at Blair Field.

Vice President Guerra wished John Keisler luck in his new assignment.

**COMMITTEE MEETING REMINDERS**

Thursday, April 25, 2013 - Maintenance & Capital Improvement Committee at 3:30 P.M., Parks Administration Small Conference Room  
Thursday, May 2, 2013 - Finance and Appeals Committee at 3:30 P.M., Parks Administration Small Conference Room  
Thursday, May 2, 2013 - Executive Committee at 4:30 P.M., Parks Administration Small Conference Room  
Recreation and Public Safety Committee postponed to June 13, 2013

#### **NEXT MEETING**

The next Parks and Recreation Commission meeting will be held on Thursday, May 9, 2013 at the Ernest McBride Park, Teen Center multi-purpose room located at 1550 Martin Luther King Avenue, Long Beach, CA 90813.

#### **ADJOURNMENT (10:44 AM)**

At 10:44 AM, President Sangmeister adjourned the meeting.