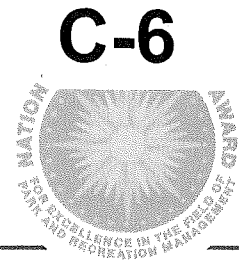


# CITY OF LONG BEACH

DEPARTMENT OF PARKS, RECREATION & MARINE



selected  
**best in the nation**

2760 N. Studebaker Road, Long Beach, CA 90815-1697  
(562) 570-3100 • FAX (562) 570-3109  
www.LBParks.org

April 1, 2014

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Authorize the City Manager to execute an agreement with the Long Beach Unified School District for food preparation for the 2014 Summer Food Service Program, in an amount not to exceed \$343,854; execute sponsor/site agreements with the agencies listed on Attachment A; and execute any documents, including amendments, necessary to accept funds, implement, and administer the 2014 Summer Food Service Program. (Districts 1, 2, 4, 6, 7, 8, 9, and portions of Signal Hill)

## DISCUSSION

Since 1980, the Department of Parks, Recreation and Marine (PRM) has operated a Summer Food Service Program that provides free lunches to low-income children, 18 years of age and under, who, in the absence of the program, would not receive their normal lunches during summer vacation. The 2014 Summer Food Service Program (Program) is sponsored through a grant from the California Department of Education (CDE). While the City of Long Beach (City) offers the Program at numerous City sites, City Council approval is required to execute several agreements with other agencies in order to allow them to operate under the Program. These agreements include an operational agreement with the Long Beach Unified School District (LBUSD) for the preparation and delivery of the lunches, and sponsor/site agreements with participating agencies for the distribution of the lunches (Attachment A). During the 2008 Summer Food Service Program application process, the City applied for and was granted a permanent agreement to participate and receive funding from the CDE, thus eliminating the annual grant application process.

Meals will be provided at 29 sites throughout Long Beach and two sites in Signal Hill (Attachment B). Community organizations that participate in the Program are required to secure the necessary insurance as deemed appropriate by the City's Risk Manager, and to comply with regulations set forth by the CDE. As in the past, organizations that had previously participated will be invited to be a part of this year's Program. Each year, new agencies requesting information about the Program are also given the opportunity to participate.

The 2014 Program will run from June 23, 2014 through August 22, 2014. PRM's payment to the LBUSD, for food preparation and delivery, is projected to be approximately \$343,854, which represents a cost of \$2.50 per lunch. Major funding for the Program will be provided by the CDE, at a reimbursement rate of \$3.48 for each meal served, which includes the cost of the meal, plus PRM's operating costs eligible under the grant. The staffing level required to coordinate the Program is mainly funded through the grant; however, a \$49,000 General Fund budgeted subsidy is required to augment current staffing levels at the park sites for Program operations and interdepartmental charges. The actual total Program cost may differ from the estimate, and PRM is expecting an increase in participants from FY13.

This matter was reviewed by Deputy City Attorney Gary J. Anderson on March 6, 2014, and by Budget Management Officer Victoria Bell on March 13, 2014.

TIMING CONSIDERATIONS

City Council action is requested on April 1, 2014, to allow sufficient time to execute the agreements prior to the beginning of the 2014 Summer Food Service Program.

FISCAL IMPACT

The total Program expenditures for staff, food, and supplies is estimated at \$509,350. Of that amount, it is anticipated that the CDE will reimburse PRM \$460,350, based upon the reimbursement rate per meal served. Sufficient funding for the Program is currently budgeted in the General Grants Fund (SR 120) in the Parks, Recreation and Marine Department (PR). The remaining administrative expense of \$49,000 is ineligible for reimbursement under the grant and is funded by existing appropriation in the General Fund (GP). The recommended action will result in a positive impact on jobs. A total of three temporary part-time jobs will be created for PRM staff for the duration of the Program.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



GEORGE CHAPJIAN  
DIRECTOR OF PARKS, RECREATION AND MARINE

GC:GK:SS:RL:ts:jb:lh

Attachment A: 2014 Summer Food Service Program Nonprofit Participants  
Attachment B: 2014 Summer Food Service Program CLB Meal Service Sites

APPROVED:



PATRICK H. WEST  
CITY MANAGER

**2014 SUMMER FOOD SERVICE PROGRAM NONPROFIT PARTICIPANTS**

**Antioch Missionary Baptist Church of Long Beach**  
1535 Gundry Ave., Long Beach, CA 90813

**Boys & Girls Clubs of Long Beach**  
Dean A. Eastman/Fairfield Club  
700 E. Del Amo Blvd., Long Beach, CA 90807

**California Aquatic Therapy and Wellness Center**  
6801 Long Beach Blvd., Long Beach, CA 90805

**City of Signal Hill**  
Discovery Well Park  
2200 Temple Ave., Signal Hill, CA 90755

Signal Hill Park  
1780 E. Hill St., Signal Hill, CA 90755

**First Congregational Church of Long Beach**  
The Edwin & Dorothy Baker Foundation of Long Beach  
241 Cedar Ave., Long Beach, CA 90802

**North Long Beach Christian Fellowship**  
5640 Orange Ave., Long Beach, CA 90805

**Willow Street Church of God**  
Fresh Start Sober Living Homes  
1455 W. Willow St., Long Beach, CA 90810

**2014 SUMMER FOOD SERVICE PROGRAM  
CITY OF LONG BEACH MEAL SERVICE SITES**

<b>CITY SITES</b>	<b>MEAL SERVICE LOCATIONS</b>
Admiral Kidd Park	2125 Santa Fe Ave. Long Beach, CA 90810
Bixby Park	130 Cherry Ave. Long Beach, CA 90802
California Recreation Center/Ernest S. McBride, Sr. Park	1550 Martin Luther King, Jr. Ave. Long Beach, CA 90813
Cesar E. Chavez Park	401 Golden Ave. Long Beach, CA 90802
Cherry Park	1901 E. 45 <sup>th</sup> St. Long Beach, CA 90807
Coolidge Park	352 E. Neece St. Long Beach, CA 90805
Ed "Pops" Davenport Park	2910 E. 55 <sup>th</sup> Way Long Beach, CA 90805
DeForest Park	6255 DeForest Ave. Long Beach, CA 90805
Drake Park	951 Maine Ave. Long Beach, CA 90813
Freeman Community Center	1205 Freeman Ave. Long Beach, CA 90804
Houghton Park	6301 Myrtle Ave. Long Beach, CA 90805
MacArthur Park	1321 Anaheim St. Long Beach, CA 90813
Martin Luther King, Jr. Park	1950 Lemon Ave. Long Beach, CA 90806
Miracle on 4 <sup>th</sup> Street Park	1518 E. 4th St. Long Beach, CA 90802
Orizaba Park	1435 Orizaba Ave. Long Beach, CA 90804
Ramona Park	3301 E. 65 <sup>th</sup> St. Long Beach, CA 90805
Scherer Park	4600 Long Beach Blvd. Long Beach, CA 90805
Seaside Park/14 <sup>th</sup> Street Park	Chestnut Ave./14 <sup>th</sup> St. Long Beach, CA 90813
Silverado Park	1545 W. 31 <sup>st</sup> St. Long Beach, CA 90810
Somerset Park	1500 E. Carson St. Long Beach, CA 90807
Springdale Apt. Community Center	2095 W. Spring St. Long Beach, CA 90810
Stearns Champions Park	4520 E. 23 <sup>rd</sup> St. Long Beach, CA 90815
Veterans Park	101 E. 28 <sup>th</sup> St. Long Beach, CA 90806

**2014 SUMMER FOOD SERVICE PROGRAM  
CITY OF LONG BEACH MEAL SERVICE SITES**

**NON-CITY SITES/NONPROFIT ORGANIZATIONS**

<b>AGENCY</b>	<b>MEAL SERVICE LOCATIONS</b>
Antioch Missionary Baptist Church of Long Beach	1535 Gundry Ave. Long Beach, CA 90813
Boys & Girls Clubs of Long Beach 3635 Long Beach Blvd. Long Beach, CA 90807	Dean A. Eastman/Fairfield Club 700 E. Del Amo Blvd. Long Beach, CA 90807
California Aquatic Therapy and Wellness Center	6801 Long Beach Blvd. Long Beach, CA 90805
First Congregational Church of Long Beach The Edwin & Dorothy Baker Foundation of Long Beach	241 Cedar Ave. Long Beach, CA 90802
North Long Beach Christian Fellowship	5640 Orange Ave. Long Beach, CA 90805
Willow Street Church of God	1455 W. Willow St. Long Beach, CA 90810

**SITES LOCATED OUTSIDE THE CITY OF LONG BEACH**

<b>AGENCY</b>	<b>MEAL SERVICE LOCATIONS</b>
City of Signal Hill 2175 Cherry Ave. Signal Hill, CA 90755	Discovery Well Park 2200 Temple Ave. Signal Hill, CA 90755  Signal Hill Park 1780 E. Hill St. Signal Hill, CA 90755