

Robin Perry, President
Rick McGilton-McGlamery, Vice President



Lawrence Keller, Commissioner
Charles Hicks Jr., Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

FINISHED AGENDA & MINUTES

ROLL CALL

Commissioners Charles Hicks, Lawrence Keller, Carolyn M. Smith Watts, Rick
Present: McGilton-McGlamery and Robin Perry

Kandice Taylor-Sherwood, Executive Director & Secretary
Crystal Slaten, Recruitment & Selection Officer
Robert Pfingsthorn, Administrative Officer
Caprice McDonald, Special Projects Officer
Marilyn Hall, Executive Assistant
Gary Anderson, Principal Deputy City Attorney
Lourdes Ferrer, Administrative Analyst
Debbie McCluster, Personnel Analyst
Donna de Araujo, Personnel Analyst
Nani Blyleven, Administrative Analyst, Human Resources

FLAG SALUTE

1. [15-145CS](#) **Recommendation to approve minutes:**
Regular Meeting of July 15, 2015
Dismissal Hearing 25-D-1314 Minutes of June 3, 24 & July 8, 2015

A motion was made by Vice President McGilton-McGlamery, seconded by Smith Watts, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Charles Hicks, Lawrence Keller, Carolyn M. Smith Watts, Rick McGilton-McGlamery and Robin Perry

A motion was made by Vice President McGilton-McGlamery, seconded by Smith Watts, to approve recommendation for Dismissal Appeal 25-D-1314 Minutes of June 3, 24 & July 8, 2015. The motion carried by the following vote: Commissioners Larry Keller and Charles Hicks Jr. abstained as they were not present for the hearing.

Yes: 3 - Carolyn M. Smith Watts, Rick McGilton-McGlamery and Robin Perry

Abstain: 2 - Charles Hicks and Lawrence Keller

CONSENT CALENDAR (2-8):

Passed the Consent Calendar

A motion was made by Hicks, seconded by Keller, to approve Consent Calendar Items. The motion carried by the following vote:

Yes: 5 - Charles Hicks, Lawrence Keller, Carolyn M. Smith Watts, Rick McGilton-McGlamery and Robin Perry

2. [15-146CS](#)

Recommendation to approve examination results:

Criminalist (Established 7/28/15) - 307 Applied, 196 Qualified
Police Recruit (Established 7/9/15) Amended - 199 Applied, 199 Qualified
Police Recruit (Established 7/30/15) - 181 Applied, 52 Qualified
Port Security System Operator (Established 7/22/15) - 28 Applied, 5 Qualified
Principal Construction Inspector (Established 7/16/15) - 19 Applied, 14 Qualified
Recreation Assistant (Established 7/29/15) - 298 Applied, 164 Qualified
Senior Equipment Operator - Crane (Established 7/14/15) - 3 Applied, 1 Qualified
Senior Program Manager - Harbor (Established 7/24/15) - 6 Applied, 6 Qualified
Senior Program Manager - Harbor (Established 7/28/15) - 101 Applied, 49 Qualified
Senior Structural Engineer - (Established 7/27/15) - 18 Applied, 10 Qualified
Senior Traffic Engineer - (Established 7/15/15) - 10 Applied, 4 Qualified
Special Services Officer - (Established 7/14/15) - 101 Applied, 49 Qualified

A motion was made to approve recommendation on the Consent Calendar.

3. [15-147CS](#)

Recommendation to receive and file bulletins:

Housing Aide
Housing Assistance Coordinator
Park Maintenance Supervisor
Park Naturalist

A motion was made to approve recommendation on the Consent Calendar.

4. [15-148CS](#)

Recommendation to receive and file retirements:

*Steven Klinger/Airport Operations Specialist II/Airport
(14 yrs., 3 mos.)*
*Salvador Ambriz/Personnel Analyst II-Conf/Civil Service
(20 yrs., 9 mos.)*
Lenore Blueford/Buyer II/Financial Management (14 yrs., 10 mos.)
*Linda Varner/Customer Services Representative/
Financial Management (17 yrs., 2 days)*
David Cato/Firefighter/Fire (25 yrs., 5 mos.)
*Thomas Horton/Gas Distribution Supervisor I/Long Beach Gas &
Oil (22 yrs., 2 mos.)*
Alejandro Reus/Civil Engineer/Harbor (25 yrs., 11 mos.)
*Richard Dana/Plumber/Parks, Recreation & Marine (32 Yrs., 10
mos.)*
Ramon Alala/Police Officer/Police (26 yrs., 15 days)
*Leon Calagui/Building Maintenance Engineer/Public Works
(7 yrs., 10 mos.)*
Lehau Chan/Refuse Operator I/Public Works (18 yrs., 2 mos.)
*Charles Ramey/Chief Construction Inspector/Public Works
(33 yrs., 10 days)*

On behalf of the Commission, the Secretary presented a Certificate of Appreciation to Charles Ramey, Chief Construction Inspector, Public Works in recognition of his 33 years, 10 months of service to the City and citizens of Long Beach. A representative from the Public Works department was present and spoke on his behalf.

A motion was made to approve recommendation on the Consent Calendar.

5. [15-149CS](#)

Recommendation to receive and file resignations:

Joel Fien/Ambulance Operator/Fire (1 yr., 9 mos.)
Tyler Vanderstelt/Ambulance Operator/Fire (11 mos., 10 days)
Matthew Smetak/Office Systems Analyst III/Harbor (6 yrs., 26 days)
Zachary Senger/Police Officer/Police (1 yr., 1 mo.)
Adriana Valdez/Police Recruit/Police (2 mos., 27 days)
*Thomas Gutierrez/Parking Control Checker I/Public Works
(5 yrs., 1 mo.)*

A motion was made to approve recommendation on the Consent Calendar.

6. 15-150CS **Recommendation to approve schedule for hearing:**
*Dismissal Appeal 01-D-1415, Suggested dates January 19, 20, 21
& 22, 2016 (ALJ)*

A motion was made to approve recommendation on the Consent Calendar.

7. [15-151CS](#) **Recommendation to approve reschedule for hearing:**
Reduction Appeal 06-R-1415, Suggested date September 9, 2015

A motion was made to approve recommendation on the Consent Calendar.

8. [15-152CS](#) **Recommendation to withdraw appeal:**
Suspension Appeal 05-S-1415

A motion was made to approve recommendation on the Consent Calendar.

REGULAR AGENDA

9. [15-153CS](#) **RECOMMENDATION FOR SELECTION CERTIFICATION -**
Accounting Technician
Communication from Margaret Huebner, Executive Director - Harbor

The Secretary briefed the Commission regarding this request.

A motion was made by Hicks, seconded by Keller, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Charles Hicks, Lawrence Keller, Carolyn M. Smith Watts, Rick McGilton-McGlamery and Robin Perry

10. [15-154CS](#)

REQUEST TO FILE LATE APPLICATION - Recreation Assistant

- a. Communication from Vanessa Lopez
- b. Staff report prepared by Lourdes Ferrer, Administrative Analyst

The Secretary briefed the Commission regarding this request.

A motion was made by Hicks, seconded by Vice President McGilton-McGlamery, to approve recommendation to deny request. The motion carried by the following vote:

Yes: 5 - Charles Hicks, Lawrence Keller, Carolyn M. Smith Watts, Rick McGilton-McGlamery and Robin Perry

11. [15-155CS](#)

RECOMMENDATION TO APPROVE EXTENSION OF EXPIRING ELIGIBLE LISTS (6 months)

Staff report prepared by Kandice Taylor-Sherwood, Executive Director

- Animal Health Technician
- Business Systems Specialist
- Civil Engineer (2/4/15; 2/19/15)
- Communication Specialist
- Garage Service Attendant **(3 months)**
- Office Services Supervisor
- Plumber (8/6/14; 8/26/14) **(1 month)**
- Plumber 7/2/14; 7/16/14 (2 months, retroactively)**
- Plumber 6/18/14 (3 months, retroactively)**
- Public Safety Dispatcher (2/11/15; 2/26/15)
- Recycling Specialist **(3 months)**
- Senior Mechanical Engineer
- Survey Technician
- Systems Support Specialist
- Traffic Engineering Associate **(3 months)**

A motion was made by Smith Watts, seconded by Keller, to approve recommendation. The motion carried by the following vote:

Yes: 5 - Charles Hicks, Lawrence Keller, Carolyn M. Smith Watts, Rick McGilton-McGlamery and Robin Perry

NEW BUSINESS

MANAGERS' REPORT

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

Mr. Pfingsthorn informed the Commission that departments will be making budget presentations to the City Council starting Tuesday, August 11, 2015, but that the Civil Service Department has not been asked to make one. He also stated that funds Civil Service had been asked to cut from its budget have been restored to the FY15-16 Civil Service Budget

The Secretary informed the Commission that she will be attending the IPMA-HR 2015 Leadership Conference in Las Vegas, August 14-16, 2015.

She thanked the Fire Chief for hosting the Commission and the collaboration between the Fire Department and Civil Service Department.

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

Fire Chief Rick DuRee thanked the Commission for hosting its Commission meeting at Fire Headquarters and thanked the Civil Service staff for the excellent work they are doing and the working relationship with Fire.

On behalf of the Commission, President Perry thanked Chief DuRee and his staff for hosting the Commission meeting and the wonderful hospitality shown to the Commission and staff.

ADJOURNMENT

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Commission meeting.

Kung ang nakasulat na pagsasalin-wika ng adyenda at mga katitikan ng Komisyon ay hinahangad para sa mga taong hindi nagsasalita ng Ingles mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Klerk ng Lunsod sa (562) 570-6101, 72 pitong oras bago ang pulong ng Komisyon.

Si desea obtener la traducción lingüística escrita de la agenda y las actas de la Comisión para las personas que no hablan inglés, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការរបៀបវារៈនៃកិច្ចប្រជុំគណៈកម្មាធិការ និងរបាយការណ៍នៃកិច្ចប្រជុំគណៈកម្មាធិការ ជាសំណើប្រែសម្រួលលាយលក្ខណ៍អក្សរទៅជាភាសារបស់លោកអ្នក នោះសូមស្នើសុំមកនាយកដ្ឋានសៀវភៅសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការត្រូវប្រារព្ធធ្វើឡើង។