

**LONG BEACH CIVIL SERVICE COMMISSION
JEANNE KARATSU, PRESIDENT
SEPTEMBER 3, 2008**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, September 3, 2008, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Mary Islas, F. Phil Infelise, Ahmed Saafir

MEMBERS EXCUSED: Jeanne Karatsu, Douglas Haubert

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Herman M. Long, Deputy Director
Melinda George, Employment Services Officer
Marilyn Hall, Executive Assistant
Salvador Ambriz, Personnel Analyst
Diane Dzodin, Personnel Analyst
Lourdes Ferrer, Assistant Administrative Analyst
Ken Walker, Personnel Operations Manager, Human Resources

Vice President Mary Islas presided.

MINUTES: It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of August 27, 2008, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that dismissal 08-D-67 hearing minutes of the regular meeting of October 31, 2007 and August 27, 2008, be approved as prepared. The motion carried by a unanimous roll call vote

**REQUEST TO REAPPOINT
RESIGNED EMPLOYEE:**

ALLAN LEGAYADA/POLICE OFFICER

The Secretary presented a communication from Anthony Batts, Chief of Police, requesting Commission authorization to reappoint Allan Legayada to his former classification of Police Officer. In addition, the Secretary presented a staff report prepared by Melinda George, Employment Services Officer. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the request be approved, pursuant to Section 45 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

REQUEST FOR ORDER OF LAYOFF:

The Secretary presented an Order of Layoff to the Commission for the Equipment Operator, Maintenance Assistant and Clerk Typist classifications. In addition, the Secretary presented a staff report prepared by Herman Long, Deputy Director. Mr. Long briefed the Commission regarding the layoffs. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried to approve the Order of Layoff as prepared and to forward it to the City Manager. The motion carried unanimously.

EXAMINATION RESULTS:

It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Capital Projects Coordinator – 2 Applied, 1 Qualified
Deputy Chief Harbor Engineer – 3 Applied, 3 Qualified
General Librarian – 33 Applied, 12 Qualified
Geologist – 11 Applied, 1 Qualified
Payroll Specialist – 118 Applied, 30 qualified
School Guard (Amended) – 158 Applied, 117 Qualified
Senior Civil Engineer – 7 Applied, 4 Qualified

EXTENSION OF EXPIRING ELIGIBLE LISTS:

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the following eligible lists be extended for an additional six months, except where otherwise noted. The motion carried by a unanimous roll call vote.

Assistant Administrative Analyst (1 month)
Combination Building Inspector Aide
Community Services Supervisor (3 months)
Department Librarian (3/12/08)
Fire Recruit
Office Automation Analyst (3/5/08 & 3/19/08)
Registered Nurse (3/5/08, 3/19/08 & 3/26/08)
Surveyor (3 months)
Traffic Engineering Associate (3/5/08 & 3/19/08)

RESIGNATION:

**HUMBERTO OSEGUERA/AMBULANCE OPERATOR
FIRE**

It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the subject resignation be received and filed. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

Melinda George, Employment Services Officer, presented Karen Merritt with a Certificate of Appreciation, and thanked her for the excellent customer service she provided to the front counter.

The Secretary informed the Commission that he attended the City Council Budget Workshop on Tuesday, September 2, 2008. He stated that the budget workshop would continue on Thursday.

ADJOURNMENT:

There being no further business before the Commission, Vice President Islas adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh