



# CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

**C-10**

333 West Ocean Boulevard 6<sup>th</sup> Floor • Long Beach, CA 90802 • (562) 570-6845 • Fax (562) 570-5836

June 13, 2006

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Adopt Specifications No. PA-01706 and award a contract to Lake Chevrolet for furnishing and delivering three tow trucks in the amount of \$197,848.53. (Citywide)

## DISCUSSION

City Council approval is being requested to enter into a contract for the purchase of three tow trucks. As part of the City's multi-year vehicle replacement plan, the Public Works Department, Fleet Services Bureau, is requesting to purchase these tow trucks as replacements for three units ranging in age from eight to eleven years. These units are at an advanced age and managing maintenance costs and repair downtime is creating inefficiencies. The budgeted replacement cycle of tow trucks is eight years.

The bid was advertised on April 21, 2006, and 21 potential bidders were notified of the bid opportunity; two are Minority-owned Business Enterprises (MBEs), none are Women-owned Business Enterprises (WBEs), and three are Long Beach businesses. The bid document was made available from the Purchasing Division located on the Plaza Level of City Hall and the Division's website at [www.lbpurchasing.org](http://www.lbpurchasing.org). A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 32 local, minority and women's business groups. Lake Chevrolet of Lake Elsinore, CA, is the lowest responsible bidder.

This matter was reviewed by Senior Deputy City Attorney Donna F. Gwin on April 20, 2006 and Budget Management Officer David Wodynski on June 5, 2006.

## TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-01706 and award the contract concurrently is requested on June 13, 2006 to expedite the replacement of the three tow trucks.

HONORABLE MAYOR AND CITY COUNCIL

June 13, 2006

Page 2

FISCAL IMPACT

The cost of this contract, in the amount of \$197,848.53, is included in the Fleet Services Fund (IS 386) in the Department of Public Works (PW). The budget for fuel and operating costs for the tow trucks are included in the Fleet Services Fund (IS 386) in the Department of Public Works (PW).

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



CHRISTINE F. ANDERSEN  
DIRECTOR OF PUBLIC WORKS



MICHAEL A. KILLEBREW  
DIRECTOR OF FINANCIAL MANAGEMENT

MK:JV:JS  
K:\EXEC\COUNCIL LETTERS\PURCHASING\06-13-06 ccl - PA-01706 - Tow TRUCKS.DOC

APPROVED:

*for*   
GERALD R. MILLER  
CITY MANAGER