

**LONG BEACH CIVIL SERVICE COMMISSION
F. PHIL INFELISE, PRESIDENT
APRIL 21, 2010**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, April 21, 2010, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu,
Carolyn Smith Watts

MEMBER EXCUSED: Douglas Haubert

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Diane Dzodin, Administrative Officer
Marilyn Hall, Executive Assistant
Salvador Ambriz, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Assistant Administrative Analyst
Beverly Nieves, Personnel Analyst, Human Resources

President F. Phil Infelise presided.

MINUTES: It was moved by Commissioner Karatsu, seconded by Commissioner Smith Watts and carried that the minutes of the regular meeting of April 14, 2010, be approved as amended. The motion carried by a unanimous roll call vote.

PROVISIONAL APPOINTMENT: The Secretary presented a communication from Stacey Lewis, Acting Director of Human Resources, Harbor, requesting Commission authorization to appoint Juan Gonzales, to the classification of Accounting Clerk on a provisional basis. In addition, the Secretary presented a staff report prepared by Lourdes Ferrer, Personnel Analyst. Ms. Lewis was present and answered Commission questions. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Smith Watts and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST TO EXTEND:
PROVISIONAL APPOINTMENT:**

DONA BLAZIS/PORT RISK MANAGER/HARBOR

The Secretary presented a staff report prepared by Donna deAraujo, Assistant Administrative Analyst, requesting Commission authorization to extend the provisional appointment of Dona Blazis, Port Risk Manager, Harbor for 150 days, to allow staff sufficient time to conduct the examination for Port Risk Manager. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Smith Watts and carried that the request be granted in accordance with Section 49 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

BULLETIN:

CUSTOMER SERVICES SUPERVISOR

It was moved by Commissioner Saafir, seconded by Commissioner Smith Watts and carried that the subject Job Opportunity Bulletin be approved. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING
ELIGIBLE LIST:**

NEIGHBORHOOD SERVICES SPECIALIST

It was moved by Commissioner Saafir, seconded by Commissioner Karatsu and carried that the subject eligible list be extended for an additional six months. The motion carried by a unanimous roll call vote.

RETIREMENT:

**PENELOPE MANTON/ACCOUNTING
CLERK/FINANCIAL MANAGEMENT**

It was moved by Commissioner Smith Watts, seconded by Commissioner Karatsu and carried that the subject retirement be received and filed. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

Diane Dzodin, Administrative Officer, informed the Commission that she attended a meeting regarding employee pensions and pension fund, which was conducted by Financial Management.

Melinda George, Deputy Director, presented Certificates of Appreciation to Lourdes Ferrer, Personnel Analyst, for administering performance examinations for the City Attorney and City Prosecutor offices; Caprice McDonald, Personnel Analyst, for the outstanding job in the

administering of the Police Sergeant examination; and Rob Pfingsthorn for the outstanding job in the administration of the Fire Captain examination.

In recognition of Administrative Assistant's day, the Secretary acknowledged support staff for the excellent work they provide to staff and their dedication and commitment. He also thanked staff for wearing denim in support of Sexual Assault Awareness Month.

NEW BUSINESS:

Commissioner Saafir suggested setting up a panel of two Commissioners minimal to meet with department heads. After discussion, it was moved by Commissioner Saafir, seconded by Commissioner Smith Watts and carried that Commission members discuss the scheduling of meetings with department heads.

ELECTION OF COMMISSION OFFICERS:

President Infelise opened the nominations for the office of President, pursuant to Section 110 of the Civil Service Rules and Regulations. It was moved by Commissioner Saafir, seconded by Commissioner Smith Watts and carried to nominate President Infelise for the office of President. It was moved by Commissioner Smith Watts, seconded by Commissioner Saafir and carried to close the nomination for President. President Infelise was elected as President by a unanimous roll call vote. President Infelise opened the nomination for Vice President. After discussion, it was moved by Commissioner Smith Watts, seconded by Commissioner Karatsu and carried to nominate Commissioner Saafir for Vice President. It was moved by Commissioner Smith Watts, seconded by Commissioner Karatsu and carried to close the nomination for Vice President. Commissioner Saafir was elected as Vice President by a unanimous roll call vote.

President Infelise thanked the Commission for the opportunity to serve as President.

COMMENTS FROM PUBLIC:

Stacey Lewis, Acting Director of Human Resources, Harbor, congratulated President Infelise and Vice President Saafir on their election. In addition, Ms. Lewis thanked management and staff for the excellent work they did on the Control Center Operator examination and providing the Harbor Department with an eligible list. She stated that the Harbor Department is currently making appointments from the eligible list.

TIME STUDY REPORT:

The Secretary briefed the Commission regarding the time study report of Civil Service Commission core services, providing the Commission with the time required to complete core Charter mandated services. Commissioner Saafir commended staff for the excellent work on the report, and requested staff to add a dollar amount to address the cost factor.

BUDGET WORKSHOP:

The Secretary briefed the Commission regarding the City Manager's request that Civil Service Department reduce its budget by \$77,000 for fiscal year 2011. The Secretary provided four possible options for the Commission to consider regarding a reduction to the Civil Service Department's budget. After discussion, it was moved by Commissioner Saafir, seconded by Commissioner Smith Watts and carried to hold the budget over for one week. The motion carried by the following roll call vote:

AYE: Ahmed Saafir
Carolyn Smith Watts
F. Phil Infelise

NAY: Jeanne Karatsu

ADJOURNMENT:

There being no further business before the Commission, President Infelise adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

MINUTES
REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
LONG BEACH, CALIFORNIA
APRIL 15, 2010

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on April 15, 2010.

The meeting was called to order at 7:01 p.m. by President Blanco.

PRESENT:	Paul Blanco	Commissioner
	Frank Clarke	Commissioner
	William B. Townsend	Commissioner
	John Allen	Commissioner
	Charles Parkin	Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	Robert C. Cheng	Deputy General Manager – Operations
	B. Anatole Falagan	Deputy General Manager – Business
	Paul T. Fujita	Director of Finance
	Matthew P. Lyons	Director, Planning & Conservation
	Ken Bott	Administrative Officer
	Terry McAlpine	Administrative Analyst III
	Dynna Long	Office Administrator
	Darryl Supernaw	4 th District Long Beach Resident & Member of Sustainable Commission
ABSENT:	Suzanne Dallman	Commissioner (EXCUSED)

1. PLEDGE OF ALLEGIANCE

Paul Fujita led the Board and audience in the Pledge of Allegiance.

2. PUBLIC COMMENT

President Blanco opened the public comment period.

Mr. Darryl Supernaw, 4th District Long Beach Resident and Member of the Sustainable Commission welcomed the Board of Water Commission members to offer input, and participate with the Sustainable Commission at any time. He noted their Commission makes decisions based on three perspectives: 1) Environmental; 2) Economic; 3) Social.

He also thanked the Long Beach Water Department for their assistance in relocating a water line in the completion of the Atherton Ditch project. He expressed his thanks to Ed Mendoza, Jr., LBWD Principal Construction Inspector for his assistance with this project.

Mr. Supernaw also commented that some of the residents in his 4th district neighborhood had concerns with drought tolerant landscaping. He stressed the need to gain aesthetic acceptance of these types of landscapes.

President Blanco asked if there was any additional public comment. Hearing none, the public comment period was closed.

3. APPROVAL OF MINUTES

April 1, 2010

Upon motion by Commissioner Allen, seconded by Commissioner Townsend and unanimously carried, the minutes of the meeting of April 1, 2010 were approved.

4. REVIEW BOARD MEETING SCHEDULE FOR MAY 2010

- **Paul C. Blanco, President, Board of Water Commissioners**

The Board discussed the proposed meeting schedule for the month of May 2010.

The Board agreed to the following meeting schedule:

May 6, 2010	Regular Meeting – 9:00 A.M.
May 20, 2010	Regular Meeting – 7:00 P.M.

5. PRESIDENT'S REPORT

- **Paul C. Blanco, President, Board of Water Commissioners**

President Blanco reported that he had met with the Mayor on April 14th regarding various issues. He noted the other attendees at this meeting were: Pat West; Becki Ames; Kevin Wattier and Commissioner John Allen.

President Blanco thanked the staff members who had attended his wife's recent retirement celebration.

6. GENERAL MANAGER'S REPORT

- **Kevin L. Wattier, General Manager**

METROPOLITAN WATER DISTRICT (MWD) BUDGET/RATE UPDATE

Mr. Wattier commented that LBWD staff and other agencies had successfully worked with MWD staff to propose and adopt a 7.5% rate increase instead of a previously proposed 12.4% rate increase. Mr. Wattier thanked MWD Director, Suja Lowenthal for her assistance with her work on this budget issue.

Mr. Wattier noted the MWD budget would be resubmitted to the MWD board in May 2010 to conform to the adjusted approved rate increase. He advised they would be seeking a \$20 million adjustment to the budget.

METROPOLITAN WATER DISTRICT (MWD) WATER ALLOCATION UPDATE

Mr. Wattier reported that the MWD board had adopted a Level 2 water shortage (10% reduction) allocation. He advised they would re-evaluate this in May for a possible adjustment, but he advised he expected it to remain at Level 2.

UPDATE ON SB 1412 PROPOSED LEGISLATION – REPLENISHMENT ASSESSMENT SPLIT

Mr. Wattier reported that Senator Calderon had withdrawn SB 1412 on April 12th prior to the scheduled April 13th hearing regarding this bill. He noted it was currently unclear if this issue might be reintroduced sometime in the future.

LAWN-TO-GARDEN PROGRAM UPDATE

Mr. Lyons, Director of Planning & Conservation provided an overview of the program response. He advised over 400 applications had been received, and that staff had closed the acceptance period for further applications.

He reviewed the benefits of the program and advised of possible water savings over the life of the new drought tolerant landscapes. He noted staff had notified those applicants that could not currently be funded under this program that they were placed on a waiting list if additional funding for this program was obtained in the future.

7. CONSENT CALENDAR

President Blanco asked the Board if there was any discussion regarding the Consent Calendar items.

It was moved by Commissioner Allen and seconded by Commissioner Townsend to approve Consent Calendar items 7a. and 7b. These items were unanimously approved.

7a. Approval of Transfer of Funds by Journal Entry Dated April 15, 2010

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

7b. Authorization to attend the Boy Scouts of America 2010 "Distinguished Citizen Dinner" on Wednesday, April 21, 2010, at the Hyatt Regency Long Beach Hotel

A communication was presented to the Board from Kevin Wattier, which is on file at the Long Beach Water Department.

8. Review of Personal Services Budget

- **B. Anatole Falagan, Deputy General Manager – Business**

Mr. Falagan provided a review of the proposed 2010 – 2011 Personal Services budget. He noted that budgeted positions would remain the same as last year, and there would be a savings based on the payoff of LBWD's pension bond obligations. He advised additional changes would be possible depending on the City's budget process and discussion with the IAM.

9. Review of Non-Personal Services Budget

- **B. Anatole Falagan, Deputy General Manager – Business**

Mr. Falagan provided a review of the proposed 2010-2011 Non Personal Services budget that included the following: 1) Review of Water and Sewer Fund expenditure summaries; 2) Trends for major cost drivers; 3) Budget management tools; 4) Next steps for 2010-2011 budget process.

10. LEGISLATIVE ISSUES/ACTIONS/BILLS

- **Matthew Veeh, Director of Government & Public Affairs**

No report. Mr. Veeh was attending a neighborhood association meeting in the 9th Council District.

11. DROUGHT UPDATE

- **B. Anatole Falagan, Deputy General Manager - Business**

Mr. Falagan provided a drought update briefing which included: 1) Report on local current conservation levels and sustainable trends. He noted FY 09-10 demands were 16.7% below the 10 year average ; 2) Reviewed data on the Metropolitan Water District Water Supply Allocation Plan (WSAP) – implemented July 1, 2009 and will end for this year on June 30, 2010; 3) Report on imported water supply update; 4) He reviewed a summary of annual demands and the water conservation response; 5) Reviewed weather outlook for Northern California, Southern California and the Colorado Basin for April and May 2010; 6) Reviewed timeline of actions in 2009-2010 that have affected (or will affect) water supply outlook (State water project allocation; biological opinions on Delta Smelt, Longfin Smelt and Salmon; State Water Project and Central Valley Project pumping curtailed due to environmental restrictions), and possibility that Metropolitan Water District (MWD) would again implement Water Supply Allocation Plan.

12. REPORT OF THE METROPOLITAN WATER DISTRICT (MWD) BOARD MEETING ON APRIL 13, 2010

- **Kevin L. Wattier, General Manager**

Mr. Wattier advised he had reported on MWD Board action under his General Manager's report earlier in the meeting.

13. NEW BUSINESS

Commissioner Allen noted he would need to be excused from the June 3, 2010 board meeting.

It was moved by Commissioner Clarke, seconded by Commissioner Townsend, and unanimously approved to excuse Commissioner Allen from the June 3, 2010 board meeting.

- 14. (a) Closed Session:** Pursuant to Section 54956.9(b) of the California Government Code regarding anticipated litigation -- matter which involves significant exposure to litigation -- one matter.

(b). Closed Session: Pursuant to Section 54956.8 of the California Government Code.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: The southerly 575 feet of that 1190 foot by 660 foot parcel of land purchased from the Dominguez Estate Company and shown in deed recorded in Book 27978 Page 387 of the official records in the office of the County Recorder, Los Angeles County, State of California.

Long Beach Water Department Negotiator: Kevin L. Wattier

Negotiating Parties: Dominguez Hills Estates, a California General Partnership

Under Negotiation: Price and terms

President Blanco called for public comment regarding the closed session topics. Hearing none he adjourned the Board to the closed session.

The Board adjourned to the closed session at 8:10 p.m.

The Board reconvened at 8:42 p.m. President Blanco reported the following action from the Closed Session:

14 (a): The Board authorized the General Manager to execute any and all documents regarding the Operating Industries Inc. (OII) Site De Minimis Settlement offer from the United States Environmental Protection Agency in an amount not to exceed \$135,000. (Present: Clarke; Townsend; Allen; Blanco. Absent: Dallman).

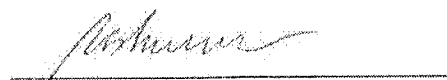
14 (b): The Board authorized the General Manager to negotiate possible sale of the southerly 575 feet of that 1190 foot by 660 foot parcel of land purchased from the Dominguez Estate Company and shown in deed recorded in Book 27978 Page 387 of the official records in the office of the County Recorder, Los Angeles County, State of California, consistent with the direction of the Board. (Present: Clarke; Townsend; Allen; Blanco. Absent: Dallman).

15. ADJOURNMENT

There being no further business to come before the Board, President Blanco adjourned the meeting at 8:45 p.m. to the next regular meeting of the Water Commission to be held May 6, 2010, in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.


Frank Clarke, Secretary

Attest:


Paul C. Blanco, President