



CITY OF LONG BEACH

R-14

DEPARTMENT OF DEVELOPMENT SERVICES

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May 1, 2012

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Approve a first amendment to the Fiscal Year 2011-2012 Action Plan incorporating the second allocation of the Emergency Solutions Grant program, and authorize the City Manager to execute all necessary documents with the U.S. Department of Housing and Urban Development and other entities necessary to receive Emergency Solutions Grant funds; and enter into new, and amend existing, Emergency Solutions Grant contracts to allocate the second provision of Emergency Solutions Grant for eligible activities. (Citywide)

DISCUSSION

On July 19, 2011, the City Council approved the Fiscal Year 2012 (FY 12) Action Plan, which included the first allocation of Emergency Solutions Grant (ESG) funding formerly known as the Emergency Shelter Grant. The City is now eligible to receive the second allocation of ESG funding in the amount of \$213,392 to provide supportive services and housing for homeless and persons at risk of becoming homeless. Because this is a new allocation of funding, the City must amend the FY 12 Action Plan in order to receive the funds. The substantial amendment and a summary of ESG regulations are provided in Exhibit A.

ESG funding is typically allocated as part of the City's annual Block Grant Action Plan process. However, for the 2012 ESG allocation, the U.S. Department of Housing and Urban Development (HUD) divided ESG funding into two allocations to allow for the development of new regulations under the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009.

On April 18, 2012, the Community Development Advisory Commission conducted a Public Hearing to solicit public comment on the substantial amendment to the FY 12 Action Plan. The Commission voted unanimously to recommend to the City Council approval of the substantial amendment to the FY 12 Action Plan. Notices regarding the Public Hearing and the availability of the substantial amendment to the FY 12 Action Plan were published in the *Press Telegram* and *Impacto USA*. In addition, the program announcement was posted on the Neighborhood Services Bureau website. All of the public comments received at the public hearing and during the public comment period, March 18, 2012 to April 18, 2012, are included in the amended Action Plan.

HONORABLE MAYOR AND CITY COUNCIL

May 1, 2012

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There are six categories of eligible activities for the ESG program: Emergency Shelter, Street Outreach, Rapid Re-housing Assistance, Homelessness Prevention, Homeless Management Information System, and Administrative Costs. Because ESG funds must be expended by September 30, 2013, the Department of Development Services, in conjunction with the Department of Health and Human Services, is recommending that the City Manager be authorized to enter into subcontracts, using this second allocation, with eligible new non-profit agencies as well as those currently being funded.

This matter was reviewed by Deputy City Attorney Richard Anthony on April 5, 2012 and Budget Management Officer Victoria Bell on April 12, 2012.

TIMING CONSIDERATIONS

City Council action is requested on May 1, 2012, as the amended Action Plan must be submitted to HUD no later than May 15, 2012.

FISCAL IMPACT

The \$213,392 in ESG grant funds is budgeted in the Community Development Grants Fund (SR 150) in the Department of Development Services (DV). The ESG has a match requirement which will be met by subrecipients as a condition of their agreements with the City. As a result, there is no fiscal impact to the General Fund. No new jobs will be created by this grant.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



AMY J. BODEK, AICP
DIRECTOR OF DEVELOPMENT SERVICES

AJB:AR:AH:aa
ESG -Action Plan -Second Allocation 5.1.12 v.9.doc

Attachment: Exhibit A – FY 2012 Action Plan Amendment



RONALD R. ARIAS
DIRECTOR OF HEALTH AND
HUMAN SERVICES

APPROVED:



PATRICK H. WEST
CITY MANAGER

**City of Long Beach FY2011-2012 Annual Action Plan
Substantial Amendment
Emergency Solutions Grant (ESG) Program**

1. SF-424 – To be attached as Attachment A after council approval.

2. Summary of Consultation Process with the Continuum of Care

The City of Long Beach Department of Development Services, Neighborhood Services Bureau manages the Consolidated Planning process for the City and collaborates with the Department of Health and Human Services (DHHS), Bureau of Community Health, Homeless Services Division, which is the City lead for the local Continuum of Care (CoC) jurisdiction. As lead CoC agency since 1995, DHHS competitively funds nonprofit agencies that provide a broad array of services located at the Multi-Service Center for the Homeless (MSC), the Villages at Cabrillo, the Village Integrated Service Agency, and other scattered site programs to address the needs of those experiencing homelessness in Long Beach. The Homeless Services Division administers the following components within the City's Consolidated Plan: Homeless Prevention Rapid Rehousing (HPRP), Emergency Solutions Grant (ESG), and HOME Move-in Deposit Program. In addition, the Homeless Services Division collaborates directly with the City's Housing Authority to coordinate the CoC Shelter Plus Care contracts, Section 8 set aside, and the Veterans Affairs Supportive Housing (VASH) programs for the City.

The Homeless Services Division works closely with the Long Beach CoC stakeholders on a variety of levels, including the development and implementation of funding priorities, performance standards, system-wide policies and procedures, and program implementation. The Homeless Services Officer and Multi-Service Center (MSC) Coordinator participate in several advisory boards, including the Homeless Services Advisory Committee (HSAC), an advisory body appointed by the Long Beach City Council; the Multi-Service Center Advisory Board; and the Villages at Cabrillo Advisory Board. The Homeless Services Officer also hosts quarterly CoC Steering Committee meetings to review system-wide coordination. The CoC Steering Committee membership has also met in subcommittees to address the following:

- Educational Assurances Policy
- Chronic Homelessness Initiative
- Veteran Homelessness Initiative
- Discharge Planning Consortium
- Homeless Management Information System (HMIS)
- HEARTH Act system transformation

DHHS, which oversees the local CoC, hosted a meeting for CoC and ESG stakeholders on March 28, 2012. During the meeting, the participants review proposed programmatic and fiscal implementation strategies for the new ESG within the context of the broader CoC system of care, with an emphasis on centralized intake, resource coordination, targeting, HMIS, and performance measures. The proposed substantial amendment was presented to HSAC at its April 4, 2012 meeting.

The City's implementation of the second allocation of FY 2011 ESG funding will build upon the experience gained during the implementation of HPRP, the strong collaborations in place, and strategies that are based on best practices with regard to centralized intake and CoC system wide efficiencies.

3. Summary of Citizen Participation Process

The Department of Development Services, which oversees the City's Consolidated Plan, published a notice announcing the availability of the draft substantial Amendment to the 2012 Action Plan and the upcoming Public Hearing in the Press-Telegram, a major local newspaper, and posted the proposed

Substantial Amendment on the City's website, at http://www.longbeach.gov/cd/neighborhood_services/default.asp. The posting also cited the Public comment period, which started on March 18, 2012 and ended on April 18, 2012.

Development Services is currently conducting a community wide survey to solicit feedback regarding the 2013 – 2018 Five-Year Consolidated Plan. A five-year strategic plan includes a needs assessment and a strategic plan (priorities, programs, and projects) to address the identified needs. Additionally, this Plan meets requirements for consolidating the application for several grant programs into one submission. The programs include: the Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME) and Emergency Solutions Grant (ESG).

The City's Community Development Advisory Commission (CDAC), the body responsible for compliance with the City's Citizen Participation Plan, hosts a Public Hearing on April 18, 2012 to review the Draft Substantial Amendment to the FY 2012 Action Plan. Once approved by CDAC, the City Council will take action on the Substantial Amendment to the FY 2012 Action Plan at its meeting on May 1, 2012.

The following meetings are scheduled to ensure broad participation of the community stakeholders:

- **March 18, 2012** Beginning of public comment period
- **March 28, 2012** Meeting – ESG and CoC Providers
- **April 4, 2012** Meeting – Homeless Services Advisory Committee
- **April 18, 2012** Public hearing – Community Development Advisory Commission
- **April 18, 2012** End of public comment period
- **May 1, 2012** City Council Meeting
- **May 15, 2012** Substantial amendment, Form SF-424, and required certifications must be submitted to HUD no later than May 15, 2012.

Public comments received at the ESG stakeholders meeting, public hearing, and during the public comment period of March 18, 2012 to April 18, 2012, are incorporated in Attachment D, upon receipt.

4. Match

In accordance with the revised matching requirements at 24 CFR 576.201, the City's ESG Program will use match from a variety of federal, state, local, and private sources (cash and non-cash). The City requires nonprofit partner agencies funded by ESG to provide 100% (1:1) match from eligible in-kind or cash sources. Matching funds will be used to support eligible rapid re-housing, homelessness prevention, HMIS, and emergency shelter activities funded by the FY 2011 – FY2013 ESG program.

5. Proposed Activities and Overall Budget

a. Proposed Activities

The City elects not to reprogram any portion of the first allocation of ESG funding that is currently under contract with four nonprofit partner agencies in Long Beach.

Proposed Activity:	Emergency Shelter
Priority need from Annual Action Plan:	<ul style="list-style-type: none"> • Following a Continuum of Care model, provide supportive services and housing for homeless and persons at risk of becoming homeless
Concise description of the activity:	Provision of essential services to individuals and families that are homeless through comprehensive screenings as well as shelter diversion and placement services. The Multi Service Center (MSC) will be used for centralized intake screening and assessment. 325 Individuals and 70 families will be placed into emergency shelters
Corresponding standard objective and outcome categories:	<ul style="list-style-type: none"> • SL-1: Improve the accessibility of a suitable living environment

Start date and completion date:	The program can begin the date that HUD signs the Substantial Amendment to the FY 2011 ESG allocation. The program is anticipated to end on August 31, 2013, in line with the current contractual time frame for the existing ESG contracts with nonprofit agencies.
ESG and other funding amounts:	The ESG funding amount is \$40,000 for Emergency Shelters. The subrecipients will be required to provide an equivalent amount of cash or in-kind match.
Performance indicator:	Projected Accomplishments
Number of persons exiting to permanent housing at program exit	62% of households served
Number of persons age 18 and older who maintained or increased their total income (from all sources) at program exit	65% of households served

Proposed Activity:	Rapid Re-Housing
Priority need from Annual Action Plan:	<ul style="list-style-type: none"> Following a Continuum of Care model, provide supportive services and housing for homeless and persons at risk of becoming homeless Provide and preserve safe, decent and affordable housing for Long Beach households with the greatest need
Concise description of the activity:	Provision of housing relocation and stabilization services and short- and medium-term rental assistance to assist homeless people move quickly into permanent housing and achieve stability in that housing. This will be a new contracted service.
Corresponding standard objective and outcome categories:	<ul style="list-style-type: none"> SL-1: Improve the accessibility of a suitable living environment DH-2: Improve the affordability of decent housing
Start date and completion date:	The program will commence after the date that HUD signs the Substantial Amendment to the FY 2011 ESG allocation. The program is anticipated to end on August 31, 2013, in line with the current contractual time frame with existing contracts with nonprofit agencies.
ESG and other funding amounts:	The ESG funding amount is anticipated to be \$117,903 for the Rapid Rehousing component. The service provider selected will be required to provide an equivalent amount of cash or in-kind match.
Performance indicator:	Projected accomplishments
Number of persons retaining permanent housing for 3 months	82% of households served
Number of persons age 18 and older who maintained or increased their total income (from all sources) at program exit	65% of households served

Proposed Activity:	Homeless Management Information System
Priority need from Annual Action Plan:	<ul style="list-style-type: none"> Following a Continuum of Care model, provide supportive services and housing for homeless and persons at risk of becoming homeless
Concise description of the activity:	Reimbursement of costs related to contributing data to the HMIS designated by the CoC for the area, as defined in 24CFR576.107.

Corresponding standard objective and outcome categories:	SL-1: Improve the accessibility of a suitable living environment
Start date and completion date:	The program will commence after the date that HUD signs the Substantial Amendment to the FY 2011 ESG allocation. The program is anticipated to end on August 31, 2013, in line with the current contractual time frame with existing contracts with nonprofit agencies.
ESG and other funding amounts:	The ESG funding amount is expected to be \$30,000 for HMIS activities. The subrecipients will be required to provide an equivalent amount of cash or in-kind match.
Performance indicator:	Projected accomplishments
Increase the number/percentage of ESG funded emergency shelter beds covered by the HMIS	100% of funded ES beds will participate in HMIS

b. Discussion of Funding Priorities

In February 2012, HUD Secretary Shaun Donovan outlined three key directives for the second allocation of ESG funds:

- Invest an unprecedented percentage of funding in rapid re-housing
- Collaborate with the local CoC
- Focus on results and collecting quality data in the Homeless Management Information System (HMIS)

Affordability of housing is an ongoing challenge for low-income populations in Southern California. The City's Consolidated Plan Needs Assessment documents extremely limited rental vacancies in Long Beach, and vacancies among units with three or more bedrooms in particular. Combined with high levels of renter overcrowding and overpayment, the City has a significant need for additional affordable rental housing, especially for large family renters. Over the past two years, the HPRP program has been successful in working with clients to search for, locate, and obtain appropriate and affordable housing options. An effective rapid re-housing program will help people transition out of the homeless assistance system as quickly as possible, decreasing the number of persons and length of time that residents experience homelessness within the community. Rapid re-housing also ensures that emergency shelter resources remain available to serve individuals and families with the most urgent housing crises.

HUD is also prioritizing centralized or coordinated assessment systems, as such systems help communities systematically assess the needs of program participants and effectively match each individual or family with the most appropriate resources available to address that individual or family's particular needs.

In response to this national priority, the City intends to improve the CoC centralized intake reception at the Multi-Service Center and overall performance in the following manner:

- \$40,000 for Emergency Shelters to provide co-located staff for screenings as well as shelter diversion and placement services at the MSC. The ESG allocation in Long Beach has historically funded both emergency shelters and prevention activities. With the second allocation, the City will increase funds to emergency shelters to promote centralized intake screening assessment and targeted performance objectives, with enhanced tracking via HMIS. This additional allocation to emergency shelter activities will not exceed the maximum funding cap of 60% under the new ESG regulations.
- \$117,903 for a Rapid Re-Housing component to reduce length of stay in transitional shelter, expediting permanent housing placements within the CoC system of care. Based on Secretary Donovan's directives, as well as the local experience gained by administering HPRP, the City is prioritizing Rapid Rehousing within the second allocation

of FY 2011 ESG. The Rapid Re-Housing component will be funded at a commensurate level to the prevention component.

- \$30,000 for HMIS, to improve referral coordination, performance management and tracking of outcomes. HMIS funding will be provided to all ESG nonprofit agencies to promote improved data collection, quality, and tracking of performance objectives.
- Prevention will not receive additional funds with the second allocation. However, the City recommends that currently funded homelessness prevention projects be provided HMIS funds to track eligibility priorities and housing retention that evaluates the effectiveness of the currently funded prevention programs.

c. Budget

Activity Type	Proposed Amount
Emergency Shelter	\$ 40,000
Rapid Re-housing	\$ 117,903
Homelessness Prevention	\$ 0
Homeless Management Information System	\$ 30,000
Administrative Costs	\$ 25,489
TOTAL	\$ 213,392

See Attachment B, entitled "FY 2011 Detailed Budget Table."

6. Written Standards for Provision of ESG Assistance

a. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG.

The City of Long Beach will utilize and build upon the standardized assessment and evaluation instruments developed for the HPRP program for determination of eligibility for ESG programs.

Eligibility requirements for the Prevention and Rapid Rehousing Components include:

- The household must meet the definition of "At Risk of Homelessness" or meet an eligible category under the definition of "Homeless" as established by HUD.
- For homelessness prevention assistance, the household income must be below 30% area median income (AMI).
- The household has not identified any subsequent housing options.
- The household lacks the financial resources and support networks necessary to retain immediate housing or remain in their existing housing without ESG assistance.

b. Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.

The Multi-Service Center (MSC) collaborative of agencies will manage system coordination among the emergency shelters, homelessness prevention, rapid re-housing, homeless assistance and mainstream service providers. The MSC, which is operated by DHHS in conjunction with 13 co-located nonprofit agencies, is a one-stop access center, which provides the centralized intake for homelessness prevention and homeless services citywide. MSC intake staff will screen "at risk" households, and will refer eligible households to one of three homeless prevention projects: two for gap rental assistance and one for eviction prevention legal assistance. The Rapid Re-housing component will be targeted for transitional programs, to promote reduced length of time experiencing homelessness and for a decrease in average length of stay for transitional shelter programs system wide. The MSC representatives from mainstream benefits and employment services are located onsite to increase earning capacity for those served by the CoC system of care. Furthermore, ESG agencies are required to participate in the local HMIS, which will coordinate care, reduce duplication and better serve clients across the CoC system of care.

c. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.

Prioritization of eligible households for ESG funded programs will be determined by using the risk factors as contained in the assessment tool.

To be eligible for Homeless Prevention services under ESG, the household must meet the definition of "At Risk of Homelessness" AND have an annual household income below 30% of area median income and meet one of the following prevention targets:

- Severe housing cost burden (55% to 75% rent to gross monthly income ratio).
- Household unit left primary residence in Long Beach within past 3 months and is currently staying with family/friends.
- Household is living in a motel, using own resources.
- Household needs to immediately downsize housing due to loss of income.
- Residency in housing not meant for human habitation.
- Imminent foreclosure of rental housing can be confirmed.
- Had a one time financial incident and a one time gap payment will end the housing crisis.

Additionally, the households must demonstrate at least one of the following risk factors:

- Eviction within 2 weeks from a private dwelling.
- Discharge within 2 weeks from an institution in which person has been a resident for more than 180 days.
- Credit problems or history of eviction that preclude obtaining of housing.
- History of housing instability.
- Fixed income is TANF, Pension, SSI, VA benefits.
- Sudden and significant loss of source of income.
- Physical disabilities and other chronic health issues which are barriers to employment
- Job situation is temporary, seasonal or have documentation of new employment.
- Recent traumatic life event that has prevented the household from meeting its financial responsibilities.
- Previous history of homelessness.
- Incidence of domestic violence.
- Client has exhausted all other sources of public benefits.

Rapid Re-housing resources will be targeted to families who meet the following guidelines:

- Household must be literally homeless, as defined by HUD; AND
- No appropriate subsequent housing options have been identified; AND
- Household lacks the financial resources and support networks needed to obtain immediate housing.

d. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.

Determination of the share of rent and utilities cost will be determined at time of household intake assessment and will be approved as the smallest amount needed in order to maintain or obtain housing. ESG provider staff will be responsible for ensuring that the assisted rental units meet rent reasonableness standards, are at or below fair market rent (FMR) and meet habitability standards before financial assistance payments are approved. Tenant rents will be paid directly to the landlord. Any late fees incurred while receiving ESG Rapid Re-housing (RRH) assistance will be the responsibility of the tenant.

- e. **Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.**

Eligible households will be targeted for short-term assistance, three months or less, upon exiting transitional housing. Households receiving RRH assistance will be re-evaluated every month to determine if the household maintains program eligibility below 30% AMI and demonstrates continued need for financial assistance. Furthermore, ESG agency providers will be responsible for follow up evaluations with households for tracking housing retention. Individual household assistance will not exceed six months.

- f. **Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.**

The type of assistance a household receives will be determined at the time of initial eligibility screening and assessment. Households will be assessed for the smallest amount of need to ensure housing stabilization. The program will retain flexibility to promote improved outcomes among a population with diverse and individualized needs. In accordance with the interim rule, no household will receive more than 24 months assistance in a 3-year period.

7. Process for Making Subawards

As the lead agency of the Long Beach CoC, the City competitively funds nonprofit agencies that provide a broad array of services to address the needs of the men, women, and children experiencing homelessness in Long Beach. A Notice of Interest (NOI) will be issued, in compliance with City Council authorization. The City will allocate and administer ESG funds via executed contracts, as approved by the Mayor and City Council of Long Beach.

8. Homeless Participation Requirement

The City has a homeless or formerly homeless person serving as a voting member on the Homeless Services Advisory Committee (HSAC). HSAC is an advisory body that was established by City Ordinance in 1988 to commence strategic planning activities to address homelessness in the City. HSAC is comprised of representatives from each of 9 council districts with two appointed by the Mayor.

9. Performance Standards

The City's second allocation of FY 2011 ESG funds will complement and contribute to the Long Beach CoC program performance measures by providing resources to increase permanent housing placements, reduce the length of homelessness, increase housing retention, and maintain/increase household income.

DHHS will utilize the local HMIS to monitor progress on a monthly basis to ensure compliance with eligibility requirements and effective distribution of the CoC service and housing resources. HMIS will be utilized to track client data and report on outputs and outcomes as required by HUD.

10. Certifications – To be attached as Attachment C after council approval.

11. Optional Elements

Written Standards Required for Recipients who are Eligible and Decide to use part of the Second Allocation of FY 2011 Funds for Emergency Shelter and Street Outreach Activities

a. Standards for targeting and providing essential services related to street outreach

The City does not intend to use any part of the Second Allocation of FY 2011 Funds for street outreach activities.

b. Policies and procedures for admission, diversion, referral and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations and persons with the highest barriers to housing

The MSC is the initial point of entry for the Long Beach CoC. Households are screened using a standardized assessment tool at intake for program eligibility and level of assistance needed. Households are assessed to determine the least level of assistance in order to maintain or obtain sustainable housing. Intake staff is efficient in managing limited resources within the Continuum of Care.

Diversion from emergency shelter is one of the strategies the Long Beach CoC utilizes to reduce homelessness within the local community. During intake assessment, households are assessed for existing support systems and the capacity to prevent them from entering the shelter system. Intake staff provides linkage to mainstream resources such as childcare, employment services and food resources to stabilize households. HMIS is used as a mechanism to increase coordination, and avoid duplication of services.

Special provisions are set in place when dealing with domestic violence households seeking services through the centralized intake at the MSC. Staff of the MSC and broader CoC utilizes the local domestic violence hotline to coordinate intakes for households fleeing domestic violence and seeking shelter. Intake staff coordinates additional services via telephone directly with shelter staff, as domestic violence shelters do not track clients in the local HMIS. Households seeking entry into domestic violence shelters are not required to access services through the MSC, as a means to ensure that households can access the system of care in the most seamless and safest manner possible.

Emergency shelter placement is prioritized for homeless households requiring short-term shelter (less than 90-days) with the outcome target to secure permanent housing. Homeless households requiring longer than a 90-day stay will be prioritized for direct entry to transitional shelter. Discharges from the emergency shelter will be coordinated at the MSC by the ESG funded eligibility screening staff member for alternative placement to housing stabilization resources.

c. Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter

Due to limited stay in emergency shelter, households will be assessed on a regular basis to determine progress on goals pertaining to increasing income, linkage to mainstream resources and housing search. Emergency shelter staff will work with the CoC partners to ensure linkages to mainstream, employment and housing resources are expedited in an effort to reduce length of time a household experiences homelessness.

Requirements for Recipients who plan to use the Risk Factor under Paragraph (1)(iii)(G) of the "At Risk of Homelessness" Definition

The City does not intend to use the risk factor under Paragraph (1)(iii)(G) of the "at risk of homelessness" definition.

Requirements for Optional Changes to the FY 2011 Annual Action Plan

a. Centralized or Coordinated Assessment System

The Long Beach CoC utilizes the MSC as the centralized intake center for homeless services citywide, with staffing provided through DHHS and 13 co-located non-profit social service agencies. All services are designed to be in pursuit of emergency, transitional and permanent housing placements contingent upon availability and eligibility criteria. DHHS case managers assist homeless persons with locating and accessing emergency, transitional and permanent housing and supportive resources by working directly with clients to address their immediate needs in a variety of ways; including, motel/food vouchers accessed through other local providers, shelter referrals/placements, rental/move-in assistance, linkage to mainstream services and system diversion/prevention services. ESG will support the coordination of intake screening and assessment into the emergency shelter system.

b. Monitoring

The City has a long history of effective oversight and administration of Federal CoC and Community Development Block Grant (CDBG) funding from HUD, including extensive experience in monitoring subrecipient service activities to ensure eligible and allocable expenditures and program resource utilization. The City will utilize standardized programmatic and fiscal monitoring tools that support consistent, high quality monitoring protocols. Staff training and ongoing communication among the ESG partners is utilized to ensure that the ESG resources are maximized to assist the most vulnerable populations. Collectively, the program design and implementation will be assessed and improved to ensure program compliance and maximum benefit for the Long Beach community.

The City will require its subrecipients to submit quarterly expenditure reports that will be monitored and verified by City administrative and accounting personnel. This information will be tracked and reported as required through Integrated Disbursement Information System (IDIS) by the Development Services Department.

The City and its subrecipients regularly monitor program data to ensure compliance with eligibility requirements and effective distribution of the allocated resources. The local HMIS will be utilized to track client data and report on outputs and outcomes as required by HUD. The City will also conduct on-site monitoring and site visits to verify compliance with ESG program requirements.

**City of Long Beach FY2011-2012 Annual Action Plan
Substantial Amendment
Emergency Solutions Grant (ESG) Program**

ATTACHMENT "A" – SF-424

**HUD FORM
TO BE ATTACHED
AFTER COUNCIL
APPROVAL**

**City of Long Beach FY2011-2012 Annual Action Plan
Substantial Amendment
Emergency Solutions Grant (ESG) Program**

ATTACHMENT "B" – Detailed Budget Table

FY 2011 Detailed Budget Table

First Allocation		\$379,364.00		FY 2011	
Second Allocation		\$213,392.00		Emergency Shelter Grants/Emergency Solutions Grants	
Grant Amount		\$592,756.00		Program Allocations	
Total Administration		\$44,456.70			
		First Allocation		Second Allocation	Total Fiscal Year 2011
Eligible Activities		Activity Amount	Reprogrammed Amount	Activity Amount	Activity Amount
Emergency Shelter Grants Program	Homeless Assistance	\$250,000.00	\$0.00		\$250,000.00
	<i>Rehab/Conversion</i>	\$0.00	\$0.00		\$0.00
	<i>Operations</i>	\$175,917.00	\$0.00		\$175,917.00
	<i>Essential Services</i>	\$74,083.00	\$0.00		\$74,083.00
	Homelessness Prevention	\$110,396.00	\$0.00		\$110,396.00
	Administration	\$18,968.00	\$0.00		\$18,968.00
Emergency Shelter Grants Subtotal		\$379,364.00	\$0.00		\$379,364.00
Emergency Solutions Grants Program	Emergency Shelter**			\$40,000.00	\$40,000.00
	<i>Renovation**</i>			\$0.00	\$0.00
	<i>Operation**</i>			\$0.00	\$0.00
	<i>Essential Service**</i>			\$0.00	\$0.00
	<i>URA Assistance**</i>			\$0.00	\$0.00
	Street Outreach - Essential Services**			\$0.00	\$0.00
	HMIS		\$0.00	\$30,000.00	\$30,000.00
	Rapid Re-housing		\$0.00	\$117,903.00	\$117,903.00
	<i>Housing Relocation and Stabilization Services</i>		\$0.00	\$50,000.00	\$50,000.00
	<i>Tenant-Based Rental Assistance</i>		\$0.00	\$67,903.00	\$67,903.00
	<i>Project-Based Rental Assistance</i>		\$0.00	\$0.00	\$0.00
	Homelessness Prevention		\$0.00	\$0.00	\$0.00
	<i>Housing Relocation and Stabilization Services</i>		\$0.00	\$0.00	\$0.00
	<i>Tenant-Based Rental Assistance</i>		\$0.00	\$0.00	\$0.00
	<i>Project-Based Rental Assistance</i>		\$0.00	\$0.00	\$0.00
	Administration			\$25,489.00	\$25,489.00
Emergency Solutions Grants Subtotal			\$0.00	\$213,392.00	\$213,392.00
			Total Grant Amount:		\$592,756.00

** Allowable only if the amount obligated for homeless assistance activities using funds from the first allocation is less than the expenditure limit for emergency shelter and street outreach activities (see Section III.B. of this Notice).

**City of Long Beach FY2011-2012 Annual Action Plan
Substantial Amendment
Emergency Solutions Grant (ESG) Program**

ATTACHMENT "C" – Certifications

**TO BE ATTACHED
AFTER COUNCIL APPROVAL**

**City of Long Beach FY2011-2012 Annual Action Plan
Substantial Amendment
Emergency Solutions Grant (ESG) Program**

ATTACHMENT “D” – Public Comment

No written comments were received during the public comment period.

April 20, 2012 Public Hearing Comments - Summary

- Frances Emily Dawson Harris spoke to express her concerns with the spending and approval deadlines and asked whether funding could be placed into the Housing Trust Fund. She also asked for clarification of the 30% AMI definition and asked whether any funding is available to assist families who experience a sudden loss of income.

- Julie Meenan, Josephine S. Gumbiner Foundation, asked which Long Beach nonprofit organizations are currently contracted to offer the Rapid Re-housing services.

- Lupe Velasco, Centro CHA, spoke to inform that as a prior awardee they have used ESG funding to assist families who experience a sudden loss of income.

A formal response will be submitted to each person participating in the process. Copies of the responses will be incorporated into this section as soon as they are finalized.