



# CITY OF LONG BEACH

# R-13

DEPARTMENT OF HUMAN RESOURCES

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802 • (562) 570-6621

July 12, 2011

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Authorize the City Manager to execute all documents and any subsequent amendments with the City of Los Angeles to receive funds totaling \$831,982 to continue operations of the Harbor WorkSource Center for the term of July 1, 2011 through June 30, 2012; and authorize the City Manager or his designee to execute agreements and amendments with necessary Workforce Investment Act training provider vendors. (Citywide)

## DISCUSSION

Pacific Gateway operates the San Pedro-based Harbor WorkSource Center (Center) on behalf of the communities surrounding the L.A. Harbor. That Center functions similarly to other Pacific Gateway one-stop centers by providing employment assistance to adults and dislocated workers, and by partnering with businesses to meet their workforce needs.

The contractual partnership with the City of Los Angeles and its Workforce Investment Board continues to bridge strategies, allowing the neighboring Long Beach and Los Angeles communities to better work together in tapping into regional employment opportunities, including those of the Harbor area and its twin ports.

The City of Los Angeles notified Pacific Gateway that it would receive \$831,982 in Workforce Investment Act (WIA) funds for continued baseline services to residents as follows:

▪ Adults/Business Services	\$497,389
▪ Dislocated Workers/Business Services	\$331,593
▪ Incentive (for exceeding PY 10-11 Measures)	\$ 3,000
TOTAL GRANTS:	\$831,982

One key strategy will be Pacific Gateway's use of the resources to provide vocational and skills development training to residents who are unemployed or under-employed. That training comes in the form of customized and on-the-job training developed and negotiated between the local business and Pacific Gateway, or can occur through more traditional classroom-based training. For the latter, the State maintains a master database of approved training institutions and programs through the California Eligible Training Provider List (ETPL). To ensure that local skill training investments lead to

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employment, clients accessing training services choose from the State-approved vendors on the ETPL, utilizing Pacific Gateway's labor market information, its industry partnerships, and one-on-one staff assistance in interpreting employment trends.

Based on actual client usage of the hundreds of local ETPL vendors, Pacific Gateway reimburses training providers for services at pre-determined rates ranging from \$300 to \$8,500 for vocational and skills development completion. Prior approvals from City Council authorized the City Manager or designee to execute required non-financial master Education Agreements with each training provider, as well as the required purchasing documents to reimburse the ETPL training providers - consistent with federal WIA regulations, and with the State's ETPL Policy and Guidance. Continued approval for these actions is requested.

This letter was reviewed by Deputy City Attorney Gary J. Anderson on June 27, 2011 and by Budget Management Officer Victoria Bell on June 29, 2011.

TIMING CONSIDERATIONS

City Council action is requested on July 12, 2011, in order to facilitate processing of required documents.

FISCAL IMPACT

Sufficient funds are budgeted in the Community Development Block Grants Fund (SR 150) in the Department of Human Resources (HR). There is no impact to the General Fund. Approval of this recommendation will result in preparation, employment placement, and job retention services to several thousand residents.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



for DM

DEBORAH R. MILLS  
DIRECTOR OF HUMAN RESOURCES

APPROVED:



PATRICK H. WEST  
CITY MANAGER