



# CITY OF LONG BEACH

DEPARTMENT OF PARKS, RECREATION & MARINE

2760 N. Studebaker Road, Long Beach, CA 90815-1697  
(562) 570-3100 • FAX (562) 570-3109  
[www.LBParks.org](http://www.LBParks.org)

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August 21, 2014

## MEMBERS OF THE PARKS AND RECREATION COMMISSION

City of Long Beach  
California

### RECOMMENDATION:

Support additional improvements to the baseball field, with soccer overlay, at Houghton Park, and recommend to the City Council the approval of a new Joint Use Agreement between Long Beach Unified School District and the City of Long Beach for the improved baseball field at Houghton Park for 50 years and the improved soccer field at Houghton Park for seven years. (District 9)

### DISCUSSION

In 1979, the Parks and Recreation Commission (Commission) authorized the Long Beach Unified School District (District) to make improvements to the baseball field at Houghton Park (Park) located at 6301 Myrtle Avenue, in exchange for exclusive use of the baseball field under a Joint Use Agreement (JUA) contained in City of Long Beach (City) contract No. 16350. On January 9, 2014, the Commission approved the District's request to complete several initial improvements to the baseball field so that the Jordan High School (School) students could begin use of the fields as construction began on the school site and a new proposed JUA was negotiated. On June 12, 2014, the Commission approved the rehabilitation and relocation design of the baseball and soccer fields at the Park and recommended to the City Council a Right of Entry Permit to the District and any of its agents to complete that project. As part of the new baseball field design, the District would like a new JUA to complete additional improvements to the baseball field including the potential addition of cement dugouts, and incorporate the use of the soccer field at the Park during the projected seven years of renovations to the School campus.

As the Commission has authority over leisure activities in City parks, Commission approval for making changes to the field at Houghton Park is required. The City Council would also need to approve a Right of Entry Permit and a Joint Use Agreement (JUA) for District use of the Park, and it is customary for the Commission to recommend City Council approval of a ROE and JUA for things the Commission supports. As the original JUA was approved by the City Council, approval of the new JUA rests with Council; therefore, it would be appropriate for the Commission to recommend such approval.

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The District plans to use special funds for the rehabilitation of the baseball and soccer fields that require a new JUA be put in place. The JUA would contain the following terms:

- Term: The term of the JUA will be 50 years for the baseball diamond and seven years for the soccer field (overlay on the baseball field).
- Houghton Park Baseball Field: In exchange for completing improvements to the baseball field, the District shall have exclusive use of the field from September 1 to May 31 each year, from dawn until 6:00 PM on weekdays. The City shall have exclusive use of the baseball field at all other days and times, and shall have daytime use of the baseball field during spring break, if activities can be scheduled around District baseball practices and games.
- Houghton Park Soccer Field Overlay: In exchange for completing improvements to the soccer field, the District shall have exclusive use of the field from September 1 to May 31 of each year, from dawn to 6:00 PM on weekdays. The City shall have exclusive use of the soccer field at all other times, and shall have daytime use of the soccer field during spring break, if activities can be scheduled around District baseball practices and games.
- Maintenance: During District's use window of September through May, and any Maintenance Down Time, District would be responsible for all field maintenance and application of irrigation. During City's use periods, City would take responsibility for all field maintenance and irrigation, in accordance with restrictions from the Long Beach Water Department.
- Maintenance Down Time: A mutually agreed upon period of four weeks toward the end of the school year (preferably June) and at one other time (preferably December), will be observed with no scheduled activities by either party to allow District time to conduct specific maintenance to ensure the long-term health of both fields.
- Fencing: During baseball season, District shall be responsible for installing temporary fencing as they deem necessary. District is responsible for taking down the temporary fence each day it is in use.
- Damage: Any damage resulting from District use shall be the responsibility of the District to repair. All other damage shall be the responsibility of the City to repair.
- Additional Maintenance or Alterations: Any additional maintenance or alterations proposed by the District shall be at District expense, and submitted, in writing, to the Director of Parks, Recreation and Marine, or his designee, at least 48 hours in advance. Approval of maintenance request shall not be unreasonably withheld.

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- Utilities: The City shall be responsible for all utilities.
- Insurance: The District, and its agents, shall provide insurance as required by the City's Risk Manager.

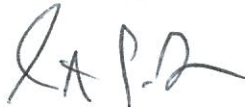
FISCAL IMPACT

The District shall be responsible for the construction of all improvements to the baseball field. The City will continue to maintain the field during the summer months and continue to pay for all utilities. There is no fiscal impact from this action.

SUGGESTED ACTION:

Approve the recommendation.

Respectfully Submitted,

  
STEPHEN P. SCOTT  
MANAGER  
BUSINESS OPERATIONS

  
GLADYS KAISER  
MANAGER  
COMMUNITY RECREATION SERVICES

GC:SS:GK:RA:BL:lh

Attachment 1: Aerial map of Houghton Park

Attachment 2: Proposed alteration to the baseball field at Houghton Park

APPROVED:

  
GEORGE CHAPJIAN  
DIRECTOR

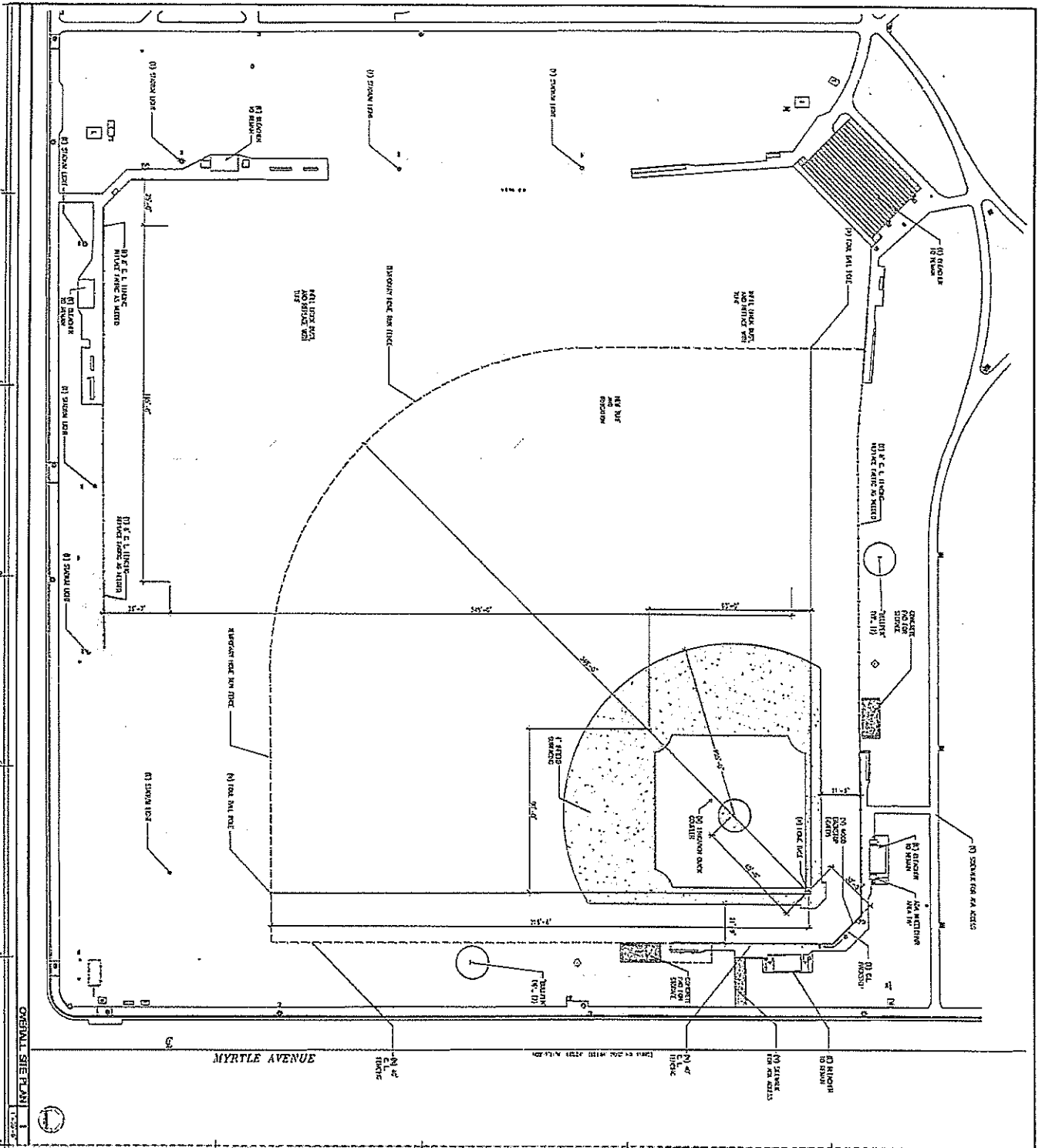
RAMON AREVALO  
MANAGER  
MAINTENANCE AND DEVELOPMENT







**Houghton Park**  
**Proposed Improvement to**  
**Baseball Field by LBUUSD**



<p>Overall Site Plan</p>	<p>AD001</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>	<p>Overall Site Plan</p>
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**HOUGHTON PARK**

6301 MYRTLE AVE  
LONG BEACH, CA 90805

**BALLFIELD IMPROVEMENTS**

100% CONSTRUCTION DOCUMENTS

**Long Beach Unified School District**

2425 Myrtle Avenue  
Long Beach, CA 90805

**ENGINEER**  
JAMES H. HARRIS  
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LONG BEACH, CA 90802