

# LONG BEACH TRANSIT BOARD OF DIRECTORS' MEETING

Thursday, May 28, 2020 — Noon  
Video Conference

Zoom Meeting ID: 940 3315 1748 Password: 1963

## 2020 Board of Directors

Colleen Bentley, Chair  
Michael Clemson, Vice Chair  
Adam Carrillo, Secretary/Treasurer  
Sumire Gant, Director  
Jeffrey Price, Director  
David Sutton, Director  
Lea Eriksen, City Representative

## Long Beach Transit

Kenneth A. McDonald, President & CEO

Agenda Packet Available for Review:

Long Beach Transit  
Board Secretary's Office  
1963 E. Anaheim St.  
Long Beach, CA 90813  
board@lbtransit.com

Or Online:  
[www.ridelbt.com](http://www.ridelbt.com)



Long Beach Transit  
1963 E. Anaheim St.  
Long Beach, CA 90813  
Phone: 562.591.8753  
Fax: 562.218.1994



Colleen Bentley, Chair  
Michael Clemson, Vice Chair  
Adam Carrillo, Secretary/Treasurer  
Jeffrey Price, Director



Sumire Gant, Director  
David H. Sutton, Director  
Lea Eriksen, City Representative

Kenneth A. McDonald,  
President and Chief Executive Officer

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**BOARD MEETING VIA VIDEO CONFERENCE  
PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY  
GOVERNOR GAVIN NEWSOM**

**(888) 475-4499 (TOLL-FREE)  
MEETING ID: 940 3315 1748  
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**ZOOM MEETING LINK:**

**<https://zoom.us/j/94033151748?pwd=N1VCR0RnbmJhNVpBZEprbmdFcVF0Zz09>**

**THE CIVIC CHAMBERS WILL BE CLOSED TO THE PUBLIC**

**PERSONS WISHING TO ADDRESS THE BOARD MUST SUBMIT PUBLIC COMMENT VIA  
EMAIL OR TELEPHONE NO LATER THAN 9 A.M., THURSDAY, MAY 28, 2020.**

Public comments on agenda items may be submitted by email to [board@lbtransit.com](mailto:board@lbtransit.com) or telephone at 562.599.8554.

If calling, please leave a voicemail with your name (please state it clearly), your telephone number for a return call, and the item number you would like to comment on (or specify "public comment").

If emailing, please include your name, your telephone number for a return call, and the item number you would like to comment on (or specify "public comment").

All public comment requests need to be submitted no later than 9 a.m., Thursday, May 28 2020.

More information on this process may be found at [ridelbt.com/about-us](http://ridelbt.com/about-us)

**REGULAR MEETING - NOON**

1. Call to Order. (Colleen Bentley)
2. Roll Call. (Ivette Dubois)
3. Employee Recognition. (Debra Johnson)

Employees of the Month for May 2020:

Dorsey Holmes, Transit Service Delivery and Planning  
Alex Sagbigsal, Maintenance and Infrastructure  
Sokin Seng, Staff

**INFORMATION ITEM**

4. Public Comment.
5. President and CEO Monthly Report. (Kenneth McDonald)
  - Response and Actions to COVID-19

**INFORMATION ITEM**

**NOTICE TO THE PUBLIC**

All matters included on the Consent Calendar are considered routine by the LBT Board of Directors and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

**CONSENT CALENDAR (6)**

6. [20-025TR](#) Recommendation to approve the minutes of the regular session meeting held on April 23, 2020.

**Suggested Action:** Approve recommendation.

**REGULAR CALENDAR**

7. [20-026TR](#) Monthly Financial Report. (Lisa Patton)

INFORMATION

8. [20-027TR](#) Recommendation to authorize the President and CEO to enter into a three-year contract with two, one-year options with Windes, Inc., to perform financial audit and Single Audit services, for a total authorization amount not to exceed \$480,900. (Lisa Patton)

**Suggested Action:** Approve recommendation.

9. [20-028TR](#) Recommendation to approve Long Beach Transit's Statement of Investment Policy. (Lisa Patton)

**Suggested Action:** Approve recommendation.

10. [20-029TR](#) Recommendation to authorize the President and CEO to enter into a contract with ETA Transit for the supply and installation of 18 solar-powered, ePaper digital information signs at selected City of Signal Hill bus stops for an amount of \$260,619 with a five percent contingency amount of \$13,031, for a total authorization amount not to exceed \$273,650. (Debra Johnson)

**Suggested Action:** Approve recommendation.

11. [20-030TR](#) Recommendation to adopt a resolution approving implementation of the COVID-19 related distributions provisions of the Coronavirus Aid, Relief and Economic Security (CARES) Act with respect to the Long Beach Transit 457(b) Deferred Compensation Plan for Governmental Employers and the Long Beach Transit 401(a) Matching Contribution Plan and Authorizing Subsequent Amendment of the Plans. (Debra Johnson)

**Suggested Action:** Approve recommendation.

12. [20-031TR](#) Recommendation to adopt a resolution approving the pilot commuter express service titled UCLA/Westwood Express Service as a permanent service and the corresponding commuter express fare structure. (Debra Johnson)

**Suggested Action:** Approve recommendation.

13. [20-032TR](#) Recommendation to adopt a resolution authorizing the President and CEO to extend the Fiscal Year 2020 budget spending levels through the first quarter of Fiscal Year 2021 (July 2020 - September 2020), allowing Long Beach Transit to legally encumber and expend funds in the absence of an adopted Fiscal Year 2021 budget. (Kenneth McDonald)

**Suggested Action:** Approve recommendation.

14. Board Requests.

15. Closed Session.

- 1) Conference with Real Property Negotiations (§54956.8)  
Property: 4801 Airport Plaza Drive, Long Beach, CA 90815;  
AIN: 7149-013-923 / 7149-013-924  
Long Beach Transit Negotiators: Kenneth McDonald, Debra Johnson, Lisa Patton  
Negotiating Parties: City and Port of Long Beach  
Under Negotiation: Purchase

16. 20-033TR Adjourn. The next regular meeting will be held on June 25, 2020. (Colleen Bentley)

**Suggested Action:** Approve recommendation.

Note:

Long Beach Transit intends to provide reasonable accommodations with the Americans with Disabilities Act of 1990. If special accommodation is desired, please call the Board Secretary's Office 48 hours prior to the meeting at 562.599.8554.

Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.