



CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

333 West Ocean Boulevard • Long Beach, CA 90802

R-20

December 4, 2007

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt Specifications No. PA-02707 and award a contract to Don Miller and Sons Plumbing Supply for plumbing supplies, in the total estimated annual amount of \$370,000 plus a ten percent contingency, for a period of one year, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is requested to enter into an annual contract for furnishing and delivering plumbing supplies. The award combines the estimated annual requirements for the Citywide Departments to secure pricing at the highest possible discount levels available.

The bid was advertised on June 4, 2007 and 42 potential bidders downloaded the bid from the Purchasing website; four are Minority-owned Business Enterprises (MBEs), six are Women-owned Business Enterprises (WBEs), three are Long Beach businesses, and four are certified Small Business Enterprises (SBEs). The bid documents were available from the Purchasing Division located on the Plaza Level of City Hall, and the Division's website at www.longbeach.gov/purchasing. A bid document was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 31 local, minority and women's business groups. Bids were opened on September 14, 2007. Don Miller and Sons Plumbing Supply of Signal Hill, CA, is the lowest responsible bidder and is not an MBE/WBE or SBE.

This matter was reviewed by Deputy City Attorney Lori A. Conway on May 24, 2007 and by Budget Management Officer Victoria Bell on November 20, 2007.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-02707 and award a contract is requested on December 4, 2007 to ensure that the new contract is in place expeditiously. The interim contract expired on November 30, 2007.

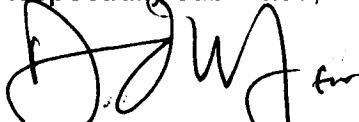
FISCAL IMPACT

The cost of this contract in the estimated amount of \$370,000 is budgeted in various funds of various City departments. The estimate is based on historical expenditures. The previous plumbing supplies contract did not exceed \$370,000 annually. The City will have the option of adding expenditures up to 10 percent (or \$37,000 annually) above the contract amount.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



LORIANN FARRELL
ACTING DIRECTOR OF FINANCIAL MANAGEMENT

12-4-07 CL - PA-02707 - Plumbing Supplies

APPROVED:


PATRICK H. WEST
CITY MANAGER