



Date: November 30, 2006

To: The Honorable Patrick O'Donnell, Chair, Transportation and Infrastructure Committee and The Honorable Suja Lowenthal, Member

From: Councilwoman Gerrie Schipske, Vice Chair, Transportation and Infrastructure Committee

For: Transportation and Infrastructure Committee

Subject: Agenda Items for November 30, 2006 Committee Meeting

I respectfully request that the following items be placed on the agenda for the Committee meeting on November 30, 2006:

- 1. Request that the City Manager report on how the City can improve coordinating infrastructure projects in the City between City Public Works , Gas and Water Departments and SCE and Verizon.** Currently, there is a need to coordinate projects impacting the infrastructure system in the City, both with those projects of the City and those being done by the utilities. For instance, if Verizon is replacing sidewalks in a neighborhood after it lays fiber optic cables, perhaps the City could coordinate any other needed work in that same area to minimize disruption to that neighborhood. Additionally, if the Water Department is replacing lines that require street work, this could be coordinated with Public Works so that other street work or adjacent gutter and curbs might be repaired at the same time.

- 2. Request that the City Manager develop a Community Notification and Involvement System for City Capital and Infrastructure Projects.** Currently, there is little communication with the public concerning work being done by the City to repair and maintain infrastructure or other capital projects nor is public involvement encouraged in the planning and making decisions about the work.

The City of Seattle has implemented a "Community Notification for City Constructions Project Guide for Elected Officials" that could serve as a model for Long Beach. The guiding policy of this effort is to: keep the public informed about the work being done by the City departments and to encourage public involvement in planning and making decisions about the work as much as possible; invite and encourage public involvement in the review of funded capital projects and/or any proposal that would substantially modify the property's or public facility's use, appearance or access; provide early and thorough notification of proposals and projects through a variety of means to users, user groups, neighborhood groups and other interested people; listen and respond to businesses and residents affected by construction projects, providing support when

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possible to reduce the impacts that are detrimental to the quality of life in the neighborhood; and complete the process by notifying involved and interested people and groups of final decisions and the reasons for them, and to join with the community in celebrating the accomplishments of the departments.

3. **Request the City Manager to provide each Council office not later than 60 days following the adoption of the annual budget, a master listing and map indicating the following:** capital projects, infrastructure projects regarding sidewalks, curbs, gutters, streets, alleys, tree trimming and tree removal for each specific Council District for the coming fiscal year, including a proposed schedule.

These items are being requested to improve the process, involvement and flow of information between the City and its residents.