

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH AMENDING THE LONG BEACH
MUNICIPAL CODE BY ADDING SUBSECTION 2.03.025
RELATING TO CITY COUNCIL MEETING NOTICE AND
AGENDA REQUIREMENTS

The City Council of the City of Long Beach ordains as follows:

Section 1. Subsection 2.03.025 is added to the Long Beach Municipal
Code to read as follows:

2.03.025 Notice and agenda requirements: Regular meetings.

A. Subject to the exceptions set forth below, before a matter
may be placed on a regular City Council meeting agenda for consideration
and action, it must first be placed on a Council agenda or City Clerk's
Notice as a "Tentative Agenda Item" at least one (1) week prior to the
matter being taken up for consideration and action by the City Council.

B. Any matter set forth on the City Council Agenda or on a City
Clerk's Notice as a "Tentative Agenda Item" shall automatically be placed
on the regular City Council meeting agenda for action and consideration at
the next regularly scheduled City Council meeting, unless properly
withdrawn from consideration, or otherwise continued to a date certain.

C. No matter listed as a "Tentative Agenda Item" shall be the
subject of Council action or consideration until such time as it is placed on
a regular City Council meeting agenda.

D. Exceptions: The following items shall not be required to be

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

1 listed as a "Tentative Agenda Item" prior to its consideration at a City
2 Council meeting:

3 1. A ceremonial or commendatory item;
4 2. An item which proposes to consider the grant/denial
5 of an Alcoholic Beverage Control (ABC) license;

6 3. An item which seeks approval of a grant or gift;
7 4. An item which, in the opinion of the City Clerk is of a
8 purely ministerial character;

9 5. An item which has been referred to the City Council
10 by an established committee of the City Council;

11 6. An item which, by law, is required to be heard at a
12 date or time certain;

13 7. A written communication or communications- signed
14 by three (3) Councilmembers and directed to the City Clerk which
15 requests that a particular item be placed on an agenda for consideration
16 An item submitted jointly by three (3) councilmembers, requesting that
17 immediate action be taken in order to avoid an adverse impact which
18 would occur if consideration by the Council the action were deferred;

19 8. An item which involves settlement of litigation;
20 9. An item related to elections; or
21 10. Matters referred to the City Attorney by the City
22 Council for action.

23 11. Matters pertaining to the approval of tract maps.

24 E. City Clerk. The City Clerk shall prepare and implement any
25 and all procedural rules necessary to carry out the intent of this section.

26 F. At least once each calendar week the City Clerk shall
27 publish a Notice entitled "Tentative Agenda Items." On those weeks when
28

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

the City Council will be in session, the notice shall be attached to the regular City Council agenda as an informational item. On those weeks when the City Council is not in session, the Notice shall be published on the City Clerks' web-page.

Section 2. The City Clerk shall certify to the passage of this ordinance by the City Council and cause it to be posted in three (3) conspicuous places in the City of Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the Mayor.

I hereby certify that the foregoing ordinance was adopted by the City Council of the City of Long Beach at its meeting of _____, 20__, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

Approved: _____
(Date)

Mayor

1 Council meeting:

- 2 1. A ceremonial or commendatory item;
- 3 2. An item which proposes to consider the grant/denial
4 of an Alcoholic Beverage Control (ABC) license;
- 5 3. An item which seeks approval of a grant or gift;
- 6 4. An item which, in the opinion of the City Clerk is of a
7 purely ministerial character;
- 8 5. An item which has been referred to the City Council
9 by an established committee of the City Council;
- 10 6. An item which, by law, is required to be heard at a
11 date or time certain;
- 12 7. A written communication or communications signed
13 by three (3) Councilmembers and directed to the City Clerk which
14 requests that a particular item be placed on an agenda for consideration
15 in order to avoid an adverse impact which would occur if consideration by
16 the Council were deferred;
- 17 8. An item which involves settlement of litigation;
- 18 9. An item related to elections; or
- 19 10. Matters referred to the City Attorney by the City
20 Council for action.
- 21 11. Matters pertaining to the approval of tract maps.

22 E. City Clerk. The City Clerk shall prepare and implement any
23 and all procedural rules necessary to carry out the intent of this section.

24 F. At least once each calendar week the City Clerk shall
25 publish a Notice entitled "Tentative Agenda Items." On those weeks when
26 the City Council will be in session, the notice shall be attached to the
27 regular City Council agenda as an informational item. On those weeks
28 when the City Council is not in session, the Notice shall be published on

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

the City Clerks' web-page.

Section 2. The City Clerk shall certify to the passage of this ordinance by the City Council and cause it to be posted in three (3) conspicuous places in the City of Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the Mayor.

I hereby certify that the foregoing ordinance was adopted by the City Council of the City of Long Beach at its meeting of _____, 20__, by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

City Clerk

Approved: _____
(Date)

Mayor