

**LONG BEACH CIVIL SERVICE COMMISSION  
MARY ISLAS, PRESIDENT  
SEPTEMBER 30, 2009**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, September 30, 2009, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Mary Islas, F. Phil Infelise, Ahmed Saafir, Douglas Haubert

**MEMBER EXCUSED:** Jeanne Karatsu

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Donna de Araujo, Assistant Administrative Analyst  
Ken Walker, Personnel Operations Manager, Human Resources

**President Mary Islas presided.**

The Secretary informed the Commission that Chief Anthony Batts was able to attend today's Commission meeting due to a cancellation on his schedule. He provided the Commission with his employment history with the City. President Islas thanked Chief Batts for coming, and acknowledged his outstanding service to the City and citizens of Long Beach. The Secretary made a presentation to Chief Batts on behalf of the Commission. The Secretary also made a presentation on behalf of the Civil Service Department. Chief Batts thanked the Commission and staff for the acknowledgement and expressed his gratitude and support of the Commission and Civil Service Department for the exceptional service they provided to the City of Long Beach.

**MINUTES:** It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of September 23, 2009, be approved as prepared. The motion carried by a unanimous roll call vote. Commissioner Haubert was not present during the vote.

**PROVISIONAL APPOINTMENTS:** The Secretary presented a communication from Dennis J. Thys, Director of Community Development, requesting Commission authorization to appoint La Trussel Williams, Perry Daniel and Carmen Quezada, to the classification of Housing Specialists on a provisional basis. In addition, the Secretary presented a staff report prepared by Donna

deAraujo, Assistant Administrative Analyst. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the request be granted in accordance with Civil Service Commission Policy 1.02 and Section 43 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote. Commissioner Haubert was not present during the vote.

**REQUEST FOR TEMPORARY  
REASSIGNMENT FOR  
TRAINING:**

**CHERYL DAVIS/CLERK TYPIST TO ENGINEERING  
TECHNICIAN**

The Secretary presented a communication from Cynthia Stafford, Personnel Services Officer, Public Works, requesting Commission authorization to temporarily reassign Cheryl Davis, Clerk Typist to the classification of Engineering Technician for training. In addition, the Secretary presented a staff report prepared by Sal Ambriz, Personnel Analyst. After discussion, it was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the request for reassignment for training be approved, pursuant to Section 63(3) of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST FOR EXCEPTION  
TO CIVIL SERVICE RULES AND  
REGULATIONS SECTION 115(3):**

**ASSISTANT ADMINISTRATIVE ANALYST**

The Secretary presented a staff report, prepared by him, requesting Commission approval to an exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements, in accordance with Article VIII, Section 115(3) of the Civil Service Rules and Regulations, to approve the upcoming selection process for Assistant Administrative Analyst as an open-competitive examination, but limit the candidate pool to current City employees. The Secretary briefed the Commission regarding the request to conduct the examination open-competitive to City employees rather than open competitive. Commissioner Haubert suggested that a description of the exception to the rule be identified on the public agenda when a request for the exception to Civil Service Rules and Regulations Section 115(3) is made to the Commission. After discussion, it was moved by Commissioner Saafir, seconded by Commissioner Haubert and carried to approve the Exception to Civil Service Rules and Regulations Section 115(3), Article II, Section 7 – Qualifications and

Requirements. The motion carried by a unanimous roll call vote.

**REQUEST FOR PERMANENT  
ASSIGNMENT IN LIEU OF  
LAYOFF:**

**JAMES RUGGIRELLO, CULTURAL PROGRAM  
SUPERVISOR TO COMMUNITY SERVICES SUPERVISOR**

The Secretary presented a communication from Suzanne Mason, Director of Human Resources, requesting Commission approval to permanently assign James Ruggirello, Cultural Program Supervisor to Community Services Supervisor, Parks, Recreation & Marine, to avoid layoff. In addition, the Secretary presented a staff report prepared by Donna deAraujo, Assistant Administrative Analyst. The Secretary briefed the Commission regarding this request. Ken Campbell, Superintendent, Personnel & Training, Parks, Recreation & Marine, answered Commission questions. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried to approve the permanent assignment in lieu of layoff pursuant to Sections 67(5) of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**EMERGENCY ITEM:**

The Secretary requested the Commission consider a request for order of layoff, received on Monday, September 28, 2009, as an emergency item, pursuant to Government Code 54956.5. It was moved by Commissioner Haubert, seconded by Commissioner Infelise and carried to add the request for order of layoff as emergency item #5(a). The motion carried by a unanimous roll call vote.

**ORDER OF LAYOFF:**

The Secretary presented an order of layoff from Patrick H. West, City Manager for the classification of Public Health Professional (Selective Certification – Role of Men Program Supervisor). In addition, the Secretary presented a staff report prepared by Diane Dzodin, Administrative Office. Ms. Dzodin briefed the Commission, stating that on July 15, 2009, the Commission approved an order of layoff for this position to be reduced from full-time to part-time status. However, she stated that this request is to completely eliminate the position due to lack of funding. Roberto Uranga, Personnel Services Officer, and Theresa Marino, Manger – Community Health Bureau, Health & Human Services answered Commission questions regarding this request. After discussion, it was moved by Commissioner Haubert, seconded by Commissioner Infelise and carried to

approve the order of layoff. The motion carried by the following roll call vote:

AYE: Douglas Haubert  
F. Phil Infelise  
Mary Islas

NAY: Ahmed Saafir

**BULLETIN:**

**ASSISTANT ADMINISTRATIVE ANALYST**

It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the subject Job Opportunity Bulletin be approved. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:**

**CIVIL ENGINEERING ASSISTANT – 84 Applied,  
79 Qualified**

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the subject examination results be approved. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING  
ELIGIBLE LISTS:**

It was moved by Commissioner Infelise, seconded by Commissioner Haubert and carried that the following eligible lists be extended for an additional six months. The motion carried by a unanimous roll call vote.

Animal Control Officer  
Aquatics Supervisor  
Civil Engineer (10/8/08, 4/8/09, 4/29/09)  
Helicopter Mechanic  
Senior Civil Engineer (10/8/08)  
Supervisor Stores & Property  
Water Treatment Operator (4/8/09, 4/15/09)

**RETIREMENTS:**

It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the following retirements be received and filed. The motion carried by a unanimous roll call vote.

Eugene Roston/General Maintenance Assistant/Harbor  
Terence Murray/Principal Construction Inspector/Harbor  
Aubrey Neal/Principal Construction Inspector/Harbor

**TRANSFER:**

**ASHLEY ATKINSON/ADMINISTRATIVE ANALYST  
III/COMMUNITY DEVELOPMENT/TO ADMINISTRATIVE  
ANALYST III/DEVELOPMENT SERVICES**

It was moved by Commissioner Haubert, seconded by Commissioner Saafir and carried that the subject transfer between departments be approved. The motion carried by a unanimous roll call vote.

**SCHEDULE FOR HEARINGS:**

It was moved by Commissioner Saafir, seconded by Commissioner Haubert and carried that the following hearing schedule be approved. The motion carried by a unanimous roll call vote.

Reduction/Suspension Appeal 03-R/S-89, 11/4 & 11, 2009  
Dismissal Appeal 05-D-89, 12/2 & 9, 2009  
Dismissal Appeal 06-D-89, 12/16, 2009  
Dismissal Appeal 07-D-89, 1/6, 13, & 20, 2010

**MANAGERS' REPORT:**

Diane Dzodin, Administrative Officer provided copies of the last CSI Long Beach Newsletter for fiscal year 08/09, to the Commission.

Melinda George, Deputy Director, stated that the District 5 picnic on Saturday was very successful. She also thanked Civil Service Department for participating and Caprice McDonald, Personnel Analyst, for making the arrangements and Rob Pfingsthorn, Personnel Analyst, for setting up for staff.

The Secretary thanked Marilyn Hall, Executive Assistant for getting the presentation for Chief Anthony Batts. He also thanked Diane Dzodin, Administrative Officer for preparing the order of layoff emergency item for today's agenda. He also thanked staff for participating in the City Council District 5 picnic on Saturday, September 26, 2009.

**COMMENTS FROM PUBLIC:**

Beverly Nieves, Personnel Analyst, Human Resources, thanked staff for handling the request for permanent assignment in lieu of layoff so quickly to avoid layoff of the individual affected. She also informed the Commission that several City employees laid off within the last two weeks are eligible to participate in the Assistant Administrative Analyst examination. However, because they are not current City employees, she requested that they be allowed to participate in the examination.

As a result of her comments, it was discussed allowing any City employee laid off this fiscal year due to the City's budget be allowed to participate in the Assistant Administrative Analyst examination.

Commissioner Saafir questioned how would those City employees who have been laid off earlier be notified of the position and them being able to file an application. The Secretary informed the Commission that the Civil Service Department, along with Human Resources would ensure that they are notified.

Commissioner Haubert suggested adding language to the current exception to the rule to include allowing a person who was employed by the City and laid off within a certain time be eligible to participate in an examination limited to City employees only.

**ADJOURNMENT:**

There being no further business before the Commission, President Islas adjourned the meeting.

A handwritten signature in black ink, appearing to read 'Mario R. Beas', written in a cursive style.

MARIO R. BEAS  
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION  
MARY ISLAS, PRESIDENT  
October 7, 2009**

The regular meeting of the Civil Service Commission was held at 8:30 a.m., Wednesday, October 7, 2009, in the Board Room of the Harbor Commission, 925 Harbor Plaza, Long Beach, California.

**MEMBERS PRESENT:** Ahmed Saafir, Jeanne Karatsu, Douglas Haubert

**MEMBERS EXCUSED:** Mary Islas, F. Phil Infelise

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Donna de Araujo, Assistant Administrative Analyst  
Ken Walker, Personnel Operations Manager, Human Resources

**Commissioner Ahmed Saafir, Acting President presided.**

On behalf of Richard Steinke, Executive Director and Lisa Marin, Director of Human Resources, Stacey Lewis, Assistant Director of Human Resources, welcomed the Commission to the Harbor Department.

**MINUTES:** This item was held over to the next meeting due to lack of Commissioners present to approve the minutes.

**REQUEST FOR SELECTIVE CERTIFICATION:** The Secretary presented a communication from Cynthia Stafford, Personnel Services Officer, Public Works, requesting Commission authorization for the selective certification of individuals with towing operations experience from the Garage Service Attendant eligible list. In addition, the Secretary presented a staff report prepared by Rob Pfingsthorn, Personnel Analyst. Mr. Pfingsthorn briefed the Commission regarding this request. After discussion, it was moved by Commissioner Karatsu, seconded by Commissioner Haubert and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST TO EXTEND  
NON-CAREER APPOINTMENTS:**

**EKATERINA GARCIA AND NIDRAH WATTS  
ADMINISTRATIVE INTERNS**

The Secretary presented a communication from Lisa Marin, Director of Human Resources, Harbor, requesting Commission approval to extend the non-career appointments for Ekaterina Garcia and Nidrah Watts, Administrative Interns for 500 hours. In addition, the Secretary presented a staff report prepared by Donna deAraujo, Assistant Administrative Analyst. After discussion, it was moved by Commissioner Haubert, seconded by Commissioner Karatsu and carried that the request to extend non-career hours be approved in accordance with Section 49 of the Civil Service Rules and Regulations. The motion carried unanimously.

**REQUEST FOR EXCEPTION TO  
CIVIL SERVICE RULES AND  
REGULATIONS – ARTICLE VIII  
SECTION 115(3)**

**Requesting Exception to Article II, Section 7 of the Civil  
Service Rules and Regulations – Qualifications and  
Requirements for General Maintenance Assistant,  
Limiting Applications to City Employees and Laid Off  
City Employees**

The Secretary presented a staff report, prepared by him, requesting Commission approval for an exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualification and Requirements, for General Maintenance Assistant, as an open-competitive examination, limiting applications to City employees and City employees terminated due to layoffs in 2009. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Haubert, seconded by Commissioner Karatsu and carried to approve the Exception to Civil Service Rules and Regulations, Section 115(3), Article II, Section 7 – Qualifications and Requirements. The motion carried by a unanimous roll call vote.

**REQUEST FOR AMENDMENT TO  
REQUEST – EXCEPTIONS TO  
RULES MAY BE AUTHORIZED –  
ARTICLE VIII, SECTION 115(3)  
CIVIL SERVICE RULES AND  
REGULATIONS:**

**Requesting Exception to Article II, Section 7 of the Civil  
Service Rules and Regulations – Qualifications and  
Requirements for Assistant Administrative Analyst,  
Limiting Applications to City Employees and Laid Off  
City Employees**

The Secretary presented a staff report, prepared by him, requesting Commission approval to an amendment to his request of September 30, 2009, Exception to Article II, Section 7 of the Civil Service Rules and Regulations –



Qualifications and Requirements for the Assistant Administrative Analyst examination process to be conducted as an open-competitive examination, limiting the applicant pool to City employees, to include City employees terminated due to layoffs in 2009. The motion carried by a unanimous roll call vote.

**BULLETIN:**

**GENERAL MAINTENANCE ASSISTANT**

Commissioner Haubert requested that for clarification, recent reduction in force be amended to reduction in force in 2009. After discussion, it was moved by Commissioner Haubert, seconded by Commissioner Karatsu and carried that the subject Job Opportunity Bulletin be approved. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:**

It was moved by Commissioner Karatsu, seconded by Commissioner Haubert and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Civil Engineering Assistant – 69 Applied, 59 Qualified  
Control Center Operator – 410 Applied, 77 Qualified

**EXTENSION OF EXPIRING ELIGIBLE LISTS:**

It was moved by Commissioner Karatsu, seconded by Commissioner Haubert and carried that the following eligible lists be extended for an additional six months. The motion carried by a unanimous roll call vote.

Building Maintenance Engineer  
Business Systems Specialist  
Capital Projects Coordinator  
Civil Engineering Assistant (10/15/08)

**RETIREMENTS:**

It was moved by Commissioner Karatsu, seconded by Commissioner Haubert and carried that the following retirements be received and filed. The motion carried by a unanimous roll call vote.

Lawrence Fortenberry/Housing Specialist II/Community Development  
Gregory Berg/Clerk Typist III/Public Works

**TRANSFER:**

**GARETT POTTER/MAINTENANCE ASSISTANT I/HEALTH  
TO MAINTENANCE ASSISTANT I/PARKS**

It was moved by Commissioner Haubert, seconded by Commissioner Karatsu and carried that the subject transfer between departments be approved. The motion carried by a unanimous roll call vote.

**RESCHEDULE FOR HEARINGS:**

The Secretary requested that the Commission hold this item for one week. It was moved by Commissioner Karatsu, seconded by Commissioner Haubert and carried to hold this item for one week. The motion carried by a unanimous roll call vote.

**MANAGERS' REPORT:**

Diane Dzodin, Administrative Officer, thanked the Harbor Department for hosting the meeting and stated that her career with the City began in the Harbor Department.

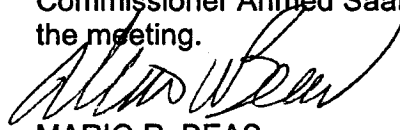
Melinda George, Deputy Director, informed the Commission that she attended the WRIPAC 30<sup>th</sup> Year Anniversary Conference last week, which was held at the Renaissance Hotel in Long Beach, and hosted by Ana Aguilar, Past President and former Civil Service Department employee. She also acknowledged Rob Pfingsthorn and Lourdes Ferrer, Personnel Analysts, for their excellent work on the Control Center Operator examination. She stated that the Civil Service Department collaborated with the Harbor Department on this examination.

The Secretary thanked Richard Steinke, Executive Director, Lisa Marin, Director of Human Resources, and Stacey Lewis, Assistant Director of Human Resources, Harbor Department for hosting the Commission meeting.

Commissioner Saafir, Acting President, also thanked Stacey Lewis, Assistant Director of Human Resources, Harbor, for hosting the Commission meeting.

**ADJOURNMENT:**

There being no further business before the Commission, Commissioner Ahmed Saafir, Acting President, adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:meh

**LONG BEACH CIVIL SERVICE COMMISSION  
MARY ISLAS, PRESIDENT  
OCTOBER 14, 2009**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, October 14, 2009, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Mary Islas, F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu,

**MEMBER EXCUSED:** Douglas Haubert

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Debbie Mills, Acting Director, Human Resources

**President Mary Islas presided.**

**MINUTES:** It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of September 30, 2009, be approved as prepared. The motion carried by a unanimous roll call vote.

The minutes of 10/7/09 were held over to the next meeting due to lack of Commissioners present to approve the minutes.

**EXTENSION OF CIVIL SERVICE  
RULES AND REGULATIONS 115(3)  
EXCEPTION TO THE RULES AND  
AMENDMENT TO CIVIL SERVICE  
COMMISSION POLICY 1.80 –  
EXCEPTION TO THE RULES MAY  
BE AUTHORIZED**

The Secretary presented a staff report, prepared by him, requesting Commission approval to amend Civil Service Rules and Regulations, Article VIII, Section 115(3) - Exception to the Rules May Be Authorized, adopted by the City Council on April 21, 2009. This subsection shall expire six months after City Council approval unless extended by Commission action. Staff is also requesting Commission approval to amend Civil Service Commission Policy 1.80, Exception to the Rules May be Authorized to include Subsection (4), former classified City employees identified by the Human Resources Department as terminated by the City's reduction in force after January 1, 2009. The Secretary briefed the Commission regarding this request, stating that the appointing authorities were in agreement to this extension. After discussion, it was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried to approve the

amendment to Civil Service Rules and Regulations, Article VIII, Section 115(3) - Exception to the Rules May Be Authorized, for six months. The motion carried by a unanimous roll call vote. After further discussion it was moved by Commissioner Infelise, seconded by Commissioner Karatsu and carried to approve the amendment to Civil Service Policy 1.80, Exception to the Rules May be Authorized to include Subsection (4), former classified City employees identified by the Human Resources Department as terminated by the City's reduction in force after January 1, 2009. Commissioner Saafir amended the motion to include to run concurrent with the Extension of Section 115 of the Civil Service Rules and Regulations for six months. The motion carried by a unanimous roll call vote.

**EXAMINATION RESULTS:**

It was moved by Commissioner Infelise, seconded by Commissioner Karatsu and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Civil Engineering Assistant – 221 Applied, 47 Qualified  
Geographic Information Systems Analyst – 41 Applied,  
10 Qualified  
Traffic Painter – 86 Applied, 5 Qualified

**EXTENSION OF EXPIRING  
ELIGIBLE LISTS:**

It was moved by Commissioner Saafir, seconded by Commissioner Karatsu and carried that the following eligible lists be extended for an additional six months. The motion carried by a unanimous roll call vote.

Animal Health Technician  
Office Automation Analyst  
Office Systems Analyst

**RETIREMENTS:**

It was moved by Commissioner Saafir, seconded by Commissioner Karatsu and carried that the following retirements be received and filed. The motion carried by a unanimous roll call vote.

Terry Johnson/Principal Building Inspector /Development  
Services  
Robert Ward/Plan Checker – Mechanical II/Development  
Services  
Alex Demeter/Gas Field Service Representative II/Gas &  
Oil

Keith Snow/Gas Field Service Representative II/Gas & Oil  
Jerry Felix/Gas Maintenance Supervisor I/Gas & Oil  
Evelyn Johnson/Police Services Specialist II/Police  
Regina Stevens/Senior Records Clerk/Police  
Adrianus Tol/Police Sergeant/Police  
Russell Peterson/Police Officer/Police  
Doral Eckhardt/Mechanical Equipment Stock Clerk  
II/Public Works  
Robert Crowder/Water Utility Mechanic III/Water

**TRANSFERS:**

It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the following transfers between departments be approved. The motion carried by a unanimous roll call vote.

Stephanie-Ann Yu/Community Information Specialist II/Parks to Community Information Specialist II/Community Development  
Grace Yoon/Administrative Analyst III/Human Resources to Administrative Analyst III/Financial Management

**RESCHEDULE FOR HEARINGS:**

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the following hearing reschedule be approved. The motion carried by a unanimous roll call vote.

Suspension Appeal 03-R/S-89 – November 4, 11, 2009  
Dismissal Appeal 19-D-78 – December 2 & 9, 2009  
Dismissal Appeal 05-D-89 – December 16, 2009  
Dismissal Appeal 06-D-89 – January 6, 2010  
Dismissal Appeal 07-D-89 – January 13, 20, & 27, 2010

**MANAGERS' REPORT:**

Melinda George, Deputy Director, stated that Rob Pfingsthorn would be conducting the Ambulance Operator written examination on Saturday, October 17, 2009, at Fire Headquarters. She further stated that the examination is being administered on Saturday to accommodate candidates who would not be able to participate otherwise.

Commissioner Saafir commended staff on the efforts to accommodate candidates and requested it be highlighted in a future Civil Service Department Newsletter.

**EMERGENCY ITEM:**

The Secretary requested the Commission consider a request to return to former classification, and to amend the order of layoff approved September 9, 2009, as an

emergency item, pursuant to Government Code 54956.5. It was moved by Commissioner Infelise, seconded by Commissioner Karatsu and carried to consider this item as an emergency item. The motion carried by a unanimous roll call vote.

**REQUEST TO RETURN TO  
FORMER CLASSIFICATION AND  
TO AMEND ORDER OF LAYOFF  
APPROVED SEPTEMBER 9, 2009**

**DAN RODGERS/ COMBINATION BUILDING  
INSPECTOR/TO SENIOR MECHANICAL INSPECTOR**

The Secretary presented communications from Craig Beck, Director of Development Services, and Dan Rodgers, requesting to return Mr. Rodgers to his former classification of Senior Mechanical Inspector. In addition, the Secretary presented a staff report prepared by Diane Dzodin, Administrative Officer, requesting the Commission approve an amendment to the order of layoff approved September 9, 2009. Ms. Dzodin brief the Commission regarding this request, stating as a result of this action, an amendment to the order of layoff of September 9, 2009, is required. Christina Checel, Deputy City Attorney, and Larry Brugger, Superintendent of Building and Safety, Development Services, answered Commission questions. After discussion it was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried to approve the amendment to the order of layoff of September 9, 2009. The motion carried by a unanimous roll call vote. After further discussion, it was moved by Commissioner Saafir, seconded by Commissioner Karatsu and carried to approve Mr. Rodgers return to his former classification of Senior Mechanical Inspector. The motion carried by a unanimous roll call vote. President Islas requested supporting documents be included with future requests of this nature.

**MANAGER'S REPORT:**

The Secretary acknowledged the following employees for Perfect Quarterly Attendance:

Donna de Araujo	Caprice McDonald
Marilyn Hall	Sharon Hamilton
Suanne Swan	Beatriz Lacerda
Melinda George	Diane Dzodin
Judith Dias	Rob Pfingsthorn
	Donnell Russell

Ms. George also presented Quarterly Recognition Awards to Caprice McDonald and Rob Pfingsthorn, Personnel Analysts, for the excellent job in supporting the 5<sup>th</sup> City Council District Good Neighbor Festival.

Diane Dzodin, Administrative Officer presented Quarterly Recognition Awards to Beatriz Lacerda and Suanne Swan for the excellent job they did on the order of layoffs and year-end closing reports.

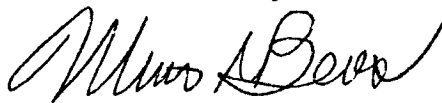
**REVIEW OF EXECUTIVE  
DIRECTOR'S PERFORMANCE:**

It was moved by Commissioner Saafir, seconded by Commissioner Infelise, to convene to a closed session to evaluate the performance objectives of the Executive Director, pursuant to Government Code 54947.8. The motion carried by a unanimous roll call vote.

After discussion, it was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried to conclude the closed session, and reconvene the public meeting. The motion carried by a unanimous roll call vote.

**ADJOURNMENT:**

There being no further business before the Commission, President Islas adjourned the meeting.



MARIO R. BEAS  
Secretary

MRB:seh





**LONG BEACH CIVIL SERVICE COMMISSION  
MARY ISLAS, PRESIDENT  
October 21, 2009**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, October 21, 2009, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** Mary Islas, F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu, Douglas Haubert

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Melinda George, Deputy Director, Acting Secretary  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Ken Walker, Personnel Operations Manager, Human Resources

**President Mary Islas presided.**

**MINUTES:** It was moved by Commissioner Karatsu, seconded by Commissioner Saafir and carried that the minutes of the regular meeting of October 7, 2009, be approved with amendments. The motion carried by a unanimous roll call vote. President Islas and Commissioner Haubert abstained from voting as they were not present at the meeting.

It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the minutes of the regular meeting of October 14, 2009, be approved as prepared. The motion carried by a unanimous roll call vote.

**REQUEST TO EXTEND  
NON-CAREER HOURS:**

**ELAINE YOUNG, CLERK TYPIST**

The Secretary presented a communication from Phil Hester, Director of Parks, Recreation and Marine, requesting Commission approval to extend the non-career hours for Elaine Young, Clerk Typist. In addition, the Secretary presented a staff report prepared by Sal Ambriz, Personnel Analyst. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Saafir, and carried, to approve the extension of the non-career hours for Elaine Young, Clerk Typist for 450 hours, in accordance with Section 49 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST TO RECONSIDER  
APPLICATION:**

**AMBULANCE OPERATOR**

The Secretary presented a communication from Breanne Tillman, requesting the Commission allow her to submit late documentation for her application for Ambulance Operator. In addition, the Secretary presented a staff report prepared by Robert Pfingsthorn, Personnel Analyst. Mr. Pfingsthorn briefed the Commission regarding this request. Ms. Tillman also addressed the Commission regarding her request. Donald Hulse, Battalion Chief, EMS, answered Commissioners questions, and stated that the Fire Department is working with the Civil Service Department to make this a continuous examination. He further stated that the Fire Department has non-career Ambulance Operator positions and is willing to work with Ms. Tillman in obtaining one of these positions. Commissioner Haubert stated that the requirements to file should be further clarified on the job bulletin. President Islas requested that in the future that the bulletin be attached to such requests. After discussion, it was moved by Commissioner Haubert, seconded by Commissioner Karatsu and carried to deny the request. The motion carried by the following roll call vote:

AYE: Douglas Haubert  
Jeanne Karatsu  
F. Phil Infelise

NAY: Ahmed Saafir  
Mary Islas

**REQUEST TO REINSTATE  
ELIGIBLE LIST:**

**SENIOR CIVIL ENGINEER**

The Secretary presented a communication prepared by Diane Dzodin, Administrative Officer requesting Commission approval to reinstate the eligible lists for Senior Civil Engineer, retroactive to its expiration date of September 25, 2009, and extend the eligible list to December 25, 2009. Ms. Dzodin briefed the Commission regarding this request. After discussion, it was moved by Commissioner Saafir, seconded by Commissioner Haubert and carried that the request to reinstate the eligible list be approved in accordance with Section 26 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING ELIGIBLE LISTS:**

It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the following eligible lists be extended for an additional six months, with the exception of Senior Civil Engineer, to be extended for three months. The motion carried by a unanimous roll call vote.

Hazardous Materials Specialist  
Senior Civil Engineer (4/30/08) (3 months)

**ACKNOWLEDGEMENT:**

The Secretary presented a Certificate of Appreciation to Alex Demeter, Gas Field Service Representative, Long Beach Gas & Oil, in recognition of 25 years of dedicated service to the City and citizens of Long Beach. Representatives from his department were present and spoke on his behalf.

**TRANSFERS:**

It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the following transfers between departments be approved. The motion carried by a unanimous roll call vote.

Tawanda Cooper/Development Project Manager II/Community Development to Development Project Manager II/Development Services  
Arnold Tchira/Development Project Manager III/Community Development to Development Project Manager III Development Services

**WITHDRAWAL OF APPEAL:**


It was moved by Commissioner Saafir, seconded by Commissioner Karatsu and carried to receive and file the withdrawal of Suspension Appeal 02-S-89. The motion carried by a unanimous roll call vote.

**MANAGERS' REPORT:**

The Secretary stated that the Ambulance Operator examination was successful and the turn out rate was good. Rob Pfingsthorn, Personnel Analyst is conducting a special administration of this examination today at the Fire Administration building.

**ADJOURNMENT:**

There being no further business before the Commission,  
President Islas adjourned the meeting.

  
MELINDA GEORGE  
Acting Secretary

MG:meh

Karen Highberger, Chair  
Laura H. Brassler, Vice Chair  
Shannon Carmack, Commissioner  
Irma Hernandez, Commissioner



Louise Ivers, Commissioner  
Harvey Keller, Commissioner  
Richard Powers, Commissioner

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## FINISHED AGENDA AND MINUTES

### CALL TO ORDER

At 5:32 p.m., Craig Beck, Director of Development Services, called the meeting to order.

### ROLL CALL

**Boardmembers** Laura H. Brassler, Shannon Carmack, Irma Hernandez, Louise

**Present:** Ivers, Harvey Keller and Richard Powers

**Boardmembers** Karen L. Highberger

**Absent:**

Also present: Craig Beck, Director of Development Services; Derek Burnham, Current Planning Officer; Lynette Ferenczy, Project Planner; Angie Zetterquist, Project Planner; Steven Valdez, Project Planner; Heidi Eidson, Planning Bureau Secretary.

### FLAG SALUTE

Craig Beck, Director of Development Services, led the flag salute.

### APPROVAL OF MINUTES

09-011CH Recommendation to approve the Cultural Heritage Commission minutes for the meeting of August 10, 2009.

**A motion was made by Commissioner Keller, seconded by Commissioner Ivers, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 3 - Shannon Carmack, Louise Ivers and Harvey Keller

**Abstain:** 3 - Laura H. Brassler, Irma Hernandez and Richard Powers

**Absent:** 1 - Karen L. Highberger

### DIRECTOR'S REPORT

Craig Beck, Director of Development Services, provided the Director's Report.

## **PUBLIC PARTICIPATION**

## **SWEARING OF WITNESSES**

Do you solemnly swear or affirm that the evidence you shall give in this Cultural Heritage Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

## **CONTINUED ITEMS**

1. 09-001CH Recommendation to elect Chair and Vice-Chair.

**Commissioner Keller made a motion to elect Commissioner Highberger as Chair of the Cultural Heritage Commission and Commissioner Ivers seconded the motion.**

**Commissioner Keller made a motion to elect Commissioner Brassler as the Vice Chair of the Cultural Heritage Commission and Commissioner Carmack seconded the motion. The motions carried by the following vote:**

**Yes:** 6 - Laura H. Brassler, Shannon Carmack, Irma Hernandez, Louise Ivers, Harvey Keller and Richard Powers

**Absent:** 1 - Karen L. Highberger

## **REGULAR AGENDA**

2. 09-006CH Recommendation to approve a Certificate of Appropriateness for a one-story addition to an existing single-family residence, a garage expansion, open patio cover and associated improvements at 231 Coronado Avenue in the Bluff Heights Historic District. (District 3) (Application No. HP 09-0137)

Lynette Ferenczy, Project Planner, presented the staff report.

Derek Burnham, Current Planning Officer, spoke.

Lynette Ferenczy responded to a query from Vice Chair Brassler.

Commissioner Ivers spoke.

Dave Decker, architect, spoke and presented materials into the record.

Mr. Decker responded to queries from the Commission.

Bill Garlin, owner, spoke.

Commissioner Hernandez spoke.

**A motion was made by Commissioner Keller, seconded by Commissioner Powers, to approve the recommendation with the amendment that Condition of Approval No. 9 be omitted. The motion carried by the following vote:**

**Yes:** 6 - Laura H. Brassler, Shannon Carmack, Irma Hernandez, Louise Ivers, Harvey Keller and Richard Powers

**Absent:** 1 - Karen L. Highberger

3. 09-007CH

Recommendation to approve a Certificate of Appropriateness for a one-story addition to an existing single-family residence at 621 Coronado Avenue in the Rose Park South Historic District. (District 2) (Application No. HP 09-0103)

Lynette Ferenczy, Project Planner, presented the staff report.

Roger Zelaya, architect, spoke.

Mr. Zelaya responded to queries from the Commission.

A dialogue ensued between Commissioner Brassler, Commissioner Carmack, Mr. Zelaya and Derek Burnham, Current Planning Officer.

Derek Burnham responded to a query from Commissioner Carmack.

Commissioner Powers spoke.

Commissioner Hernandez spoke.

**A motion was made by Commissioner Hernandez, seconded by Commissioner Keller, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Laura H. Brassler, Shannon Carmack, Irma Hernandez, Louise Ivers, Harvey Keller and Richard Powers

**Absent:** 1 - Karen L. Highberger

4. 09-008CH

Recommendation to approve a Certificate of Appropriateness request to add 92 square feet to the 1st story and 156 square feet to the 2nd story of an existing two-story residential structure located at 773/775 Stanley Avenue within the Rose Park Historic District. (District 2) (Application No. HP 09-0134)

Angie Zetterquist, Project Planner, presented the staff report.

Jeff Jeannette, architect, spoke.

Mr. Jeannette responded to queries from the Commission.

A dialogue ensued between Commissioner Powers, Commissioner Brassler, Jeff Jeannette and Derek Burnham regarding possible solutions to issues with individual Conditions of Approval.

Commissioner Hernandez spoke.

Steve Askin, property owner, spoke.

Mr. Askin and Mr. Jeannette responded to queries from Commissioner Ivers.

Derek Burnham responded to a query from Commissioner Brassler.

Commissioner Carmack spoke.

Mr. Askin presented a petition into the record.

A dialogue ensued between the Commission and staff.

**A motion was made by Commissioner Keller, seconded by Commissioner Powers, to approve the recommendation with amendments to include modifications to Condition of Approval nos. 7 and 8 that repairs be done at the discretion of the Director of Development Services, strike Condition of Approval no. 9 and approve applicant's proposal for a window subject to muntons being added to match, strike Condition of Approval no. 10 and allow the chain link fence to remain as it is, and modify Condition of Approval no. 11 allowing the wrought iron fence to remain with improvements to the appearance at the discretion of the Director of Development Services. The motion carried by the following vote:**

**Yes:** 6 - Laura H. Brassler, Shannon Carmack, Irma Hernandez, Louise Ivers, Harvey Keller and Richard Powers

**Absent:** 1 - Karen L. Highberger

5. 09-009CH

Recommendation to approve a Certificate of Appropriateness request to add a new porch and 425-square-foot one-story addition to the rear of an existing residence located at 3817 E. 6th Street within the Belmont Heights Historic District. (District 3) (Application No. HP 09-0132)



Angie Zetterquist, Project Planner, presented the staff report.

Louis Lopez, designer, spoke.

Mr. Lopez responded to queries from the Commission.

Commissioner Ivers spoke.

Derek Burnham, Current Planning Officer, responded to a query from Commissioner Brassier.

A dialogue ensued between Mr. Lopez, Commissioner Brassier, Commissioner Carmack, Commissioner Ivers, and Derek Burnham.

Mr. Lopez responded to a query from Commissioner Keller.

Commissioner Brassier spoke.

Tiffany Saenger, owner, spoke.

Commissioner Powers spoke.

Commissioner Ivers spoke.

Mr. Lopez responded to a query from Commissioner Brassier.

**A motion was made by Commissioner Keller, seconded by Commissioner Ivers, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Laura H. Brassier, Shannon Carmack, Irma Hernandez, Louise Ivers, Harvey Keller and Richard Powers

**Absent:** 1 - Karen L. Highberger

6. 09-010CH Recommendation to approve a Certificate of Appropriateness for a 2nd-story addition and deck to an existing single-family residence at 3590 Lime Avenue in the California Heights Historic District. (District 8) (Application No. HP 09-0049)

Steven Valdez, Project Planner, presented the staff report. He asked that the Commission omit Condition of Approval No. 9, as it was included in error.

Derek Burnham, Current Planning Officer, spoke.

Ed Oxford, applicant, spoke.

Mr. Oxford responded to a queries from the Commission.

Derek Burnham responded to a query from Commissioner Keller.

Commissioner Hernandez spoke.

**A motion was made by Commissioner Keller, seconded by Commissioner Ivers, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Laura H. Brassler, Shannon Carmack, Irma Hernandez, Louise Ivers, Harvey Keller and Richard Powers

**Absent:** 1 - Karen L. Highberger

#### **COMMENTS FROM THE CULTURAL HERITAGE COMMISSION**

There were no comments from the Cultural Heritage Commission.

#### **ADJOURNMENT**

At 7:47 p.m., Vice Chair Brassler adjourned the meeting.

NEXT REGULAR MEETING: October 12, 2009 - 5:30 P.M.

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Phil Saumur, Chair  
Melani Smith, Vice-Chair



Becky Blair, Commissioner  
Charles Durnin, Commissioner  
Alan Fox, Commissioner  
Leslie Gentile, Commissioner  
Donita Van Horik, Commissioner

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## FINISHED AGENDA AND MINUTES

### CALL TO ORDER (5:06 P.M.)

At 5:06 p.m., Chair Saumur called the meeting to order.

### ROLL CALL (5:06 P.M.)

see media

**Boardmembers** Phillip Joseph Saumur, Alan L. Fox, Charles Durnin, Donita Van  
**Present:** Horik and Becky Blair

**Boardmembers** Melani Smith and Leslie Fernald Gentile  
**Absent:**

Also present: Craig Beck, Director of Development Services; Derek Burnham, Current Planning Officer; Jill Griffiths, Advance Planning Officer; Michael Mais, Assistant City Attorney; Jeff Winklepleck, Senior Planner; Heidi Eidson, Planning Bureau Secretary.

### FLAG SALUTE (5:06 P.M.)

see media

Chair Saumur led the flag salute.

### APPROVAL OF MINUTES (5:13 P.M.)

see media

(Taken out of order)

see media

09-044PL

Recommendation to approve the Planning Commission minutes of September 17, 2009.

**A motion was made by Commissioner Blair, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 4 - Phillip Joseph Saumur, Alan L. Fox, Donita Van Horik and Becky Blair

**Abstain:** 1 - Charles Durnin

**Absent:** 2 - Melani Smith and Leslie Fernald Gentile

**DIRECTOR'S REPORT (5:07 P.M.)**

see media

Craig Beck, Director of Development Services, presented the Director's Report.

**PUBLIC PARTICIPATION (5:12 P.M.)**

see media

**SWEARING OF WITNESSES (5:12 P.M.)**

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**STUDY SESSION (5:15 P.M.)**

see media

Jill Griffiths, Advance Planning Officer, introduced the study session item regarding the Alamitos Bay Marina dredge and rebuild project.

Mark Sandoval, Marine Bureau Manager, presented the study session.

Michael Mais, Assistant City Attorney, responded to a query from Commissioner Durnin.

Mr. Sandoval responded to a query from Commissioner Van Horik.

Staff responded to queries from Commissioner Durnin.

Mr. Sandoval responded to queries from Chair Saumur.

Mr. Sandoval responded to a query from Commissioner Durnin.

Mr. Sandoval responded to queries from Commissioner Van Horik.

Mr. Sandoval responded to queries from Chair Saumur.

Mr. Sandoval responded to queries from Commissioner Fox.

Mr. Sandoval responded to a query from Commissioner Durnin.

**REGULAR AGENDA (6:02 P.M.)**

see media

see media

1. 09-043PL Recommendation to certify a Recirculated Mitigated Negative Declaration (ND 12-09) and approve a Modification to an approved Site Plan Review and Tentative Tract Map No. 71130 to increase the number of residential units from 18 to 28 at 433 Pine Avenue. (District 1) (Application No. 0307-15)

Derek Burnham, Current Planning Officer, introduced the item.

Jeff Winklepleck, Project Planner, presented the staff report.

Jonathan Glasgow, project architect, spoke.

Mr. Glasgow responded to a query from Chair Saumur.

Mr. Glasgow responded to queries from Commissioner Durnin.

Staff responded to a query from Commissioner Fox.

Avraham Hassid, developer, responded to a query from Commissioner Van Horik.

Commissioner Blair spoke.

**A motion was made by Commissioner Blair, seconded by Commissioner Fox, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 5 - Phillip Joseph Saumur, Alan L. Fox, Charles Durnin, Donita Van Horik and Becky Blair

**Absent:** 2 - Melani Smith and Leslie Fernald Gentile

**ELECTION OF OFFICERS (6:20 P.M.)**

- 09-052PL Recommendation to approve the nomination for the Chair of the Planning Commission for 2009-2010.

Michael Mais, Assistant City Attorney, responded to a query from Chair Saumur.

Commissioner Fox spoke.

**A motion was made by Commissioner Durnin to reappoint Chair Saumur to a second term as Chair of the Planning Commission. A substitute motion was made by Commissioner Blair, seconded by Commissioner Van Horik, to hold the election over until the Planning Commission meeting of October 15, 2009. The motion carried by the following vote:**

**Yes:** 5 - Phillip Joseph Saumur, Alan L. Fox, Charles Durnin, Donita Van Horik and Becky Blair

**Absent:** 2 - Melani Smith and Leslie Fernald Gentile

**COMMENTS FROM THE PLANNING COMMISSION (6:25 P.M.)**

There were no comments from the Planning Commission.

**ADJOURNMENT (6:25 P.M.)**

At 6:25 p.m., Chair Saumur adjourned the meeting.

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MINUTES  
REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS  
LONG BEACH, CALIFORNIA  
SEPTEMBER 17, 2009

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on September 17, 2009.

The meeting was called to order at 7:00 p.m. by President Allen.

PRESENT:	John Allen	Commissioner
	Paul Blanco	Commissioner
	Frank Clarke	Commissioner
	Suzanne Dallman	Commissioner
	William B. Townsend	Commissioner
	Richard Anthony	Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	Robert C. Cheng	Deputy General Manager – Operations
	B. Anatole Falagan	Deputy General Manager – Business
	Matt Veeh	Special Projects Officer
	Ken Bott	Administrative Officer
	Dynna Long	Office Administrator
ABSENT:	Charles Parkin	Principal Deputy City Attorney

**1. PLEDGE OF ALLEGIANCE**

Suzanne Dallman led the Board and audience in the Pledge of Allegiance.

**2. PUBLIC COMMENT**

President Allen opened the public comment period. As there were no requests to address the Board on non-agenda items, the public comment period was closed.

**3. APPROVAL OF MINUTES**

September 3, 2009

Upon motion by Commissioner Blanco, seconded by Commissioner Dallman and unanimously carried, the minutes of the meeting of September 3, 2009 were unanimously approved.

**4. REVIEW BOARD MEETING SCHEDULE FOR OCTOBER 2009**

- John D. S. Allen, President, Board of Water Commissioners

The Board discussed the proposed meeting schedule for the month of October 2009.

The Board agreed to the following meeting schedule:

October 1, 2009	Regular Meeting – 9:00 A.M.
October 15, 2009	Regular Meeting – 7:00 P.M.

**5. Election of Officers – President, Vice President, Secretary**

President Allen stated that he would accept nominations for the Board officers for FY 2009-2010 in accordance with Resolution WD-889, a Resolution Establishing Rules of Procedure for the Board of Water Commissioners.

President Allen called for the nomination of the Secretary of the Board of Water Commissioners.

It was moved by Commissioner Townsend, and seconded by Commissioner Blanco that Commissioner Clarke be nominated for the office of Secretary.

President Allen asked if there were any other nominations for Secretary; and there being none, he called for a vote. Commissioner Clarke was unanimously elected as Secretary for the term beginning October 1, 2009.

President Allen called for the nomination of the Vice-President of the Board of Water Commissioners.

It was moved by Commissioner Clarke, and seconded by Commissioner Blanco that Commissioner Dallman be nominated for the office of Vice-President.

President Allen asked if there were any other nominations for Vice-President; and there being none, he called for a vote. Commissioner Dallman was unanimously elected as Vice-President for the term beginning October 1, 2009.

President Allen called for the nomination of the President of the Board of Water Commissioners.

It was moved by Commissioner Clarke, and seconded by Commissioner Dallman that Commissioner Blanco be nominated for the office of President.

President Allen asked if there were any other nominations for President; and there being none, he called for a vote. Commissioner Blanco was unanimously elected as President for the term beginning October 1, 2009.



**6. PRESIDENT'S REPORT**

- **John D. S. Allen, President, Board of Water Commissioners**

President Allen announced that the City Council had approved the Long Beach Water Department Budget and Rates for FY 2009-2010 at their September 8, 2009 meeting, despite some late noticed concerns.

President Allen reported that he would be accepting an Award of Excellence on Saturday, September 19, 2009, for Long Beach Water Department assistance with the library's newly renovated landscape project.

Commissioner Clarke reported that with tonight's election of officers, that the rotation of the Board officers is now back on a correct rotation basis.

**7. GENERAL MANAGER'S REPORT**

- Kevin L. Wattier, General Manager**

**LONG BEACH WATER DEPARTMENT FY 2009-2010 BUDGET AND RATES**

Mr. Wattier noted that after the LBWD budget and rate presentation on September 8, 2009, that the Council had approved the LBWD budget and rates for FY 2009-2010 by an 8-1 vote.

He noted a copy had been included in the Board cubbies regarding the recent *Press-Telegram* article noting Councilmember Schipske's concerns regarding the LBWD budget and rates.

**8. CONSENT CALENDAR**

President Allen asked the Board if any items were being pulled from the Consent Calendar for separate discussion and a vote. Hearing none he called for a motion.

It was moved by Commissioner Blanco and seconded by Commissioner Dallman to approve Consent Calendar items 8a. through 8b.

President Allen asked if there were any questions or discussion regarding the Consent Calendar items.

President Allen requested clarification on the bid response for vendor Ferguson for Consent Calendar item 8b. Robert Cheng responded that Ferguson had not bid on the entire bid package specifications.

Commissioner Clarke asked if we had explained this situation to vendor Ferguson. Mr. Cheng responded affirmatively.

President Allen called for the question and a vote on the motion. Consent Calendar items 8a. through 8b. were unanimously approved.

**8a. Approval of Transfer of Funds by Journal Entry Dated September 17, 2009**

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

**8b. Adopt Specifications WD-12-09 and authorize the General Manager to execute an Agreement with Backflow Apparatus and Valve Company (BAVCO) to furnish and deliver backflow assembly repair kits and whole backflow assemblies in an amount not to exceed \$325,000.00 for a period of one year, and to exercise the options to renew during two additional one-year periods, limited to a 3% increase for each renewal period**

A communication was presented to the Board from Robert Cheng, which is on file at the Long Beach Water Department.

**9. Authorize the General Manager to execute all documents necessary to convey the assignment of the Kilroy Realty L.P., a Delaware limited partnership, sublease with Don Temple, for a storage facility on Long Beach Water Department property at 3750 Spring St., Long Beach, CA**

- **B. Anatole Falagan, Deputy General Manager – Business**

Mr. Falagan provided a background briefing regarding this agenda topic.

Mr. Allen requested clarification regarding the specifics for LBWD leases WDL-96 and WDL-112. Mr. Falagan explained the background on the leased property.

Commissioner Blanco asked about the consequences if the Board chose not to convey the sublease. Mr. Falagan explained there would be a loss of revenue to LBWD in FY10 in the amount of \$136,749.

Commissioner Townsend asked if there was an out clause to the lease. Mr. Falagan responded that a four month notice of termination remained as in the original lease.

It was moved by Commissioner Blanco and seconded by Commissioner Dallman to Authorize the General Manager to execute all documents necessary to convey the assignment of the Kilroy Realty L.P., a Delaware limited partnership, sublease with Don Temple, for a storage facility on Long Beach Water Department property at 3750 Spring St., Long Beach, CA.

President Allen called for the question and a vote. Agenda item 9. was unanimously approved.

- 10. AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AMENDED AND RESTATED OPERATING AGREEMENT WITH WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA (WRD) FOR THE LEO J. VANDER LANS WATER TREATMENT FACILITY.**
- **B. Anatole Falagan, Deputy General Manager - Business**

Mr. Falagan provided a briefing on the Amended and Restated Operating Agreement. He noted that LBWD currently operates WRD's Leo Vander Lans water treatment facility; LBWD and WRD have negotiated terms for an amended and restated agreement; new term is for five years.

Commissioner Blanco asked about the consequences if the Board did not authorize the amended agreement. Mr. Falagan advised the currently agreement does not allow for full recovery of all LBWD costs expended in the operation of the WRD plant.

Mr. Wattier provided clarification regarding the current agreement. He noted the fixed allocation for staff costs included in the original agreement was not enough to recover staff time costs due to operating problems that had occurred at the plant during the term of the original agreement.

It was moved by Commissioner Blanco and seconded by Commissioner Dallman to authorize the General Manager to execute an Amended and Restated Operating Agreement with Water Replenishment District of Southern California (WRD) for the Leo J. Vander Lans Water Treatment Facility.

Commissioner Clarke asked what were the benefits for LBWD to operate this plant. Mr. Wattier noted: 1) 50% of the recycled water is used in the seawater barrier; 2) good water management/stewardship; 3) reduces costs of having to use imported water; 4) promotes use of available recycled water.

Commissioner Clarke inquired if WRD had additional recycled water to sell to LBWD for other recycled projects. Mr. Wattier responded no, not at this time.

Commissioner Townsend asked if the WRD board would also be reviewing/approving this amended agreement. Mr. Falagan responded yes.

President Allen called for the question and a vote. The board unanimously approved to authorize the General Manager to execute an Amended and Restated Operating Agreement with Water Replenishment District of Southern California (WRD) for the Leo J. Vander Lans Water Treatment Facility.

## **11. LEGISLATIVE ISSUES/ACTIONS/BILLS**

- **Matthew Veeh, Special Projects Officer**

Mr. Veeh provided an update on the status of Federal Appropriations for Title XVI projects. He reported staff is working with Federal representatives to ensure LBWD's interests are met in the conference report.

Mr. Veeh reviewed the status of water-related bills that had been enrolled and sent to the Governor for signature. The bills reviewed were: 1) AB 1366 – Residential self-regenerating water softeners; faces strong opposition from Culligan Water Solutions, Home Depot and California Retailer's Association. This bill was vetoed last year; strong possibility of suffering same fate this year; 2) AB 474 – Contractual Assessments: Water Efficiency Improvements; significant support, with no opposition noted; 3) AB 804 – Invasive Aquatic Species: Mussels; significant support, with no opposition noted; 4) AB 1061 – Common Interest Developments: Water-Efficient Landscapes; significant support, with no opposition noted; 5) SB 407 – Property Transfers: Plumbing Fixtures Replacement; significant support, opposed by Long Beach Chamber and two Southern California apartment association agencies.

Mr. Veeh reported that the State legislature 2009 session had ended without an agreement regarding the water deal (five conference reports that had been combined into a single policy bill – SB 68). He reported legislators had claimed they were close, but differences regarding more water storage projects; additional environmental protection in Delta and legislators who wanted to take no action regarding this matter caused this item to fail.

Mr. Veeh advised there was the possibility the Governor could call for a special legislative session focused on water issues.

Commissioner Dallman inquired if Senator Wolk's bill, related to Delta governance, had been pulled from SB 68, and then put in the water bond bill.

Mr. Wattier responded that Senator Wolk's bill had not been placed in the water bond bill, because the water bond bill's purpose was only to provide funding for the statewide water plan and did not include policy language, including Senator Wolk's Governance bill. He also noted that the policy bill, SB 68, contained no fiscal provisions.

Commissioner Townsend commented on the nine council district water conservation gardens. He asked if these gardens would be highlighted in an upcoming TV public service announcement. Mr. Wattier advised that staff was developing a thirty minute TV spot that would be shown on a local cable TV station. Commissioner Townsend requested staff provide the board with addresses for the nine garden residences.

**12. REPORT OF THE METROPOLITAN WATER DISTRICT (MWD) BOARD MEETING ON SEPTEMBER 15, 2009**

- **Kevin L. Wattier, General Manager**

Mr. Wattier reported that the MWD board had deferred action on the tentative Memoranda of Understanding (MOUs) between Metropolitan and its employee associations and scheduled a September 29, 2009 workshop to discuss this matter.

Commissioner Dallman inquired about the MWD information agenda item regarding the effect of subsidence on the California Aqueduct due to groundwater pumping in the San Joaquin Valley. Mr. Wattier reported this item presented United States Geological Survey satellite analysis of sinking ground near the aqueduct.

**13. NEW BUSINESS**

Commissioner Clarke commented on the recent article he had read that noted that Las Virgenes Municipal Water District had received a federal grant in the amount of \$1 million for a recycled water pipeline project. He inquired if LBWD could apply for this same type of project. Mr. Wattier noted these funds had come from the same American Recovery and Reinvestment Act of 2009 (ARRA) funding that LBWD had received almost \$3 million for the Long Beach Desalination and Research Project. He advised the application period for this type of funding had expired.


President Allen requested that staff agendize the following topics for the next night board meeting agenda: 1) Update on Fatal Flaw Study and Siting Study for Desalination Plant; 2) Update on New Utility Billing System with tie-in to rate structure; 3) Report on Long Beach Water Department Real Property Holdings.

**14. ADJOURNMENT**

There being no further business to come before the Board, President Allen adjourned the meeting at 7:47 p.m. to the next regular meeting of the Water Commission to be held October 15, 2009, in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.

  
Frank Clarke, Secretary

Attest:

  
\_\_\_\_\_  
Paul C. Blanco, President



MINUTES  
REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS  
LONG BEACH, CALIFORNIA  
OCTOBER 1, 2009

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on October 1, 2009.

The meeting was called to order at 9:05 a.m. by President Blanco.

PRESENT:	Paul Blanco	Commissioner
	Suzanne Dallman	Commissioner
	Frank Clarke	Commissioner
	William B. Townsend	Commissioner
	John Allen	Commissioner
	Gary Anderson	Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	Robert C. Cheng	Deputy General Manager – Operations
	B. Anatole Falagan	Deputy General Manager – Business
	Paul T. Fujita	Director of Finance
	Matthew P. Lyons	Director, Planning & Conservation
	Eric Leung	Director of Water Resources
	Matthew Veeh	Special Projects Officer
	Ken Bott	Administrative Officer
	Robert Verceles	Division Engineer
	Dynna Long	Office Administrator
	Joyce Barkley	Water Conservation Specialist
	Rachel Davis	Conservation Intern
ABSENT:	Charles Parkin	Principal Deputy City Attorney

## 1. PLEDGE OF ALLEGIANCE

William Townsend led the Board and audience in the Pledge of Allegiance.

NOTE: Commissioner Allen joined the meeting at 9:07 A.M.

## 2. APPROVAL OF MINUTES

September 17, 2009

Upon motion by Commissioner Clarke, seconded by Commissioner Townsend and unanimously carried, the minutes of the meeting of September 17, 2009 were unanimously approved.

NOTE: Commissioner Dallman joined the meeting at 9:08 A.M.

### **3. PUBLIC COMMENT**

President Blanco opened the public comment period. As there were no requests to address the Board on non-agenda items, the public comment period was closed.

**NOTE: AGENDA ITEM 5 TAKEN OUT OF ORDER AT THIS POINT IN THE MEETING**

### **5. GENERAL MANAGER'S REPORT Kevin L. Wattier, General Manager**

#### TENTATIVE OCTOBER 2009 WATER CONSERVATION REPORT

Mr. Wattier reported that another Long Beach water conservation record had been set in September 2009. He noted a tentative savings between 15 – 16%. He also reported FY 2008-2009 would conclude with a 16 – 17% record water conservation savings.

He noted the challenge in the future would be to sustain these types of conservation levels.

He reviewed a September 30, 2009 Department of Water Resources (DWR) press release and reported that with the start of a new water year (October 1<sup>st</sup>) DWR had expressed concerns about a fourth consecutive year of drought; possibility of serious water shortages; and uncertain weather ahead. He noted DWR also stressed that it was critical that Californians continue to conserve as much water as possible to help stretch the water supply.

#### STATUS OF FEDERAL APPROPRIATIONS

Mr. Wattier reported that Congress had met to discuss appropriations for FY 2010. He advised that LBWD was on tract to receive \$670,000 for desalination research, and \$635,000 for recycling projects.

He complimented Mr. Veeh for his diligence in following up with legislators to assure that the full LBWD appropriation requests were approved.

#### 2009 MAIN BREAK REPORT

Mr. Wattier reported that LBWD had 26 main breaks during FY 2008-2009. He noted this was the lowest number of breaks recorded by the Department. He advised this was compared to the early 90's when over 100 were recorded per year. He attributed this new record to infrastructure investment and staff's effort with the main replacement program.



Commissioner Allen asked if a press release might be written regarding this accomplishment. Mr. Wattier advised staff was considering this option.

#### RAINFALL IN EL NIÑO YEARS

Mr. Wattier reviewed historic data related to rainfall during periods of El Niño. He noted this phenomenon is complex in relation to predicting seasonal rainfall. He also noted NOAA is predicting a weak to moderate El Niño for the coming months. He reported El Niño does correlate to storms pushing further south, so it could be wetter in Southern California, but the critical location for precipitation is the SWP watershed in the north.

Mr. Wattier requested staff send a copy of the recent DWR climate newsletter to the board members.

**NOTE: AGENDA ITEM 4 TAKEN OUT OF ORDER AT THIS POINT IN THE MEETING**

#### **4. PRESIDENT'S REPORT**

- **Paul C. Blanco, President, Board of Water Commissioners**

President Blanco thanked Commissioner Allen for his leadership as President of the Board for the past year, and presented a Board resolution, a ceremonial gavel and sounding block and mini-fire hydrant to outgoing President Allen from the Long Beach Water Department. He reviewed the accomplishments of President Allen as outlined in the resolution presented to him.

Commissioner Allen thanked his fellow commissioners and staff in sharing in the accomplishments of the past year.

**NOTE: AGENDA ITEM 5. WAS CONSIDERED EARLIER IN THE AGENDA**

#### **6. CONSENT CALENDAR**

President Blanco asked the Board if any items were being pulled from the Consent Calendar for separate discussion and a vote. Hearing none he called for a motion.

It was moved by Commissioner Townsend and seconded by Commissioner Allen to approve Consent Calendar items 6a. and 6b.

President Blanco asked if there were any questions or discussion regarding the Consent Calendar items.

Commissioner Dallman inquired regarding the status of the Los Angeles Gateway Regional Integrated Regional Management Authority. Mr. Wattier reported the group is continuing to work with Gateway Cities to secure funding for the region.

President Blanco called for the question and a vote on the motion. Consent Calendar items 6a. and 6b. were unanimously approved.

**6a. Approval of Transfer of Funds by Journal Entry Dated October 1, 2009**

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

**6b. Authorize Reappointment of Kevin L. Wattier as a Board Member, and K. Eric Leung as an Alternate Board Member to the Governing Board of the Los Angeles Gateway Region Integrated Regional Management Authority**

A communication was presented to the Board from Eric Leung, which is on file at the Long Beach Water Department.

**7. Authorize the General Manager to Execute a Water Purchase Agreement with the Central Basin Municipal Water District (CBMWD) and the Water Replenishment District of Southern California (WRD) for the purpose of replenishment of the Central Basin Aquifer**

- **K. Eric Leung, Director of Water Resources**

Mr. Wattier provided an overview of the basin replenishment needs and the operations of the Central Basin Aquifer. He reported that both the Central Basin Municipal Water District and Water Replenishment District boards had already approved this water purchase agreement.

He noted the lack of replenishment water availability for the past two years, and advised he did not see any available for this purpose in the future. He reported that Long Beach was among other agencies in the basin concerned with the aquifer's health, and had facilitated this type of water purchase for replenishment needs.

He noted all costs related to this purchase would be reimbursed to LBWD.

It was moved by Commissioner Allen and seconded by Commissioner Dallman to Authorize the General Manager to Execute a Water Purchase Agreement with the Central Basin Municipal Water District (CBMWD) and the Water Replenishment District of Southern California (WRD) for the purpose of replenishment of the Central Basin Aquifer.

President Blanco called for the question and a vote. Agenda item 7. was unanimously approved.

**8. LEGISLATIVE ISSUES/ACTIONS/BILLS**

• **Matthew Veeh, Special Projects Officer**

Mr. Veeh reported that a public meeting had been held on September 30, 2009 in Washington, DC to address the California water crisis, and create a short term plan regarding this issue. He advised that Secretary of the Interior, Ken Salazar and a number of administration officials had been in attendance. He also reported that Lester Snow, from the California Department of Water Resources, along with California representatives had also participated in these discussions.

He advised that most of the focus of the meeting was on the Bay-Delta region, but noted some comments had been made regarding the need for solutions to the water crisis in Southern California.

He advised that under an MOU signed at the September 30, 2009 meeting a group of six federal agencies (Departments of the Interior, Commerce and Agriculture, Council on Environmental Quality, Environmental Protection Agency, and the Army Corps of Engineers) will form a newly established Federal Bay-Delta Leadership Committee. He reported this Committee would coordinate with the State of California and interested stakeholders to develop a plan of short-term actions by December 15, 2009. He further advised that part of the plan may include action on the biological opinions affecting water deliveries out of the Delta, by asking for an independent review by the National Academy of Sciences to address key uncertainties in the scientific information.

Mr. Veeh also reported that Secretary Salazar was encouraging Governor Schwarzenegger to call a special session of the legislature to address the water crisis on a state level.

**9. NEW BUSINESS**

President Blanco reminded the Board members and staff regarding the Federation Filipino American Associations, Inc. American History Month awards event to be held Saturday, October 3, 2009 at the Long Beach Airport Marriott Hotel.

Commissioner Clarke commented on the upcoming farewell dinner for outgoing Chief of Police, Tony Batts. There was a brief discussion to determine if this event met the Board Policy for support of local events. Mr. Wattier advised he would confer with Deputy City Attorney regarding this matter and advise the Board.

10. **ADJOURNMENT**

There being no further business to come before the Board, President Blanco adjourned the meeting at 9:43 a.m. to the next regular meeting of the Water Commission to be held October 15, 2009, in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.

  
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Frank Clarke, Secretary

Attest:

  
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Paul C. Blanco, President