



# CITY OF LONG BEACH

DEPARTMENT OF PARKS, RECREATION & MARINE



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[www.LBParks.org](http://www.LBParks.org)

March 22, 2016

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Authorize the City Manager to execute an agreement with the Long Beach Unified School District for food preparation for the 2016 Summer Food Service Program, in an amount not to exceed \$354,772; execute sponsor/site agreements with the City of Signal Hill and nonprofit organizations; and execute any documents, including amendments, necessary to accept funds, implement and administer the 2016 Summer Food Service Program. (Districts 1, 2, 4, 5, 6, 7, 8, 9)

## DISCUSSION

Since 1980, the Department of Parks, Recreation and Marine (PRM) has operated a Summer Food Service Program that provides free lunches to low-income children, 18 years of age and under, who, in the absence of the program, would not receive their normal lunches during summer vacation. The 2016 Summer Food Service Program (Program) is sponsored through a grant from the California Department of Education (CDE). While the City of Long Beach (City) offers the Program at numerous City sites, City Council approval is required to execute several agreements with other agencies in order to allow them to operate under the Program. These agreements include an operational agreement with the Long Beach Unified School District (LBUSD) for the preparation and delivery of the lunches, and sponsor/site agreements with participating agencies, including nonprofit agencies, for the distribution of the lunches. Lunches will be provided at 35 sites throughout Long Beach and two sites in Signal Hill (Attachment). During the 2008 Summer Food Service Program application process, the City applied for and was granted a permanent agreement to participate and receive funding from the CDE, thus eliminating the annual grant application process.

Community organizations that participate in the Program are required to secure the necessary insurance as deemed appropriate by the City's Risk Manager, and to comply with regulations set forth by the CDE. As in the past, organizations that had previously participated will be invited to be a part of this year's Program. Each year, new agencies requesting information about the Program are also given the opportunity to participate.

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The 2016 Program will run from June 20, 2016 through August 24, 2016. PRM's payment to the LBUSD, for food preparation and delivery, is projected to be approximately \$354,772, which represents a cost of \$2.84 per lunch. Major funding for the Program will be provided by the CDE, at a reimbursement rate of \$3.69 for each meal served, which includes the cost of the meal, plus PRM's operating costs eligible under the grant. The staffing level required to coordinate the Program is mainly funded through the grant; however, a \$49,000 General Fund budgeted subsidy is required to augment current staffing levels at the park sites for Program operations and interdepartmental charges. Actual total Program cost may differ from the estimate, and PRM is expecting an increase in participants from FY15.

This matter was reviewed by Deputy City Attorney Linda T. Vu on February 24, 2016 and by Budget Management Officer Victoria Bell on February 26, 2016.

#### TIMING CONSIDERATIONS

City Council action is requested on March 22, 2016, to allow sufficient time to execute the agreements prior to the beginning of the 2016 Summer Food Service Program.

#### FISCAL IMPACT

The total Program expenditures for staff, food and supplies is estimated at \$444,065. Of that amount, it is anticipated that the CDE will reimburse PRM \$395,065, based upon the reimbursement rate per meal served. Sufficient funding for the Program is currently budgeted in the General Grants Fund (SR 120) in the Parks, Recreation and Marine Department (PR). The remaining administrative expense of \$49,000 is ineligible for reimbursement under the grant and is funded by existing appropriation in the General Fund (GF). The recommendation will result in a positive impact on jobs. A total of three temporary part-time jobs will be created for PRM staff for the duration of the Program.

#### SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



STEPHEN P. SCOTT  
INTERIM DIRECTOR OF PARKS, RECREATION AND MARINE

SS:GK:ts:jb  
Attachment

APPROVED:

  
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PATRICK H. WEST  
CITY MANAGER

## 2016 CITY OF LONG BEACH SUMMER FOOD SERVICE PROGRAM – MEAL SERVICE SITES

CITY SITES	MEAL SERVICE LOCATIONS
Admiral Kidd Park	2125 Santa Fe Avenue Long Beach, CA 90810
Bixby Park	130 Cherry Avenue Long Beach, CA 90802
Bret Harte Neighborhood Library	1595 W. Willow Street Long Beach, CA 90810
Burnett Neighborhood Library	560 E. Hill Street Long Beach, CA 90806
California Recreation Center/Ernest S. McBride, Sr. Park	1550 Martin Luther King, Jr. Avenue Long Beach, CA 90813
Cesar E. Chavez Park	401 Golden Avenue Long Beach, CA 90802
Cherry Park	1901 E. 45 <sup>th</sup> Street Long Beach, CA 90807
Coolidge Park	352 E. Neece Street Long Beach, CA 90805
Ed "Pops" Davenport Park	2910 E. 55 <sup>th</sup> Way Long Beach, CA 90805
DeForest Park	6255 DeForest Avenue Long Beach, CA 90805
Drake Park	951 Maine Avenue Long Beach, CA 90813
Freeman Community Center	1205 Freeman Avenue Long Beach, CA 90804
Grace Park	Elm Avenue/Plymouth Street Long Beach, CA 90805
Houghton Park	6301 Myrtle Avenue Long Beach, CA 90805
MacArthur Park	1321 Anaheim Street Long Beach, CA 90813
Martin Luther King, Jr. Park	1950 Lemon Avenue Long Beach, CA 90806
Miracle on 4 <sup>th</sup> Street Park	1518 E. 4th Street Long Beach, CA 90802
North Neighborhood Library	5571 Orange Avenue Long Beach, CA 90805
Orizaba Park	1435 Orizaba Avenue Long Beach, CA 90804
Pan American Park	5157 E. Centralia Street Long Beach, CA 90808
Ramona Park	3301 E. 65 <sup>th</sup> Street Long Beach, CA 90805
Scherer Park	4600 Long Beach Boulevard Long Beach, CA 90805

<b>CITY SITES Cont.</b>	<b>MEAL SERVICE LOCATIONS</b>
Seaside Park/14 <sup>th</sup> Street	Chestnut Avenue/14 <sup>th</sup> Street Long Beach, CA 90813
Silverado Park	1545 W. 31 <sup>st</sup> Street Long Beach, CA 90810
Somerset Park	1500 E. Carson Street Long Beach, CA 90807
Springdale Apt. Community Center	2095 W. Spring Street Long Beach, CA 90810
Stearns Champions Park	4520 E. 23 <sup>rd</sup> Street Long Beach, CA 90815
Veterans Park	101 E. 28 <sup>th</sup> Street Long Beach, CA 90806
Wardlow Park	3457 Stanbridge Avenue Long Beach, CA 90808

### **NON-CITY SITES/NONPROFIT ORGANIZATIONS**

<b>AGENCY</b>	<b>MEAL SERVICE LOCATION</b>
Antioch Church of Long Beach	1535 Gundry Avenue Long Beach, CA 90813
Boys & Girls Clubs of Long Beach 3635 Long Beach Boulevard Long Beach, CA 90807	Dean A. Eastman/Fairfield Club 700 E. Del Amo Boulevard Long Beach, CA 90807
California Aquatic Therapy and Wellness Center	6801 Long Beach Boulevard Long Beach, CA 90805
First Congregational Church of Long beach The Edwin & Dorothy Baker Foundation of Long Beach	241 Cedar Avenue Long Beach, CA 90802
Grant AME Church	1129 Alamitos Avenue Long Beach, CA 90813
St. Luke Holy Baptist Church	1401 W. 34 <sup>th</sup> Street Long Beach, CA 90810

### **SITES LOCATED OUTSIDE THE CITY OF LONG BEACH**

<b>AGENCY</b>	<b>MEAL SERVICE LOCATIONS</b>
City of Signal Hill 2175 Cherry Avenue Signal Hill, CA 90755	Discovery Well Park 2200 Temple Avenue Signal Hill, CA 90755  Signal Hill Park 1780 E. Hill Street Signal Hill, CA 90755