

OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

RESOLUTION NO. RES-08-0024

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING AND AUTHORIZING
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
AND WRITINGS BY THE DEPARTMENT OF FINANCIAL
MANAGEMENT PAYROLL DIVISION.

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Department of Financial Management Payroll Division of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes,

ordinances or resolutions of the City of Long Beach or any City Board or Commission.

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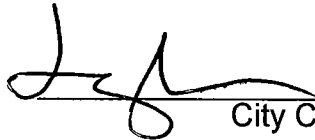
1 Section 3. This resolution shall take effect immediately upon its adoption
2 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

3 I hereby certify that the foregoing resolution was adopted by the City
4 Council of the City of Long Beach at its meeting of March 4, 2008, by the
5 following vote:

6 Ayes: Councilmembers: B. Lowenthal, DeLong,
7 O'Donnell, Schipske, Andrews,
8 Reyes Uranga, Gabelich, Lerch.

9
10 Noes: Councilmembers: None.

11
12 Absent: Councilmembers: S. Lowenthal.

13
14
15 
16 _____
17 City Clerk

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28 GJA: lkm - 02/26/08
A08-00654

Cost Center: ()

Records Coordinator: MARIA ALARCON Mail Drop: 6TH FLOOR Phone: (562)570-6580 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

| Event (X) Code | Permanent Box Number | Record Title (Box Contents) | Record Title Name | Dates Beg. | Dates Ending | On Hold? | Destroy Date 12/31/2006 | Location | Space# |
|--------------------------|----------------------|-----------------------------|----------------------|------------|--------------|----------|-------------------------|----------|--------|
| <input type="checkbox"/> | 18147 | 10037.9 | ADMINISTRATION FILES | 01/01/2000 | 07/31/2001 | | 07/31/2006 | G-01-02 | 15 |

Box Contents: LIST 1836

Folders within the above box

File Number1

Iron Mountain Ref #: 1

Beginning Date: 01/01/2000 Ending Date: 07/31/2001 Record Title Name: ADMINISTRATION FILES

Description: IMPREST CASH DIRECT PAYMENT FORMS AND SUPPORTING DOCUMENTATION

A-209-OF 10035.5 TAXES

01/01/1971 01/01/1974

01/01/2004 382708978 0

Folders within the above box

File Number1

Iron Mountain Ref #: 1

Beginning Date: 01/01/1971 Ending Date: 01/01/1974 Record Title Name: TAXES

Description: UNSECURED TAXES 1971-74

File Number2

Iron Mountain Ref #: 2

Beginning Date: 01/01/1971 Ending Date: 01/01/1974 Record Title Name: TAXES

Description: DELINQUENT SECURED TAXES 1971-74

E = Excluded

| | | |
|---------------------------------------|---|---|
| Total Eligible Boxes to be destroyed | = | 2 |
| Eligible Boxes on Hold | = | 0 |
| Eligible Boxes Checked Out | = | 0 |
| Eligible Boxes Removed | = | 0 |
| Total Available Boxes to be destroyed | = | 2 |

Mary Wells
DEPARTMENT

W. DeGroot
RECORDS MANAGER
2-22-08

Angie Anderson
2/26/08
CITY ATTORNEY

Date