

MINUTES OF A SPECIAL MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, FEBRUARY 26, 2007, AT 9 A.M.

Present: Commissioners: Topsy-Elvord, Walter, Hancock, Cordero, Hankla
Absent: " None

Also present:

R. D. Steinke	Executive Director
S. B. Rubin	Managing Director
D. A. Thiessen	Managing Director
G. T. Hein	Executive Officer to the Board
S. Larson	Interim Director of Human Resources
H. C. Morris	Director of Communications
S. Joumblat	Chief Financial Officer
D. L. Albrecht	Director of Information Management
R. Rich	Director of Maintenance
K. M. Cartwright	Manager of Transportation Planning
K. J. Adamowicz	Acting Director of Real Estate
C. Perrone	Director of Security
D. B. Snyder	Director of Trade Relations
R. S. Baratta	Director of Risk Management
D. T. Holzhaus	Principal Deputy City Attorney

PRESIDENT HANKLA PRESIDED AS CHAIRPERSON.

APPROVAL OF MINUTES.

Upon motion by Commissioner Walter, seconded by Commissioner Topsy-Elvord and unanimously carried, the minutes of the regular meeting of February 12, 2007, were declared read and approved as read.

PUBLIC COMMENTS.

There was no one present to address the Board.

CONSENT CALENDAR – ITEM NOS. 1-7.

1. CWO NO. 1213, SUPPLEMENT NO. 18 – PIER G TERMINAL REDEVELOPMENT - APPROVED.

Communication from A. J. Moro, Assistant Chief Harbor Engineer, dated February 21, 2007, requesting approval of CWO No. 1213, Supplement No. 18, in the amount of \$1,370,000, to fund preparation of environmental reports and testing of dredge sites, was presented to the Board. The request was approved by the Executive Director.

2. ORTIZ ENTERPRISES, INC. – EXECUTIVE DIRECTOR AUTHORIZED TO APPROVE ADDITIONAL STAFF-APPROVED CHANGE ORDER FOR PIER S AND CWO NO. 1217, SUPPLEMENT NO. 32 - APPROVED.

Communication from A. J. Moro, Assistant Chief Harbor Engineer, dated February 21, 2007, recommending approval of additional staff-approved Change Order for the construction of Pier S, in the amount of \$600,000, and approval of CWO No. 1217, Supplement No. 32, in the amount of \$1,050,000, was presented to the Board. The request was approved by the Executive Director.

3. KPFF CONSULTING ENGINEERS - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE THIRD AMENDMENT TO CONTRACT FOR THE PIER T CONTAINER TERMINAL - DOCUMENT NO. HD-6561C.

Communication from A. J. Moro, Assistant Chief Harbor Engineer, dated February 21, 2007, requesting approval of an amendment to Contract with KPFF Consulting Engineers for the Pier T Container Terminal, in the amount of \$250,000, and for a time extension to December 31, 2008, was presented to the Board. The request was approved by the Executive Director.

4. AMEC EARTH AND ENVIRONMENTAL – DOCUMENT NO. HD-7137 - NAUTILUS ENVIRONMENTAL – DOCUMENT NO. HD-7138 - WESTON SOLUTIONS – DOCUMENT NO. HD-7139 - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACTS FOR SEDIMENT SAMPLING AND TESTING.

Communication from Robert Kanter, Director of Planning, dated February 21, 2007, recommending authorization of Contracts with AMEC Earth and Environmental, Nautilus Environmental, and Weston Solutions for professional services for sediment sampling and testing, each in the amount of \$1,000,000 and for a period of three years, was presented to the Board. The recommendation was approved by the Executive Director.

5. LEVEL I HARBOR DEVELOPMENT PERMITS – RECEIVED AND FILED.

Communication from Robert Kanter, Director of Planning, dated February 20, 2007, requesting that the following Level I Harbor Development Permits be received and filed:

HDP #07-010	Paramount Petroleum – Pipeline Tie-In
HDP #07-012	Caltrans – Schuyler Heim Bridge Seismic Retrofit
HDP #07-014	Paramount Petroleum – Pipeline Survey

was presented to the Board. The request was approved by the Executive Director.

6. RICHARD T. ALMARAZ – GEORGE PEREZ, JR. – KATRICE PATTERSON – APPOINTMENTS.

Communication from Steve Larson, Interim Director of Human Resources, dated February 21, 2007, requesting approval of the appointments of the following individuals:

<u>Appointment</u>	<u>Classification</u>	<u>Range & Step</u>	<u>Effective Date</u>
Richard T. Almaraz	Terminal Services Representative I	440/01	2/28/07
George Perez, Jr.	Administrative Intern/NC	H36	2/28/07
Katrice Patterson	Administrative Analyst III	630/04	3/05/07

was presented to the Board. The request was approved by the Executive Director.

7. HARBOR REVENUE FUND – APPROVAL OF FUND TRANSFER JOURNALS AND AUTHORIZATION OF TRANSFER OF FUNDS.

Communication from Sam Joublat, Chief Financial Officer, dated February 20, 2007, submitting the following Fund Transfer Journals received from the Department of Financial Management:

<u>AMOUNT</u>	<u>DESCRIPTION</u>
641,376.16	Employee Benefits & Insurance Funds – transfer of the January 2007 cost of employees' fringe benefits
805,776.00	Fire Department – Fire stations and boats for February 2007
9,344.92	Fire Department – vessel patrol for February 2007
274,736.25	Police Department – police services for November 2006

17,546.00	Technology Services Department – data processing operations and maintenance and Green Flag modifications for January 2007
315.00	Technology Services Department – wireless communication for January 2007
24,242.53	Planning and Building Permits for January 2007
466.00	Fingerprinting for October and November 2006
108.00	Technology Services Department – pager service charges for November and December 2006
112.00	Human Resources Department – reimbursement for two Harbor Department employees who participated in the Business Writing Skills Workshop on October 17 & 19, and November 28 & 30, 2006

was presented to the Board. The Fund Transfer Journals were approved by the Executive Director.

Commissioner Walter moved, seconded by Commissioner Topsy-Elvord that the communications be received and filed and that Items Nos. 1-7 be approved as recommended. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord, Walter, Hancock, Cordero, Hankla
NOES:	“	None
ABSENT:	“	None

NEW BUSINESS.

Mr. Joumblat, Chief Financial Officer, stated the Finance Division had received the Certificate of Achievement for Excellence in financial reporting from the Government Finance Officers Association. Additionally, he stated it was the 23rd consecutive year that the Port has received this award.

Ms. Morris, Director of Communications, gave a presentation and review of the Amgen event from the weekend. Additionally, Ms. Morris stated the booth was led by Mr. Wong, Mr. Macias, Ms. Magee, Mr. Killeen, and Ms. Wasil.

President Hankla thanked those who staffed the Port booth at the Amgen.

Commissioner Cordero commented on the article in the LA Times today on an all electric truck fleet.

Additionally, Commissioner Cordero requested an update on the Ports' Green Fleet and Carpool Program.

CLOSED SESSION.

At 9:45 a.m., President Hankla recessed the Board meeting to hold a closed session:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Closed session pursuant to Section 54956.9(a) of the Government Code regarding SES Terminal, LLC, vs. City of Long Beach, et al. Superior Court Case No. BS107298.

At 10:10 a.m., the meeting was again called to order by President Hankla.

ADJOURNED IN MEMORY OF MS. PIPER CAMERON.

At 10:11 a.m., Commissioner Hancock moved, seconded by Commissioner Cordero that the meeting be adjourned sine die in memory of Ms. Piper Cameron. Ms. Cameron was a deckhand at Foss Maritime Company. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord, Walter, Hancock, Cordero, Hankla
NOES:	"	None
ABSENT:	"	None

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
JANUARY 18, 2007**

I. CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Harry Saltzgaver, President, at 9:00 a.m., at the El Dorado Park West Senior Center Library. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

Present: Harry Saltzgaver, President
Drew Satariano, Vice President
Simon George (arrived late)
Albert Guerra
Bob Livingstone
Sarah Tong Sangmeister
Brett Waterfield

Absent: None

Staff: Phil Hester, Director, Parks, Recreation and Marine
Dennis Eschen, Manager, Planning and Development Bureau
Sherri Nixon Joiner, General Superintendent, Community Recreation Programs
Phil Lopez, Superintendent, Marine Maintenance
Geoff Hall, Special Projects Officer
Lt. Joe Stilinovich, Park Rangers
Bill Greco, Park Ranger
Robin Black, Executive Assistant to the Director

Guests: Ana Ananda, Water Department
Eric Leung, Water Department
Stacia Mancini, 5th District Council Office

II. APPROVAL OF MINUTES – DECEMBER 21, 2006

It was moved by Commissioner Livingstone and seconded by Vice President Satariano to approve the December 21, 2006 Parks and Recreation Commission minutes. The motion carried unanimously.

III. EMPLOYEE OF THE MONTH PRESENTATION FOR DECEMBER

President Saltzgaver stated that Vice President Satariano would announce the Employee of the Month for December.

Vice President Satariano announced Debbie Soto as Lead/Supervisory Employee of the Month for December.

Ms. Barbara Alhadeff spoke on Ken Campbell's behalf about Ms. Soto. Ms. Sherri Nixon-Joiner, General Superintendent of Community Recreation Programs, also spoke about Ms. Soto.

IV. COMMISSION ACTION ITEMS

#07-0101

PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL

It was moved by Commissioner Waterfield and seconded by Commissioner Livingstone to authorize the Manager of Community Recreation Services Bureau, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. The motion carried unanimously.

V. COMMITTEE STATUS REPORTS

A. EXECUTIVE COMMITTEE President Saltzgaver, Chair

President Saltzgaver stated that they met and discussed the agenda and proposed amendments to the Long Beach City Charter. One of those proposed amendments is Parks in Perpetuity. He said that enclosed in the packet is a copy of the City Council item listing all the proposed Charter amendments. President Saltzgaver asked for some background on Parks in Perpetuity item.

Mr. Hester stated that the proposed verbiage for the Parks in Perpetuity was listed on page 11 of the City Council letter. This came about in 2002 as a result of the Open Space Plan. The City Council and the Parks and Recreation Commission were involved in Parks in Perpetuity community meetings dealing with this and other issues. Up to that time, there were no policies for park space. As a result of this, a policy direction was established for where parks are located, two for one replacement policy, standards, zoning issues, and allowable uses for parks were included in the 2002 Open Space Plan. Parks in Perpetuity came out of a couple of discussions, one being the mitigation for the Scherer Park police substation. The Department and the City Council members were concerned about the language, so this issue was not approved with the 2002 Open Space Plan. Recently, when the Charter Amendment Committee met, this item was brought forth in the community meetings. Two versions were presented for consideration. The first version said that any non-park use would require a vote of the public. The second version gives an option to be able to mitigate to use park space by a couple of options. The City Council could take

this as a vote of the community or the Parks and Recreation Commission could hold public meetings to make changes.

The Department supports the language that the City Council approved at the January 16 City Council meeting. This keeps the Parks and Recreation Commission in the loop and lets the City Council make the decision on the process.

President Saltzgaver stated that this allows us to support the protection of park land while maintaining some flexibility. He thanked Councilwoman Schipske for bringing this forward. It is uncertain when the Charter amendment would go to vote.

President Saltzgaver stated the other issue that the Commissioners should be aware of, was on page 10. The City Council could also remove any Charter-mandated commissioner with a majority approval.

Mr. Hester stated that they may want to bring this back to the Parks and Recreation Commission to address formally and write a letter to the Mayor.

B. FINANCE AND APPEALS COMMITTEE
President Saltzgaver, Chair

President Saltzgaver stated that the Committee met this morning and that a tennis fee item would be on the agenda next month. There would be a report a little later in the meeting regarding the Focus on Results performance report, that staff is beginning to prepare. They agreed that the Finance and Appeals Committee would review those and bring those to the Commission whenever necessary. They also decided that the budget oversight would be left to the Executive Committee. He stated that the financial report was included in the packet.

C. PARK SAFETY COMMITTEE
Commissioner George, Chair

Commissioner George stated that the Committee would meet next month. A report was included in the packet.

Lt. Joe Stilinovich stated that the park rangers have been very busy. He said that a Red Cross station was set up at Houghton Park, due to a fire at an apartment complex in North Long Beach. The park rangers staffed it for security. He said that a new item, Staff Contacts, has been added to the Park Safety report. This is change in philosophy for the park rangers. The park employees are also part of the customer base, not just the people who visit the parks.

Lt. Stilinovich said that they were having graffiti issues at Ramon Park and held a sting operation for graffiti there with the Police Department. They cited and arrested many people that day, but no one for graffiti. The entire neighborhood knew about the operation, which was good public relations, and it went well.

Commissioner Guerra asked if there were more homeless people in the parks recently, because of the cold weather.

Lt. Stilinovich responded that because of the cold weather, there have been less homeless people in the parks. He stated that the City, in particular the Police Department, is working on a transient identification and outreach program. As part of that, they know the locations that transients frequent and will go to those locations for the census and outreach.

President Saltzgaver stated that on January 25, the City would conduct a homeless count.

D. EQUAL EMPLOYMENT OPPORTUNITY AND CUSTOMER SATISFACTION COMMITTEE

Commissioner Guerra, Chair

Commissioner Guerra stated that the Committee would meet in two months.

E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE

Vice President Satariano, Chair

Vice President Satariano stated that the Committee met this morning and he encouraged the Commissioners to read the quarterly report included in the packet. Mr. Eschen gave them an update on the capital projects.

Mr. Hester stated that Mr. Eschen met yesterday with the Community Development Advisory Committee on development projects. He said that he would make sure the Commissioners would be sent the development project list. Mr. Hester briefly described the projects in each Council district. He stated that they are tracking funding for Proposition 84 for potential projects along the San Gabriel and Los Angeles Rivers.

Commissioner Guerra asked if there was a timetable for the Sports Park project.

Mr. Hester responded that the City is finalizing the agreement with the architect, who would then begin the construction drawings. The City is working on the funding for the rest of the architect's work. City staff has scheduled a meeting with federal staff to discuss funding. This project is still a few years away from construction.

Commissioner Waterfield mentioned that he noticed on the tour that the fields at Admiral Kidd Park were pretty worn out. He asked if there were any plans to put in artificial turf on those fields.

Mr. Hester responded that staff has been discussing putting in artificial turf as a test project in one park. They discussed using Hudson Park, but not Admiral Kidd Park; however, it could be an option.

F. CITY SCHOOLS/JOINT COMMITTEE
Commissioner Tong Sangmeister, Chair

Commissioner Tong Sangmeister stated that the Committee would meet next month.

Mr. Hester stated that he met with the School District Superintendent Chris Steinhauser. Mr. Steinhauser also met with the Mayor and they discussed joint use of facilities. He said that this Committee might get more active with these discussions.

G. SPECIAL EVENTS AND RECREATION COMMITTEE
Commissioner Livingstone, Chair

Commissioner Livingstone stated that the Committee met yesterday and discussed balance for special events and carnivals and how the parks are impacted and people and businesses displaced. They also discussed the Amgen Bike Tour. The Committee will be establishing a policy for special events. They also requested a report on the Daisy Lane Parade.

Mr. Geoff Hall stated that the draft language of the dog walker permit has been sent to the City Attorney's office for review. He said he would also be meeting with the park rangers and Animal Control staff. Once the language is approved, he would bring it back to the Committee and schedule a public meeting to get feedback. He said that the pilot program has worked fairly well, but there have been a few violations by the same individuals. Most of the dog walkers have responded quite well. They are also looking at a few infrastructure changes and would be discussing those with the Recreation Dog Park Association. These changes would let dog walkers get in and out of the dog park more easily without impacting the small dog park. It is possible that the public meeting would not be set prior to the expiration of the pilot program, but it is not a court order, it is a pilot program.

President Saltzgaver asked if this program would have any impact on the dog beach.

Mr. Hall responded no, the dog beach is limited to one dog per person.

President Saltzgaver stated that there was a swimming event last weekend at the Belmont Plaza Pool. There were international stars swimming at this event. It may have been the organizer's job to advertise this event, but word did not get out.

Mr. Hester responded that this was not the City's event; the Sports Council sponsored it. The Sports Council is looking for an intern from California State University Long Beach, to help with public relations for such events.

VI. DIRECTOR'S REPORT TO COMMISSION

A. DIRECTOR'S MONTHLY REPORT – DECEMBER 2006

President Saltzgaver asked for any questions on the monthly report. There were no comments or questions.

Commissioner Guerra stated that there is a section called Adaptive Recreation, listed on page 13. He asked if the Department does any public outreach in the form of a brochure that specifically addresses the adaptive parks and programs we have for those who have special needs.

Mr. Hester responded that the Department currently does not have a separate brochure. There is a section in the quarterly brochure for adaptive recreation programs and sites. The Department would be looking at this in the coming years, especially with the Special Olympics hopefully relocating to Long Beach. This should be addressed in the budget this coming year.

Ms. Nixon-Joiner stated that there are numbers that aren't even reported, which are participants in day camps and various programs not part of adaptive recreation. The number is not tracked at the separate sites; therefore, the numbers would be greater than what is listed.

It was moved by Commissioner Livingstone and seconded by Commissioner Guerra to receive and file the Director's Monthly Report for December 2006. The motion carried unanimously.

VII. CORRESPONDENCE

President Saltzgaver stated that no correspondence was received.

VIII. UNFINISHED BUSINESS

President Saltzgaver stated that there was no unfinished business.

IX. NEW BUSINESS

A. CONJUNCTIVE USE INTER-TIE IN HEARTWELL PARK

Mr. Eric Leung stated that he and Mr. Ana Ananda were there from the Water Department to explain about the conjunctive use inter-tie project in Heartwell Park. He referred to the presentation handouts that were included in the packet. He described what conjunctive use was, which is to store water in the ground for use during dry years. He also explained that this water would provide emergency backup for the Water Department and the City of Lakewood water systems during fire demands and water main breaks. He explained that the only thing showing above ground would be a pipe with two shut-off valves, approximately two feet high and eight feet long, which would be camouflaged when they finished.

President Saltzgaver asked where this water would come from.

Mr. Leung responded that the water comes from Northern California, per agreement.

Commissioner Guerra asked if the water would go into a reservoir or just into the dirt.

Mr. Leung responded that the water goes into the ground into a natural aquifer.

Commissioner Waterfield asked how often the Water Department would need to access the pipe.

Mr. Leung responded that they would need to access the valves about once a month or in case of an emergency, such as a major fire. He stated that the construction would take approximately one month.

President Saltzgaver stated that this is an informational report to receive and file.

It was moved by Vice President Satariano and seconded by Commissioner Tong Sangmeister to receive and file this information about the Water Commission project in Heartwell Park during 2007. The motion carried unanimously.

B. PARK IMPACT FEE REPORT FOR FISCAL YEAR 2006

Mr. Eschen stated that this is the annual report to let you know the change from last year. Basically, the receipts were down this year. Although, there is a lot of residential construction going on, the residential fee is tied to the completion of the project. There were no major projects finished within the 2006 fiscal year, so the amount of funds coming in was relatively low. There are several projects

that should be completed within this fiscal year, so those fees would be received this year.

It was moved by Commissioner Livingstone and seconded by Commissioner Guerra to receive and file the Park Impact Fee Report for Fiscal Year 2006. The motion carried unanimously.

C. FOR LONG BEACH UPDATE AND PERFORMANCE REPORTS

Mr. Geoff Hall stated that it has been a number of months since he last spoke to the Commissioners on the Focus on Results initiative and he would like to give an update. He distributed the revised performance measures. FOR Long Beach seeks to create a direct link between expected performance and budget. With better performance information, clear operational goals, and the direct connection between budget and end results, we can ensure that we are meeting the needs of citizens more objectively. At the center of FOR Long Beach is the Department's Strategic Plan, which identifies critical issues and objectives that we want to accomplish as a department over the next two to five years. The department strategic plan was created approximately two years ago and in that process we identified nearly 250 performance measures. Over the next few months they would be going through and revised these performance measures to make them more meaningful. It was originally envisioned that the process would take three to five years, and going back to revise the performance measures is a good thing.

Mr. Hall stated that every department's budget has been restructured around their program structure, which has been done for the past two years. We have also been collecting data for many of our performance measures and have been reporting a handful of them to the City Manager on a monthly basis, which he distributed to the Commissioners. Most of the data is just simple counts of things that we are comparing to prior years. The difficult thing will be how to collect data about the impacts we have on people and the quality of our services. This would mean surveys and other similar methodology. The targets listed are based on prior year's data plus approximately one percent.

Mr. Hall stated that he is intending to provide this report to the Parks and Recreation Commission on a monthly basis and will defer to the Committee to discuss in more detail.

Commissioner Waterfield asked if the departments get subsets of data? For example, there are sports participants listed, but no breakdown of how many adults and how many youth. This would be interesting to see this difference.

Mr. Hall responded that the Department has been tracking youth and teens, not only by park, but also by type of activity. It is extremely labor intensive. The City has just purchased a new performance management system, which piggy backs on what has been done so far. This would allow the Department to aggregate the data electronically. It also is going to be very useful for analyzing

data and for recording data. One of the cities uses this software for their report to the community. This will be very helpful.

Commissioner Tong Sangmeister asked when this would be implemented.

Mr. Hall responded that staff would begin training in March. But, we probably won't see it up and running until early summer.

Mr. Hall mentioned that the Department has, through time, surveyed participants. We have not surveyed those that we are not serving, to ask what we are missing or what they perceive our benefits to be, even though they are not using them.

Mr. Hester recommended that this get put within a committee.

President Saltzgaver stated that they discussed this in the Finance and Appeals Committee and he recommends that they take an in-depth look at this on a quarterly basis in that committee.

It was moved by Vice President Satariano and seconded by Commissioner Tong Sangmeister to receive and file this report and that the performance reports be placed under the purview of the Parks and Recreation Commission's Finance and Appeals Committee. The motion carried unanimously.

X. COMMENTS

A. AUDIENCE

President Saltzgaver asked for comments from the audience.

Ms. Stacia Mancini stated that she would like to thank the Department for the first fifth City Council district outdoor film activity in Heartwell Park. They had approximately 300 to 400 people attend and they would like to do this on an annual basis. She would like to thank the recreation staff and maintenance staff, who were very helpful. She also thanked the Commission for being supportive of the Parks in Perpetuity and also thanked Mr. Hester and Mr. Eschen for helping them come up with the language that was workable.

Ms. Mancini stated that the fifth City Council district would hold an outdoor demonstration on January 24, at 11:00 a.m., here on the sidewalk surrounding the senior center and the administration building. This is to demonstrate a new concept for fixing raised sidewalks. They have been working with maintenance staff and have identified some demonstration areas for a contract vendor come in and cut the concrete to make it safer and more aesthetically pleasing. They have funding to complete approximately 400 sidewalk lifts in the fifth district.

B. STAFF

President Saltzgaver asked for comments from the staff.

Ms. Nixon-Joiner stated that the Department held some wonderful Snow Days events, which was a great success, and they hope to continue this event next year. They are also supporting a Snow Day on January 27, at Whaley Park, which would be sponsored by the fourth City Council district.

Mr. Hester stated that after a nation-wide search, Ms. Sherri Nixon-Joiner was selected as General Superintendent for the Community Recreation Services Bureau. Ms. Nixon-Joiner has been a long-term member of the staff and really stepped forward as a Superintendent and has done a great job. The Department is starting the process to advertise for a Recreation Superintendent position to replace her.

Mr. Hester stated that he has been notified there are two cities being considered for the relocation of the Special Olympics office. They are coming to Long Beach next Friday for a tour of potential sites.

C. COMMISSIONERS

President Saltzgaver asked for comments from the Commissioners.

Commissioner Waterfield stated that it is great how quickly support was received for the Special Olympics relocation by entities within the City of Long Beach.

Commissioner George thanked City Councilwoman Gerrie Schipske for the holiday breakfast last month.

Vice President Satariano wanted to make the new Commissioners aware that from the Parks and Recreation Commission, they founded a Baseball and Softball Hall of Fame at Blair Field and Joe Rogers Field respectively. They are retooling the committee and getting additional input. Last year they held their induction ceremony in August and would be changing this to the spring. Tony Gwynn's first honor was being inducted into the Long Beach Hall of Fame and there was no mention in our own newspaper. He supports that fact that it needs to be a real concerted effort to try and enlighten local papers as to things that we do and things that are happening.

President Saltzgaver stated that he would like an event made out of the Special Olympics relocation announcement, if it would be to Long Beach.

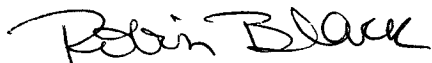
XI. NEXT MEETING

The next meeting will be held at 9:00 a.m. on Thursday, February 15, 2007, at El Dorado Park West, in the Senior Center Library, 2800 Studebaker Road, Long Beach.

XII. ADJOURNMENT

President Saltzgaver adjourned the meeting at 11:00 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Robin Black". The signature is written in a cursive, flowing style.

Robin Black
Executive Assistant to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine

MINUTES
REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
LONG BEACH, CALIFORNIA
FEBRUARY 8, 2007

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on February 8, 2007.

The meeting was called to order at 9:15 a.m. by President Clarke.

PRESENT:	Frank Clarke	Commissioner
	William B. Townsend	Commissioner
	Helen Z. Hansen	Commissioner
	Stephen T. Conley	Commissioner
	Lisa Peskay Malmsten	Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	B. Anatole Falagan	Deputy General Manager – Business
	Ryan J. Alsop	Director, Government & Public Affairs
	Matthew P. Lyons	Director, Planning & Conservation
	Isaac C. Pai	Director of Engineering
	Eric Leung	Director of Water Resources
	David Honey	Administrative Officer
	Melissa L. Keyes	Administrative Analyst II/Special Projects Coordinator
	Robert V. Swain	Division Engineer
	Dynna Long	Senior Secretary
	Ken Bott	Administrative Analyst III
ABSENT:	Robert C. Cheng	Deputy General Manager - Operations
	Paul Fujita	Director of Finance

1. PLEDGE OF ALLEGIANCE

David Nakamoto, City Treasurer, led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

January 25, 2007

Upon motion by Commissioner Hansen, seconded by Commissioner Townsend, and unanimously carried, the Minutes of the Regular Meeting of January 25, 2007, were approved.

3. PUBLIC COMMENT

President Clarke opened the public comment period. As there were no requests to address the Board, the public comment period was closed.

NOTE: AGENDA ITEM 8. WAS TAKEN OUT OF ORDER AT THIS POINT IN THE MEETING

8. ADOPT RESOLUTION FOR LOCAL AGENCY INVESTMENT FUND (LAIF)

- B. Anatole Falagan, Deputy General Manager – Business

Mr. Falagan provided background regarding the Local Agency Investment Fund (LAIF) through review of a PowerPoint presentation.

NOTE: Commissioner Conley joined the meeting at 9:19 A.M.

Mr. David Nakamoto, City Treasurer provided additional background regarding the pooled funds, and process for return of interest to the agencies (City General Fund, Long Beach Water Department, Harbor Department and Redevelopment Agency). Discussion by the Commissioners took place regarding this topic.

It was unanimously agreed to adopt the Resolution for the Local Agency Investment Fund (LAIF).

A roll call vote was taken as follows:

AYES:	COMMISSIONERS:	<u>FRANK CLARKE, WILLIAM TOWNSEND</u>
		<u>HELEN HANSEN, STEPHEN CONLEY</u>
NOES:	COMMISSIONERS:	<u>NONE</u>
ABSENT:	COMMISSIONERS:	<u>NONE</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

4. PRESIDENT'S REPORT

- Frank Clarke, President, Board of Water Commissioners

None.

5. GENERAL MANAGER'S REPORT

- Kevin L. Wattier, General Manager

MAIN BREAK UPDATE

Mr. Wattier reported that no new main breaks had occurred since the last update. There were general comments made regarding main breaks, and responses were provided.

PUBLIC POLICY INSTITUTE OF CALIFORNIA REPORT REGARDING THE
SACRAMENTO/SAN JOAQUIN DELTA

Mr. Wattier provided an overview of the Public Policy Institute, the authors of the report and report findings.

WATER REPLENISHMENT DISTRICT (WRD) REPLENISHMENT ASSESSMENT

Mr. Wattier provided background regarding WRD and the Replenishment Assessment (RA). He advised that WRD sets a uniform replenishment assessment. He advised the reality is that costs in the West Coast Basin are more than the Central Coast Basin. He advised a recent study shows that the Central Basin subsidizes West Coast pumpers; that a basin by basin RA would lower the Central Coast Basin RA, and that it would go up for the West Coast Basin. Mr. Wattier advised that there were discussions regarding proposed legislation that would support this concept.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) CONFERENCE &
LEGISLATIVE BRIEFINGS – FEBRUARY 12 – FEBRUARY 15, 2007

Mr. Wattier announced that some management staff and Commissioner Conley would be attending the upcoming ACWA Conference in Washington, DC and as part of this trip meetings with legislators had been set to discuss LBWD projects and appropriations.

6. LEGAL COUNSEL REPORT

- **Lisa Peskay Malmsten, Deputy City Attorney**

No report was given.

7. CONSENT CALENDAR

It was moved by Commissioner Townsend and seconded by Commissioner Conley that the Board approve Consent Calendar item 7a., 7b., 7c. and 7d. The consent calendar was unanimously approved.

7a. Approval of Transfer of Funds by Journal Entry Dated February 8, 2007

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

- 7b.** Authorize the General Manager to Execute the First Amendment to Agreement WD-2695 with Daniel Boyle Engineering (now DBE Psomas) to extend the Term of the Agreement from December 31, 2006 to December 31, 2008

A communication was presented to the Board from Isaac Pai, which is on file at the Long Beach Water Department.

- 7c.** Purchase of a Table at the Annual Long Beach Fire Department Meritorious Awards Luncheon to be held Tuesday, March 20, 2007, at the Long Beach Convention Center

A communication was presented to the Board from Kevin Wattier, which is on file at the Long Beach Water Department.

- 7d.** Purchase of a Table at the Arts Council for Long Beach Mayor's "Art 'n' Soul" Gala Honoring Nancy and Mayor Bob Foster, to be held Sunday, March 11, 2007, at the Renaissance Long Beach Hotel Ballroom as part of the *Smithsonian Week* events

A communication was presented to the Board from Kevin Wattier, which is on file at the Long Beach Water Department.

NOTE: AGENDA ITEM 8 WAS CONSIDERED EARLIER IN THE AGENDA

9. LEGISLATIVE ISSUES/ACTIONS/BILLS

- **Ryan J. Alsop, Director, Government & Public Affairs**

Mr. Alsop provided a status of the Charter Amendment process and reviewed the Charter Amendments that will appear on the City's May 1, 2007 ballot for consideration.

Mr. Alsop also reported on Federal appropriations and reported that funding for the Long Beach Desalination project and Reclaimed Water projects had been included in the FY 08 budget.

Mr. Alsop advised of an upcoming conference:

- Association of California Water Agencies (ACWA) State Symposium
March 21, 2007 – Sacramento, CA

Mr. Alsop and Ms. Melissa Keyes reviewed the final draft of the Long Beach Water Department Annual Ratepayer Report. Discussion regarding this matter took place, and there was general consensus by the Board to approve printing and mailing of this annual report.

10. METROPOLITAN WATER DISTRICT (MWD) AGENDA ITEMS AND RECOMMENDATIONS FOR THE FEBRUARY 13, 2007 BOARD MEETING

- **Helen Z. Hansen, MWD Director**

In her capacity as the City of Long Beach MWD Director, Commissioner Hansen called the Board's attention to the MWD agenda for the Board of Directors' meeting on February 13, 2007. She pointed out MWD Agenda Item 8.; noting MWD would make decisions regarding possible rate increases. She requested input from the Board, and stated that she will report back during the Board meeting on February 22, 2007 regarding matters discussed at the MWD meeting.

11. NEW BUSINESS

Commissioner Hansen commented on the invitation the Board had received regarding the upcoming Mayor's Olympians Breakfast scheduled for February 15, 2007. There was discussion regarding Board member attendance, and a possible conflict with the scheduled Committee of the Whole meeting.

It was determined that due to the lack of a quorum that the Committee of the Whole Meeting of February 15, 2007 would be cancelled.

Commissioner Conley reported on his recent Aquarium of the Pacific Board meeting and spoke about a presentation made by Long Beach Poly High School students (members of The Green Student Union) who are working on a project that demonstrates the effects of point/non-point source pollution on oceans and coasts, and reported they hope to lead by example, demonstrating they can make a difference by creating a cleaner community through personal action and education. He recommended contacting them to see if their group could make a presentation to the Board of Water Commissioners.

Commissioner Townsend recommended that the LBWD plant guide that is included in the annual ratepayer report be distributed to the local schools, for possible use in upcoming science projects and fairs.

12. ADJOURNMENT

There being no further business to come before the Board, President Clarke adjourned the meeting at 10:31 a.m. to the next Regular Meeting of the Water Commission to be held on Thursday, February 22, 2007, at 9:15 a.m., in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California



Stephen T. Conley, Secretary

Attest:



Frank Clarke, President

MINUTES
REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
LONG BEACH, CALIFORNIA
FEBRUARY 22, 2007

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on February 22, 2007.

The meeting was called to order at 9:15 a.m. by President Clarke.

PRESENT:	Frank Clarke	Commissioner
	William B. Townsend	Commissioner
	Helen Z. Hansen	Commissioner
	Stephen T. Conley	Commissioner
	Lisa Peskay Malmsten	Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	Robert C. Cheng	Deputy General Manager - Operations
	B. Anatole Falagan	Deputy General Manager – Business
	Ryan J. Alsop	Director, Government & Public Affairs
	Matthew P. Lyons	Director, Planning & Conservation
	Isaac C. Pai	Director of Engineering
	Eric Leung	Director of Water Resources
	Paul Fujita	Director of Finance
	David Honey	Administrative Officer
	Melissa L. Keyes	Administrative Analyst II/Special Projects Coordinator
	Robert V. Swain	Division Engineer
	Dynna Long	Senior Secretary
	Ken Bott	Administrative Analyst III

1. PLEDGE OF ALLEGIANCE

Robert C. Cheng, led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

February 8, 2007

Upon motion by Commissioner Conley, seconded by Commissioner Townsend, and unanimously carried, the Minutes of the Regular Meeting of February 8, 2007, were approved.

3. PUBLIC COMMENT

President Clarke opened the public comment period. As there were no requests to address the Board, the public comment period was closed.

4. PRESIDENT'S REPORT

- Frank Clarke, President, Board of Water Commissioners

None.

NOTE: Commissioner Hansen joined the meeting at 9:19 A.M.

5. REVIEW BOARD MEETING SCHEDULE FOR MARCH 2007

- Frank Clarke, President, Board of Water Commissioners

The Board discussed the meeting schedule for the month of March 2007 and agreed to the following meeting schedule:

March 1, 2007	Regular Meeting, 9:15 A.M.
March 8, 2007	Committee of the Whole, 9:15 A.M.
March 15, 2007	Regular Meeting, 9:15 A.M.
March 22, 2007	Committee of the Whole, 9:15 A.M.

6. GENERAL MANAGER'S REPORT

- Kevin L. Wattier, General Manager

FEBRUARY 20, 2007 SACRAMENTO TRIP UPDATE

Mr. Wattier reported on his recent trip to Sacramento he had attended a CALFED meeting regarding water quality issues. He also advised he had meetings related to pending legislation related to the Replenishment Assessment split between the Central and West Basins.

LOS ANGELES TIMES ARTICLE REGARDING COLORADO RIVER SUPPLIES – REPORT BY NATIONAL RESEARCH COUNCIL COMMITTEE

Mr. Wattier reviewed the highlights from the February 22, 2007 *Los Angeles Times* article entitled "Warming Expected to Intensify Basin Droughts" based on the report prepared by a National Research Council Committee.

There was general discussion regarding this topic by board members.

**CALIFORNIA SUPREME COURT RULING REGARDING NEW DEVELOPMENT
AND UNCERTAIN WATER SUPPLY**

Mr. Wattier commented on the recent California Supreme Court ruling which struck down a new development EIR based on uncertain water supplies, and reviewed highlights from case alert provided to board members.

7. LEGAL COUNSEL REPORT

- **Lisa Peskay Malmsten, Deputy City Attorney**

No report was given.

8. CONSENT CALENDAR

Commissioner Townsend requested that consent calendar item 8d. be removed from the consent calendar for separate discussion. President Clarke requested that consent calendar item 8c. be removed from the consent calendar for separate discussion.

It was moved by Commissioner Conley and seconded by Commissioner Hansen that the Board approve Consent Calendar item 8a. and 8b. These consent calendar items were unanimously approved.

President Clarke asked Deputy City Attorney Lisa Malmsten if there was a conflict of interest for Commissioner Conley to vote for item 8c. (Authorization to attend the Aquarium of the Pacific Eighth Annual Ocean Conservation Awards Gala). Deputy City Attorney Lisa Malmsten ruled there was no conflict of interest.

The Board members discussed the level of sponsorship they would approve for the Aquarium of the Pacific Eighth Annual Ocean Conservation Awards Gala.

It was moved by Commissioner Conley and seconded by Commissioner Hansen to authorize the Board to attend the Aquarium of the Pacific's Eighth Annual Ocean Conservation Awards Gala to be held on June 16, 2007, and purchase a table for this event at the sponsorship level of \$6,000. Consent Calendar item 8c. was unanimously approved.

Commissioner Townsend questioned the spread of the bid amounts received for Consent Calendar item 8d. (Adopt Specifications WD-11-06 for the Alley Service Conversion – Earl and Locust Avenue Project). Mr. Isaac Pai, Director of Engineering, responded that he felt the winning bid was responsible. Mr. Wattier, General Manager assured the Board that Mr. Pai's experience would enable him to review the contractor's work on this project as the work progressed.

It was moved by Commissioner Hansen and seconded by Commissioner Townsend to Adopt Specifications WD-11-06 for the Alley Service Connection Conversion – Earl and Locust Avenue Project, and authorize the General Manager to sign a construction contract with Special Service Contractors, Inc. in the amount of \$523,748. Consent Calendar item 8d. was unanimously approved.

8a. Approval of Transfer of Funds by Journal Entry Dated February 22, 2007

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

8b. Receive and File List of Vendor Payments for January 2007

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

8c. Authorization to Attend the Aquarium of the Pacific Eighth Annual Ocean Conservation Awards Gala to be held Saturday, June 16, 2007, at the Aquarium of the Pacific and purchase a table for this event at the sponsorship level of \$6,000

A communication was presented to the Board from Kevin Wattier, which is on file at the Long Beach Water Department.

8d. Adopt Specifications WD-11-06 for the Alley Service Connection Conversion – Earl and Locust Project, and authorize the General Manager to sign a construction contract with Special Service Contractors, Inc., in the amount of \$523,748

A communication was presented to the Board from Isaac Pai, which is on file at the Long Beach Water Department.

9. AWARD OF BEAUTIFUL LONG BEACH LANDSCAPE PROGRAM (PROGRAM) GRANT TO THE DANA NEIGHBORHOOD LIBRARY, CONDITIONED ON STAFF DETERMINING THAT APPLICANT HAS SUBSTANTIALLY ADDRESSED ISSUES RELATED TO PLANT PALETTER, IRRIGATION, AND OTHER ISSUES

- **Matthew P. Lyons, Director of Planning & Conservation**

Mr. Lyons reported on the applications received during the latest open period for grant applications.

He advised an application was received from the downtown Bikestation for landscape improvements, but reported the panel of experts did not recommend funding this project at this time due to problems with the scope of work.

Mr. Lyons provided background on the process and scope of work that led to the recommended grant award to the Dana Neighborhood Library.

It was moved by Commissioner Hansen and seconded by Commissioner Conley, and unanimously approved that the Board award a *Beautiful Long Beach Landscape Program* (Program) grant, for up to \$5,000.00, to Dana Neighborhood Library, conditioned on Staff determining that the applicant has substantially addressed issues related to plant palette, irrigation, and other issues.

Commissioner Conley suggested that plaques be installed at the various *Beautiful Long Beach Landscape* (BLBL) award projects (possibly installing plaques on rocks that could be incorporated into the project landscape) calling attention to the Long Beach Water Department's sponsorship, and educational advertisement of the use of California-friendly, native plants.

Mr. Wattier, General Manager suggested that staff review this request and return to the Board at a later date to discuss and review signage examples for these projects.

Commissioner Hansen inquired about the progress on the Pacific Winds BLBL project located near Poly High School. Mr. Lyons reported that the project was not quite completed, but that substantial progress had been made. He advised the project director was doing most of the work on the project by himself which had slowed down the completion.

10. LETTER OF SUPPORT FOR CONTINUED FEDERAL FUNDING OF WATER INFORMATION SHARING AND ANALYSIS CENTER (WaterISAC)

- **Kevin L. Wattier, General Manager**

Mr. Wattier advised that the Association of Metropolitan Water Agencies (AMWA) had requested that the Board consider sending a letter of support for continued funding for the WaterISAC. Mr. Wattier provided the history, purpose and services of this agency. He advised the Long Beach Water Department had been a member of this agency since its inception. Mr. Wattier recommended that the Board consider sending the letter of support to Senator Feinstein.

It was moved by Commissioner Hansen and seconded by Commissioner Townsend,, and unanimously approved that the Board approve and send a letter to Senator Feinstein signed by the President of the Board of Water Commissioners requesting support for continued Federal funding of the Water Information Sharing and Analysis Center (WaterISAC).

11. LEGISLATIVE ISSUES/ACTIONS/BILLS

- **Ryan J. Alsop, Director, Government & Public Affairs**

Mr. Alsop advised the Board that the Annual Ratepayer Report is scheduled to be distributed by mail by the first of March 2007.

Mr. Alsop reminded the Board of the following upcoming conferences, and distributed tentative agendas for these events:

- Association of Metropolitan Water Agencies (AMWA) Conference, March 4-7, 2007, Washington, DC
- Association of California Water Agencies (ACWA) State Symposium March 21, 2007 – Sacramento, CA

Mr. Alsop advised that the deadline for California bills to be introduced would soon expire, and that he would report back to the Board at future meetings regarding this topic.

Mr. Alsop reported that Matt Chiller, Congresswoman Millender-McDonald's Legislative Director had recently visited Long Beach and had been given a tour of the Desalination Plant.

Mr. Alsop reported that productive meetings with legislators and their staff were recently held by Water Management staff and Commissioner Conley on their recent trip to Washington, DC. He advised staff was making plans for follow-up meetings to be held on their next trip to Washington, DC scheduled for early March 2007.

Commissioner Conley reported on meetings he had had while in Washington, DC which included meeting with OMB staff regarding FY 08 budget appropriations; and a meeting with Assistant Secretary of the Interior, Mark Limbaugh, Bob Johnson, Commissioner of the Bureau of Reclamation and other senior Bureau staff where he advised he was able to thank them for including the LBWD desalination project in their FY 08 budget.

12. METROPOLITAN WATER DISTRICT (MWD) AGENDA ITEMS AND RECOMMENDATIONS FOR THE FEBRUARY 13, 2007 BOARD MEETING

- **Helen Z. Hansen, MWD Director**


Commissioner Hansen in her capacity as the City of Long Beach MWD Director, provided a report of the MWD Board of Director's meeting of February 13, 2007 and highlighted the following items: 1) Center for Water Education; 2) 2007/2008 MWD Water Revenues; 3) Quagga Mussel Control Program at Lake Mead, and 4) Improvement projects at Robert A. Skinner Water Treatment Plant

13. NEW BUSINESS

None.

14. ADJOURNMENT

There being no further business to come before the Board, President Clarke adjourned the meeting at 10:35 a.m. to the next Regular Meeting of the Water Commission to be held on Thursday, March 1, 2007, at 9:15 a.m., in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California


Helen Z. Hansen, Acting Secretary

Attest:


Frank Clarke, President