

June 1, 2021

C-7

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Recommendation to approve the destruction of records for the Financial Management Department as shown in Exhibit A: and adopt the resolution.

DISCUSSION

Pursuant to Section 34090 of the California Government Code and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments, elected officials and appointed offices must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule.

In its capacity as responsible agent for the operation of the Records Center, the Office of the City Clerk has worked with the department listed to review the records destruction (Exhibit A).

The City Attorney and the Financial Management Department concur in the above recommendation.

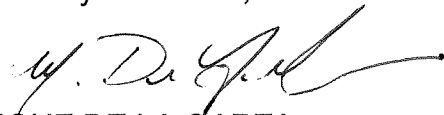
FISCAL IMPACT

Appropriations have been budgeted in FY 21 for the operation of the City Records Center.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



MONIQUE DE LA GARZA
CITY CLERK

MD:lb

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING AND AUTHORIZING
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
AND WRITINGS BY THE DEPARTMENT OF FINANCIAL
MANAGEMENT

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the department of Financial Management of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify to the vote adopting this resolution.

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Lana Beach, CA 90802-4664

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of _____, 2021 by the following vote:

Ayes: Councilmembers: _____

Noes: Councilmembers: _____

Absent: Councilmembers: _____

Recusal(s): Councilmembers: _____

City Clerk

DESTRUCTION NOTIFICATION REPORT

CITY OF LONG BEACH

Department FM/COMMERCIAL SERVICES

According to your departmental records retention schedule, the following boxes are eligible for destruction.

User Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
35278	DEPOSIT RECEIPTS (DR'S) DRs with attached Bank Statement and Return Item Reports RANGE: 07/01/2014 - 12/31/2014	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864105
35279	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 02/02/2015 - 02/27/2015	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864106
35280	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 03/01/2015 - 03/31/2015	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864107
35281	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 04/01/2015 - 04/30/2015	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864108
35282	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 05/04/2015 - 05/29/2015	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864109

User Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
35283	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 06/01/2015 - 06/30/2015	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864110
35284	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 07/01/2015 - 07/31/2015	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864111
35310	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DRs) WITH ATTACHED RETURN CHECK, JOURNALS, MISC., ADJUSTMENTS RANGE: 01/01/2015 - 06/30/2015	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864130
35311	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DRs) WITH ATTACHED RETURN CHECK, JOURNALS, MISC., ADJUSTMENTS RANGE: 07/01/2015 - 12/31/2015	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864131
35358	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 8/3/15-8/31/15	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864179
35359	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 9/1/15-9/30/15	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864180

User Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
35360	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 10/1/15-10/30/15	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864181
35361	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 11/2/15-11/30/15	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864182
35362	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS (DR's), WORKSHEETS, MONTHLY STATS, LOOMIS RECEIPTS, CREDIT CARD RECEIPTS, SETTLEMENT REPORTS RANGE: 12/1/15-12/31/15	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864183
35535	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 5/3/17 - 5/22/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864549
35536	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S CASH 3/2/17 - 3/29/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864550
35538	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S ALPHA 2/15/17 - 3/2/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864552
35539	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 2/23/17 - 3/3/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864553
35540	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDGROUP 4/5/17 - 5/19/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864554

User Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
35541	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 2/9/17 - 2/22/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864555
35542	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 2/13/17 - 3/1/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864556
35543	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 3/15/17 - 3/31/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864557
35544	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 11/2/16 - 2/9/17	1/1/2016	12/31/2017	12/31/2020	IRON MOUNTAIN	965864558
35545	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S CASH 5/27/17 - 5/30/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864559
35546	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 3/2/17 - 3/15/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864560
35547	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDGROUP 11/2/16 - 2/24/17	1/1/2016	12/31/2017	12/31/2020	IRON MOUNTAIN	965864561
35548	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 1/24/17 - 2/7/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864562
35550	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S ALPHA 4/28/17 - 5/15/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864564
35551	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 2/6/17 - 2/28/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864565

User Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
35552	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 1/19/17 - 2/5/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864566
35553	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S CASH 1/25/17 - 2/28/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864567
35554	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 2/28/17 - 3/25/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864568
35555	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 11/1/16 - 12/28/16	1/1/2016	12/31/2017	12/31/2020	IRON MOUNTAIN	965864569
35556	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 3/25/17 - 3/31/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864570
35557	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDGROUP 3/8/17 - 4/4/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864571
35558	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 3/3/17 - 3/14/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864572
35559	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 4/1/17- 4/4/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864573
35560	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 4/7/17 - 4/20/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864574
35561	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 3/16/17 - 3/20/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864575

User Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
35562	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 4/29/17 - 5/9/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864576
35563	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S ALPHA 1/12/17 - 2/23/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864577
35564	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 3/3/17 - 3/15/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864578
35565	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 5/10/17 - 6/1/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864579
35567	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S ALPHA 3/7/17 - 4/4/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864581
35568	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S TRANSPORTS UNBILLABLE 10/2016 - 4/2017	1/1/2016	12/31/2017	12/31/2020	IRON MOUNTAIN	965864582
35569	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 11/9/16 - 2/17/17	1/1/2016	12/31/2017	12/31/2020	IRON MOUNTAIN	965864583
35671	DEPOSIT RECEIPTS (DR'S) DEPOSIT RECEIPTS MEDICARE EFT'S RANGE: 01/08/2015 - 04/01/2015	1/1/2015	12/31/2015	12/31/2020	IRON MOUNTAIN	965864685
35672	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S ALPHA 05/15/2017 - 06/06/2017	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864686
35673	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S ALPHA 06/07/2017 - 07/06/2017	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864687

User Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
35674	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICAL 05/30/2017 - 06/05/2017	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864688
35675	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICAL 06/07/2017 - 06/22/2017	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864689
35677	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 05/23/2017 - 06/06/2017	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864691
35678	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 06/07/2017 - 06/20/2017	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864692
35679	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 06/21/2017 - 07/03/2017	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864693
35685	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDGROUP 05/22/17 - 07/12/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864696
35686	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S CASH 05/23/17 - 07/13/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864697
35687	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S NON-TRANSPORTS 07/06/17 - 07/19/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864698
35688	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICAL 06/21/17 - 07/19/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864699
35689	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 07/05/17 - 07/24/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	965864700

User Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
35776	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 07/24/17 - 08/07/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803250
35777	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 07/20/17 - 08/07/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803251
35778	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDGROUP 07/18/17 - 08/18/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803252
35779	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 08/08/17 - 08/22/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803253
35780	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S NON TRANSPORTS 07/21/17 - 08/09/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803254
35781	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 08/08/17 - 08/16/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803255
35782	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 08/17/17 - 08/24/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803256
35783	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S CASH 07/18/17 - 08/30/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803257
35784	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 09/02/17 - 09/14/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803258
35785	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 09/08/17 - 09/19/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803259

User Box Number	Record Title Box Description	Dates Begin	End	Destroy Date	Storage Room	Location
35786	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S NON TRANSPORTS 08/10/17 - 09/15/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803260
35787	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 08/23/17 - 09/06/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803261
35788	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 08/26/17 - 09/01/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041803262
35876	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 9/15/17 - 9/25/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041802391
35877	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDGROUP 8/21/17 - 9/25/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041802392
35878	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDI-CAL 9/20/17 - 9/29/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041802393
35879	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 9/26/17 - 10/05/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041802394
35880	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S NON TRANSPORTS 9/18/17 - 10/13/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041802395
35881	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S CASH 8/31/17 - 10/18/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041802396
35882	MEDI-CAL PAID ACCOUNTS EOB'S/EOMB'S MEDICARE 10/06/17 - 10/19/17	1/1/2017	12/31/2017	12/31/2020	IRON MOUNTAIN	RF041802397

DESTRUCTION NOTIFICATION REPORT

CITY OF LONG BEACH

Department FM/PURCHASING

According to your departmental records retention schedule, the following boxes are eligible for destruction.

Perm Box Number	Record Title Box Description	Dates		Destroy Date	Storage Room	Location
		Begin	End			
34965	RESOLUTIONS RANGE: RESOLUTION 12-0062 - RFP PW12-025	1/1/2012	12/31/2012	12/31/2020	IRON MOUNTAIN	965865165
36573	CONTRACTS & TERM ORDERS (P.O'S) RANGE: BPO's (#S - A) 1736 FAMILY - ARRIVILLAGA	1/1/2013	12/31/2013	12/31/2020	IRON MOUNTAIN	RF018641519
36574	CONTRACTS & TERM ORDERS (P.O'S) RANGE: BPO's (A - C) ATKINSON - COMPREHENSIVE	1/1/2013	12/31/2013	12/31/2020	IRON MOUNTAIN	RF018641520
36575	CONTRACTS & TERM ORDERS (P.O'S) RANGE: BPO's (C - F) CONSERVATIVE - FERGUSON	1/1/2013	12/31/2013	12/31/2020	IRON MOUNTAIN	RF018641521
36576	CONTRACTS & TERM ORDERS (P.O'S) RANGE: BPO's (F - H) FILE KEEPERS - HICKMAN	1/1/2013	12/31/2013	12/31/2020	IRON MOUNTAIN	RF018641522
36577	CONTRACTS & TERM ORDERS (P.O'S) RANGE: BPO's (H - L) HI-DESERT - LB COMMUNITY: BPFM1303	1/1/2013	12/31/2013	12/31/2020	IRON MOUNTAIN	RF018641523
36578	CONTRACTS & TERM ORDERS (P.O'S) RANGE: BPO's (L - O) LB COMMUNITY: BPHR1374 - OFFICE DEPOT	1/1/2013	12/31/2013	12/31/2020	IRON MOUNTAIN	RF018641524
36579	CONTRACTS & TERM ORDERS (P.O'S) RANGE: BPO's (O - P) ON SITE - PEST	1/1/2013	12/31/2013	12/31/2020	IRON MOUNTAIN	RF018641525
36580	CONTRACTS & TERM ORDERS (P.O'S) RANGE: BPO's (P - R) PHILLIPS - RICHARDS	1/1/2013	12/31/2013	12/31/2020	IRON MOUNTAIN	RF018641526

