



CITY OF LONG BEACH

LONG BEACH AIRPORT

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October 11, 2016

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute all necessary documents to amend Contract No. 34204 with Jacobs Engineering Group, Inc., of Fort Worth, Texas, for additional community outreach related to the FIS Study, to make any changes necessary to the scope of work and extend the term for a six-month period ending March 30, 2017, and increase the contract amount by \$20,442, for a revised total contract amount not to exceed \$370,287; and,

Increase appropriations in the Airport Fund (EF 320) in the Airport Department (AP) by \$20,442. (District 5)

DISCUSSION

On January 19, 2016, the City Council awarded a contract to Jacobs Engineering Group, Inc. (Jacobs), in an amount not-to-exceed \$349,845, to conduct the work necessary for a report to determine the feasibility, financial or otherwise, of a Federal Inspection Service facility (FIS Study) at the Long Beach Airport. The components of the FIS Study included market analysis, airport scope and capacity, financial feasibility, economic impact, assessment of environmental impact, and security risk assessment. Additionally, the scope of work included two community meetings, held in March and April 2016, to allow Jacobs to receive public input for the FIS Study. Contract No. 34204 was executed on March 7, 2016, and expired on September 30, 2016.

On August 9, 2016, the City Council approved a request to make the FIS Study publicly available on relevant City websites at least 15 days before any scheduled City Council action relative to the FIS Study. The request also included providing sufficient time before the scheduled City Council meeting to conduct community meetings for the purpose of receiving public input on the FIS Study. These community meetings are tentatively scheduled at the Airport Advisory Commission on October 20, 2016, and the Economic Development Commission on October 25, 2016.

In order to conduct the meetings, Jacobs will need to continue to provide support beyond the contract end date and will need additional funds. Apart from the City Council meeting, additional community meetings were not included in the scope of work for the original contract with Jacobs. Therefore, an amendment to the original contract with Jacobs to extend the term and increase the amount of the contract is required. The cost of additional services for the Jacobs team to present the study at the additional meetings is estimated to not exceed \$20,442, including travel costs.

The FIS Study was completed and issued to the City on September 30, 2016. The report was posted for public viewing in early October 2016 and is expected to be presented to City Council on November 15, 2016.

This matter was reviewed by Deputy City Attorney Richard F. Anthony on September 27, 2016 and by Budget Analysis Officer Rhutu Amin Gharib on September 28, 2016.

TIMING CONSIDERATIONS

City Council action is requested on October 11, 2016, to move forward with the requested presentations of the FIS Study.

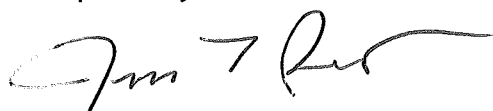
FISCAL IMPACT

The requested action increases contract authority by \$20,442, for a revised total contract amount not to exceed \$370,287. An appropriation increase is requested in the Airport Fund (EF 320) in the Airport Department (AP) for \$20,442, which will be offset by Airport operating revenue. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JESS L. ROMO, A.A.E.
DIRECTOR, LONG BEACH AIRPORT

APPROVED:



PATRICK H. WEST
CITY MANAGER