

C-26

November 17, 2020

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and any necessary amendments, with System Innovators, a division of N. Harris Computer Corporation, of Jacksonville, FL, to provide software maintenance and support services for the City's cashiering system, iNovah, in an annual amount of \$105,000, with a 20 percent contingency in the amount of \$21,000, for a total annual contract amount not to exceed \$126,000, for a period of two years, with the option to renew for three additional one-year periods, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is requested to enter into a contract with System Innovators for software maintenance and support services for the City's cashiering system, iNovah, used to process payments for City services. The iNovah cashiering system is used by the Financial Management Department to process in-person and mailed-in payments for utilities, parking citations, and other various City services. Under this agreement, software maintenance and support services include technical support, software patches, and software upgrades required to operate the iNovah cashiering system.

On September 30, 1999, the City Council awarded a contract to System Innovators to purchase and implement iNovah. On August 15, 2006, the City Council authorized an upgrade to the iNovah software, migrating to the latest web-based technology. The City has contracted with System Innovators for software maintenance and support services through purchase orders under City Manager authority annually, but the allowable amount under the current terms and conditions of the purchase order has been exhausted and is insufficient to continue uninterrupted services into the future. System Innovators is the creator of the iNovah software, and no other vendor is able to provide licensing or support for this software.

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process but allows for awards without a competitive bid process if accompanied by a Resolution adopted by the City Council.

This matter was reviewed by Business Services Bureau Manager Tara Yeats on October 20, 2020, and by Deputy City Attorney Amy R. Webber and Budget Management Officer Rhutu Amin Gharib on October 27, 2020.

TIMING CONSIDERATIONS

City Council action is requested on November 17, 2020, to ensure a contract is in place expeditiously.

FISCAL IMPACT

The total annual contract for the first year will not exceed \$126,000, inclusive of a 20 percent contingency. Sufficient appropriation for the contract is budgeted in the General Fund Group in the Financial Management Department. Costs for software services and support are recovered from multiple fund groups and departments through the regular Commercial Services Memorandum of Understanding (MOU) monthly billing process. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

ATTACHMENT - RESOLUTION

APPROVED:



THOMAS B. MODICA
CITY MANAGER

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT, AND ANY AMENDMENTS THERETO, WITH SYSTEM INNOVATORS, A DIVISION OF N. HARRIS COMPUTER CORPORATION, WITHOUT ADVERTISING FOR BIDS, TO PROVIDE SOFTWARE MAINTENANCE AND SUPPORT SERVICES FOR INOVAH, THE CITY'S CASHIERING SYSTEM, IN A TOTAL ANNUAL AMOUNT NOT TO EXCEED OF \$126,000 FOR A ONE-YEAR TERM, WITH THE OPTION TO RENEW FOR AS LONG AS THE CITY CONTINUES TO USE THE INOVAH SOFTWARE

WHEREAS, on September 30, 1999, City Council awarded a contract to System Innovators to purchase and implement iNovah, the City's cashiering system; and

WHEREAS, on August 15, 2006, City Council authorized an upgrade to the iNovah software, migrating to the latest web-based technology; and

WHEREAS, System Innovators is the creator of the iNovah software, and no other vendor is able to provide licensing or support for this software and as such is the most cost-effective provider and offers the best value for the products and services desired; and

WHEREAS, as a result, no useful purpose would be served by advertising for bids and to do so would constitute an idle and useless act and an unnecessary expenditure of public funds;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

1 Section 1. The above recitals are true and correct and are incorporated
2 herein.

3 Section 2. The City Manager is hereby authorized to enter a contract,
4 and any amendments thereto, with System Innovators, a division of N. Harris Computer
5 Corporation, to provide software maintenance and support services for iNovah, the City's
6 cashiering system, in an annual amount of One Hundred Five Thousand Dollars
7 (\$105,000), with a twenty percent (20%) contingency of Twenty-One Thousand Dollars
8 (\$21,000), for a total annual contract amount not to exceed One Hundred Twenty-Six
9 Thousand Dollars (\$126,000), for a one-year term, with the option to renew for as long as
10 the City continues to use the iNovah software, at the discretion of the City Manager.

11 Section 3. This resolution shall take effect immediately upon its adoption
12 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

13 I hereby certify that the foregoing resolution was adopted by the City
14 Council of the City of Long Beach at its meeting of _____, 2020
15 by the following vote:

16
17 Ayes: Councilmembers: _____
18 _____
19 _____
20 _____

21 Noes: Councilmembers: _____
22 _____

23 Absent: Councilmembers: _____
24 _____

25 Recusal(s): Councilmembers: _____
26 _____

27 _____
28 _____
City Clerk