

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, SEPTEMBER 13, 2004, AT 1 P.M.

Present: Commissioners: Hancock, Cordero, Hankla, Topsy-Elvord
Absent: " Calhoun*
(On Port Business)

Also present:

R. D. Steinke	Executive Director
G. Knatz	Managing Director
G. T. Hein	Executive Secretary
D. A. Thiessen	Chief Harbor Engineer
T. K. Whitesell	Director of Administration
A. W. Wong	Communications Specialist
J. A. Urrutia	Assistant Director of Finance
D. L. Albrecht	Director of Information Management
K. D. Allen	Director of Maintenance
R. G. Kanter	Director of Planning
K. J. McDermott	Director of Properties
O. Covington	Chief Port Security Officer
J. A. Morgan	Manager of Maritime Services
D. T. Holzhaus	Principal Deputy City Attorney

VICE PRESIDENT TOPSY-ELVORD PRESIDED AS CHAIRMAN.

APPROVAL OF MINUTES.

Upon motion by Commissioner Cordero, seconded by Commissioner Hancock and unanimously carried, the minutes of the special meeting of September 7, 2004, were declared read and approved as read.

Upon motion by Commissioner Hancock, seconded by Commissioner Hankla and unanimously carried, the minutes of the regular meeting of September 7, 2004, were declared read and approved as read.

CONSENT CALENDAR – ITEMS NOS. 1-6.

Item No. 6 was removed from Consent Calendar for discussion.

1. SPECIFICATION NO. HD-S2114 - APPROVED AND NOTICE INVITING BIDS AUTHORIZED – TERMINAL SECURITY INFRASTRUCTURE AT PIER T.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated September 8, 2004, submitting Specification No. HD-S2114 for Terminal Security Infrastructure at Pier T and requesting authority to advertise for bids for said work, was presented to the Board. The request was approved by the Executive Director.

2. LEVEL I HARBOR DEVELOPMENT PERMITS – RECEIVED AND FILED.

Communication from Robert Kanter, Director of Planning, dated September 8, 2004, requesting that the following Level I Harbor Development Permits be received and filed:

HDP #04-084	Total Terminals International – Perimeter Camera System
HDP #04-095	Tidelands Oil Production Company – Pipeline Installation
HDP #04-097	Total Terminals International – Office Remodel
HDP #04-099	Tidelands Oil Production Company – Well Casing Installation
HDP #04-100	Southern California Gas Company – Pothole Excavation
HDP #04-105	Tidelands Oil Production Company – Emergency Pipeline Repair

was presented to the Board. The request was approved by the Executive Director.

3. TIDELANDS OIL PRODUCTION COMPANY – PERMIT TO DRILL OIL PRODUCTION WELL - APPROVED.

Communication from Robert Kanter, Director of Planning, dated September 8, 2004, recommending approval of the application submitted by Tidelands Oil Production Company for a permit to drill Oil Production Well A-114, was presented to the Board. The recommendation was approved by the Executive Director.

4. MBC APPLIED ENVIRONMENTAL SCIENCES - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR NON-POINT SOURCE WATER QUALITY MONITORING - DOCUMENT NO. HD-6853.

Communication from Robert Kanter, Director of Planning, dated September 8, 2004, recommending authorization of a Contract with MBC Applied Environmental

Sciences for non-point source water quality monitoring, in the amount of \$139,000, for two years, was presented to the Board. The recommendation was approved by the Executive Director.

5. HARBOR REVENUE FUND – APPROVAL OF FUND TRANSFER JOURNALS AND AUTHORIZATION OF TRANSFER OF FUNDS.

Communication from Michael J. Slavin, Director of Finance, dated September 7, 2004, submitting the following Fund Transfer Journals received from the Department of Financial Management:

<u>AMOUNT</u>	<u>DESCRIPTION</u>
\$497,048.55	Employee Benefits and Insurance Funds – Transfer of the August 2004 cost of employees’ fringe benefits
110,677.00	Employee Benefits Fund – Pension obligation bonds for September 2004
165,703.58	General Fund – Transfer of the September 2004 estimated City general administration costs
19,316.00	General Fund – Monthly payment for prior year indirect cost adjustment
623,649.00	Fire Department – Fire boats for September 2004 Fire Department – Fire stations for September 2004
20,385.00	Fire Department – Vessel patrol for July, August, and September 2004
116,388.31	Gas, water, and sewer for July 2004
848.17	Public Works Department – Maintenance of streetlights for August 2004
12,493.00	Technical Systems – Financial information system for September 2004
238.40	Fleet Services – Reimburse for fuel usage for July 2004
950.00	Human Resources – Reimburse for on-site flag & traffic control on 8/3/04 and 8/4/04

was presented to the Board. The Fund Transfer Journals were approved by the Executive Director.

Commissioner Hancock moved, seconded by Commissioner Hankla that the communications be received and filed and that Items Nos. 1-5 be approved as recommended. Carried by the following vote:

AYES:	Commrs:	Hancock,Cordero,Hankla,Topsy-Elvord
NOES:	"	None
ABSENT:	"	Calhoun

6. WILLIAM BOWER – APPOINTMENT.

Communication from Toni Whitesell, Director of Administration, dated September 8, 2004, requesting approval of the appointment of William Bower, to the position of Acting Director of Maintenance, effective September 18, 2004, was presented to the Board. The request was approved by the Executive Director.

Vice President Topsy-Elvord stated Mr. Keith Allen would be retiring from the Port on September 17, 2004, after nearly 16 years of dedicated service. She stated Keith and his wife, Judy, would be moving to Missouri.

Mr. Allen stated he had enjoyed working at the Port and it was a pleasure to work with the staff and Commissioners.

Vice President Topsy-Elvord thanked Mr. Allen for his years of service and wished him well in his retirement.

Commissioner Hankla moved, seconded by Commissioner Cordero that the communication be received and filed and that William Bower be appointed to the position of Acting Director of Maintenance. Carried by the following vote:

AYES:	Commrs:	Hancock,Cordero,Hankla,Topsy-Elvord
NOES:	"	None
ABSENT:	"	Calhoun

REGULAR AGENDA

7. RESOLUTION CANCELLING THE REGULAR MEETING OF SEPTEMBER 27, 2004 – RESOLUTION NO. HD-2214 – ADOPTED.

Communication from Gustav T. Hein, Executive Secretary, dated September 9, 2004, recommending adoption of a resolution authorizing cancelling of the regular meeting of September 27, 2004, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Executive Director.

Commissioner Cordero moved, seconded by Commissioner Hancock that the communication be received and filed and that the resolution entitled "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH SUSPENDING RULE 1(B) AS SET FORTH IN HARBOR DEPARTMENT RESOLUTION NO. HD-519, AS AMENDED, RELATING TO THE MEETING SCHEDULE OF THE BOARD OF HARBOR COMMISSIONERS, AND CANCELLING THE REGULAR MEETING OF SEPTEMBER 27, 2004," be declared read and adopted as read. Carried by the following vote:

AYES:	Commrs:	Hancock,Cordero,Hankla,Topsy-Elvord
NOES:	"	None
ABSENT:	"	Calhoun

COMMISSIONER COMMENTS.

Commissioner Cordero stated he had attended an Air Quality Conference that was recently held in San Pedro and he commented that the Port of Long Beach was well represented. He stated there is so much being done on the environmental front and he felt there was a lot of good news with regard to all the parties of interest on this issue and that they had the clear message that we have to move ahead to mitigate the environmental concerns.

Vice President Topsy-Elvord stated she had attended the opening of the exhibit of Port Visions Long Beach by Tom Paiva at the Long Beach Museum. She stated the photographs are outstanding and she encouraged everyone to attend the exhibit.

ADJOURNED.

At 1:50 p.m., Commissioner Hankla moved, seconded by Commissioner Cordero that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Commrs:	Hancock,Cordero,Hankla,Topsy-Elvord
NOES:	"	None
ABSENT:	"	Calhoun